

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, OCTOBER 12, 2017**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:00 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Fire Chief Mike Hitzemann, Deputy Chief Tom Lindblom, Assistant Chief Tim Fairfield, Assistant Chief Scott McCarty, Battalion Chief Michael Torrence, Battalion Chief Chris Ronning and Minutes Recorder, Darlene Perez.

Additional attendees: Lt. Jeremy Messersmith, Lt. Dave Duvick, FF Jim Bateman, Attorney Shawn Flaherty, United City of Yorkville Representatives Bart Olson, Lynn Dubajic and Kathleen Field Orr.

**PRESENT MINUTES OF SEPTEMBER 14, 2017 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the September 14, 2017 Fire Commission Meeting. Motion from Trustee Yabsley and Seconded by Trustee Johnson. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

Board President Stewart asked if there were any comments from the public. No one from the public was in attendance for comments to be made.

**ACCEPT RESIGNATION FROM FF JEFF GREEN FROM HIS PART-TIME POSITION WITH THE DISTRICT**

Chief Hitzemann advised he received a resignation letter from FF Jeff Green. Jeff had previously taken a full-time position with the Oswego Fire Protection District and between that and his personal life, Jeff feels he needs to resign from his part-time position with the Bristol Kendall Fire Protection District.

Board President Stewart asked for a motion to accept the resignation from Jeff Green as a part-time FF from the District. Motion from Trustee Schlapp and seconded by Trustee Yabsley.

Roll Call

Board President David Stewart – yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;

Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**AS PART OF THE LIEUTENANT TESTING PROCESS, THE BOARD NEEDS TO APPROVE THE WRITTEN EXAMINATION SCORE**

Chief Hitzemann advised the Fire Lieutenant Promotion Test Written Exam 2017 scores are in tonight's packet and require approval.

Board President Stewart entertained a motion to approve the written examination scores as part of the Lieutenant Testing Process. Motion from Trustee Dickson and seconded by Trustee Yabsley.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**ACCEPT THE PRELIMINARY LIEUTENANT ELIGIBILITY LIST**

Chief Hitzemann presented the Preliminary Lieutenant Eligibility List which will be available for one month to give those on the list the opportunity to present their military points to be applied to their score. Board President Stewart entertained a motion to accept the Preliminary Lieutenant Eligibility List. Motion from Trustee Schlapp and seconded by Trustee Yabsley.

Roll Call

Board President David Stewart –yea; Board Secretary Richard Dickson – yea;  
Board Treasurer Gary Schlapp – yea;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson -yea  
Motion Carried

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**NEXT FIRE COMMISSION MEETING**

The next Fire Commission Meeting is scheduled for Thursday, November 9, 2017 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

**ADJOURNMENT**

Board President Stewart entertained a motion to adjourn the Fire Commission Meeting.

Motion from Trustee Johnson and Seconded by Trustee Schlapp. Motion carried.

The Fire Commission Meeting adjourned at 5:05 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary