

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, SEPTEMBER 10, 2015**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:00 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Chief Michael Hitzemann, D/C Tom Lindblom, A/C Tim Fairfield, A/C Scott McCarty, B/C Michael Kalina, Fire Marshal Mike Torrence and Minutes Recorder Darlene Perez.

Additional Attendees: Mark Frieders, Lt. Larry Simmons, Steve Andel.

**PRESENT MINUTES OF AUGUST 13, 2015 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the August 13, 2015 Fire Commission Meeting. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

No comments from the public.

**PRESENT AND ACCEPT LEAVE OF ABSENCE LETTER FROM BEN CAVE**

Chief Hitzemann advised he received a request for a two (2) year leave of absence from Ben Cave who has accepted a full time position with the Chicago Police Department.

Board President Stewart entertained a motion to accept. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried.

**OBJECTIVE EVALUATION FOR PROMOTIONAL PROCESS WILL BE PRESENTED FOR APPROVAL**

Chief Hitzemann presented and discussed the Fire Lieutenant Promotion Test Subjective Evaluation 2015 for discussion and approval.

Board President Stewart entertained a motion to accept. Motion from Trustee Schlapp and Seconded by Trustee Johnson. Motion carried.

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**NEXT FIRE COMMISSION MEETING**


The next Fire Commission Meeting is scheduled for Thursday, October 8, 2015 at 103 E. Beaver Street, Yorkville, IL 60560

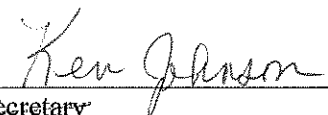
**ADJOURNMENT**

Board President Stewart entertained a motion to adjourn the Fire Commission Meeting. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

The Fire Commission Meeting adjourned at 5:04 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary