

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, JULY 13, 2017**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:01 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Fire Chief Mike Hitzemann, Deputy Chief Tom Lindblom, Assistant Chief Tim Fairfield, Assistant Chief Scott McCarty, Battalion Chief Michael Kalina, Battalion Chief Mike Torrence, Battalion Chief Chris Ronning and Minutes Recorder, Darlene Perez.

Additional attendees: FF/PM Austin Wolf, FF Jim Bateman, Lt. Brandon Fairfield, Lt. Jeremy Messersmith, FF/PM Blake Talip, FF/PM Audrey Enlow, FF/PM Michael Fairfield, Matt Melvin of Mack & Associates, FF Mark Frieders, Lt. Humza Shamsuddin.

**PRESENT MINUTES OF JUNE 8, 2017 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the June 8, 2017 Fire Commission Meeting. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

Board President Stewart asked if there were any comments from the public. There was no one present from the public and no comments were made.

**REMOVE RYAN CRAIG FROM THE CADET PROGRAM – ACKNOWLEDGE AND APPROVE**

Chief Hitzemann advised he received a resignation letter from Ryan Craig from the Cadet program.

Board President Stewart entertained a motion to approve removing Ryan Craig from the Cadet Program. Motion from Trustee Schlapp and Seconded by Trustee Yabsley. Motion carried.

**RECOGNIZE LT. JEREMY MESSERSMITH FOR 14 PLUS YEARS OF LEADERSHIP IN THE CADET PROGRAM AND PRESENT HIM WITH A BKFPD CHALLENGE COIN - APPROVE**

Chief Hitzemann recognized Lt. Jeremy Messersmith for his 14 plus years assisting with the District's Cadet Program and is now passing the baton on to someone else. He proceeded to read out loud a letter presented to Lt. Messersmith along with presenting him with a BKFPD Challenge Coin for his dedicated service to the Cadet Program.

**ACCEPT THE RESIGNATION LETTER FROM BATTALION CHIEF MICHAEL KALINA AND PRESENT HIM WITH A BKFPD CHALLENGE COIN**

Chief Hitzemann advised a resignation letter was received from B/C Michael Kalina effective August 22, 2017. He proceeded to read out loud a letter presented to B/C Kalina along with presenting him with a BKFPD Challenge Coin.

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**NEXT FIRE COMMISSION MEETING**

The next Fire Commission Meeting is scheduled for Thursday, August 10, 2017 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

**ADJOURNMENT**

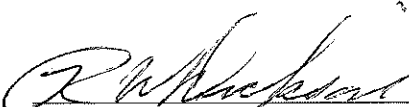
Board President Stewart entertained a motion to adjourn the Fire Commission Meeting.

Motion from Trustee Johnson and Seconded by Trustee Dickson. Motion carried.

The Fire Commission Meeting adjourned at 5:04 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary