

**TRUSTEE MEETING
PACKET**

July 13, 2023

Bristol Kendall Fire Protection District
Trustee's Meeting Agenda
July 13, 2023 5:00 PM
103 East Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of a quorum. President Ken Johnson
2. Pledge of allegiance
3. Approve minutes of the June 8, 2023 regular meeting. As electronically mailed
4. Approve minutes of the June 8, 2023 closed session (2) - approve not released
5. Semiannual review of closed session minutes for possible release to public
8. **Comments from the public.**
9. Present District bills for payment. – Chief James Bateman
 - a. approve travel/meal expenses-roll call (1)
 - b. approve District bills - roll call
10. Present payroll for review and approval - roll call
11. Present financial statements for review. Chief James Bateman
12. Present internet fund transfers. Chief James Bateman
13. Fire Marshal Michael Torrence. – Fire Marshal Mike Torrence
14. Assistant Chief Jeremy Messersmith – A/C Messersmith
15. Assistant Chief Timothy Fairfield – A/C Fairfield – No Report
 - a. Operations report
 - b. Response report
 - c. EMS accounting report
16. Deputy Chief Thomas Lindblom. - General report
17. Chief's report, Purchases and General Business.
 - a. Approve updated policy; 409 Education and Training, 427 Smoking and Tobacco Use, 429 Personal Appearance Standards, 430 Uniform Regulations, 436 Return to Work, 442 Trade Policy, 449 Cadet Program, 450 Leaves of Absence.
 - b. New policy 722 Safety and Health Committee
 - c. Approve Haylee Jackson as a part time firefighter
 - d. Fire Prevention vehicle
 - e. Audit update
 - f. Fire Commission Updates
 - g. General information
18. Reports from Planning Council.
19. Other business or **comments from public** to come before the Board.
20. Next regular meeting will be on **August 10, 2023** 5:00 PM
21. Adjourn regular board meeting. President Johnson

Posted by: _____ Date and time: _____

**TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, JUNE 8, 2023**

REGULAR TRUSTEE'S MEETING

**BOARD PRESIDENT JOHNSON CALLED THE MEETING TO ORDER AT 5:00 p.m. and
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson - yea; Board Treasurer Marty Schwartz – yea;
Board Secretary Dr. Gary Schlapp - yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

Administration present: Chief James Bateman, Deputy Chief Tom Lindblom, Fire Marshal Michael Torrence, Assistant Chief Messersmith, and Katie Miller (minutes recorder).

Also in attendance was James Howard of Government Accounting.

The Pledge of Allegiance was recited.

APPROVE MINUTES OF THE ANNUAL BUDGET PUBLIC HEARING OF MAY 11, 2023

Board President Johnson entertained a motion to approve the May 11, 2023 Annual Budget Public Hearing minutes. Motion to approve by Board Secretary Dr. Schlapp. Seconded by Trustee Farren, All in favor say aye. All those opposed say no. Motion passed.

APPROVE MINUTES OF THE MAY 11, 2023 REGULAR TRUSTEE'S MEETING

Board President Johnson entertained a motion to approve the May 11, 2023 Regular Trustee's Meeting Minutes. Motion to approve by Board Treasurer Schwartz. Seconded by Board Secretary Schlapp. All in favor say aye. All those opposed say no. Motion passed.

APPROVE MINUTES OF THE MAY 11, 2023 SPECIAL TRUSTEE'S MEETING

Board President Johnson entertained a motion to approve the May 11, 2023 Special Trustee's Meeting Minutes. Motion to approve by Trustee Farren. Seconded by Board Secretary Dr. Schlapp. All in favor say aye. All those opposed say no. Motion passed.

DETERMINE TRUSTEE MEMBERS' TERM LENGTHS

The term lengths were chosen by the Trustees by use of a ping pong ball and hat.

Term lengths as follows: Jeff Farren – 2 years, Dr. Gary Schlapp – 2 years, Ken Johnson – 4 years, Marty Schwartz – 4 years, Darin Peterson – 6 years

REORGANIZATION OF THE BOARD

It was unanimously decided that the new board positions would be as follows:

Ken Johnson – President, Marty Schwartz – Treasurer, Dr. Gary Schlapp – Secretary, Jeff Farren – Trustee, Darin Peterson - Trustee

COMMENTS FROM THE PUBLIC

Board President Johnson asked if there were any comments from the public. Citizens from Yorkville voiced their concerns over looking into fixing the broken areas of the ladder truck versus replacing the broken areas. They stated they would at least like the ladder truck to get looked into instead of waiting for the replacement parts.

DISTRICT BILLS

A travel/mileage expense form was presented for Deputy Chief Lindblom \$31.44

Board President Johnson entertained a motion to approve Deputy Chief Lindblom’s travel expense. Motion from Board Secretary Dr. Schlapp and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - yea; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

The Board List of Bills was presented for approval:

Fire - \$20,760.27; Capital - \$6,408.40; EMS - \$53,427.08; Operations - \$7,478.52
Insurance - \$13,794.00; Foreign Fire Insurance Board - \$320.75; Memorial - \$0.00
Total: \$102,189.02

Board President Johnson entertained a motion to approve the District bills. Motion from Board Treasurer Schwartz and seconded by Board Secretary Dr. Schlapp.

Roll Call

Board President Ken Johnson - yea; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

PAYROLL

The Payroll Summary Report was presented for a total gross payroll of \$577,044.67 for the month of May, 2023 for 3 pay periods.

Board President Johnson entertained a motion to approve the Payroll. Motion from Trustee Peterson and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - yea; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

GOVERNMENTAL ACCOUNTING TO DISCUSS THE FINANCIAL REPORT

James Howard of Governmental Accounting presented his financial report and read it out loud. His report was placed on file.

INTERNET TRANSFER REPORT

The Internet Transfer report was presented for review and placed on file.

FIRE MARSHAL TORRENCE'S REPORT

Fire Marshal Torrence's report was presented and placed on file.

ASSISTANT CHIEF MESSERSMITH'S TRAINING REPORT

Assistant Chief Messersmith's report was presented and placed on file.

ASSISTANT CHIEF FAIRFIELD'S REPORT

Assistant Chief Fairfield's report was placed on file.

DEPUTY CHIEF LINDBLOM'S REPORT

Nothing to report.

CHIEF BATEMAN'S REPORT AND GENERAL BUSINESS

A. Decennial Committee Ordinance 2023-03

Chief Bateman requested the Decennial Committee Ordinance be signed tonight. The committee needs to include all five board members, the Fire Chief, and at least two civilians. Scott Harmon is interested in being on the committee. The three meetings will take place after the trustee meetings in September '23, January '24, and May '24.

Board President Johnson entertained a motion to approve the Decennial Committee Ordinance. Motion to approve by Board Secretary Schwartz. Seconded by Trustee Peterson. All in favor say aye. All those opposed say no. Motion passed.

B. Approve PSI Amended Contract

Chief Bateman discussed amending the PSI contract to be able to accept paramedics only. Approval is needed.

Board President Johnson entertained a motion to approve the amended PSI contract. Motion from Trustee Farren and seconded by Board Secretary Dr. Schlapp.

Roll Call

Board President Ken Johnson - yea; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

C. IT Equipment Surplus

Chief Bateman asked for approval to dispose of surplus IT Equipment.

Board President Johnson entertained a motion to approve the IT Surplus. Motion to approve by Board Treasurer Schwartz. Seconded by Trustee Faren. All in favor say aye. All those opposed say no. Motion passed.

D. Fire Commissioner Robert Wunsch's resignation

Chief Bateman stated that Robert Wunsch has turned in his resignation. Dr. Berkey will be moving by the end of the year and will also be leaving. We will be looking for names for replacement Fire Commissioners.

E. Direct BOFC to conduct testing for Lieutenants

Chief Bateman is asking the BOFC to finalize the Lieutenant testing process. We exhausted the Lieutenant's list and currently 12 members may test.

Board President Johnson entertained a motion to approve directing the Fire Commission Board in moving forward with Lieutenant testing. Motion to approve by Board Secretary Dr. Schlapp. Seconded by Trustee Peterson. All in favor say aye. All those opposed say no. Motion passed.

F. General Information

A cadet, Alysa Petersohn, has put in her resignation to go to school.

One of the vehicles Randy Roberts has been using as his replacement vehicle is now out of service. There has been previous approval on his new pick-up truck and we are still waiting on that.

REPORTS FROM YORKVILLE PLANNING COUNCIL

Nothing to report.

OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD

FF/PM Jaime Martinez asked to go into closed session to discuss the union grievances. The closed session began at 6:27pm and ended at 7:23pm. No action can be taken as this was not on the agenda. A special meeting will take place soon to rediscuss.

NEXT REGULAR TRUSTEE'S MEETING

The next Regular Trustee's Meeting is scheduled for July 13, 2023 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT

Board President Johnson entertained a motion to adjourn the Regular Trustee's Meeting. Motion by Board Secretary Dr. Schlapp. Seconded by Board Treasurer Schwartz. All in favor say aye. All those opposed say no. Motion passed.

The Trustee Meeting of June 8, 2023 adjourned at 7:25 p.m.

Minutes Approved and Accepted:

President

Secretary



Bristol Kendall Fire Protection District

Travel/Expense Form



Employee Name: Darin Peterson Purpose: IAFPD ETT

Tuition Section		
Class Date From: <u>6/15/23</u>	Class Date To: <u>6/17/23</u>	Class Cost: <u>\$225.00</u>
Class Name: <u>Essencial Trustee Training</u>		
Class Location: <u>Peoria Civic Center</u>		
Amount: <u>\$225.00</u>		

Meal Section						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
_____	_____	_____	_____	_____	_____	_____
Amount: _____						
(daily totals should be entered into each day & detailed receipts must be attached to process)						

Lodging Section	
Hotel Name: <u>Peoria Marriot Pere Marquette</u>	_____
Amount: <u>\$ 370.30</u>	_____
(detailed receipts must be attached to process)	

Incidental Travel Section			
Tolls: _____	Parking: _____	Airfare: _____	Other: _____
Start Mileage: _____	End Mileage: _____	Total Mileage: <u>216</u>	
Amount: <u>\$ 143.64</u>	_____		
(mileage must be figured from Bristol Kendall Fire Station 1)			

Date: 6/20/23 Signature: _____

Total : \$ 738.94

PRINT

RESET FORM

Office Use Only	
<input type="checkbox"/> Department Approval	Amount Approved: _____
Allotment Balance: _____	Account # (s) _____
Date Approved: _____	Date: _____ Total: _____

Bristol Kendall Fire Protection District
General Journal Transaction
June 15, 2023

Num	Name	Memo	Account	Class	Debit	Credit
	Payroll					
		Chief Officers ...	5030 · Chief Officers...	01 - Fire	8,201.96	
		Chief Officers ...	5030 · Chief Officers...	03 - EMS	8,201.95	
		Officer Comp...	5020 · Officer Comp...	01 - Fire	867.95	
		Loss Preventi...	5020 · Officer Comp...	03 - EMS	867.95	
		REG	5010 · Full Time Sal...	01 - Fire	39,016.64	
		REG	5010 · Full Time Sal...	03 - EMS	39,016.64	
		Retro Bonus	5010 · Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 · Full Time Sal...	03 - EMS	0.00	
		Insurance Opt...	5010 · Full Time Sal...	01 - Fire	349.43	
		Insurance Opt...	5010 · Full Time Sal...	03 - EMS	349.42	
		EMSC	5023 · CPR - Instruc...	03 - EMS	0.00	
		SCBA	5036 · Rescue Task...	01 - Fire	0.00	
		WATER	5041 · Swift Water ...	01 - Fire	0.00	
		OT	5010 · Full Time Sal...	01 - Fire	14,397.59	
		OT	5010 · Full Time Sal...	03 - EMS	14,397.58	
		40FF	5010 · Full Time Sal...	01 - Fire	0.00	
		40FF	5010 · Full Time Sal...	03 - EMS	0.00	
		7G	5010 · Full Time Sal...	01 - Fire	33.60	
		7G	5010 · Full Time Sal...	03 - EMS	33.60	
		AL	5010 · Full Time Sal...	01 - Fire	619.50	
		AL	5010 · Full Time Sal...	03 - EMS	619.50	
		Holiday	5010 · Full Time Sal...	01 - Fire	1,271.13	
		Holiday	5010 · Full Time Sal...	03 - EMS	1,271.12	
		CUSAR	5010 · Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 · Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 · Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 · Mechanic Co...	01 - Fire	3,682.94	
		Physical	5025 · Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 · Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 · Part Time Co...	01 - Fire	7,458.75	
		Part Time Co...	5025 · Part Time Co...	03 - EMS	7,458.75	
		Training Offic...	5022 · Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 · Public Educa...	01 - Fire	0.00	
		TRT	5037 · Technical Re...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	01 - Fire	1,615.14	
		IT	5010 · Full Time Sal...	03 - EMS	1,615.14	
		CPR Compen...	5023 · CPR - Instruc...	01 - Fire	0.00	
		Sick	5025 · Part Time Co...	01 - Fire	1,360.15	
		Sick	5025 · Part Time Co...	03 - EMS	1,360.14	
		Holiday	5025 · Part Time Co...	01 - Fire	2,054.25	
		Vacation	5025 · Part Time Co...	01 - Fire	1,504.05	
		Vacation	5030 · Chief Officers...	01 - Fire	1,504.05	
		1099	5025 · Part Time Co...	01 - Fire	0.00	
		COMP	5042 · Mechanic Co...	01 - Fire	824.33	
		FIRE	5039 · Fire Investiga...	01 - Fire	0.00	
		401K	3127 · PX401	01 - Fire	0.00	
		457	3122 · 457 EE Pretax	01 - Fire		124.87
		457B	3122 · 457 EE Pretax	01 - Fire		7,446.71
		457LI	3122 · 457 EE Pretax	01 - Fire		418.30

Bristol Kendall Fire Protection District
General Journal Transaction
June 15, 2023

Num	Name	Memo	Account	Class	Debit	Credit
	457R		3122 · 457 EE Pretax	01 - Fire		6,552.52
	Aflac		3123 · Aflac	01 - Fire		618.60
	Aflac		3123 · Aflac	01 - Fire		910.15
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	IMRF		3126 · IMRF	01 - Fire		150.98
	IMRF		3126 · IMRF	01 - Fire		150.97
	Medical		3125 · Health	01 - Fire		3,214.76
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire		8,455.95
	Medicare		3128 · EE Social Se...	01 - Fire		2,268.09
	Social Security		3128 · EE Social Se...	01 - Fire		2,369.85
	Fed Income T...		3129 · Federal Inco...	01 - Fire		17,203.48
	IL Income Tax		3130 · IL Income Tax	01 - Fire		6,853.06
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		50,790.63
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		50,790.63
	Medicare		3128 · EE Social Se...	01 - Fire	2,268.09	
	Social Security		3128 · EE Social Se...	01 - Fire	2,369.85	
	Fed Income T...		3129 · Federal Inco...	01 - Fire	17,203.48	
	IL Income Tax		3130 · IL Income Tax	01 - Fire	6,853.06	
	ER Med		5065 · Social Securi...	01 - Fire	2,268.09	
	ER SS		5065 · Social Securi...	01 - Fire	2,369.85	
	Tax Liability		1111 · Chk - Fire	01 - Fire		33,332.41
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire	8,455.95	
	Pension		1111 · Chk - Fire	01 - Fire		25,758.06
	Chief Officer ...		5030 · Chief Officers...	01 - Fire	295.52	
	Chief Officer ...		5030 · Chief Officers...	03 - EMS	295.51	
	HSA Vision 457		3122 · 457 EE Pretax	01 - Fire	15,077.37	
TOTAL					217,410.02	217,410.02
TOTAL					217,410.02	217,410.02

Bristol Kendall Fire Protection District
General Journal Transaction
June 29, 2023

Num	Name	Memo	Account	Class	Debit	Credit
Payroll						
		Chief Officers ...	5030 · Chief Officers...	01 - Fire	8,201.96	
		Chief Officers ...	5030 · Chief Officers...	03 - EMS	8,201.95	
		Officer Comp...	5020 · Officer Comp...	01 - Fire	867.95	
		Loss Preventi...	5020 · Officer Comp...	03 - EMS	867.95	
		REG	5010 · Full Time Sal...	01 - Fire	38,058.01	
		REG	5010 · Full Time Sal...	03 - EMS	38,058.01	
		Retro Bonus	5010 · Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 · Full Time Sal...	03 - EMS	0.00	
		Insurance Opt...	5010 · Full Time Sal...	01 - Fire	349.43	
		Insurance Opt...	5010 · Full Time Sal...	03 - EMS	349.42	
		EMSC	5023 · CPR - Instruc...	03 - EMS	0.00	
		SCBA	5036 · Rescue Task...	01 - Fire	0.00	
		WATER	5041 · Swift Water ...	01 - Fire	0.00	
		OT	5010 · Full Time Sal...	01 - Fire	14,063.07	
		OT	5010 · Full Time Sal...	03 - EMS	14,063.07	
		40FF	5010 · Full Time Sal...	01 - Fire	0.00	
		40FF	5010 · Full Time Sal...	03 - EMS	0.00	
		7G	5010 · Full Time Sal...	01 - Fire	212.94	
		7G	5010 · Full Time Sal...	03 - EMS	212.94	
		AL	5010 · Full Time Sal...	01 - Fire	693.00	
		AL	5010 · Full Time Sal...	03 - EMS	693.00	
		Holiday	5010 · Full Time Sal...	01 - Fire	0.00	
		Holiday	5010 · Full Time Sal...	03 - EMS	0.00	
		CUSAR	5010 · Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 · Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 · Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 · Mechanic Co...	01 - Fire	3,682.94	
		Physical	5025 · Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 · Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 · Part Time Co...	01 - Fire	8,045.75	
		Part Time Co...	5025 · Part Time Co...	03 - EMS	8,045.75	
		Training Offic...	5022 · Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 · Public Educa...	01 - Fire	0.00	
		TRT	5037 · Technical Re...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	01 - Fire	1,587.19	
		IT	5010 · Full Time Sal...	03 - EMS	1,587.19	
		CPR Comper...	5023 · CPR - Instruc...	01 - Fire	0.00	
		Sick	5025 · Part Time Co...	01 - Fire	723.40	
		Sick	5025 · Part Time Co...	03 - EMS	723.39	
		Holiday	5025 · Part Time Co...	01 - Fire	0.00	
		Vacation	5025 · Part Time Co...	01 - Fire	2,863.49	
		Vacation	5025 · Part Time Co...	01 - Fire	2,863.48	
		1099	5030 · Chief Officers...	01 - Fire	0.00	
		COMP	5025 · Part Time Co...	01 - Fire	0.00	
		FIRE	5042 · Mechanic Co...	01 - Fire	2,944.89	
		401K	5039 · Fire Investiga...	01 - Fire	0.00	
		457	3127 · PX401	01 - Fire	0.00	
		457B	3122 · 457 EE Pretax	01 - Fire		124.87
		457LI	3122 · 457 EE Pretax	01 - Fire		7,524.33
						418.30

