

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, SEPTEMBER 14, 2017**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:02 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Fire Chief Mike Hitzemann, Deputy Chief Tom Lindblom, Assistant Chief Tim Fairfield, Assistant Chief Scott McCarty, Battalion Chief Michael Torrence, Battalion Chief Chris Ronning and Minutes Recorder, Darlene Perez.

Additional attendees: FF Jim Bateman, Lt. Jeremy Messersmith and FF Mark Frieders, Residents Jeremy and Levi Moore.

**PRESENT MINUTES OF AUGUST 17, 2017 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the August 17, 2017 Fire Commission Meeting. Motion from Trustee Johnson and Seconded by Trustee Schlapp. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

Board President Stewart asked if there were any comments from the public. Two were in attendance from the public, a cadet candidate and his father. No comments were made.

**ACCEPT RESIGNATION FROM FF/PM ERIC JONES FROM P-T DISTRICT AND ACKNOWLEDGE RESIGANTION FROM PSSI (Accept position with the Naperville Fire Department - ACCEPT**

Board President Stewart asked for a motion to accept the resignation from FF/PM Eric Jones from PSSI and as a part-time FF from the District. Motion from Trustee Yabsley and seconded by Trustee Schlapp.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea  
Motion Carried

**ACCEPT RESIGNATION FROM CADET ANDREW LUNN FROM THE CADET PROGRAM**

Board President Stewart entertained a motion to accept the resignation from Cadet Andrew Lunn from the Cadet Program. Motion from Trustee Yabsley and seconded by Trustee Schlapp.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**ACCEPT REQUEST FROM FF BEN CAVE TO RETURN FROM HIS LEAVE OF ABSENCE**

Board President Stewart entertained a motion to accept the request from FF Ben Cave to return from his leave of absence. Motion from Trustee Yabsley and seconded by Trustee Johnson.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**ACCEPT REQUEST FROM FF JORDAN CASEY TO RETURN FROM HIS LEAVE OF ABSENCE**

Board President Stewart entertained a motion to accept the request from FF Jordan Casey to return from his leave of absence. Motion from Trustee Yabsley and seconded by Trustee Johnson.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**AS PART OF THE LIEUTENANT TESTING PROCESS, THE BOARD NEEDS TO APPROVE THE SUBJECTIVE EVALUATION POINTS**

Board President Stewart entertained a motion to approve the subjective evaluation points as part of the Lieutenant Testing Process. Motion from Trustee Johnson and seconded by Trustee Schlapp.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**PLACE LEVI MOORE ON THE CADET WAITING LIST**

Board President Stewart entertained a motion to place Levi Moore on the Cadet Waiting List. Motion from Trustee Yabsley and seconded by Trustee Johnson.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**FILL THE OPEN POSITION IN THE CADET PROGRAM WITH THE NEXT PERSON ON THE LIST – LEVI MOORE**

Board President Stewart entertained a motion to place Levi Moore in the vacant position of the Cadet Program. Motion from Trustee Yabsley and seconded by Trustee Johnson.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – absent;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**NEXT FIRE COMMISSION MEETING**

The next Fire Commission Meeting is scheduled for Thursday, October 12, 2017 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

**ADJOURNMENT**

Board President Stewart entertained a motion to adjourn the Fire Commission Meeting.

Motion from Trustee Johnson and Seconded by Trustee Schlapp. Motion carried.

The Fire Commission Meeting adjourned at 5:07 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary