

**FIRE COMMISSION MEETING  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, JANUARY 11, 2018**

**FIRE COMMISSION MEETING**

**BOARD PRESIDENT STEWART CALLED THE MEETING TO ORDER AT 5:00 P.M. AND DETERMINATION OF QUORUM**

Roll Call

Board President David Stewart – yea; Secretary Richard Dickson - yea;  
Treasurer Gary Schlapp - absent;  
Trustee Phyllis Yabsley – yea; Trustee Ken Johnson - yea

Administration present: Fire Chief Mike Hitzemann, Deputy Chief Tom Lindblom, Assistant Chief Tim Fairfield, Assistant Chief Scott McCarty, Battalion Chief Michael Torrence, Battalion Chief Chris Ronning and Minutes Recorder, Darlene Perez.

Additional attendees: FF Larry Munch, FF Jim Bateman, Lt. Tyler Riemenschneider, FF Brandon Johnson, Lt. Steve Andel, FF/PM Audrey Enlow, FF/PM Michael Fairfield, FF/PM Austin Wolf, FF/PM Kellogg, Lt. Jeremy Messersmith, Lt. Dave Duvick, Cadet Brice Mack.

Public attendees: Austin West, Kamisha Mack, Shawn Mack and Shywanne Mack.

**PRESENT MINUTES OF DECEMBER 12, 2017 FIRE COMMISSION MEETING**

Board President Stewart entertained a motion to approve the minutes of the December 12, 2017 Fire Commission Meeting. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried. Minutes were signed.

**COMMENTS FROM THE PUBLIC**

Board President Stewart asked if there were any comments from the public. No comments were made by the public in attendance.

**REMOVE BRICE MACK FROM THE CADET PROGRAM AND ADVANCE HIM TO A PART-TIME FF/EMT B – APPROVE**

Chief Hitzemann requested permission to remove Brice Mack from the Cadet Program because he has completed all the Cadet requirements of the program and is qualified to be placed as a part-time FF/EMT B with the department.

Board President Stewart entertained a motion to approve Brice Mack as a part-time FF/EMT B with the department. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

**PLACE AUSTIN WEST ON THE WAITING LIST FOR THE CADET PROGRAM – APPROVE**

Chief Hitzemann requested permission to place Austin West on the waiting list for the Cadet Program.

Board President Stewart entertained a motion to place Austin West on the Cadet Program waiting list. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

**FILL THE OPEN POSITION IN THE CADET PROGRAM WITH THE NEXT CANDIDATE ON THE LIST - AUSTIN WEST – APPROVE**

Chief Hitzemann requested permission to fill the open position in the Cadet Program with Austin West.

Board President Stewart entertained a motion to fill the open position in the Cadet Program with Austin West. Motion from Trustee Yabsley and Seconded by Trustee Dickson. Motion carried.

**ACKNOWLEDGE THE RESIGNATION OF LT. TYLER RIEMENSCHNEIDER FROM THE PSSI CONTRACT – ACKNOWLEDGE**

Chief Hitzemann advised Lt. Riemenschneider has resigned from his full time Lieutenant position with PSSI.

Board President Stewart entertained a motion to acknowledge the resignation of Lt. Tyler Riemenschneider from the PSSI Contract. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

**ACT ON A REQUEST FROM TYLER RIEMENSCHNEIDER FOR A ONE YEAR LOA FROM THE PART-TIME ROSTER – APPROVE**

Chief Hitzemann advised Lt. Riemenschneider has requested a one year LOA from the department.

Board President Stewart entertained a motion to approve the one year LOA of Lt. Tyler Riemenschneider. Motion from Trustee Yabsley and Seconded by Trustee Dickson. Motion carried.

**ACKNOWLEDGE FF/PM JAMES BATEMAN TAKING A FULL-TIME POSITION WITH PSSI TO WORK ON OUR CONTRACT - ACKNOWLEDGE**

Chief Hitzemann requested the Board acknowledge placing FF/PM James Bateman in the open full-time position on the PSSI contract.

Board President Stewart entertained a motion to place FF/PM James Bateman in the open position. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

**FILL THE VACANT LIEUTENANT POSITION WITH THE NEXT CANDIDATE ON THE LIST – FF/PM JAMES BATEMAN - APPROVE**

Chief Hitzemann requested the Board approve placing FF/PM James Bateman in the open Lieutenant position on the PSSI contract.

Board President Stewart entertained a motion to placing FF/PM James Bateman in the open Lieutenant position. Motion from Trustee Johnson and Seconded by Trustee Yabsley. Motion carried.

**ACCEPT FF DOUG SCHMIDT'S RESIGNATION FROM PART-TIME EMPLOYMENT – ACCEPT**

Chief Hitzemann announced FF Doug Schmidt is resigning from his part-time employment with the department.

Board President Stewart entertained a motion to accept Doug Schmidt's resignation. Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

**ACKNOWLEDGE THE RESIGNATION OF FF/PM BLAKE HUSEMAN FROM THE PSSI CONTRACT – ACKNOWLEDGE**

Chief Hitzemann advised Blake Huseman has resigned from his full time PM position with PSSI.

Board President Stewart entertained a motion to acknowledge the resignation of Blake Huseman from the PSSI Contract. Motion from Trustee Dickson and Seconded by Trustee Yabsley. Motion carried.

**CLOSED SESSION**

Not required.

**ACTION AFTER CLOSED SESSION**

Not required.

**COMMENTS FROM THE PUBLIC**

Board President Stewart asked if there were any comments from the public. No one from the public was in attendance for comments to be made.

**NEXT FIRE COMMISSION MEETING**

The next Fire Commission Meeting is scheduled for February 8, 2018 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

**ADJOURNMENT**


Board President Stewart entertained a motion to adjourn the Fire Commission Meeting.

Motion from Trustee Dickson and Seconded by Trustee Johnson. Motion carried.

The Fire Commission Meeting adjourned at 5:08 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary