

Bristol Kendall Fire Protection District

Trustee's Meeting Agenda

May 12, 2016, 5:00 PM (after Fire Commission)

103 East Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of quorum. President David Stewart
2. Approve minutes of the April 14, 2016 regular meeting. As electronically mailed
3. **Comments from the public.**
4. Present District bills for payment. Chief Michael Hitzemann
 - April 30, 2016 batch
 - May 12, 2016 batch
5. Present payroll for review and approval. Chief Michael Hitzemann
6. Present financial statements for review. Chief Michael Hitzemann
7. Present internet fund transfers. Chief Michael Hitzemann
8. Fire Marshal's report.
 - a. General monthly report
9. Asst. Chief McCarty's report.
 - a. Training and technical rescue team report.
10. Battalion Chief Michael Kalina's report
 - a. General report
11. Asst. Chief Fairfield
 - a. Operations report
 - b. Response report
 - c. EMS accounting report
12. Deputy Chief Thomas Lindblom
 - a. General report
13. Chief's report, purchases and general business.
 - a. Outsource EMS Billing – Update.
 - b. Web site rebuild – information.
 - c. Report on visit from Illinois OSHA – update.
 - d. Present tentative FY 2016 / 2017 budget and place on display.
 - e. Present Ordinance 2016-01 Fire Recovery – Discussion and possible approval.
 - f. Request permission to go for formal bids to repair the Blacktop drive ways at Station 1 – approval.
 - g. Request permission to go for bids to crack fill and seal coat blacktop drive way at Station 2 – approval.
 - h. Request permission to go for bids to replace the expansion joints and seal the joints in the concrete at Station 3 – approval.
 - i. Present new policies for approval.
 - #100 Fire Service Authority
 - #103 Policy Manual
 - #200 Organizational Structure
 - #201 Emergency Action Plan and Fire Prevention Plan
 - #206 Electronic Mail

- #207 Administrative Communications
- #312 Discriminatory Harassment
- #346 Anti-Retaliation
- #400 Incident Management
- #403 Rapid Intervention / Two-in Two-out
- #702 Communicable Disease Training Program
- #703 Emergency Action Plan and Fire Prevention Plan Training.
- #704 Hazard Communication Program Training
- #706 Hearing Conservation and Noise Control
- #711 Respiratory Protection Training
- #1003 Communicable Diseases
- #1008 Respiratory Protection Program
- #1013 Ground Ladder Testing
- #1015 Hazardous Energy Control Lockout / Tagout
- #1016 Hazard Communication

14. Reports from Planning Counsel. Battalion Chief Torrence
15. Closed session if needed. (No need this meeting)
16. Action after Closed Session.
17. Other business to come before the Board.
18. Next regular meeting **June 09, 2016 5:00 PM**
19. Adjourn regular board meeting. President David Stewart

Posted: May 9, 2016 1400 HRS By: AMH