

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, JUNE 8, 2017**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:00 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - absent

Administration present: Chief Michael Hitzemann, D/C Tom Lindblom, A/C Tim Fairfield, A/C Scott McCarty, B/C Michael Kalina, B/C Mike Torrence, Minutes Recorder Darlene Perez (absent).

Additional Attendees: FF Mark Frieders, FF/PM Chris Ronning, Lt. Brandon Fairfield, Lt. Jeremy Messersmith, Lt. Dave Duvick.

**PRESENT MINUTES OF MAY 11, 2017 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the May 11, 2017 Fire Commission Meeting. Motion from Trustee Yabsley and Seconded by Trustee Schlapp. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

No comments from the public.

**REMOVE SHANNON WEST FROM THE CADET PROGRAM - APPROVE**

A/C McCarty requested permission to remove Shannon West from the Cadet program due to non-participation.

Board President Stewart entertained a motion to approve removing Shannon West from the Cadet Program. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried.

**FILL THE OPEN POSITION IN THE CADET PROGRAM WITH THE NEXT PERSON ON THE LIST – APPROVE**

Chief Hitzemann requested permission to fill the open position in the Cadet Program with the next person the list which is Jackson Peacock.

Board President Stewart entertained a motion to approve filling the Cadet Program open position with Jackson Peacock. Motion from Trustee Schlapp and Seconded by Trustee Yabsley. Motion carried.

**CHANGE CADET AUSTIN CHILDERS STATUS FROM CADET TO P-T FF/EMT B – APPROVE**

Chief Hitzemann requested permission to change Cadet Austin Childers status from Cadet to P-T FF/EMT B.

Board President Stewart entertained a motion to change Cadet Austin Childers from Cadet to P-T FF/EMT B status. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried.

**PROMOTE FF/PM CHRISTOPHER RONNING from FF/PM TO BATTALION CHIEF – EMS, EFFECTIVE JULY 5, 2017 - APPROVE**

Chief Hitzemann requested permission to promote FF/PM Christopher Ronning from FF/PM to Battalion Chief – EMS effective July 5, 2017.

Board President Stewart entertained a motion to approve promoting Christopher Ronning to Battalion Chief. Motion from Trustee Dickson and Seconded by Trustee Schlapp. Motion carried.

**DISCUSSION AND POSSIBLE CHANGES TO QUALIFICATIONS REQUIRED TO BE ELIGIBLE FOR LIEUTENANTS TESTING AND POSITION WITH THE DISTRICT - APPROVE**

Chief Hitzemann advised there is only one member left on the Lieutenant's Eligibility List that is given every two years. He talked about current qualifications in place to be able to test which included a member has to have been on the department for 5 years. There are fewer and fewer members that meet this current qualification and he suggested the qualification be reduced to 3 years. An Acting Officer has to be on the Department for 3 years to be become an Acting Officer after training to be eligible. For this promotion exam, it will be 3 years and Instructor 1 (instead of Provisional Fire Officer) and all other requirements as before.

Board President Stewart entertained a motion to change this qualification required to be eligible for Lieutenants testing. Motion from Trustee Schlapp and Seconded by Trustee Yabsley.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;

Board Treasurer Gary Schlapp – yea;

Trustee Phyllis Yabsley – yea; Trustee Ken Johnson – absent

Motion carried.

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**NEXT FIRE COMMISSION MEETING**

The next Fire Commission Meeting is scheduled for Thursday, July 13, 2017 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

**ADJOURNMENT**

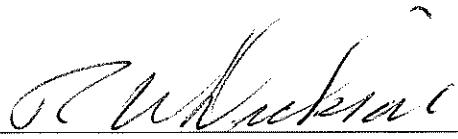
Board President Stewart entertained a motion to adjourn the Fire Commission Meeting.

Motion from Trustee Dickson and Seconded by Trustee Schlapp. Motion carried.

The Fire Commission Meeting adjourned at 5:17 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary