

# Bristol Kendall Fire Protection District

## Trustee's Meeting Agenda

January 11, 2018, 5:00 PM (after Fire Commission)

103 East Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of quorum. President David Stewart
2. Approve minutes of the December 12, 2017 regular meeting and the January 9 - 10, 2018 special meeting. As electronically mailed
3. Review and approve the Closed Session minutes from January 9-10, 2018. Note: These minutes cannot be discussed in open session. If discussion is necessary, it must be done in closed session later on in this meeting.
4. **Comments from the public.**
5. Present District bills for payment. Chief Michael Hitzemann
  - a. Approve travel/meal expenses.
  - b. Approve regular District bills.
6. Present payroll for review and approval. Chief Michael Hitzemann
7. Present financial statements for review. Chief Michael Hitzemann
8. Present internet fund transfers. Chief Michael Hitzemann
9. Fire Marshal's report.
  - a. General monthly report
10. Battalion Chief Christopher Ronning's report.
  - a. General report
11. Asst. Chief McCarty's report.
  - a. Training and technical rescue team report.
12. Asst. Chief Fairfield
  - a. Operations report
  - b. Response report
  - c. EMS accounting report
13. Deputy Chief Thomas Lindblom
  - a. General report
14. Chief's report, purchases and general business.
  - a. Update on the McGrath Consulting Group, Inc. Fire Protection District Operations and Future Fiscal Needs Study.
  - b. Resolution 2018-01 adopting new Sexual Harassment policy – approve.
  - c. Semi - annual review of closed session minutes and recordings for possible releases – action as necessary.
  - d. Moving telephone service off of AT&T – Information and approval.
  - e. Update on transition to new email service – update only.
  - f. Appreciation dinner – February 10, 2018 at Whitetail Ridge Golf Course Clubhouse (information)
  - g. Advanced Trustee Training Continuing Education – Oswego FPD – January 20, 2018. (Information)
15. Reports from Planning Council. Battalion Chief Torrence
16. Discussion and possible action for the hiring of a new Fire Chief. President David Stewart

17. Closed session per 5 ILCS 120 / 2C 1

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

18. Action after Closed Session.

19. Other business or **comments from public** to come before the Board.

20. Next regular meeting will be on **February 8, 2018 5:00 PM**

21. Adjourn regular board meeting. President David Stewart

Posted: \_\_\_\_\_ By: \_\_\_\_\_