

Bristol Kendall Fire Department

FIRE PREVENTION BUREAU

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186 x 119
Fax: 630-553-1482



PRE-FIRE INSPECTION CHECKLIST

Fire inspectors look at many items in your place of business. So that you may have a better idea and understanding of what to keep an eye on in regard to maintenance, we have provided the following checklist:

A. EXITS

- Door/aisle is not obstructed.
- Illuminated exit signs maintained in working order: Document monthly test.
- Proper lock/hardware on exit door.
- Means of egress shall be kept clear.
- Emergency lights maintained and in working order: Document monthly test.
- Exit doors open easily.
- Doors with panic hardware shall have no other locking devices.
- Maximum occupancy signage shall be posted in a conspicuous place.

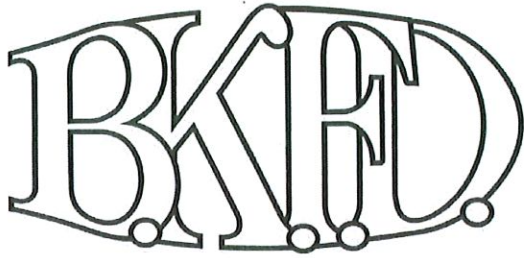
B. EXTINGUISHERS/FIRE PROTECTION EQUIPMENT

- Minimum number of fire extinguisher(s) installed.
- Hood extinguishing system cleaned, maintained, and six month service tag is attached with paperwork.
- Extinguisher has been serviced within the past year and a new service tag is attached.
- Class K extinguisher installed within 30'' of hood and duct system.
- Fire extinguisher is securely mounted and unobstructed.
- Fire alarm system in proper working order – system tested and inspected with paperwork.
- 18'' clearance between storage and sprinkler head.
- Sprinkler system shall be maintained and tested annually with paperwork.
- Private hydrants (painted red) maintained – flushed yearly.
- Standpipe shall be tested every 5 years, and flows taken every three years.

C. ELECTRICAL

- No extension cords in use in place of permanent wiring.
- Electrical panel is not overloaded/obstructed.
- There are no spliced or frayed cords/wires.
- Circuit breakers are labeled.
- No broken or faulty switch/outlets.
- Electrical cords do not extend through walls, ceilings, etc.
- No exposed wire in conduit.
- No missing/broken electrical cover plate(s).
- 30'' clearance maintained in front of electrical panels.

(continued on next page)



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D. APPLIANCES/MECHANICAL DEVICES

- No propane used/stored in building.
- All appliances are properly connected and vented.

E. STORAGE/COMBUSTIBLE MATERIAL/HOUSEKEEPING

- Flammable liquid properly stored.
- No accumulation of combustible materials.
- Oil rags in non-combustible container with lid.
- Compressed gas cylinders secured.
- "No Smoking" signs installed as required.
- Area around building free of combustible material (weeds, trash, boxes, etc.).
- No combustible material stored near ignition source.
- No storage shall be kept in exit stairways.
- Maintain 3' of clear and visible access to and around fire department connection.
- Fire and smoke walls shall be maintained and have no opening other than those allowed by code.

F. MISCELLANEOUS

- Fire lanes shall be posted and approved by the fire department.
- Rapid key entry box maintained with updated keys by property owner.
- Charcoal grills, propane grills and/or other open-flame cooking devices shall not be located on combustible balconies or within 10' of combustible construction.
- Address numbers shall be posted in contrasting colors on front and rear doors for commercial businesses.

NOTE: *This list is a general guideline only for common violations that can be readily determined by the occupant.*

**If you have any questions or need further assistance please contact
Fire Marshal Mike Torrence
at 630-553-6186 x 119**