Bristol Kendall Fire Protection District
General Journal Transaction
June 29, 2023

Num	Name	Memo	Account	Class	Debit	Credit
	457R		3122 · 457 EE Pretax	01 - Fire		6,745.22
	Aflac		3123 · Aflac	01 - Fire		618.60
	Aflac		3123 · Aflac	01 - Fire		910.15
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	IMRF		3126 · IMRF	01 - Fire		150.98
	IMRF		3126 · IMRF	01 - Fire		150.97
	Medical		3125 · Health	01 - Fire		3,214.76
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire		8,455.95
	Medicare		3128 · EE Social Se...	01 - Fire		2,239.20
	Social Security		3128 · EE Social Se...	01 - Fire		2,359.17
	Fed Income T...		3129 · Federal Inco...	01 - Fire		17,185.26
	IL Income Tax		3130 · IL Income Tax	01 - Fire		6,745.57
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		49,741.58
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		49,741.58
	Medicare		3128 · EE Social Se...	01 - Fire	2,239.20	
	Social Security		3128 · EE Social Se...	01 - Fire	2,359.17	
	Fed Income T...		3129 · Federal Inco...	01 - Fire	17,185.26	
	IL Income Tax		3130 · IL Income Tax	01 - Fire	6,745.57	
	ER Med		5065 · Social Securi...	01 - Fire	2,239.20	
	ER SS		5065 · Social Securi...	01 - Fire	2,359.17	
	Tax Liability		1111 · Chk - Fire	01 - Fire		33,127.55
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire	8,455.95	
	Pension		1111 · Chk - Fire	01 - Fire		26,028.40
	Chief Officer ...		5030 · Chief Officers...	01 - Fire	295.52	
	Chief Officer ...		5030 · Chief Officers...	03 - EMS	295.51	
	HSA Vision 457		3122 · 457 EE Pretax	01 - Fire	15,347.72	
TOTAL					215,482.44	215,482.44
TOTAL					215,482.44	215,482.44

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 July 2023

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc.					
Bill	07/13/2023	194597	Payer #2002120	5610 · Repair & Maintenance Equipmen	165.00
Bill	07/13/2023	195505	Payer #2002120	5625 · Fuel - Vehicles	237.00
Total Air One Equipment, Inc.					402.00
Alert-All Corp. {1}					
Bill	07/13/2023	22306...	Invoice #22306009E	5742 · Public Education Supplies	612.00
Bill	07/13/2023	W34079	Invoice #W34079	5742 · Public Education Supplies	4,040.00
Total Alert-All Corp. {1}					4,652.00
Amazon Capital Services					
Bill	07/13/2023	1T11-...	1T11-X37M-LJVV	5160 · Personal Protective Equipment	46.95
Total Amazon Capital Services					46.95
Aurora Truck Center					
Bill	07/13/2023	250876	Customer #138	5602 · R&M Vehicles 181	49.44
Total Aurora Truck Center					49.44
Brad Manning Ford, Inc					
Bill	07/13/2023	217003	Inv# 217003 Tube	5592 · R&M Vehicles 156	151.25
Bill	07/13/2023	FOCS...	Inv #FOCS131972	5592 · R&M Vehicles 156	1,182.49
Bill	07/13/2023	FOCS...	Inv #FOCS132038	5592 · R&M Vehicles 156	845.00
Total Brad Manning Ford, Inc					2,178.74
Cintas Corporation Loc 344					
Bill	07/13/2023	41575...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	07/13/2023	41582...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	07/13/2023	41589...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	07/13/2023	41596...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Total Cintas Corporation Loc 344					184.16
Darin Peterson					
Bill	07/13/2023	Reimb...	Reimbursement - Conference	5725 · Education - Travel Expenses	143.64
Bill	07/13/2023	Reimb...	Reimbursement - Conference	5720 · Education - Conferences	225.00
Bill	07/13/2023	Reimb...	Reimbursement - Conference	5725 · Education - Travel Expenses	370.30
Total Darin Peterson					738.94

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 July 2023

Type	Date	Num	Memo	Account	Amount
DeKane Equipment Corporation					
Bill	07/13/2023	IA89099	Acct #04558	5562 · R&M Vehicles 101	
Bill	07/13/2023	IA89099	Acct #04558	5566 · R&M Vehicles 121	
Bill	07/13/2023	IA89099	Acct #04558	5567 · R&M Vehicles 122	
Bill	07/13/2023	IA89099	Acct #04558	5568 · R&M Vehicles 123	
Bill	07/13/2023	IA89099	Acct #04558	5572 · R&M Vehicles 127	
Bill	07/13/2023	IA89099	Acct #04558	5576 · R&M Vehicles 131	
Bill	07/13/2023	IA89099	Acct #04558	5590 · R&M Vehicles 151	
Bill	07/13/2023	IA89099	Acct #04558	5594 · R&M Vehicles 161	
Bill	07/13/2023	IA89099	Acct #04558	5598 · R&M Vehicles 175	
Bill	07/13/2023	IA89099	Acct #04558	5602 · R&M Vehicles 181	
Total Dekane Equipment Corporation					0.00
Duy's Shoes & Sportswear					
Bill	07/13/2023	101120	Boots	5165 · Uniforms & Brass	283.05
Total Duy's Shoes & Sportswear					283.05
First National Bank Omaha #2545					
Bill	07/13/2023	07242	Mike More Miles	5565 · R&M Vehicles 104	
Bill	07/13/2023	07242	Rural King	5705 · Education - Supplies & Equip	24.68
Bill	07/13/2023	07242	Walgreens	5540 · Fire Numbers & Maps	89.47
Bill	07/13/2023	07242	Jones & Bartlett	5705 · Education - Supplies & Equip	
Total First National Bank Omaha #2545					114.15
First National Bank Omaha #2680					
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5602 · R&M Vehicles 181	
Bill	07/13/2023	07242	Rust Store	5608 · R&M Shop Supplies	
Bill	07/13/2023	07242	Piano Co Store	5609 · R&M - Shop Tools	
Bill	07/13/2023	07242	Home Depot	5609 · R&M - Shop Tools	
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5740 · Dues & Subscriptions	11.98
Bill	07/13/2023	07242	UPS Store	5145 · Postage/Shipping	36.74
Bill	07/13/2023	07242	UPS Store	5145 · Postage/Shipping	850.00
Bill	07/13/2023	07242	Fire Truck Event	5700 · Education - Tuitions	
Bill	07/13/2023	07242	Home Depot	5566 · R&M Vehicles 121	
Bill	07/13/2023	07242	Trident Emergency Products	5566 · R&M Vehicles 121	
Bill	07/13/2023	07242	Tire Supply Network	5567 · R&M Vehicles 122	
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5740 · Dues & Subscriptions	
Bill	07/13/2023	07242	Vulcan Tire	5594 · R&M Vehicles 161	
Bill	07/13/2023	07242	Tire Supply Network	5608 · R&M Shop Supplies	
Bill	07/13/2023	07242	Innovative Balancing	5592 · R&M Vehicles 156	
Bill	07/13/2023	07242	Duy's Shoes	5160 · Personal Protective Equipment	
Bill	07/13/2023	07242	AP Electric	71002 · Repair & Maintenance - 2	
Bill	07/13/2023	07242	Modern Air Solutions	71003 · Repair & Maintenance - 2	
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5625 · Fuel - Vehicles	239.04
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 July 2023

Type	Date	Num	Memo	Account	Amount
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5572 · R&M Vehicles 127	<u>1,137.76</u>
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5608 · R&M Shop Supplies	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5572 · R&M Vehicles 127	
Total First National Bank Omaha #2680					
First National Bank Omaha #7641					
Bill	07/13/2023	07242...	UPS	5610 · Repair & Maintenance Equipmen	<u>75.41</u>
Bill	07/13/2023	07242...	Rosatti's	5700 · Education - Tuitions	
Total First National Bank Omaha #7641					
First National Bank Omaha #8176					
Bill	07/13/2023	07242...	Exquisite Skillel	5690 · Travel / Meeting Expenses	<u>17.27</u>
Bill	07/13/2023	07242...	Ddropbox Renewal	5740 · Dues & Subscriptions	
Total First National Bank Omaha #8176					
Fleet Safety Supply					
Bill	07/13/2023	81018	Inv #81018	5602 · R&M Vehicles 181	<u>69.11</u>
Bill	07/13/2023	81039	Inv #81039	5602 · R&M Vehicles 181	
Total Fleet Safety Supply					
Fox Valley Metrology {1}					
Bill	07/13/2023	579564	Pressure Gage	5610 · Repair & Maintenance Equipmen	<u>157.50</u>
Total Fox Valley Metrology {1}					
Fox Valley Uniform					
Bill	07/13/2023	2023-1...	Uniforms	5165 · Uniforms & Brass	<u>1,912.68</u>
Total Fox Valley Uniform					
Grainco FS, Inc.					
Bill	07/13/2023	06302...	Fire Fuel	5625 · Fuel - Vehicles	<u>2,873.65</u>
Total Grainco FS, Inc.					
Josh McElroy					
Bill	07/13/2023	Reimb...	Reimbursement	5165 · Uniforms & Brass	<u>140.25</u>
Total Josh McElroy					

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 July 2023

Type	Date	Num	Memo	Account	Amount
Legacy Fire Apparatus					
Bill	07/13/2023	INV-17...	INV-17902	5566 · R&M Vehicles 121	5,935.80
Bill	07/13/2023	INV-17...	INV-17966	5566 · R&M Vehicles 121	2,782.01
Total Legacy Fire Apparatus					8,717.81
Mack & Associates					
Bill	07/13/2023	11402	Inv #11402	5130 · Legal & Accounting	2,091.67
Total Mack & Associates					2,091.67
MacQueen Emergency					
Bill	07/13/2023	P22800	Acct #Brist003	5602 · R&M Vehicles 181	782.22
Bill	07/13/2023	P22976	Acct #Brist003	5666 · R&M Vehicles 121	485.94
Bill	07/13/2023	P22713	Acct #Brist003	5608 · R&M Shop Supplies	178.03
Bill	07/13/2023	P22676	Acct #Brist003	5602 · R&M Vehicles 181	318.72
Bill	07/13/2023	P22840	Acct #Brist003	5602 · R&M Vehicles 181	103.88
Total MacQueen Emergency					1,868.79
Marion Body Works					
Bill	07/13/2023	138362	Acct #20128	5567 · R&M Vehicles 122	30.45
Bill	07/13/2023	138700	Acct #20128	5567 · R&M Vehicles 122	2,109.15
Total Marion Body Works					2,139.60
Menards - Yorkville					
Bill	07/13/2023	75591	Inv #75591	5520 · Firefighting Equipment	64.99
Bill	07/13/2023	75739	Inv #75739	5530 · Station Equipment	23.99
Total Menards - Yorkville					88.98
Ottosen Dinolfo Hasenbalg & Castaldo, Ltd					
Bill	07/13/2023	155333	For Professional Services Rende..	5130 · Legal & Accounting	329.00
Total Ottosen Dinolfo Hasenbalg & Castaldo, Ltr					329.00
P & G Keene {1}					
Bill	07/13/2023	229581	229581	5602 · R&M Vehicles 181	571.10
Total P & G Keene {1}					571.10
Shaw Media					
Bill	07/13/2023	06231...	Acct #10101536	5130 · Legal & Accounting	1,004.00
Total Shaw Media					1,004.00
Somonauk Community Fire Protection Dist.					
Bill	07/13/2023	Reimb...	Reimbursement - Dalton Morris (...)	5710 · Education - Reimbursable Exp	500.00
Total Somonauk Community Fire Protection Dist					500.00

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 July 2023

Type	Date	Num	Memo	Account	Amount
Steven's Silkscreening & Embroidery, Inc. Bill	07/13/2023	21319	Uniforms	5165 · Uniforms & Brass	423.98
Bill	07/13/2023	21449	Uniforms	5165 · Uniforms & Brass	911.00
Total Steven's Silkscreening & Embroidery, Inc					1,334.98
Village of Romeoville Fire Academy {1} Bill	07/13/2023	2023-3...	Inv #2023-339	5700 · Education - Tuitions	7,500.00
Total Village of Romeoville Fire Academy {1}					7,500.00
Whittaker Salvage Bill	07/13/2023	569747	Inv #569747	5705 · Education - Supplies & Equip	5,400.00
Total Whittaker Salvage					5,400.00
Yorkville NAPA Auto Parts Bill	07/13/2023	341570	Inv #341570	5565 · R&M Vehicles 104	9.69
Bill	07/13/2023	341843	Inv #341843	5592 · R&M Vehicles 156	62.82
Bill	07/13/2023	341846	Inv #341846	5608 · R&M Shop Supplies	23.10
Bill	07/13/2023	342146	Inv #342146	5510 · Firefighting Supplies	255.40
Bill	07/13/2023	342471	Inv #342471	5510 · Firefighting Supplies	131.92
Bill	07/13/2023	343225	Inv #343225	5610 · Repair & Maintenance Equipmen	138.05
Total Yorkville NAPA Auto Parts					620.98
TOTAL					47,420.89

Bristol Kendall Fire Protection District
Board List of Bills - Capital
 July 2023

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc. Bill	07/13/2023	194482	Payer #2002120	5160 · Personal Protective Equipmen	272.50
Bill	07/13/2023	194702	Payer #2002120	5160 · Personal Protective Equipmen	879.00
Total Air One Equipment, Inc.					1,151.50
Currie Motors Fleet Bill	07/13/2023	C6052	New Staff Vehicle	8538 · Equipment Purchases over \$5,000	55,107.00
Total Currie Motors Fleet					55,107.00
Eagle Engraving, Inc. Bill	07/13/2023	2023-4939	Inv #2023-3955	5160 · Personal Protective Equipmen	25.60
Total Eagle Engraving, Inc					25.60
First National Bank Omaha #2545 Bill	07/13/2023	07242023JM	Home Depot	5520 · Firefighting Equipment	2,992.14
Bill	07/13/2023	07242023JM	Warrior Fire Equip	5520 · Firefighting Equipment	1,215.00
Total First National Bank Omaha #2545					4,207.14
TOTAL					60,491.24

Bristol Kendall Fire Protection District
Board List of Bills - EMS
 July 2023

Type	Date	Num	Memo	Account	Amount
Airgas Safety Inc.					
Bill	07/13/2023	91388...	Payer #2002120	62702 · Oxygen - 2	408.50
Bill	07/13/2023	99970...	Payer #2002120	62701 · Oxygen - 1	440.40
Bill	07/13/2023	99970...	Payer #2002120	62702 · Oxygen - 2	406.92
Bill	07/13/2023	99970...	Payer #2002120	62703 · Oxygen - 3	620.82
Bill	07/13/2023	55000...	Payer #2002120	62701 · Oxygen - 1	428.80
Bill	07/13/2023	55000...	Payer #2002120	62702 · Oxygen - 2	396.40
Bill	07/13/2023	55000...	Payer #2002120	62703 · Oxygen - 3	603.40
Bill	07/13/2023	91395...	Payer #2002120	62701 · Oxygen - 1	416.92
					<u>3,722.16</u>
Total Airgas Safety Inc.					
Brad Manning Ford, Inc					
Bill	07/13/2023	FOCS...	Inv #FOCS132476	5565 · R&M Vehicles 104	1,170.46
					<u>1,170.46</u>
Total Brad Manning Ford, Inc					
Dekane Equipment Corporation					
Bill	07/13/2023	IA89099	Acct #04558	5578 · R&M Vehicles 141	
Bill	07/13/2023	IA89099	Acct #04558	5579 · R&M Vehicles 142	
Bill	07/13/2023	IA89099	Acct #04558	5580 · R&M Vehicles 143	
					<u>0.00</u>
Total Dekane Equipment Corporation					
Emergency Medical Products, Inc.					
Bill	07/13/2023	2561845	Inv #2561845 Medical Supplies	6265 · Medical Supplies - Non-Reusable	490.35
Bill	07/13/2023	2562864	Inv #2562864 Medical Supplies	6265 · Medical Supplies - Non-Reusable	835.18
Bill	07/13/2023	2562864	Inv #2562864 Medical Supplies	6280 · Medical Equipment	201.99
Bill	07/13/2023	2564490	Inv #2564490 Medical Supplies	6265 · Medical Supplies - Non-Reusable	187.99
Bill	07/13/2023	2564490	Inv #2564490 Medical Supplies	6280 · Medical Equipment	39.95
Bill	07/13/2023	2565193	Inv #2565193 Medical Supplies	6265 · Medical Supplies - Non-Reusable	119.50
					<u>1,874.96</u>
Total Emergency Medical Products, Inc					
First National Bank Omaha #2545					
Bill	07/13/2023	07242...	EMT	5740 · Dues & Subscriptions	129.95
					<u>129.95</u>
Total First National Bank Omaha #2545					
First National Bank Omaha #2680					
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5581 · R&M Vehicles 144	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5578 · R&M Vehicles 141	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5579 · R&M Vehicles 142	
Bill	07/13/2023	07242...	Acct # 4418 2292 3941 2680	5580 · R&M Vehicles 143	
Bill	07/13/2023	07242...	Rud-Chain	5580 · R&M Vehicles 143	
Bill	07/13/2023	07242...	Rud-Chain	5580 · R&M Vehicles 143	
					<u>0.00</u>
Total First National Bank Omaha #2680					

Bristol Kendall Fire Protection District
Board List of Bills - EMS
 July 2023

Type	Date	Num	Memo	Account	Amount
First National Bank Omaha #7641					
Bill	07/13/2023	07242...	IDPH	5740 · Dues & Subscriptions	75.41
Bill	07/13/2023	07242...	Rosatti's	5700 · Education - Tuitions	75.41
Total First National Bank Omaha #7641					
Grainco FS, Inc.					
Bill	07/13/2023	06302...	EMS Fuel	5625 · Fuel - Vehicles	2,821.09
Total Grainco FS, Inc.					
Jim's Truck Inspection LLC					
Bill	07/13/2023	197780	Inv #197780	5581 · R&M Vehicles 144	43.00
Bill	07/13/2023	197802	Inv #197802	5580 · R&M Vehicles 143	43.00
Bill	07/13/2023	197836	Inv #197836	5578 · R&M Vehicles 141	43.00
Total Jim's Truck Inspection LLC					
Legacy Fire Apparatus					
Bill	07/13/2023	INV-17...	INV-17900	5578 · R&M Vehicles 141	288.34
Total Legacy Fire Apparatus					
Mack & Associates					
Bill	07/13/2023	11402	Inv #11402	5130 · Legal & Accounting	2,091.67
Total Mack & Associates					
Paramedic Services of Illinois, Inc					
Bill	07/13/2023	8083	2022 Retirement Plan & Trust	5012 · Contract Salaries	62,434.88
Total Paramedic Services of Illinois, Inc					
Pomp's Tire Service					
Bill	07/13/2023	33019...	Customer #2023772	5579 · R&M Vehicles 142	880.36
Bill	07/13/2023	33019...	Customer #2023772	5580 · R&M Vehicles 143	382.32
Total Pomp's Tire Service					
Teleflex LLC					
Bill	07/13/2023	95070...	Medical Supplies	6280 · Medical Equipment	897.00
Bill	07/13/2023	95070...	Medical Supplies	6265 · Medical Supplies - Non-Reusable	2,369.85
Total Teleflex LLC					
Yorkville NAPA Auto Parts					
Bill	07/13/2023	341447	Inv #341447	5565 · R&M Vehicles 104	101.88
Bill	07/13/2023	341536	Inv #341536	5565 · R&M Vehicles 104	11.88
Bill	07/13/2023	342860	Inv #342860	5578 · R&M Vehicles 141	20.02
Total Yorkville NAPA Auto Parts					

Bristol Kendall Fire Protection District
Board List of Bills - EMS
 July 2023

Type	Date	Num	Memo	Account	Amount
Zoll Medical Corporation					
Bill	07/13/2023	3750407	Medical Supplies	5705 · Education - Supplies & Equip	1,026.06
Bill	07/13/2023	3750882	Medical Supplies	6265 · Medical Supplies - Non-Reusable	367.50
Bill	07/13/2023	3752040	Medical Supplies	6265 · Medical Supplies - Non-Reusable	98.30
Total Zoll Medical Corporation					1,491.86
TOTAL					80,893.09

Bristol Kendall Fire Protection District Board List of Bills - Operations

July 2023

Type	Date	Num	Memo	Account	Amount
Amazon Capital Services					
Bill	07/13/2023	1VVG-...	1VVG-PHRV-LCNC	71102 · Cleaning Supplies - 2	367.28
Bill	07/13/2023	13WC-...	13WC-69Y6-LXRT	5140 · Office Supplies -Op	114.39
Bill	07/13/2023	13WC-...	13WC-69Y6-LXRT	6285 · Computer Equipment	341.64
Bill	07/13/2023	16XD-...	16XD-WNDW-NCPX	71102 · Cleaning Supplies - 2	150.95
					974.26
Total Amazon Capital Services:					
Backgrounds Online					
Bill	07/13/2023	555015	Inv #555015	7250 · Employee Testing & Vaccinations	194.49
					194.49
Total Backgrounds Online					
Comcast St 1					
Bill	07/13/2023	06242-...	St 1 Cable	70601 · Data and Television - 1	74.08
					74.08
Total Comcast St 1					
Comcast St 1 Internet					
Bill	07/13/2023	06262-...	St 1 Internet	70501 · Telephone - 1	181.67
					181.67
Total Comcast St 1 Internet					
Comcast St 2 Internet					
Bill	07/13/2023	06072-...	Acct #8771 20 066 0026077	70602 · Data and Television - 2	89.48
					89.48
Total Comcast St 2 Internet					
Comcast St 3					
Bill	07/13/2023	06192-...	Fax Line	70503 · Telephone - 3	214.20
					214.20
Total Comcast St 3					
Current Technologies Corporation					
Bill	07/13/2023	13646	Invoice #13646	5740 · Dues & Subscriptions	149.76
					149.76
Total Current Technologies Corporation					
DeKane Equipment Corporation					
Bill	07/13/2023	IA89099	Acct #04558	71001 · Repair & Maintenance - 1	
Bill	07/13/2023	IA89099	Acct #04558	71002 · Repair & Maintenance - 2	
Bill	07/13/2023	IA89099	Acct #04558	71003 · Repair & Maintenance - 3	
					117.32
					117.32
Total DeKane Equipment Corporation					
Farren Heating and Cooling {1}					
Bill	07/13/2023	13220	Inv #13220	71002 · Repair & Maintenance - 2	396.50
					396.50
Total Farren Heating and Cooling {1}					

**Bristol Kendall Fire Protection District
Board List of Bills - Operations
July 2023**

Type	Date	Numb	Memo	Account	Amount
First National Bank Omaha #2545					
Bill	07/13/2023	07242...	Rural King	71001 · Repair & Maintenance - 1	
Bill	07/13/2023	07242...	Rural King	71002 · Repair & Maintenance - 2	
Bill	07/13/2023	07242...	Rural King	71003 · Repair & Maintenance - 3	
Total First National Bank Omaha #2545					
First National Bank Omaha #7641					
Bill	07/13/2023	07242...	Splashtop	7140 · Computer Software	0.00
Total First National Bank Omaha #7641					
Governmental Accounting, LLC					
Bill	07/13/2023	2068	Accounting Services	5130 · Legal & Accounting	2,850.00
Total Governmental Accounting, LLC					
Grainco FS, Inc.					
Bill	07/13/2023	06302...	ID #1090437	5625 · Fuel - Vehicles	
Bill	07/13/2023	06302...	ID #1090437	7100 · Repair & Maintenance	
Bill	07/13/2023	06302...	ID #1090437	56301 · Fuel - Generator - 1	
Total Grainco FS, Inc.					
Menards - Yorkville					
Bill	07/13/2023	73606	Inv #73606	71101 · Cleaning Supplies - 1	291.37
Bill	07/13/2023	73613	Inv #73613	71103 · Cleaning Supplies - 3	65.32
Bill	07/13/2023	73836	Inv #73836	71102 · Cleaning Supplies - 2	35.88
Bill	07/13/2023	74176	Inv #74176	71102 · Cleaning Supplies - 2	204.48
Bill	07/13/2023	74177	Inv #74177	55302 · Station Equipment - 2	781.99
Bill	07/13/2023	74417	Inv #74417	71103 · Cleaning Supplies - 3	129.65
Bill	07/13/2023	74417	Inv #74417	71003 · Repair & Maintenance - 3	46.45
Bill	07/13/2023	74802	Acct #31640273	71103 · Cleaning Supplies - 3	70.66
Bill	07/13/2023	74889	Acct #31640273	51351 · Station Supplies - 1	59.04
Bill	07/13/2023	75267	Acct #31640273	71003 · Repair & Maintenance - 3	47.92
Bill	07/13/2023	75597	Inv #75597	71001 · Repair & Maintenance - 1	81.92
Bill	07/13/2023	75766	Inv #75766	71001 · Repair & Maintenance - 1	44.16
Total Menards - Yorkville					
Morris Hospital & Healthcare Centers					
Bill	07/13/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	4,705.40
Bill	07/13/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	65.00
Bill	07/13/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	1,401.80
Bill	07/13/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	1,401.80
Bill	07/13/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	1,401.80
Total Morris Hospital & Healthcare Centers					

**Bristol Kendall Fire Protection District
Board List of Bills - Operations**

July 2023

Type	Date	Num	Memo	Account	Amount
Office Depot					
Bill	07/13/2023	31638...	Acct #35908052	5140 · Office Supplies -Op	71.17
Bill	07/13/2023	31711...	Acct #35908052	5140 · Office Supplies -Op	61.64
Bill	07/13/2023	31711...	Acct #35908052	5140 · Office Supplies -Op	36.54
Bill	07/13/2023	31988...	Acct #35908052	5140 · Office Supplies -Op	91.78
Bill	07/13/2023	32101...	Acct #35908052	5140 · Office Supplies -Op	51.40
					312.53
Total Office Depot					
Paul L Buddy Plumbing & Heating {1}					
Bill	07/13/2023	32139	Inv #32139	71001 · Repair & Maintenance - 1	165.00
Bill	07/13/2023	32203	Inv #32203	71001 · Repair & Maintenance - 1	247.50
					412.50
Total Paul L Buddy Plumbing & Heating {1}					
Pitney Bowes, Inc.					
Bill	07/13/2023	07022...	Acct #8000-9090-0937-7099	5145 · Postage/Shipping	100.00
					100.00
Total Pitney Bowes, Inc.					
Ricoh USA, Inc					
Bill	07/13/2023	50675...	Inv #5067570055 Copier Lease	71201 · Copy/Fax Lease - 1	1,270.15
Bill	07/13/2023	50676...	Customer # 4472637	51402 · Office Supplies - 2	21.75
Bill	07/13/2023	50676...	Customer # 4472637	51403 · Office Supplies - 3	20.71
					1,312.61
Total Ricoh USA, Inc					
Unique Products & Service Corp.					
Bill	07/13/2023	451786	Customer Acct BRIST100	7110 · Cleaning Supplies	169.72
Bill	07/13/2023	451849	Customer Acct BRIST100	71003 · Repair & Maintenance - 3	52.28
					222.00
Total Unique Products & Service Corp					
Wells Fargo Vendor					
Bill	07/13/2023	10738...	Acct #1335553	71201 · Copy/Fax Lease - 1	172.03
Bill	07/13/2023	10738...	Acct #1335553	71202 · Copy/Fax Lease - 2	99.12
Bill	07/13/2023	10738...	Acct #1335553	71203 · Copy/Fax Lease - 3	99.13
					370.28
Total Wells Fargo Vendor					
TOTAL					18,806.32

Bristol Kendall Fire Protection District
Board List of Bills - Insurance
 July 2023

Type	Date	Num	Memo	Account	Amount
Illinois Public Risk Fund					
Bill	07/13/2023	84665	Acct #588-000000 - W/C Premi...	7750 · Workmens Compensation Insurance	13,794.00
Bill	07/13/2023	85848	Acct #588-000000 - Audited W/C	7750 · Workmens Compensation Insurance	24,453.00
Total Illinois Public Risk Fund					38,247.00
Mack & Associates					
Bill	07/13/2023	11402	Inv #11402	5130 · Legal & Accounting	2,091.66
Total Mack & Associates					2,091.66
TOTAL					40,338.66

**Bristol Kendall Fire Protection District
Board List of Bills - Foreign Fire**

July 2023

Type	Date	Num	Memo	Account	Amount
First National Bank Omaha #2545					
Bill	07/13/2023	07242...	Home Depol	5530 · Station Equipment	239.03
Bill	07/13/2023	07242...	Promise	55351 · Station Furnishings - 1	
Total First National Bank Omaha #2545					239.03
Steven's Silkscreening & Embroidery, Inc.					
Bill	07/13/2023	21319	Inv #21319	7999 · Miscellaneous Expenses	
Bill	07/13/2023	21449	Inv #21449	7999 · Miscellaneous Expenses	
Total Steven's Silkscreening & Embroidery, Inc					0.00
TOTAL					239.03

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07/11/23

Accrual Basis

Bristol Kendall Fire Protection District Board List of Bills June 2023

Type	Date	Num	Memo	Account	Amount
AFLAC					
General Journal	06/29/2023	AP	Online Payments	3123 · Aflac	3,107.10
Total AFLAC					3,107.10
AT&T					
General Journal	06/29/2023	AP	Online Payments	70501 · Telephone - 1	1,338.26
Total AT&T					1,338.26
Blue Cross Blue Shield {1}					
General Journal	06/29/2023	AP	Online Payments	7740 · Health Insurance	36,713.92
Total Blue Cross Blue Shield {1}					36,713.92
Comcast Business Phones					
General Journal	06/29/2023	AP	Online Payments	70501 · Telephone - 1	781.95
General Journal	06/29/2023	AP	Online Payments	70502 · Telephone - 2	428.89
General Journal	06/29/2023	AP	Online Payments	70503 · Telephone - 3	451.26
General Journal	06/29/2023	AP	Online Payments	70601 · Data and Television - 1	2,290.00
General Journal	06/29/2023	AP	Online Payments	70602 · Data and Television - 2	425.13
General Journal	06/29/2023	AP	Online Payments	70603 · Data and Television - 3	425.13
Total Comcast Business Phones					4,802.36
Comcast St 2					
General Journal	06/29/2023	AP	Online Payments	70502 · Telephone - 2	70.63
Total Comcast St 2					70.63
ComEd St 1					
General Journal	06/29/2023	AP	Online Payments	70101 · Electric - 1	1,920.86
Total ComEd St 1					1,920.86
ComEd St 2					
General Journal	06/29/2023	AP	Online Payments	70102 · Electric - 2	225.50
Total ComEd St 2					225.50
ComEd St 3					
General Journal	06/29/2023	AP	Online Payments	70103 · Electric - 3	666.63
Total ComEd St 3					666.63
Nicor Gas					
General Journal	06/29/2023	AP	Online Payments	70201 · Gas - 1	1,085.26
Total Nicor Gas					1,085.26

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07/11/23

Accrual Basis

Bristol Kendall Fire Protection District
Board List of Bills
 June 2023

Type	Date	Num	Memo	Account	Amount
Nicor St 2					
General Journal	06/29/2023	AP	Online Payments	70202 · Gas - 2	438.24
Total Nicor St 2					438.24
Nicor St 3					
General Journal	06/29/2023	AP	Online Payments	70203 · Gas - 3	445.09
Total Nicor St 3					445.09
Paylocity					
General Journal	06/29/2023	AP	Online Payments	5060 · Payroll Service	346.28
Total Paylocity					346.28
Principal Life Insurance Company					
General Journal	06/29/2023	AP	Online Payments	7740 · Health Insurance	3,258.28
Total Principal Life Insurance Company					3,258.28
United City of Yorkville.					
General Journal	06/29/2023	AP	Online Payments	70301 · Sewer & Water - 1	249.91
General Journal	06/29/2023	AP	Online Payments	70302 · Sewer & Water - 2	249.91
General Journal	06/29/2023	AP	Online Payments	70303 · Sewer & Water - 3	259.51
Total United City of Yorkville.					759.33
Wex Bank					
General Journal	06/29/2023	AP	Online Payments	5625 · Fuel - Vehicles	937.21
General Journal	06/29/2023	AP	Online Payments	5625 · Fuel - Vehicles	0.00
General Journal	06/29/2023	AP	Online Payments	1111 · Chk - Fire	0.00
Total Wex Bank					937.21
TOTAL					56,114.95

Financial Report

For the 2 Month(s) Ended June 30, 2023
FISCAL YEAR 2024



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended June 30, 2023

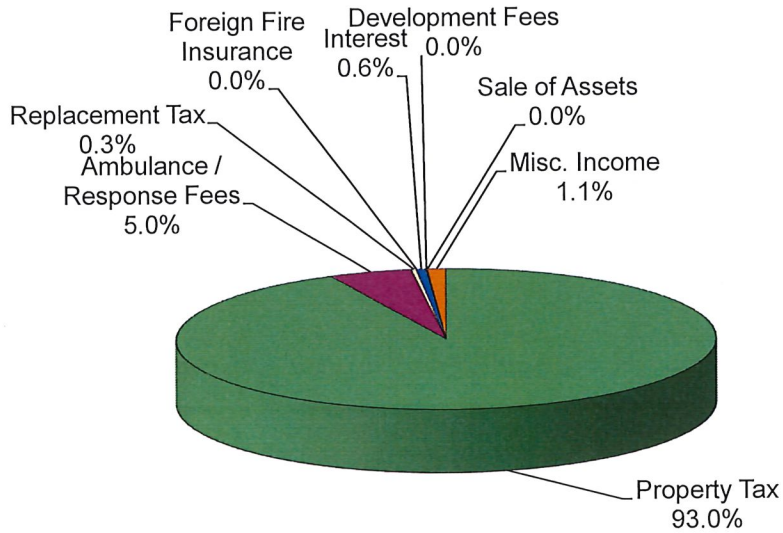
17% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Tax	4,012,834	7,557,000	53.1%
Ambulance / Response Fees	215,317	1,065,000	20.2%
Replacement Tax	12,728	65,000	19.6%
Foreign Fire Insurance	-	60,000	0.0%
Interest	25,150	75,000	33.5%
Development Fees	-	100,000	0.0%
Donations	-	-	0.0%
Plan Review / CPR /Report Fees	3,320	15,000	22.1%
Sale of Assets	-	-	0.0%
Misc. Income	47,828	97,000	49.3%
Transfer From Fund	-	1,664,696	0.0%
Grants	-	-	0.0%
Actual Revenues	4,317,178	12,448,696	34.7%
Budgeted Revenues	12,448,696		
% Diff	35%		
EXPENDITURES			
Personnel	936,801	5,675,554	16.5%
Pension Fund Contribution	-	500,000	0.0%
Equipment	11,342	63,750	17.8%
R&M	38,051	409,000	9.3%
Administrative	21,438	554,200	3.9%
Medical Supplies	3,786	40,000	9.5%
Utilities	28,081	137,500	20.4%
Insurance	27,588	353,000	7.8%
Foreign Fire	321	60,000	0.5%
Memorial Expense	-	-	0.0%
Actual Expenditures	1,067,408	7,793,004	13.7%
Budgeted Expenditures	7,793,004		
% Diff	14%		
SURPLUS / (DEFICIT) FROM OPERATIONS	3,249,770	4,655,692	69.8%
CAPITAL EXPENDITURES			
Capital Projects	-	2,830,000	0.0%
Debt Service	-	200,000	0.0%
Transfer To Funds	-	1,664,696	0.0%
Actual Expenditures	-	4,694,696	0.0%
Budgeted Expenditures	4,694,696		
% Diff	0%		
TOTAL SURPLUS / (DEFICIT)	3,249,770	(39,004)	-8331.9%
BEGINNING FUND BALANCE	8,374,727		
ENDING FUND BALANCE	11,624,496		

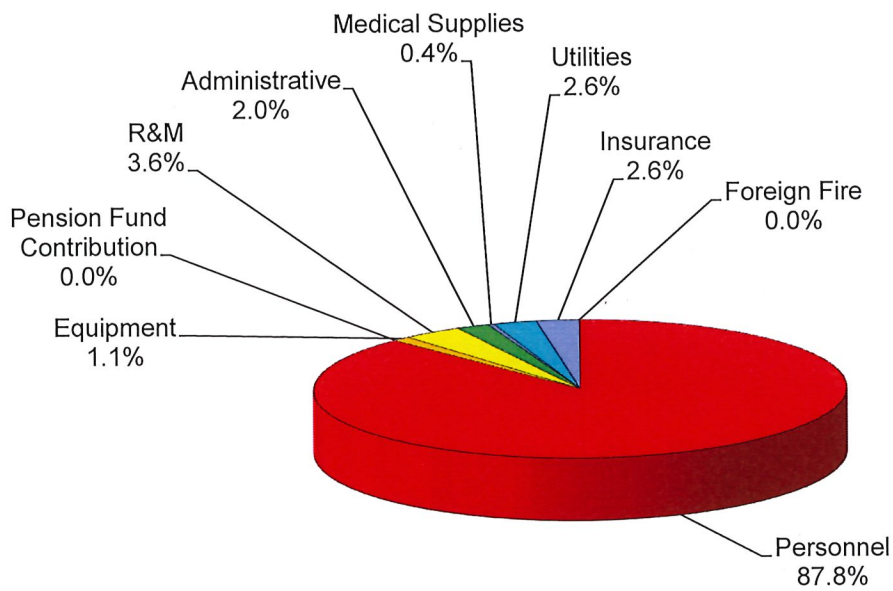
BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended June 30, 2023

Revenue Distribution

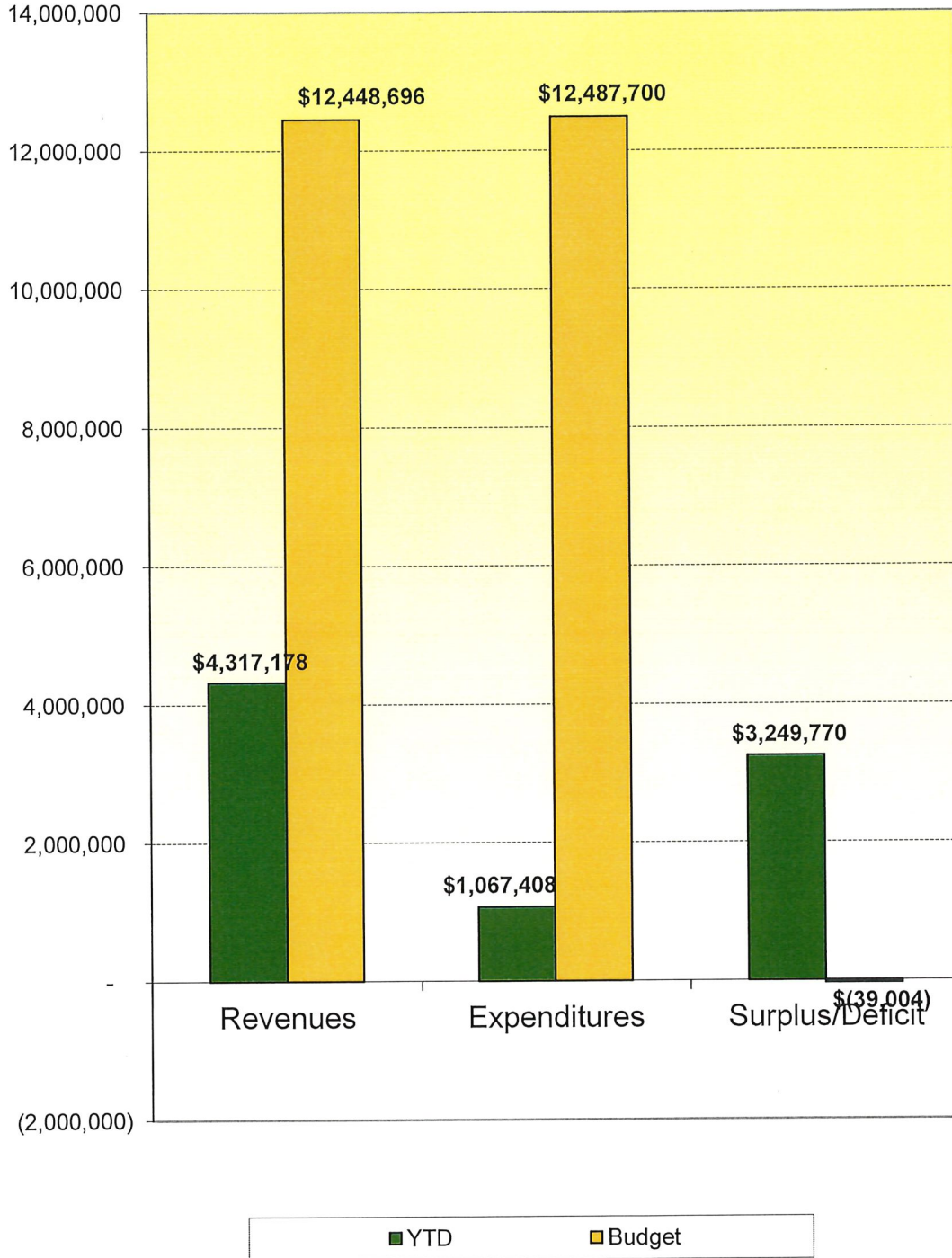


Operational Expenditure Distribution



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended June 30, 2023



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 2 Month(s) Ended June 30, 2023

17% of Fiscal Year	Account Description	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual	Total Budget	% of Budget
REVENUE											
	Property Tax	2,148,841	1,708,135	155,858	-	-	-	-	4,012,834	7,557,000	53%
	Ambulance / Response Fees	7,966	207,351	-	-	-	-	-	215,317	1,065,000	20%
	Pension Fund Contributions	-	-	-	-	-	-	-	-	-	0%
	Replacement Tax	12,728	-	-	-	-	-	-	12,728	65,000	20%
	Foreign Fire Insurance	-	-	-	-	-	-	-	-	60,000	0%
	Interest	6,960	13,724	568	-	545	3,327	26	25,150	75,000	34%
	Unrealized Gain/Loss	-	-	-	-	-	-	-	-	-	0%
	Development Fees	-	-	-	-	-	-	-	-	100,000	0%
	Health Insurance W/H	-	-	-	-	-	-	-	-	-	0%
	Employee Pension Contribution	-	-	-	-	-	-	-	-	-	0%
	ITTF Reimbursement	-	-	-	-	-	-	-	-	-	0%
	Donations	-	-	-	-	-	-	-	-	-	0%
	Plan Review / CPR /Report Fees	3,320	-	-	-	-	-	-	3,320	15,000	22%
	Sale of Assets	-	-	-	-	-	-	-	-	-	0%
	Transfer From Fund	-	-	-	-	-	-	-	-	1,664,696	0%
	Loan Proceeds	-	-	-	-	-	-	-	-	1,750,000	0%
	Grants	-	-	-	-	-	-	-	-	-	0%
	Misc. Income	47,828	-	-	-	-	-	-	47,828	97,000	49%
	Actual Revenues	2,227,643	1,929,210	156,426	-	545	3,327	26	4,317,178	12,448,696	35%
	Budgeted Revenues	4,189,000	4,270,000	375,000	539,000	60,000	3,015,696	0%	12,448,696	12,448,696	35%
	% Diff	53%	45%	42%	0%	1%	0%	0%			
OPERATING EXPENDITURES											
	Personnel	494,677	442,124	-	-	-	-	-	936,801	5,675,554	17%
	Pension Fund Contribution	-	-	-	-	-	-	-	-	500,000	0%
	Equipment	4,625	-	-	309	-	6,408	-	11,342	63,750	18%
	R&M	27,183	5,513	-	5,354	-	-	-	38,051	409,000	9%
	Administrative	8,537	44	-	12,857	-	-	-	21,438	554,200	4%
	Medical Supplies	-	3,786	-	-	-	-	-	3,786	40,000	9%
	Utilities	-	-	-	28,081	-	-	-	28,081	137,500	20%
	Insurance	-	-	27,588	-	-	-	-	27,588	353,000	8%
	Foreign Fire	-	-	-	-	321	-	-	321	60,000	1%
	Memorial Expense	-	-	-	-	-	-	-	-	-	0%
	Actual Expenditures	535,022	451,467	27,588	46,602	321	6,408	-	1,067,408	7,793,004	14%
	Budgeted Expenditures	3,626,804	3,167,500	394,700	544,000	60,000	-	0%	7,793,004	7,793,004	14%
	% Diff	15%	14%	7%	9%	1%	0%	0%			
SURPLUS / (DEFICIT)											
		1,692,621	1,477,743	128,838	(46,602)	224	(3,082)	26	3,249,770	4,655,692	70%
CAPITAL EXPENDITURES											
	Capital Projects	-	-	-	-	-	-	-	-	2,830,000	0%
	Debt Service	-	-	-	-	-	-	-	-	200,000	0%
	Transfer To Funds	-	-	-	-	-	-	-	-	1,664,696	0%
	Actual Expenditures	562,196	1,102,500	-	-	-	3,030,000	0%	4,694,696	4,694,696	0%
	Budgeted Expenditures	0%	0%	0%	0%	0%	0%	0%	4,694,696	4,694,696	0%
	% Diff	0%	0%	0%	0%	0%	0%	0%			
TOTAL SURPLUS / (DEFICIT)											
		1,692,621	1,477,743	128,838	(46,602)	224	(3,082)	26	3,249,770	(39,004)	
BEG FUND BAL											
		2,774,768	2,042,816	243,262	213,599	166,743	2,925,138	8,400	8,374,727		
END FUND BAL											
		4,467,389	3,520,559	372,101	166,997	166,967	2,922,056	8,427	11,624,496		
		835%	780%	1349%	358%	n/a	n/a	0%	1069%		

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 June 30, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
Revenues											
4011 • Tax Levy	3,411,440.40	629,750.00	2,148,840.63	1,708,135.14	0.00	155,858.49	0.00	0.00	0.00	4,012,834.26	7,557,000.00
4031 • Replacement Tax	0.00	5,416.67	12,728.10	0.00	0.00	0.00	0.00	0.00	0.00	12,728.10	65,000.00
4041 • Foreign Fire Insurance Tax (2%)	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
4224 • Interest - Money Market	12,709.16	6,250.00	6,960.34	13,724.27	0.00	567.96	544.82	3,326.81	26.25	25,150.45	75,000.00
4300 • Transfer from Fire Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4310 • Transfer from EMS Fund	0.00	138,724.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,664,696.00
4301 • Development Fees-Yorkville	0.00	8,333.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4311 • Development Fees-Montgomery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4315 • Health Insurance WIH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4511 • Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4605 • Response Fees	105,738.27	130,416.67	7,965.90	207,350.86	0.00	0.00	0.00	0.00	0.00	215,316.76	1,565,000.00
4610 • Plan Review / Permit Fees	-1,970.00	1,250.00	3,320.00	0.00	0.00	0.00	0.00	0.00	0.00	3,320.00	15,000.00
4615 • False Alarm Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4622 • CPR - Training Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4624 • Training Reimbursements	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
4630 • Expense Reimbursements	0.00	-41,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-500,000.00
4640 • Report / Copy Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4680 • Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4690 • Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700 • Loan Proceeds	0.00	145,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750,000.00
4750 • Miscellaneous Income	46,057.31	8,063.33	46,328.19	0.00	0.00	0.00	0.00	0.00	0.00	46,328.19	97,000.00
Total Revenues	3,577,923.14	1,037,391.33	2,227,643.16	1,929,210.27	0.00	156,426.45	544.82	3,326.81	26.25	4,317,177.76	12,448,696.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 June 30, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
5540 · Fire Numbers & Maps	0.00	104.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00
5630 · Fuel - Generator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56301 · Fuel - Generator - 1	259.26	116.67	0.00	0.00	259.26	0.00	0.00	0.00	0.00	259.26	1,400.00
56303 · Fuel - Generator - 2	0.00	66.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
56303 · Fuel - Generator - 3	0.00	66.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
6285 · Computer Equipment	0.00	0.00	0.00	0.00	49.99	0.00	0.00	0.00	0.00	49.99	0.00
62851 · Computer Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62852 · Computer Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62853 · Computer Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6285 · Computer Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7500 · Specialized Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75003 · Specialized Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	11,280.81	5,312.50	4,624.64	0.00	309.25	0.00	304.89	6,408.40	0.00	11,646.98	63,750.00
R&M											
5560 · Repair & Maintenance Vehicles	0.00	15,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190,000.00
5562 · R&M Vehicles 101	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5563 · R&M Vehicles 107	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5564 · R&M Vehicles 103	0.00	0.00	50.94	0.00	0.00	0.00	0.00	0.00	0.00	50.94	0.00
5565 · R&M Vehicles 104	220.80	0.00	220.80	0.00	0.00	0.00	0.00	0.00	0.00	220.80	0.00
5566 · R&M Vehicles 121	6.86	0.00	6.86	0.00	0.00	0.00	0.00	0.00	0.00	6.86	0.00
5567 · R&M Vehicles 122	578.25	0.00	999.36	0.00	0.00	0.00	0.00	0.00	0.00	999.36	0.00
5568 · R&M Vehicles 123	0.00	0.00	57.93	0.00	0.00	0.00	0.00	0.00	0.00	57.93	0.00
5569 · R&M Vehicles 108	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5572 · R&M Vehicles 127	403.91	0.00	461.84	0.00	0.00	0.00	0.00	0.00	0.00	461.84	0.00
5573 · R&M Vehicles 106	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5576 · R&M Vehicles 131	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5578 · R&M Vehicles 141	255.00	0.00	0.00	255.00	0.00	0.00	0.00	0.00	0.00	255.00	0.00
5579 · R&M Vehicles 142	111.89	0.00	0.00	111.89	0.00	0.00	0.00	0.00	0.00	111.89	0.00
5580 · R&M Vehicles 143	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5581 · R&M Vehicles 144	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580 · R&M Vehicles 151	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5591 · R&M Vehicles 158	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5592 · R&M Vehicles 156	837.00	0.00	837.00	0.00	0.00	0.00	0.00	0.00	0.00	837.00	0.00
5594 · R&M Vehicles 161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5595 · R&M Vehicles 162	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5598 · R&M Vehicles 175	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5600 · R&M Vehicles 177	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5602 · R&M Vehicles 181	2,857.71	0.00	2,826.67	331.04	0.00	0.00	0.00	0.00	0.00	2,857.71	0.00
5606 · R&M Boat Motors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5608 · R&M Shop Supplies	396.64	0.00	1,201.89	0.00	0.00	0.00	0.00	0.00	0.00	1,201.89	0.00
5609 · R&M - Shop Tools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5610 · Repair & Maintenance Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5612 · R&M Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5613 · Repair & Maintenance - Cots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5614 · R&M - Cardiac Monitors	421.00	0.00	0.00	421.00	0.00	0.00	0.00	0.00	0.00	421.00	0.00
5615 · R&M Electronic Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5620 · R&M Personal Protective Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5625 · Fuel - Vehicles	5,512.15	7,833.33	6,277.20	4,394.16	0.00	0.00	0.00	0.00	0.00	10,671.36	94,000.00
5650 · R&M TRT Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5660 · R&M Swift Water Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7100 · Repair & Maintenance	334.24	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,251.90	90,000.00
71001 · Repair & Maintenance - 1	1,460.29	1,406.25	0.00	0.00	2,122.46	0.00	0.00	0.00	0.00	2,122.46	16,875.00
71002 · Repair & Maintenance - 2	65.25	1,510.42	0.00	0.00	979.86	0.00	0.00	0.00	0.00	979.86	18,125.00
71003 · Repair & Maintenance - 3											

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 June 30, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
7100 - Repair & Maintenance - Other	0.00	0.00	14,443.00	0.00	0.00	0.00	0.00	0.00	0.00	14,443.00	0.00
71801 - Specialized Equip Repair - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	13,560.99	34,083.33	27,183.49	5,513.09	5,354.22	0.00	0.00	0.00	0.00	38,050.80	409,000.00
5130 - Legal & Accounting	2,850.00	6,391.67	0.00	0.00	6,076.00	0.00	0.00	0.00	0.00	6,076.00	76,700.00
5135 - Station Supplies	187.00	0.00	0.00	0.00	187.00	0.00	0.00	0.00	0.00	187.00	0.00
51351 - Station Supplies - 1	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51352 - Station Supplies - 2	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51353 - Station Supplies - 3	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51355 - Station Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5135 - Station Supplies - Other	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
5140 - Office Supplies - Op	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51401 - Office Supplies - 1	0.00	83.33	0.00	0.00	140.66	0.00	0.00	0.00	0.00	140.66	1,000.00
51402 - Office Supplies - 2	140.66	83.33	0.00	0.00	18.34	0.00	0.00	0.00	0.00	18.34	1,000.00
51403 - Office Supplies - 3	18.34	83.33	0.00	0.00	372.83	0.00	0.00	0.00	0.00	372.83	0.00
5140 - Office Supplies - Op - Other	372.83	0.00	0.00	0.00	284.39	0.00	0.00	0.00	0.00	284.39	1,500.00
5145 - Postage/Shipping	295.60	125.00	11.21	0.00	0.00	0.00	16.06	0.00	0.00	16.06	0.00
55351 - Station Furnishings - 1	16.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5535 - Station Furnishings - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5545 - Membership Appreciation Expense	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
5545 - Membership Appreciation Expense	31.44	166.67	48.64	0.00	0.00	0.00	0.00	0.00	0.00	48.64	2,000.00
5690 - Travel / Meeting Expenses	0.00	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00
5700 - Education - Tuitions	44.98	275.00	44.98	0.00	0.00	0.00	0.00	0.00	0.00	44.98	1,000.00
5705 - Education - Supplies & Equip	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5710 - Education - Reimbursable Exp	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00
5716 - Education - FI Team Training	0.00	56.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5718 - Education - Swift Water Train	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5720 - Education - Conferences	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5725 - Education - Travel Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
5730 - Education - Pub Ed Team Train	0.00	1,656.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5731 - Education - Safety Materials and Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5733 - Education - CPR - Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5734 - Education - CPR - Mannequins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5736 - Education - CPR - Cards	44.25	0.00	0.00	44.25	0.00	0.00	0.00	0.00	0.00	44.25	0.00
5738 - Training Supplies	8,312.13	625.00	8,432.01	0.00	0.00	0.00	0.00	0.00	0.00	8,432.01	7,500.00
5740 - Dues & Subscriptions	0.00	833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
5742 - Public Education Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5743 - Public Ed Special Events Exp	0.00	541.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00
5745 - Mobile Data Fees	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
5750 - Dispatching Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6301 - Billing - Books	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
7110 - Cleaning Supplies	374.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71101 - Cleaning Supplies - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71102 - Cleaning Supplies - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71103 - Cleaning Supplies - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7110 - Cleaning Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7120 - Copy / Fax Lease	172.03	625.00	0.00	0.00	344.06	0.00	0.00	0.00	0.00	344.06	7,500.00
71201 - Copy/Fax Lease - 1	98.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71202 - Copy/Fax Lease - 2	98.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71203 - Copy/Fax Lease - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7130 - Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71301 - Office Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71302 - Office Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71303 - Office Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7130 - Office Equipment - Other	48.17	0.00	0.00	0.00	49.17	0.00	0.00	0.00	0.00	49.17	0.00
7140 - Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150 - Software Maintenance	0.00	4,166.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00
7160 - Office Equipment Repair	0.00	0.00	0.00	0.00	51.75	0.00	0.00	0.00	0.00	51.75	0.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 June 30, 2023

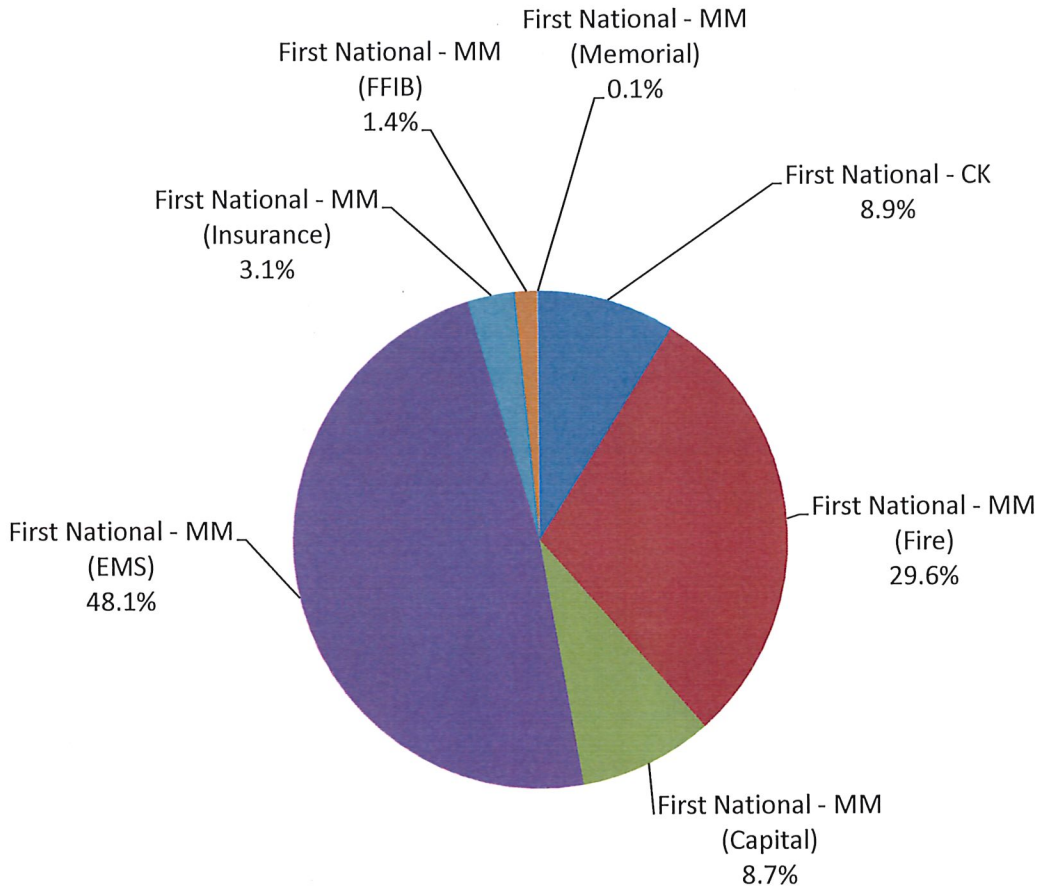
	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
7170 - Computer Equipment Repair	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
71701 - Computer Equipment Repair - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71703 - Computer Equipment Repair - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7170 - Computer Equipment Repair - Other	0.00	10,633.33	0.00	0.00	3,576.60	0.00	0.00	0.00	0.00	3,576.60	130,000.00
7250 - Employee Testing & Vaccinations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7255 - New Hire & Promotional Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Countywide Fire Records Management System	0.00	835.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7485 - Kitchen Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74851 - Kitchen Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74852 - Kitchen Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74853 - Kitchen Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7485 - Kitchen Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7490 - General Furnishings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7520 - Misc. Hardware	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7600 - Reimbursable Expenses	0.00	6,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00
7999 - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	554,200.00
Subtotal	13,105.90	45,350.00	8,536.84	44.25	12,857.11	0.00	15.05	0.00	0.00	21,454.25	40,000.00
Medical	1,752.05	3,333.33	0.00	1,752.05	0.00	0.00	0.00	0.00	0.00	1,752.05	0.00
6265 - Medical Supplies - Non-Reusable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6265 - Medical Supplies - Non-Reusable - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6270 - Oxygen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62701 - Oxygen - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62702 - Oxygen - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62703 - Oxygen - 3	208.25	0.00	0.00	753.73	0.00	0.00	0.00	0.00	0.00	753.73	0.00
6275 - Medications	71.96	0.00	0.00	395.40	0.00	0.00	0.00	0.00	0.00	395.40	0.00
62751 - Medications - 1	0.00	0.00	0.00	811.65	0.00	0.00	0.00	0.00	0.00	811.65	0.00
62751 - Medications - 2	0.00	0.00	0.00	71.96	0.00	0.00	0.00	0.00	0.00	71.96	0.00
62752 - Medications - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62753 - Medications - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6275 - Medications - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	2,032.26	3,333.33	0.00	3,785.79	0.00	0.00	0.00	0.00	0.00	3,785.79	40,000.00
Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7010 - Electric	1,920.86	1,963.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,800.00
70101 - Electric - 1	225.50	725.00	0.00	0.00	5,434.24	0.00	0.00	0.00	0.00	5,434.24	8,700.00
70102 - Electric - 2	666.63	791.67	0.00	0.00	1,047.46	0.00	0.00	0.00	0.00	1,047.46	9,500.00
70103 - Electric - 3	0.00	0.00	0.00	0.00	1,427.14	0.00	0.00	0.00	0.00	1,427.14	0.00
7020 - Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70201 - Gas - 1	1,085.26	916.67	0.00	0.00	3,039.26	0.00	0.00	0.00	0.00	3,039.26	11,000.00
70202 - Gas - 2	438.24	416.67	0.00	0.00	1,051.98	0.00	0.00	0.00	0.00	1,051.98	5,000.00
70203 - Gas - 3	445.09	500.00	0.00	0.00	1,376.25	0.00	0.00	0.00	0.00	1,376.25	6,000.00
7030 - Sewer & Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70301 - Sewer & Water - 1	249.91	125.00	0.00	0.00	249.91	0.00	0.00	0.00	0.00	249.91	1,500.00
70302 - Sewer & Water - 2	249.91	125.00	0.00	0.00	249.91	0.00	0.00	0.00	0.00	249.91	1,500.00
70303 - Sewer & Water - 3	259.51	208.33	0.00	0.00	259.51	0.00	0.00	0.00	0.00	259.51	2,500.00
7050 - Telephone	0.00	1,916.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,000.00
70501 - Telephone - 1	2,301.88	1,666.67	0.00	0.00	5,131.39	0.00	0.00	0.00	0.00	5,131.39	20,000.00
70502 - Telephone - 2	499.52	1,041.67	0.00	0.00	990.75	0.00	0.00	0.00	0.00	990.75	12,500.00
70503 - Telephone - 3	665.46	1,041.67	0.00	0.00	1,116.72	0.00	0.00	0.00	0.00	1,116.72	12,500.00
7060 - Telephone - Other	115.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.56	0.00
7060 - Data and Television	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70601 - Data and Television - 1	2,364.08	0.00	0.00	0.00	4,802.24	0.00	0.00	0.00	0.00	4,802.24	0.00
70602 - Data and Television - 2	513.78	0.00	0.00	0.00	938.91	0.00	0.00	0.00	0.00	938.91	0.00
70603 - Data and Television - 3	425.13	0.00	0.00	0.00	850.26	0.00	0.00	0.00	0.00	850.26	0.00
Subtotal	12,426.32	11,458.33	0.00	0.00	28,081.49	0.00	0.00	0.00	0.00	28,081.49	137,500.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 June 30, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
Insurance											
7700 · Property Insurance	0.00	1,083.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00
7705 · General Liability Insurance	0.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
7710 · Vehicle Insurance	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00
7712 · Portable Equipment Insurance	0.00	166.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
7714 · Management Liability Insurance	0.00	583.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00
7715 · Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7720 · Umbrella / Excess Liability Ins.	0.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
7750 · Workmens Compensation Insurance	13,794.00	16,250.00	0.00	0.00	27,588.00	0.00	0.00	0.00	0.00	27,588.00	195,000.00
7760 · Contract Emp. W.C. & Liab. Ins	0.00	8,333.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
Subtotal	13,794.00	29,416.67	0.00	0.00	0.00	27,588.00	0.00	0.00	0.00	27,588.00	353,000.00
Foreign Fire											
5170 - Annual Station Disbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Annual Station Disbursement - 1	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Annual Station Disbursement - 2	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Annual Station Disbursement - 3	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Subtotal	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
Memorial Expense											
8060 - Charitable Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8200 - Fireman's Park Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital											
80000 · Capital Projects	0.00	35,416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425,000.00
6280 · Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7475 · Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8160 · PPE Capital	0.00	5,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00
8285 · Computer Equipment Capital	0.00	7,083.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,000.00
8520 · Firefighting Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8521 · Specialized Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8522 · Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8525 · Apparatus	0.00	175,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100,000.00
85303 · Station Equipment - 3 Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8538 · Equipment Purchases over \$5,000	0.00	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
8010 · Debt Service	0.00	16,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00
8020 · Transfer Out	0.00	138,724.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,664,696.00
Subtotal	0.00	391,224.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,894,896.00
Total Expenditures	483,393.67	1,034,808.33	635,022.05	451,466.84	46,602.07	27,588.00	320.75	6,408.40	0.00	1,067,408.11	12,487,700.00
Net Income	3,094,528.57	2,583.00	1,692,621.11	1,477,743.43	-46,602.07	128,838.45	224.07	-3,081.59	26.25	3,249,763.65	-39,004.00

**Bristol-Kendall Fire Protection District
Investments
June 30, 2023**

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.31%	1,038,596
First National - MM (Fire)	0385	1.31%	3,441,280
First National - MM (Capital)	4838	1.71%	1,016,946
First National - MM (EMS)	8274	1.71%	5,600,719
First National - MM (Insurance)	0393	1.31%	361,949
First National - MM (FFIB)	6591	1.71%	167,399
First National - MM (Memorial)	0220	1.71%	8,075
Total			\$ 11,634,963



Bristol-Kendall Fire Protection District

Financial Analysis

For the 2 Month(s) Ended June 30, 2023



Revenue Highlights

17% of Budget Year

- Collected \$4,317,178 or 35% of Total Budget
- Property Taxes
 - Collected \$4,012,834 or 53% of Budget
- Ambulance Fees
 - Collected \$215,317 or 20% of Budget
- Replacement Tax
 - Collected \$12,728 or 20% of Budget
- Plan Review / CPR / Report Fees
 - Collected \$3,320 or 22% of Budget

Revenues

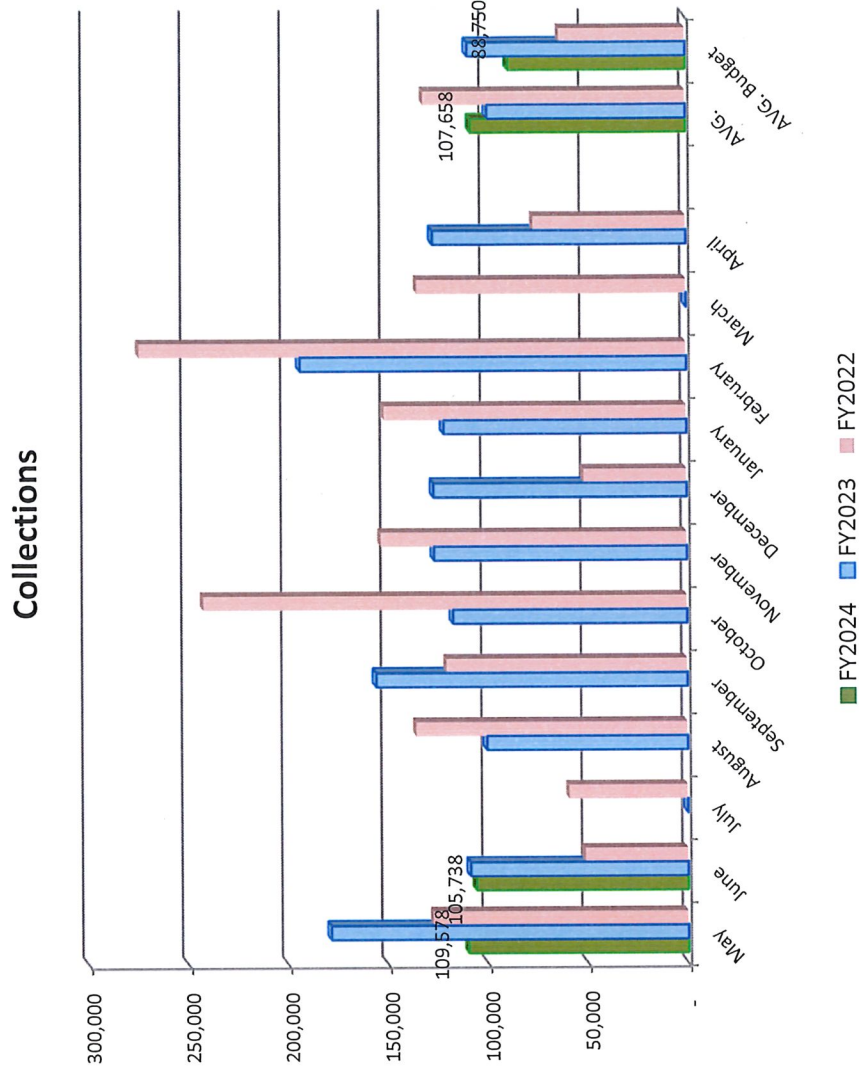
REVENUES

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Tax	4,012,834	7,557,000	53%	3,627,975	11%
Ambulance / Response Fees	215,317	1,065,000	20%	286,871	-25%
Replacement Tax	12,728	65,000	20%	14,229	-11%
Foreign Fire Insurance	-	60,000	0%	-	0%
Interest	25,150	75,000	34%	925	2619%
Development Fees	-	100,000	0%	18,400	-100%
Donations	-	-	0%	-	0%
Plan Review / CPR /Report Fees	3,320	15,000	22%	6,875	-52%
Sale of Assets	-	-	0%	-	0%
Transfer From Fund	-	1,664,696	0%	-	0%
Grants	-	-	0%	-	0%
Misc. Income	47,828	97,000	49%	4,811	894%
Actual Revenues	4,317,178	12,448,696	35%	3,960,086	9%
Budgeted Revenues	12,448,696				
% Diff	35%				

Ambulance Fees

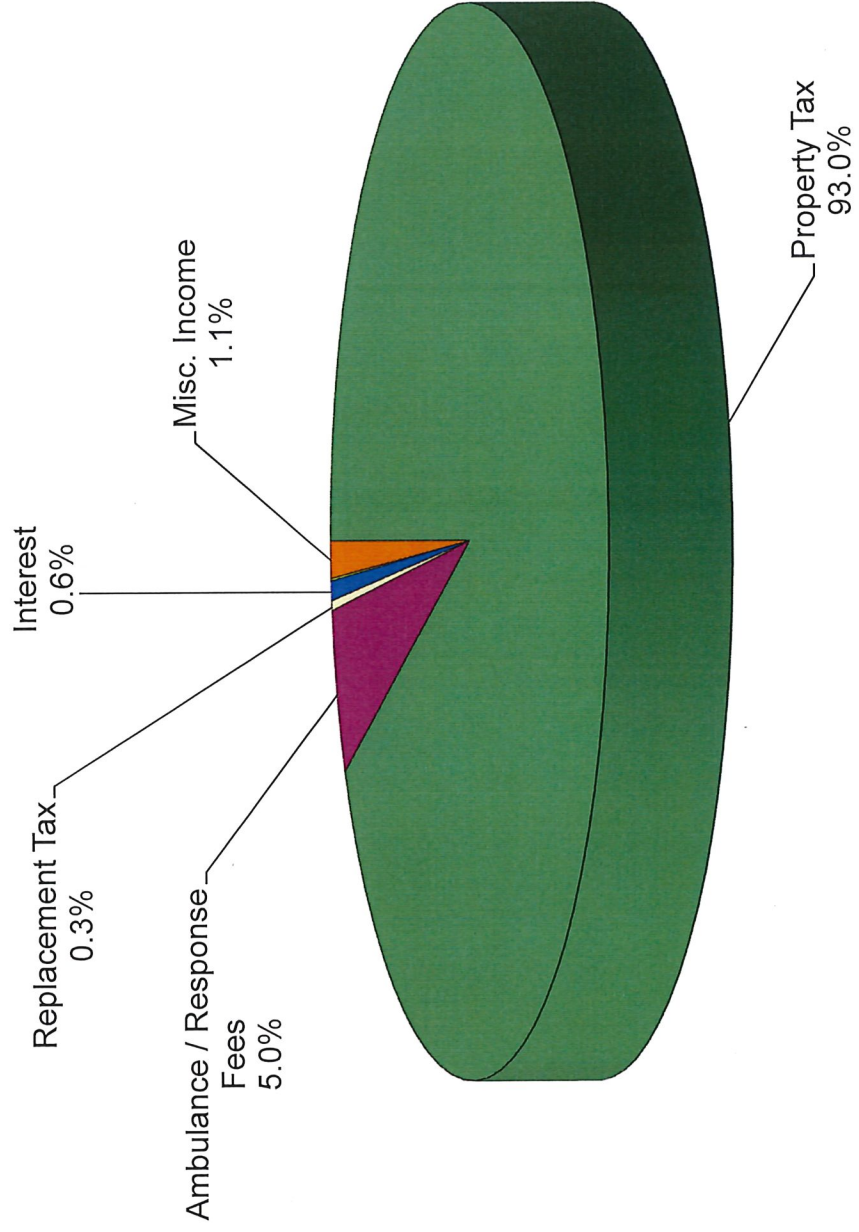
(net of GEMT Fees for FY23)

