

**TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE CONFERENCE ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, SEPTEMBER 10, 2015**

REGULAR TRUSTEE'S MEETING

BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:04 p.m. and DETERMINATION OF QUORUM

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Chief Michael Hitzemann, D/C Tom Lindblom, A/C Tim Fairfield, A/C Scott McCarty, B/C Michael Kalina, Fire Marshal Mike Torrence and Minutes Recorder Darlene Perez.

Additional Attendees: Mark Frieders, Lt. Larry Simmons, Steve Anel.

MINUTES OF AUGUST 13, 2015 TRUSTEE MEETING

Board President Stewart entertained a motion to approve the August 13, 2015 Trustee Meeting Minutes. Motion by Trustee Dickson and Seconded by Trustee Yabsley.

COMMENTS FROM THE PUBLIC

No public in attendance.

DISTRICT BILLS

Cash Requirements Report was presented for approval:

Total Bills to be paid: \$321,423.11

Board President Stewart entertained a motion to approve. Motion from Trustee Dickson and seconded by Trustee Yabsley.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea
Motion Carried

PAYROLL

The Payroll Summary Report was presented for a total gross payroll of \$104,723.41 for the month of August 2015 for 2 pay periods.

Board President Stewart entertained a motion to approve. Motion from Trustee Dickson and seconded by Trustee Schlapp.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;
Board Treasurer Gary Schlapp – yea;
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea
Motion Carried

FINANCIAL REPORTS

The Financial Reports were presented for review and placed on file.

INTERNET TRANSFER REPORT

The Internet Transfer report was presented for review and placed on file.

FIRE MARSHAL TORRENCE'S REPORT

The Fire Marshal's Report was presented, read out loud and placed on file.

ASSISTANT CHIEF MCCARTY'S REPORT

The Training and TRT Report was presented and placed on file.

BATTALION CHIEF KALINA'S REPORT

- A. Chief Kalina commented on the Aurora FD grant that was submitted for monitor defibrillators that has been denied. The grant request has been revised and refiled.

ASSISTANT CHIEF FAIRFIELD'S REPORT

- A. **Response Report:**
1) 234 total incidents with an estimated fire loss at \$57,500 for the month of August 2015.
- B. **EMS Accounting Report:**
1) 173 ambulance runs for the month of August 2015.
2) Receivables for August 2015 - \$43,090.87.
- C. **Operation's Report:**
1) Nothing to report.

DEPUTY CHIEF LINDBLOM'S REPORT

- A. Kale Uniform which is located in Wheaton is closing. Chief Lindblom is looking for another company and has been in contact with several but none so far have the same Class A uniforms we purchase. He will continue looking.

- B. Worker's Compensation rates have increased and the Chiefs have looked into alternative insurance company rates.

CHIEF HITZEMANN'S REPORT AND GENERAL BUSINESS

- A. **Continue discussion on Tanker 161 re-tank / replacement – discussion only.**
There is no update other than the US Tank dealer from Joliet, IL may be able to provide us with a few less expensive options.
- B. **Roof recoat at Station 1 has been completed.**
Chief Hitzemann advised the roof recoat has been completed.
- C. **Action on the sale of Unit 159 – approve or redirect sale options.**
Chief Hitzemann advised no acceptable bid offers were submitted through the bidding process. After a discussion, it was board consensus to sell for \$1500 OBO.

REPORTS FROM YORKVILLE PLANNING COUNCIL -- F/M Mike Torrence

Nothing to report.

CLOSED SESSION

Not required.

ACTION AFTER CLOSED SESSION

Not required.

OTHER BUSINESS TO COME BEFORE THE BOARD

- A. Chief Hitzemann briefly commented on the lawsuit that was placed against the district but does not want to discuss in more detail until next month's Trustee Meeting.
- B. Chief Hitzemann advised our payroll service rates are rising and he and Chief Fairfield are looking into other payroll services for pricing comparison.

NEXT TRUSTEE'S MEETING


The next Trustee's Meeting is scheduled for Thursday, October 8, 2015 at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT


Board President Stewart entertained a motion to adjourn the Trustee's Meeting. So moved by Trustee Johnson and seconded by Trustee Yabsley.

Meeting adjourned at 5:40 p.m.

Minutes Approved and Accepted:



President



Secretary