

# Bristol Kendall Fire Protection District

## Trustee's Meeting Agenda

December 12, 2017, 6:00 PM (after Truth in Taxation Hearing and Fire Commission)

103 East Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of quorum. President David Stewart
2. Approve minutes of the November 9, 2017 regular meeting and the November 30, 2017 special meeting. As electronically mailed
3. Review and approve the Closed Session minutes from November 30, 2017. Note: These minutes cannot be discussed in open session. If discussion is necessary, it must be done in closed session later on in this meeting.
4. **Comments from the public.**
5. Present District bills for payment. Chief Michael Hitzemann
  - a. Approve travel expenses.
  - b. Approve regular District bills.
6. Present payroll for review and approval. Chief Michael Hitzemann
7. Present financial statements for review. Chief Michael Hitzemann
8. Present internet fund transfers. Chief Michael Hitzemann
9. Fire Marshal's report.
  - a. General monthly report
10. Asst. Chief McCarty's report.
  - a. Training and technical rescue team report.
11. Battalion Chief Christopher Ronning's report.
  - a. General report
12. Asst. Chief Fairfield
  - a. Operations report
  - b. Response report
  - c. EMS accounting report
13. Deputy Chief Thomas Lindblom
  - a. General report
14. Chief's report, purchases and general business.
  - a. Update on the McGrath Consulting Group, Inc. Fire Protection District Operations and Future Fiscal Needs Study.
  - b. Approve Tax Levy Ordinance for FY 2018 / 2019 - approve
  - c. Purchase heart monitors and AED's. - approve
  - d. Present 2018 meeting dates - approve
  - e. Purchase used SCBA bottles – approve.
  - f. Intergovernmental Agreements between KenCom and the District for new CAD and Fire Records Management System – approve
  - g. Discussion and approval of changes to Email and network. - approve
  - h. Discussion and approval of purchasing Target Solutions as our online training solution. – approve
  - i. Permission to start working on the next Ambulance re-chassis and to go out for bids for an ambulance chassis. - approve
  - j. Advanced Trustee Training Continuing Education – Oswego FPD – January 20, 2018. (Information)

15. Reports from Planning Council. Battalion Chief Torrence
16. Announce intention to interview candidates for new Fire Chief. President David Stewart
  - a. Discuss and decide interview process.
  - b. Set time and date for special meeting(s) to conduct interviews.
17. Closed Session — No Need
18. Action after Closed Session.
19. Other business or **comments from public** to come before the Board.
20. Next regular meeting will be on **January 11, 2018 5:00 PM**
21. Adjourn regular board meeting. President David Stewart

Posted: \_\_\_\_\_ By: \_\_\_\_\_