Month	FY2024	FY2023	FY2022
May	109,578	178,130	127,294
June	105,738	108,741	51,253
July		(101,549)	59,176
August		100,289	135,847
September		155,396	120,307
October		116,979	242,191
November		126,317	153,011
December		126,612	51,423
January		121,294	151,189
February		193,135	274,163
March		(59,577)	134,886
April		126,782	76,601
AVG.	107,658	99,379	131,445
AVG. Budget	88,750	109,113	62,917



Revenues

Revenue Distribution



Expenditure Highlights

17% of Budget Year

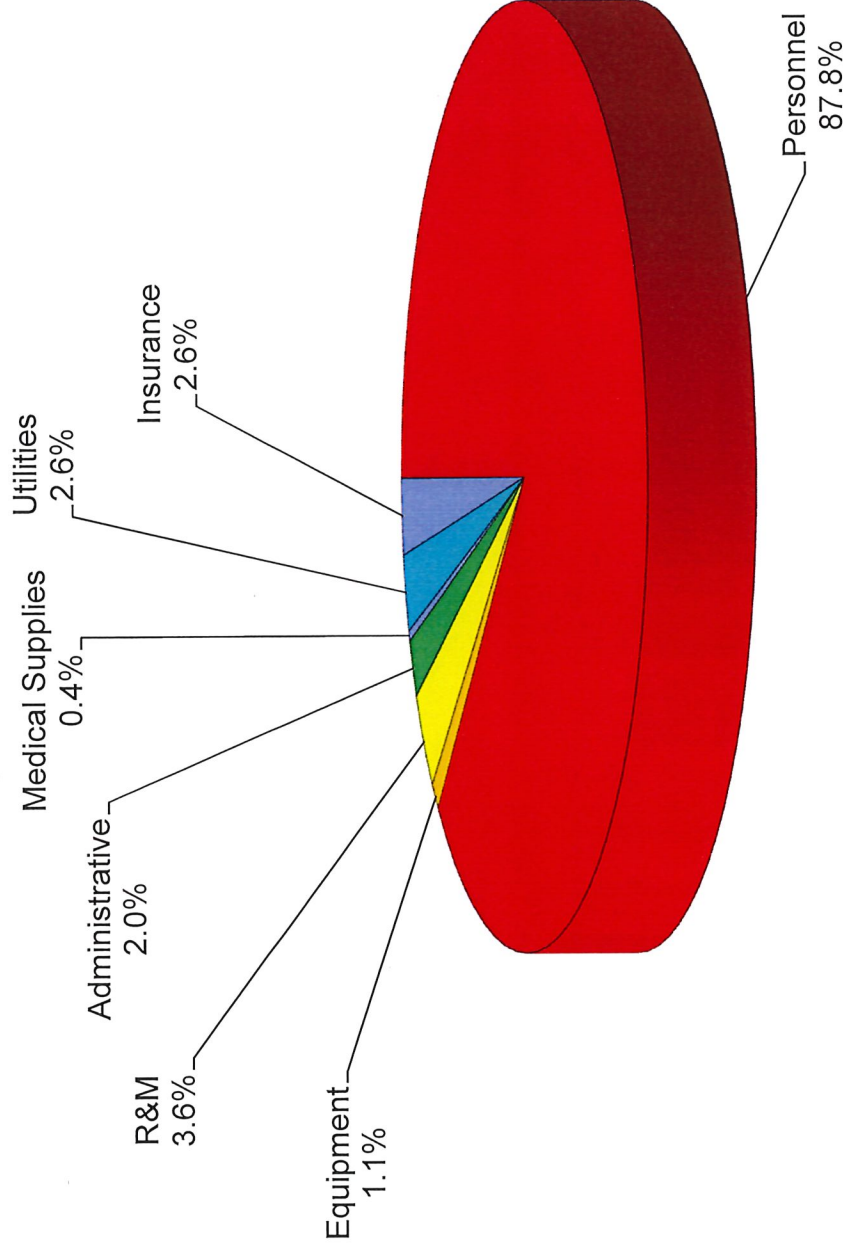
- Operating Expenditures
 - \$1,067,408 or 14% of Budget
- Personnel
 - \$936,801 or 17% of Budget
- Repairs and Maintenance
 - \$38,051 or 9% of Budget
- Administrative
 - \$21,438 or 4% of Budget
- Insurance
 - \$27,588 or 8% of Budget
- Utilities
 - \$28,081 or 20% of Budget

Expenditures

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
OPERATING EXPENDITURES					
Personnel	936,801	5,675,554	17%	798,786	17%
Pension Fund Contribution	-	500,000	0%	-	0%
Equipment	11,342	63,750	18%	9,476	20%
R&M	38,051	409,000	9%	59,361	-36%
Administrative	21,438	554,200	4%	38,411	-44%
Medical Supplies	3,786	40,000	9%	6,248	-39%
Utilities	28,081	137,500	20%	20,877	35%
Insurance	27,588	353,000	8%	10,964	152%
Foreign Fire	321	60,000	1%	2,511	-87%
Memorial Expense	-	-	0%	-	0%
Actual Expenditures	1,067,408	7,793,004	14%	946,634	13%
Budgeted Expenditures	7,793,004				
% Diff	14%				
CAPITAL EXPENDITURES					
Capital Projects	-	2,830,000	0%	-	0%
Debt Service	-	200,000	0%	-	0%
Transfer To Funds	-	1,664,696	0%	-	0%
Actual Expenditures	-	4,694,696	0%	-	0%
Budgeted Expenditures	4,694,696				
% Diff	0%				

Expenditures

Operational Expenditure Distribution

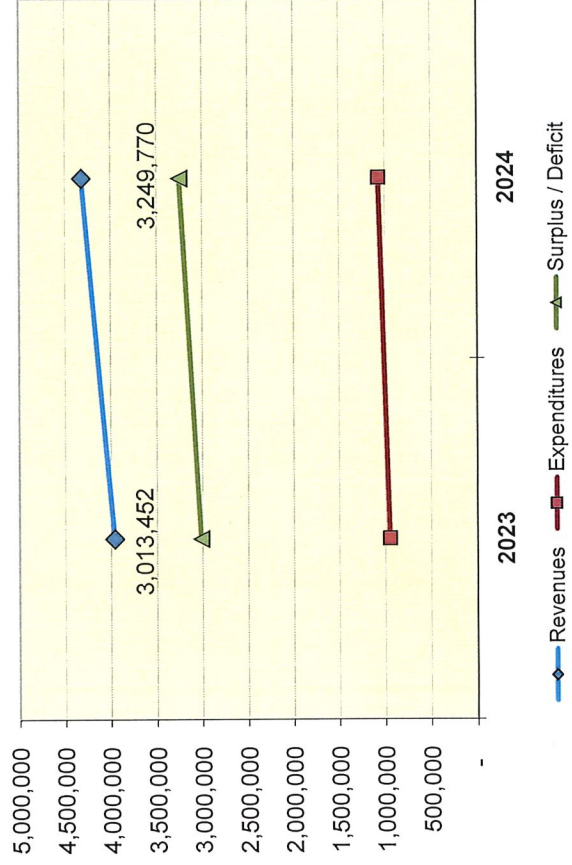
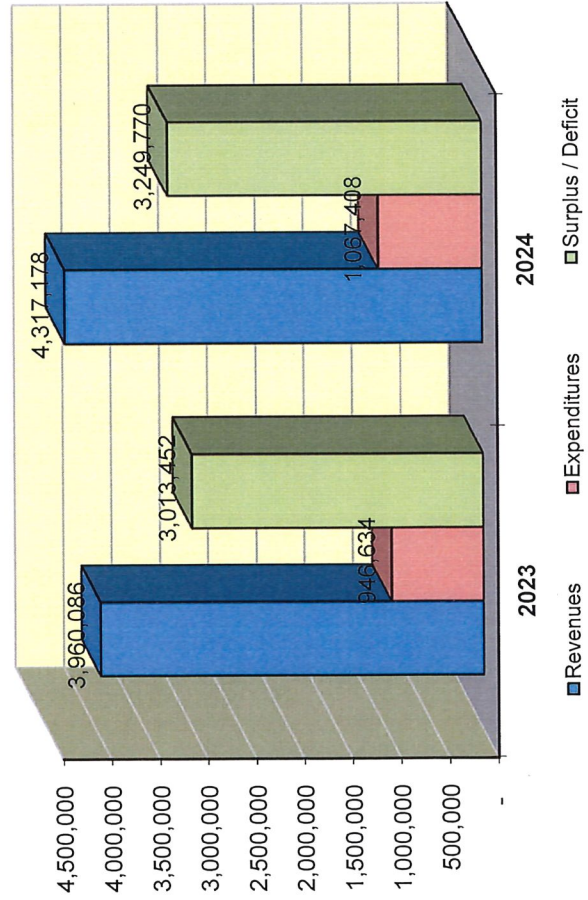


Fund Balance

For the 2 Month(s) Ended June 30, 2023

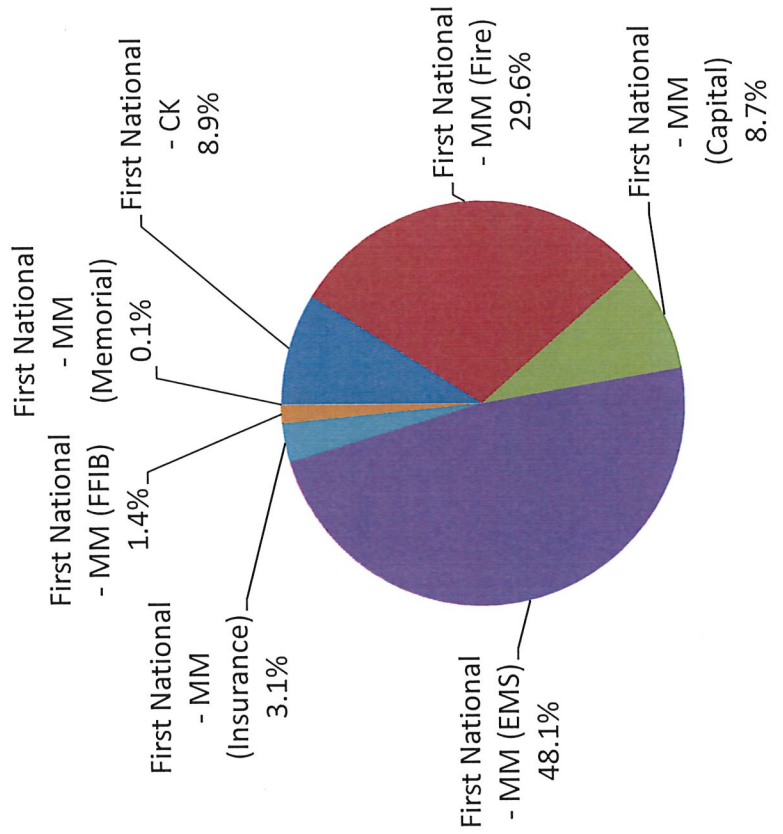
	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual
TOTAL SURPLUS / (DEFICIT)	1,692,621	1,477,743	128,838	(46,602)	224	(3,082)	26	3,249,770
BEG FUND BAL	2,774,768	2,042,816	243,262	213,599	166,743	2,925,138	8,400	8,374,727
END FUND BAL	4,467,389	3,520,559	372,101	166,997	166,967	2,922,056	8,427	11,624,496

Fund Bal to Exp Ratio 835% 780% 1349% 358% n/a 0% 1089%



Investments

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.31%	1,038,596
First National - MM (Fire)	0385	1.31%	3,441,280
First National - MM (Capital)	4838	1.71%	1,016,946
First National - MM (EMS)	8274	1.71%	5,600,719
First National - MM (Insurance)	0393	1.71%	361,949
First National - MM (FFIB)	6591	1.71%	167,399
First National - MM (Memorial)	0220	1.71%	8,075
Total			11,634,963





Transfer Confirmation

Today's Date:	07/12/2023
From Account:	Fire Division MM x0385
To Account:	Commercial Ckg x3048
Amount:	\$300,000.00
Transfer Date:	07/12/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	07/12/2023
From Account:	Capital Fund MM x4838
To Account:	Commercial Ckg x3048
Amount:	\$60,491.24
Transfer Date:	07/12/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	07/12/2023
From Account:	EMS MM x8274
To Account:	Commercial Ckg x3048
Amount:	\$300,000.00
Transfer Date:	07/12/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	07/12/2023
From Account:	Insuance MM x0393
To Account:	Commercial Ckg x3048
Amount:	\$40,338.66
Transfer Date:	07/12/2023
Frequency:	One-time

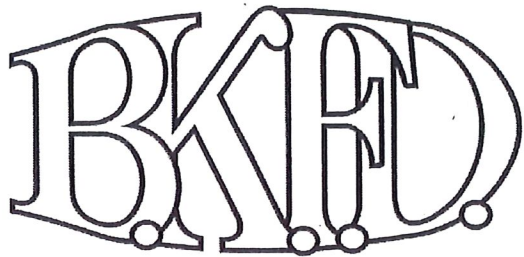
† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	07/12/2023
From Account:	Foreign Fire Ins Fund x6591
To Account:	Commercial Ckg x3048
Amount:	\$239.03
Transfer Date:	07/12/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Bristol Kendall Fire Department

Fire Prevention Bureau

103 East Beaver Street
Yorkville, IL 60560-1704
Tel: 630 553-6186
Fax: 630 553-1482



FIRE MARSHAL REPORT

07-13-2023

Inspections Life Safety (56)

Violations Found (48)

Re-Inspections (53)

Violations Corrected (61)

C.O. Inspections (3)

Alarm Investigation (5)

Outside Agency Inspections (State (5) (Private (10)

Fire Alarm Plan Review (3)

Ansul Puff Test (0)

Ansul System Plan Review (0)

Site Inspection (18) Grande Reserve north, Bristol Bay Town Homes

Fire Alarm Test (6)

Sprinkler Test (3)

Sprinkler Plan Review (0)

Hydrostatic Test (10)

Wet Kitchen System Plan Review (0)

Flush Test (0)

System Flow Test (0)

Above Ceiling Inspection (15)

Emergency Form Updates (3)

Knox Box Keys (4)

07-13-2023

Knox Box Installations (2)
Knox Box Removal (0)
Food Truck Vendor Inspections (0)
Carnival Ride Inspections (0)
Fire Damper Inspection (0)
Fire Caulk Inspection (15)
Out of Business (0)
New Business (3)
Disconnect Inspection (0)
School Fire Drill (0)
School Inspections (0)
Special Meetings (4)
Occupancy Load (3)
Run Hide Fight Drill (0)

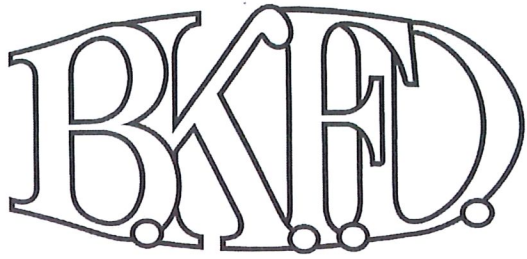
Public Education

State Smoke Detector Program (Smoke detectors installed January- May (95)

Total Contacts (Adults 2990) (Children 3265)

Fire Investigations (3) White oak way (outside fire (Fire Works) Riva Ridge (siding fire (Ashes) Titus (siding fire (Bush on fire)

Classes Attended (1) Chicago Strike Force



Bristol Kendall Fire Protection District

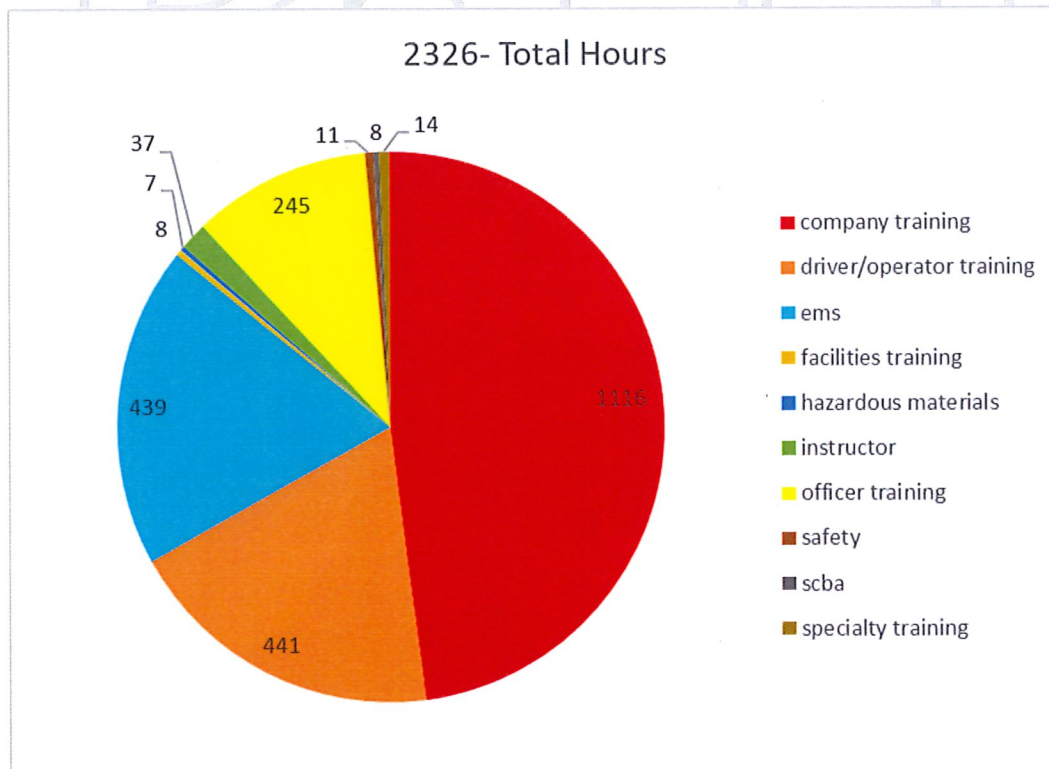
103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482



July 2023 Trustee Meeting Training Report

Training:

- 2326 Training hours for June
- 2498 training hours for May
- 2181 training for April
- 2318 training hours for March



New Certifications:

- None this month

Notes:

New cadets are get acclimated with the department. Currently working on SCBA and pulling lines. They have also started riding this month with their assigned crew.

