

**TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE CONFERENCE ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, JANUARY 8, 2015**

REGULAR TRUSTEE'S MEETING

BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:06 p.m. and DETERMINATION OF QUORUM

Roll Call

Board President David Stewart – yea; Secretary Richard Dickson – yea;
Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Chief Mike Hitzemann, D/C Tom Lindblom, A/C Tim Fairfield, A/C Scott McCarty, B/C Michael Kalina, Fire Marshal Mike Torrence, and Minutes Recorder Darlene Perez.

Additional attendees: Jason Nichols, Mark Frieders and Lt. Larry Simmons

MINUTES OF DECEMBER 11, 2014 TRUSTEE MEETING

Board President Stewart entertained a motion to approve the December 11, 2014 Trustee Meeting Minutes. Motion by Trustee Dickson and Seconded by Trustee Johnson.

COMMENTS FROM THE PUBLIC

No public in attendance.

DISTRICT BILLS

Two Cash Requirements Reports were presented for approval:

Fire Report - \$71,994.14; Building - \$0.00; EMS - \$191,535.23;
Operations - \$17,633.01; Insurance - \$57,569.59; Foreign Fire Insurance Board - \$16,240.88
Total Bills to be paid: \$355,172.85

Board President Stewart entertained a motion to approve. Motion from Trustee Schlapp and seconded by Trustee Dickson.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea
Motion Carried

PAYROLL

The Payroll Summary Report was presented for a total gross payroll of \$101,772.79 for the month of December 2014 for 2 pay periods.

Board President Stewart entertained a motion to approve. Motion from Trustee Dickson and seconded by Trustee Johnson.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;

Board Treasurer Gary Schlapp – yea;

Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Motion Carried

FINANCIAL REPORTS

The Financial Reports were presented for review and placed on file.

A brief discussion was held on various bills.

INTERNET TRANSFER REPORT

The Internet Transfer report was presented, discussed and placed on file.

FIRE MARSHAL TORRENCE'S REPORT

The Fire Marshal's Report was presented, read out loud, discussed and placed on file.

ASSISTANT CHIEF MCCARTY'S REPORT

The Training and TRT Report was presented, read out loud, discussed and placed on file.

BATTALION CHIEF KALINA'S REPORT

A. Discussed the EBOLA virus briefly.

ASSISTANT CHIEF FAIRFIELD'S REPORT - Chief Hitzemann for A/C Fairfield who responded to a call

A. Response Report:

1) 221 total incidents with an estimated fire loss at \$80,200 for the month of December 2014.

B. EMS Accounting Report:

1) 168 ambulance runs for the month of December, 2014.

2) Receivables for December, 2014 - \$44,438.76.

C. Operation's Report:

Nothing to report.

DEPUTY CHIEF LINDBLOM'S REPORT

Nothing to report.

CHIEF HITZEMANN'S REPORT AND GENERAL BUSINESS – Chief Hitzemann

A. Network and telephone systems upgrades – progress update.

Chief Hitzemann advised the upgrade is scheduled to start next Thursday and Friday. Monday, Tuesday and Wednesday of the following week should have the servers and storage device in working order.

B. Appreciation Dinner – February 13, 2015 – White Tail Ridge Golf Club.

Chief Hitzemann reminded the Board of the 2015 Appreciation Dinner scheduled for Friday, February 13, 2015 to be held at the White Tail Ridge Golf Club. Formal invitations will be sent out next week. A brief discussion was held on obtaining helmets for the retirees for presentation at the dinner.

REPORTS FROM YORKVILLE PLANNING COMMISSION – Deputy Chief Lindblom

Nothing to report.

CLOSED SESSION

Not required.

ACTION AFTER CLOSED SESSION

Not required.

OTHER BUSINESS TO COME BEFORE THE BOARD

Nothing to report.

NEXT TRUSTEE'S MEETING

The next Trustee's Meeting is scheduled for Thursday, February 12, 2015 at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT

Board President Stewart entertained a motion to adjourn the Trustee's Meeting. So moved by Trustee Dickson and seconded by Trustee Johnson.

Meeting adjourned at 5:29 p.m.

Minutes Approved and Accepted:



President



Secretary