Couple of crews had live fire training and EMS training this month for personnel working on their new hire book, practicals for certification, and practicals for acting officer program.

We had 10 personnel participate in the Vehicle Machinery Operations class that we co-hosted with Sandwich Fire Department the first week of June. Personnel still have to challenge the OSFM (Office of the State Fire Marshal) state exam then certifications will start coming through. This certification is required to receive the Advanced Firefighter Certification which some of our personnel attended in May.

We had 6 of our personnel take the Fire Apparatus Engineer course that we taught in house the last week of June. They will still need to challenge the OSFM state exam to receive this certification.

The in-house classes were a bit of a struggle to get personnel in them and then having enough instructors to teach due to our limited staffing right now. I have reached out to OSFM about teaching hybrid classes as an option. They said we are able to do this and we would need to submit a new course syllabus. It can be managed using Vector Solutions and all training would be completed on shift. Downside to classroom training being conducted online is the ability to have the instructor apply experience to the material being taught so personnel understand it better.

Still working on the new training facility project. We had to change the design a little bit due to costs of 53' shipping containers versus 40' containers. The difference would have been about \$65,000. Should have the bid spec ready for August's meeting along with a powerpoint presentation for the project. We have spoken with four contractors and sounds like they are about a year for build time.

Paramedic Services of Illinois, Inc.

One Pierce Place, Suite 750W
Itasca, IL 60143

Invoice

Date	Invoice #
6/30/23	Jun 2023

Bill To
BRISTOL-KENDALL FIRE PROTECTION DISTRICT 103 E. BEAVER STREET YORKVILLE, IL 60560-1704

Terms	Due Date
Net 30 Days	7/31/23

Quantity	Description	Amount
	Total Jun 2023 Income (IL 103)	\$ 0.00
	Payable to Bristol-Kendall	\$ 0.00
Total		\$ 0.00

Bristol-Kendall Fire Protection District
2022 Annual Billing Summary
IL-103 Data Base
Calls prior to April 1, 2016

	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	TOTALS
Total Amount Billed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Actual Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adjustments													
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Write off per Fire Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sent to Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Adjustments from above													
Total Still Outstanding PSSI													

BRISTOL-KENDALL
Calls Prior to April 1st, 2016

Jun-23

CALL #	AMT PAID	AMT RECORDED	DATE Received
TOTALS	0.00		

Paramedic Services of Illinois, Inc.

One Pierce Place, Suite 750W
Itasca, IL 60143

Invoice

Date	Invoice #
6/30/23	Jun 2023

Bill To
BRISTOL-KENDALL FIRE PROTECTION DISTRICT 103 E. BEAVER STREET YORKVILLE, IL 60560-1704

Terms	Due Date
Net 30 Days	7/31/23

Quantity	Description	Amount
	Total Jun 2023 Income (IL 108)	\$ 71,513.49
	Income - Park Ridge Bank \$ 71,513.49	
	GEMT Payments (per attached) - 1,976.11	
	Total for 5% Billing Charge \$ 69,537.38	
	5% Billing Charge (on \$69,537.38)	-\$ 3,476.87
	Payable to Bristol-Kendall	-\$ 68,036.62
Total		\$ 0.00

**Bristol-Kendall Fire Protection District
2023 Annual Billing Summary**

	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	TOTALS
Total Amount Billed	\$143,583.47	\$116,306.61	\$125,635.01	\$127,375.00	\$144,310.05	\$149,146.00							
Total Actual Collections	\$192,474.88	\$103,738.84	\$128,936.20	\$109,621.65	\$104,968.13	\$71,513.49							
Adjustments													
Medicare	\$16,846.12	\$14,515.45	\$12,585.44	\$14,440.01	\$18,982.95	\$11,960.40							
Medicaid	-\$26,862.29	\$8,871.73	-\$30,761.46	-\$23,189.38	-\$43,677.73	\$330.83							
Insurance	\$18,052.71	\$19,502.76	\$24,258.59	\$14,843.95	\$32,436.65	\$5,510.65							
Write off per Fire Chief													
Sent to Collections	\$0.00	\$58,099.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Collections													
Total Adjustments from above													
Total Still Outstanding PSSI													



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
Fax: 630-553-1482



Memorandum

Date: July 7, 2023

To: Chief James Bateman

From: A/C Jeremy Messersmith

RE: Policy Approval

Chief Bateman,

I am requesting board review and approval for the following Policy Changes:

Updated Policies (Changes in Blue and Red)

- Policy 409 Education and Training
- Policy 427 Smoking and Tobacco Use
- Policy 429 Personal Appearance Standards
- Policy 430 Uniform Regulations
- Policy 436 Return to Work
- Policy 442 Trade Policy
- Policy 449 Cadet Program
- Policy 450 Leaves of Absence

New Policy

- Policy 722 Safety and Health Committee

Education and Training

409.1 PURPOSE AND SCOPE

The District appreciates and encourages members who are willing to devote their time to education and training. This tuition reimbursement policy is intended to encourage members to become better qualified for their present duties and to prepare for advancement within the Bristol Kendall Fire Protection District by taking courses from an accredited institution.

409.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to establish an [Education and Training tuition reimbursement](#) policy_ and to review requests for ~~tuition~~ reimbursement to ensure the following criteria are met.

409.2.1 ELIGIBILITY

Tuition reimbursement eligibility will be made available to employees who have completed at least one year of service and be in good standing. To be approved, a course must have as its purpose the objective of improving the capacity of the member to perform the duties to which he/she is assigned or to increase his/her readiness to assume broader responsibilities within the realm of public safety. Where practical, members will be encouraged to attend local, accredited public education institutions.

409.2.2 FUNDS AVAILABILITY

A portion of the employee's costs may be reimbursed in the amount specified by the District. This includes tuition, registration fees, laboratory or similar materials fees. Specifically excluded are student body fees and fees levied for student services or social activities. Also eligible for reimbursement may be certain training and expenses approved and funded by the Illinois State Fire Marshal Division of Personnel Standards and Education (OSFM-PSE) (50 ILCS 740/10; 50 ILCS 740/11).

409.2.3 MAXIMUM CREDIT HOURS PER YEAR

The maximum amount of credit hours that may be claimed for the purpose of tuition reimbursement is determined by the District. Programs with an accelerated course of study leading to a bachelor's, master's or a doctorate degree may be eligible for reimbursement as determined by the Fire Chief but in no case should exceed the limits outlined elsewhere in this policy.

409.2.4 OTHER CONSIDERATIONS

In order to request a tuition reimbursement, a grade of satisfactory (e.g., C or better) must be achieved for undergraduate courses and a grade of above average (e.g., B or better) must be achieved for graduate courses.

409.3 PROCEDURE

Approval of the Fire Chief or the authorized designee ~~shall~~ ~~ould~~ be obtained in advance of enrollment. [Once approved, the employee can enroll for the class and have the invoice sent to](#)

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Education and Training

~~the Fire District for payment. Classes taken through the Fire Service Institute will have to have enrollment completed by the training officer. To request reimbursement, satisfactory evidence of fees paid, other allowable expenses and proof of satisfactory completion of the course must be submitted to the or authorized designee for approval and then forwarded for processing of the payment. Copies of diplomas, certificates or grade notices shall be retained in the employee's file.~~

409.3.1 TUITION

~~Each member of the will be able to use a total of \$500.00 annually towards training outside of the fire protection district. The \$500.00 can be used towards attending one class or multiple classes up to a total of \$500.00 per fiscal year.~~ Employees are encouraged to find grant funded classes if applicable and/or apply for scholarships. Additional funding may be available through the Bristol Kendall Fire Protection District Foreign Fire Board.

Level I Education: Education/training determined by the District to be a minimum job requirement for an employee. Class Examples: Basic Operations Firefighter, Fire Service Vehicle Operator, Technical Rescue Awareness, Hazardous Materials First Responder – Operations, Emergency Medical Technician - Basic

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District and the District shall reimburse/fund course costs and books. Employees are expected to pass class with a minimum grade of "C" and obtain state certification if applicable, otherwise the employee will have to reimburse the District for the applicable expenses. ~~Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend.~~ The District will provide reimbursement for reasonable meals, lodging, and mileage expenses, with receipts to be required.

Level II Education: Education/training determined by the District to be beneficial to the employee's job performance but not required for effective performance. Class Examples: Emergency Medical Technician - Paramedic

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District and the District shall reimburse 50% course costs and 100% for books after employee has passed the Paramedic State exam and certified in the Southern Fox Valley EMS System if applicable. The maximum tuition amount reimbursed will not exceed the Waubensee Community College semester rate for this class, however this class does not have to be completed at Waubensee Community College. Due to the complexity and intensity of the Paramedic class requirements, the District will not fund any other classes or seminars during the time the student is in Paramedic class without express permission from the District's Training Officer and the Fire Chief.

Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend. Part time employees will have to maintain working the minimum required hours specified in Policy 401 to remain eligible for reimbursement. Unless an employee is covering a specific assigned part time shift that puts them under the minimum hours.

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Education and Training

Level III Education: Education/training required by the District for effective job performance. Class Examples: Technical Rescue Operations Level and higher, Water Rescue, Fire Investigation

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District, the time spent in class required to complete the training will be compensated, and course costs will be paid by the District. Employee is expected to pass class with a minimum grade of "C" and obtain state certification if applicable, otherwise the employee will have to reimburse the District for the applicable expenses. Any absence related to Level III Education will be covered by the District, and the employee will not be required to use any accrued leave time to attend. Further, the District will provide reimbursement for reasonable meals, lodging, and mileage expenses, with receipts to be required. Lodging may be pre-paid.

Level IV Education: Education/training the District determines to be applicable to the employee's job. This level IV education funding/reimbursement covers any classes for the following positions: Fire Marshal, Fire Prevention Bureau, Public Education, Vehicle Maintenance, and Administrative Staff. Class must be approved by the Fire Chief prior to attending. Any absence related to Level IV Education will be covered by the District, and the employee will not be required to use any accrued leave time to attend. Further, the District will provide reimbursement for reasonable meals and lodging, with receipts to be required. Lodging may be pre-paid.

Level V Education: Education/training the District determines to be applicable to the employee's job but not required and not directly beneficial to job performance. This level V education reimbursement covers any other Fire & EMS classes or seminars, and general education classes need for an Associate's or Bachelor's in the Fire/EMS/Public Safety Degree field. When applicable employee is expected to pass the class with a minimum grade of a "C". ~~Employee must obtain certificate of completion and state certification if applicable prior to reimbursement.~~ Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend.

409.3.2 EXPENSE REIMBURSEMENT

The District will only reimburse expenses as described for [Level I](#), [Level III](#), ~~and~~ [Level IV](#) education, [and in accordance with any collective bargaining agreement.](#)

~~A. Meals~~

~~Each member of the Bristol Kendall Fire Protection District will be provided the following amounts of reimbursement for food while attending a class as follows:~~

- ~~-1. A class not requiring an overnight stay will be up to \$15.00 per day.~~
- ~~-2. A class requiring overnight stay will be up to \$50.00 a day.~~

~~All detailed receipts must be copied and turned in with the reimbursement form to the Training Officer for reimbursement.~~

B. Hotel & Meals

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~~When a member of the Bristol Kendall Fire Protection District attends a class requiring an overnight stay to attend a district approved class the department will pay for the cost of the room and any taxes that apply to the room only. The training division will make the hotel accommodations for a person or persons traveling to attend the class.~~

The District shall reimburse employees for hotel expenses and meal expenses in amounts not to exceed the dollar limits set forth in the Local Governmental Travel Expense Control Act (the "Act") for any class, seminar, or training session that exceeds five (5) hours and a meal is not provided. Receipts for actual hotel and meal expenses must be submitted to the District in advance of reimbursement. Hotel expenses shall not be reimbursed when the location of the training is 100 miles or fewer from Fire Station #1, unless otherwise approved by the Fire Chief or designee.

C. Mileage

The District will only reimburse mileage for Level I and Level III education.

~~Mileage will be reimbursed to the district member driving their personal vehicle to attend the training class. The reimbursement rate will coincide with the Federal reimbursement guidelines for the current year for mileage reimbursement. Total mileage must be turned in on the reimbursement form for reimbursement.~~

The District may provide employees with a vehicle to attend training. In the event that Employees are required to use their own personal vehicles, they shall be reimbursed for mileage at the then-prevailing IRS mileage rate. Mileage reimbursement shall be calculated only for travel between Fire Station #1 to the training location. Employees who are required to travel fifty (50) or more miles for classes shall receive the per diem set forth under the Local Governmental Travel Expense Control Act (the "Act") for each day of training. Carpools are urged and only the owner of the vehicle shall be reimbursed mileage expenses.

409.3.3 REIMBURSEMENT FORM

A member that is requesting reimbursement must complete a Tuition Reimbursement Form and turn it into the Training Officer for processing. ~~See attachment: 308.3.3 Tuition Reimbursement Form.pdf~~

A. Tuition

Each member requesting Tuition Reimbursement will fill out the Tuition Section and attach the following paperwork:

- (a) • Copies of Paid Receipt for the Class (if applicable)
- (a) • Certificate of Completion/Certification

B. Meals

Each member requesting Meal(s) Reimbursement will fill out the Meal Section and attach their copies of the paid receipt(s) in the following manner:

- (a) • Copies of receipts will be attached for each day that is being requested. Example: If you are asking for receipts for more than 1 day each day's receipts

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will be copied and attached for that day with a total provided for that day each day requested. The total for each day will be filled in for that day on the Reimbursement form.

- (a) • All detailed receipts must be copied and turned in with the reimbursement form to the Training Chief for reimbursement.
- (a) • The Bristol Kendall Fire Protection District will not reimburse for any **Alcoholic Beverages**.

C. Lodging

Each member requesting Lodging Reimbursement will fill out the Lodging Section. A copy of the paid receipt must be attached to the reimbursement form for this request to be processed.

D. Mileage

The District will only reimburse mileage for Level I and III education.

Each member requesting Mileage Reimbursement will fill out the Mileage Section. All information requested in this section must be filled out on the form for this request to be processed.

409.3.4 PEARSON VUE TESTING

The District will not pay or reimburse any costs associated with retaking class examinations through Pearson Vue.

409.4 RESPONSIBILITY

The Administration is responsible for District-wide administration and coordination of this policy. The District should use this policy for employee development in keeping with district goals and with the current and anticipated district needs. The Fire Chief should administer this policy for the employees within the limits of the funds that have been allocated for this purpose.

409.5 RECORDS

The Training Officer should retain all records of training completed by employees in accordance with established records retention schedules.

409.6 FORMS

See attachment: School-Training Request Form

See attachment: Tuition Reimbursement Form

Attachments

308.3.3 Tuition Reimbursement Form.pdf



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: _____

Tuition Section

Class Date From: _____ Class Date To: _____ Class Cost: _____

Class Name: _____

Class Location: _____

Amount Requested: _____ Requested From: Foreign Fire (100%) Foreign Fire(50%) Annual Allotment BKFPD

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: _____ Signature: _____

Total Requested: _____

[Print Form](#)

[Reset Form](#)

Office Use Only

Department Approval Amount Approved: _____ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Account # (s) _____

Date Reimbursed: _____ Total Reimbursed: _____

School-Training Request Form (2023-6).pdf



Bristol Kendall Fire Protection District
Application for School/Training



Name: _____

Rank: _____

Name of School/Training Requested: _____

Location of School: _____

Date(s) of School: _____

Is this School/Training required for your position: YES NO
(Please explain - i.e.-BOF, EMTB, and EMS)

Cost of School/Training: \$ _____

Your method of payment that is being requested:

BKFD:

Foreign Fire Board:

ITTF:

Required Signature:

Training Officer: _____

FOR FIRE DEPARTMENT USE ONLY

Department Payment Approval: Approved Denied

Foreign Fire Board Approval: Approved Denied

Payment Method: BKFD: Foreign Fire Board:

Comments:

308.3.3 Tuition Reimbursement Form (New).pdf



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: _____

Tuition Section

Class Date From: _____ Class Date To: _____ Class Cost: _____

Class Name _____

Class Location: _____

Amount Requested: _____ Requested From: Foreign Fire (100%) BKFPD

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: _____ Signature: _____

Total Requested: _____

[Print Form](#)

[Reset Form](#)

Office Use Only

Department Approval Amount Approved: _____ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Approved by: _____

Date Reimbursed: _____ Total Reimbursed: _____

Smoking and Tobacco Use

427.1 PURPOSE AND SCOPE

This policy establishes limitations on smoking and the use of tobacco products by members and others while on-duty or while in Bristol Kendall Fire Protection District facilities or vehicles.

For the purposes of this policy, smoking and tobacco use includes, but is not limited to, any tobacco product, such as cigarettes, cigars, pipe tobacco, snuff, tobacco pouches and chewing tobacco, as well as any device intended to simulate smoking, such as an electronic cigarette or personal vaporizer.

427.2 POLICY

The Bristol Kendall Fire Protection District recognizes that tobacco use is a health risk and can be offensive to others. ~~Smoking and tobacco use also presents an unprofessional image for the and its members.~~ Therefore smoking and tobacco use is prohibited by members and visitors in all district facilities, buildings and vehicles, and as further outlined in this policy.

427.3 SMOKING AND TOBACCO USE

Smoking and tobacco use by members is prohibited any time members are ~~on-duty~~ on an active incident, at training, and conducting Public Education.

It shall be the responsibility of each member to ensure that no person under his/her supervision smokes or uses any tobacco product inside District facilities and vehicles.

427.4 ADDITIONAL PROHIBITIONS

No member shall smoke tobacco products in any public place, building or government vehicles or other locations described in the Smoke Free Illinois Act. Smoking is also prohibited within 15 feet of any entrance to a public place or place of employment (410 ILCS 82/15 et seq.)

The Fire Chief shall ensure that proper signage is in place to provide notice of prohibited tobacco use areas (410 ILCS 82/20).

Personal Appearance Standards

429.1 PURPOSE AND SCOPE

In order to project uniformity and neutrality, members shall maintain their personal hygiene and appearance to ensure a professional image appropriate for this district and for their assignment.

The procedures contained herein are intended to promote uniformity of the members of the District by addressing specific grooming items. However, nothing herein shall limit the district's ability to address any other grooming or personal appearance issues that may be deemed improper for members of the District.

429.2 POLICY

The procedures contained herein are intended to promote uniformity of the members of the District by addressing specific grooming items. However, nothing herein shall limit the district's ability to address any other grooming or personal appearance deemed improper for members of the District.

All members, at all times they are on duty or functioning in an official fire department capacity or on official fire department business shall maintain a professional appearance. If at any time a member has a question as to whether or not his or her appearance is professional he or she shall ask a chief officer for determination.

Members who report to the station for a call-back or other official fire department business shall not wear clothing items, which may be considered offensive to members of the public or other members of the fire department, including but not limited to T-shirts.

429.3 GROOMING STANDARDS

The following appearance standards shall apply to all members except those whose current assignment would deem them not appropriate or where the Fire Chief or the authorized designee has granted an exception.

429.3.1 PERSONAL HYGIENE

All members must maintain proper personal hygiene. Examples of improper personal hygiene include but are not limited to dirty fingernails, bad breath, body odor, and dirty or unkempt hair. Any member who has a condition due to a protected category (e.g., race, physical disability) which affects any aspect of personal hygiene covered by this policy may qualify for an accommodation and should report any need for an accommodation to a supervisor or the Administration.

429.3.2 HAIR

The hairstyle of all members shall be neat in appearance ~~and the length or bulk of the hair shall not be excessive or present in a ragged, unkept or extreme appearance. Hair must be worn so as to not interfere with the proper wearing of personal protective gear such as SCBA and helmets. Hair which is not covered by the helmet or causes a protective hood to protrude outward is prohibited.~~

~~Male members shall conform to the following standards:~~

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Personal Appearance Standards

- ~~Hair will be neatly trimmed and combed or brushed at all times while on duty. Hair will not extend more than two (2) inches from the top of the head. The maximum extension from the sides will be two (2) inches, provided that the hair is gradually tapered. Hair will grow downward no more than one (1) inch over the top of the ear and will be neat and even in appearance. Hair will not extend downward beyond the hair line at the back of the neck nor extend over the shirt collar in a normal posture.~~

~~Female members shall conform to the following standards:~~

~~Female members may have hair that extends below the collar so long as that when on duty or engaged in official fire district business their hair is worn pinned, tied, or bound to stay at or above the shoulder blades. Female member's hair must not fall into their face when bowing or bending forward. Female members shall exercise good judgement when selecting barrettes, ribbons, ornaments, etc., used to tie or hold back hair, and choose such items which are not excessive and which do convey a professional appearance. Buns, or similar arrangements, shall not interfere with the proper wearing of the helmet or SCBA. In summary, female members who choose to have hair longer than allowed for male members must pin up their hair so it does not 1) fall forward into their face when they bend forward and 2) hang down onto their back.~~

~~Hair must be no longer than the horizontal level of the bottom of the uniform patch when the member is standing erect. Hairstyles that extend below the top edge of the uniform collar should be secured in a tightly wrapped braid or ponytail.~~

429.3.3 MUSTACHES

A short and neatly trimmed mustache may be worn. Mustaches shall not extend below the corners of the mouth or beyond the natural hairline of the upper lip. ~~Ends will not be waxed or twisted.~~

429.3.4 SIDEBURNS

Sideburns shall not extend below the bottom of the ear and shall be trimmed and neat. ~~Maximum width of sideburns is one (1) inch. Growth will be no more than one (1) inch in depth.~~

429.3.5 BEARDS AND GOATEES

Beards, goatees, or any hair on the chin or near the bottom lip is prohibited.

429.3.6 FACIAL HAIR

Facial hair other than sideburns, mustaches, and eyebrows shall not be worn, unless authorized by the Fire Chief or the authorized designee.

429.3.7 COSMETICS

Members are permitted to wear cosmetics of conservative color and amount.

- ~~Perfume/cologne — The wearing of excessive perfume or cologne is prohibited. Members are advised to consider the affect such odors may have on patients. Members may ordered by a supervisor to modify their cologne or perfume use to comply with this policy.~~

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Personal Appearance Standards

- ~~Make-up – The wearing of excessive cosmetics, or make-up, is prohibited. Members may be ordered by a supervisor to modify their cosmetic use to comply with this policy.~~

429.3.8 FINGERNAILS

Fingernails extending beyond the tip of the finger can pose a safety hazard to members working in the field. For this reason, fingernails shall be trimmed so that no point of the nail extends beyond the tip of the finger. ~~Fingernails will be inconspicuous, neither too long, nor too dark or flashy color.~~

429.3.9 JEWELRY AND ACCESSORIES

Jewelry or personal ornaments shall not be worn by members on-duty on any part of the uniform or equipment, except those authorized within this manual. Members should be mindful of wearing jewelry that can become snagged or caught during performance of fire suppression duties.

- All necklaces or jewelry worn around the neck shall not be visible above the shirt collar and worn beneath the uniform shirt.
- All bracelets or other jewelry worn around the arms or legs shall be worn under the uniform.
- Earrings - Members, other than those in the fire suppression division, shall limit their use of earrings and ear studs to a single pair. The wearing of earrings represents a source of possible injury and therefore the wearing on duty in the fire suppression division is prohibited.
- Rings - The wearing of rings represents a source of possible injury and therefore it is recommended that members refrain from wearing rings while assigned to the fire suppression division. While a wedding band also represents a source of possible injury and members are discouraged from wearing them, such bands are permitted while on duty.

Wrist watches, district approved memorial bracelets and medical alert bracelets are excluded. The Chief or his designee shall approve any memorial bracelets that are allowed to be worn while on duty.

429.3.10 CONTACT LENSES

Contact lenses, if worn on duty, shall be in a natural eye color. Red, orange, silver, and other unnaturally colored/patterned contact lenses, or colors when worn create an unnatural eye color, and contact lenses with graphic designs of any kind, are prohibited.

429.4 TATTOOS

Tattoos will only be displayed on the arms and legs while in uniform. Tattoos are not permitted in a visible location on the neck, face, head, scalp, or on the hands of employees. No other visible tattoos are authorized, with the exception of any tattoos that have been acquired in conjunction with that individual's bona fide religious practices.

Members who are currently employed prior to the release of this policy that have a visible tattoo(s) on the head, neck, scalp or face are exempt unless it is determined to be inappropriate; however, any additional tattoos must meet the requirements prescribed within this policy.

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Tattoos, brands or mutilations that are inappropriate, as determined at the sole discretion of the Fire Chief, must also be covered. Inappropriate marks may include, but are not limited to, marks that exhibit or advocate discrimination against sex, race, religion, ethnicity, national origin, sexual orientation, age, physical or mental disability or medical condition, or marital status; marks that promote or express gang, supremacist or extremist group affiliation; and marks that depict or promote drug use, sexually explicit acts or other obscene material.

429.5 BODY PIERCING OR ALTERATION

Alteration to any area of the body visible in any authorized uniform or attire that is a deviation from normal anatomical features and which is not medically required is prohibited. Such body alteration includes, but is not limited to:

- (a) Tongue splitting or piercing.
- (b) The complete or trans-dermal implantation of any material other than hair replacement.
- (c) Abnormal shaping of the ears, eyes, nose or teeth.
- (d) Branding or scarification.

Except for jewelry allowed in 429.3.9, no body piercing shall be visible while any member is on-duty or representing the district in any official capacity.

429.6 SHOWERING

All members shall shower following emergency incidents which cause them to possibly contact infectious, contagious or hazardous materials. Members shall shower when so ordered by a supervisor.

429.7 LAUNDRY

Each member is responsible for the laundering of their uniforms, personal protective clothing, and bedding. All such items used either on duty or as part of official fire district business shall be kept clean, neat, and in a state of good repair.

429.7 STATE LAW EXEMPTIONS

Members who seek an exemption to this policy protected by law (e.g., culturally protective hairstyles) should generally be accommodated (775 ILCS 5/1-102; 775 ILCS 5/1-103; 775 ILCS 5/2-102). A member with an exemption may be ineligible for an assignment if the individual accommodation presents a security or safety risk. The Fire Chief should be advised any time a request for such an accommodation is denied or when a member with an exemption is denied an assignment based on a safety or security risk.

429.8 RELIGIOUS ACCOMMODATION

The religious beliefs and needs of district members should be reasonably accommodated. Requests for religious accommodation should generally be granted unless there is a compelling security or safety reason and denying the request is the least restrictive means available to

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ensure security or safety. The Fire Chief should be advised any time a request for religious accommodation is denied.

Those who request to wear headscarves, simple head coverings, certain hairstyles, or facial hair for religious reasons should generally be accommodated absent unusual circumstances.

Uniform Regulations

430.1 PURPOSE AND SCOPE

The purpose of this policy is to establish uniform regulations for members in order to enhance the district's overall professional and positive image.

430.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District that all members shall wear the proper uniform at all times when on-duty or engaged in district-related activities off-duty. Members shall maintain an adequate supply of uniforms to meet the needs of their assignment and maintain the uniforms in an acceptable condition. Any article of clothing that contains the fire district's name, BKFD emblem, scramble, or patch is not allowed to be worn off duty; whether district issued, gifted, or purchased by personnel. This policy does not supersede district regulations regarding the use of any personal protective equipment (PPE).

430.3 STANDARD WORK UNIFORM

The standard work uniform shall be worn as directed. Members are not required to wear the standard work uniform underneath personal protective equipment (PPE) in order to complete the PPE ensemble. Officers shall wear appropriate rank insignia on the standard work uniform. ~~All employees will utilize the contents of this uniform policy while on calls, participating in public education opportunities, tours, and stand-by events or at any other time between the hours of 07:00 – 17:00. If an event occurs after 17:00, in which duty personnel will be in contact with the public, the standard work uniform will apply.~~

Uniform for Firefighter's and Cadets:

- ~~Navy Blue Short Sleeve Uniform Shirt (Class B)~~
- Black Safety Footwear ~~Duty Boots 6-inch or 8-inch black leather~~ with safety composite toe and shank protection
- Navy Blue BKFD T-Shirt
- Navy Blue Uniform Pants ~~Trousers~~
- Black Leather Garrison Belt
- Black, Navy or White Socks
- District Issued Coat
- District Issued Job Shirt ~~Sweatshirt -with Embroidery~~
- BKFD issued Headwear ~~(Baseball Style Cap or Knit Hat)~~

~~Uniform for :~~

- ~~White Short Sleeve Uniform Shirt (Class B)~~

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- ~~Black Duty Boots 6-inch or 8-inch black leather with composite toe and shank protection~~
- ~~White BKFD T-Shirt~~
- ~~Navy Blue Uniform Trousers~~
- ~~Black Leather Garrison Belt~~
- ~~Black, Navy or White Socks~~
- ~~District Issued Coat~~
- ~~District Issued Sweatshirt with Embroidery~~
- ~~BKFD Issued Headwear (Baseball Style Cap or Knit Hat)~~

~~Uniform Shirts (Class B) or Sweatshirts will be worn between the hours of 07:00 – 17:00. After business hours Uniform Shirts (Class B) or Sweatshirts will be worn on all emergency responses unless PPE will be worn throughout the duration of the response.~~

~~It will be the discretion of the Duty to allow the removal of the uniform shirt or sweatshirt when performing a task that could damage the uniform.~~

~~It will also be the discretion of the Duty to allow the use of the department issued T-Shirt only, when temperature/humidity is at or exceeds 100 degrees Fahrenheit according to the National Weather Service.~~

430.3.1 UNIFORM JACKETS

Uniform jackets may be worn as described in this subsection:

- At any time over the standard work uniform shirt.
- Uniform jackets are not fire resistive and shall not be worn underneath PPE.
- Diamond Quilted jackets can also be worn whether it was issued from the district or purchased by personnel.

430.3.2 T-SHIRTS

Official district on-duty t-shirts may be worn:

- ~~Under the standard work uniform shirt.~~
- ~~Uncovered and tucked into the trousers, at the 's discretion, while working at the fire station or while engaged in company level manipulative training that does not require PPE.~~
- At times throughout the year different colored District approved BKFD T-Shirts may be authorized to be worn in honor or support of various organizations.
 - Light Blue Autism Awareness T-Shirt
 - The entire month of April, except on Fridays.
 - Pink Cancer Awareness T-Shirt

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Uniform Regulations

- The entire month of October, except on Fridays.
- Red Patriotic T-Shirt
 - Every Friday
 - Memorial Day
 - Independence Day
 - Patriot Day
 - Veterans Day
- ~~T-shirts designed specifically for stations may be worn under the standard work uniform shirt, in this case the temperature/humidity clause will not be applied.~~

430.3.3 BASEBALL CAPS

Official district on-duty baseball caps may be worn, except:

- When a helmet is required.
- At formal or semi-formal events or occasions.

430.4 PHYSICAL FITNESS UNIFORMS

Physical fitness uniforms are not district issued. The physical fitness uniform shall primarily be worn when engaged in physical fitness.

The fitness uniform shall be covered with an appropriate work uniform or combination of PPE and work uniform while in transit to and from a physical fitness location.

Nylon or other synthetic material shorts and other fitness uniform items should not be worn under PPE because those fabrics may melt.

430.5 DRESS UNIFORMS

Dress uniforms (Class A) shall be worn as directed by the Fire Chief and when attending the following types of events:

- Funerals and memorials
- Formal district functions, such as graduations and badge ceremonies
- Formal District functions

430.6 UNIFORM MAINTENANCE

- Uniforms shall be clean, neat and in good condition and should fit well. Meaning no holes or evidence of material in a worn out condition.
- Boots and belts shall be clean and polished with black polish.
- Metal badges shall be clean and free from excessive scratches.

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Uniform Regulations

430.6.1 REPLACEMENT UNIFORMS

Employees that need uniforms repaired or replaced should contact the Fire Chief's designee in charge of uniforms. This request should be in writing and sent via e-mail or memorandum. Only district issued uniforms will be repaired or replaced by the district.

Return to Work

436.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the process through which an employee who has been off work for an extended period of time due to an injury or illness may return to work.

436.1.1 DEFINITIONS

Definitions related to this policy include:

Extended period of time - A time period of six months or longer that an employee has been off of work. Some situations may justify a shorter time period being used at the discretion of Administration.

Interactive process - An informal meeting between employer and employee, designed to identify the precise limitations resulting from a disability and any potential reasonable accommodations that could overcome those limitations and allow the employee to return to work, either in their usual and customary position or some other type of work.

436.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to assist injured employees, to the extent reasonably practicable, in returning to work as soon as they are medically able to perform meaningful work for the District.

436.3 EMPLOYEE RESPONSIBILITIES

It is the employee's responsibility to inform the District of his/her absence and to immediately advise the District when the employee believes that he/she will be medically released to return to work, with or without restrictions. If practicable, the employee shall provide advance notice of his/her potential return to work and shall provide written medical verification of the clearance and any restrictions.

If an employee has restrictions prescribed by a qualified health care professional, it is the responsibility of the employee to ensure he/she is not performing work that violates any restriction. If the employee believes he/she has been requested or directed to perform work that violates the restrictions, the employee should make a prompt report to the Administration.

The employee must have a completed release to duty form submitted to the Fire Chief or designee prior to their scheduled work period. [See attachment: 335.4 Release To Duty Form.pdf](#)

436.4 DISTRICT RESPONSIBILITIES

The District will evaluate the employee's request to return to work and the written medical verification, and will consult with the Fire Chief or designee in order to make a determination whether:

- (a) The employee may return to full duty based on the medical verification provided by the employee.

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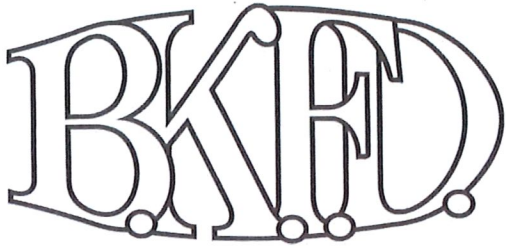
Return to Work

- (b) The employee may return to work to a temporary modified-duty assignment if available and whether the District has a need that fits with the employee's restrictions.
- (c) The employee ~~shall~~ ~~should~~ have a fitness-for-duty evaluation completed by the District's Occupational Health Provider.
- (d) The employee has reached a permanent and stationary rating and it is necessary to engage in an interactive process to determine a reasonable accommodation.

The Administration, in consultation with the district representative, should make a recommendation to the Fire Chief or the authorized designee regarding the status of the employee. The Administration should communicate with the employee about plans for the employee to return to work, after consulting with the Fire Chief or the authorized designee.

Attachments

335.4 Release To Duty Form.pdf



Bristol Kendall Fire Department

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630 553-6186

Fax: 630 553-1482



Release Back To Work Considerations For Bristol Kendall Fire Suppression/EMS/Cadet Personnel

Employee Name _____

The job of a firefighter involves many stressors that are unique to this profession. When making a final determination in returning a firefighter back to full duty the following essential job tasks shall be utilized in determining full duty status.(
Extracted from NFPA 1582-9.1.3)

1. Performing fire-fighter tasks (e.g., hoseline operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry, etc) , rescue operations and other emergency response actions under stressful conditions while wearing personal protective ensembles and S.C.B.A., including working in extremely hot or cold environments for prolonged time periods.
2. Wearing an S.C.B.A., which includes a demand valve-type positive-pressure facepiece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
3. Exposure to toxic fumes, irritants, particulates, biological (infectious) and nonbiological hazards, and/or heated gases despite the use of personal protective ensembles and SCBA.
4. Depending on the local jurisdiction, climbing six or more flights of stairs while wearing fire protective ensemble weighing at least 50lbs (22.6kg) or more and carrying equipment/tools weighing an additional 20-40lbs (9 to 18kg)
5. Wearing fire protective ensemble that is encapsulating and insulated, which will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C)
6. Searching, finding, and rescue-dragging or carrying victims ranging from newborns up to adults weighing over 200lbs (90kg) to safety despite hazardous conditions and low visibility
7. Advancing water-filled hoselines up to 2 ½ inches in diameter from fire apparatus to occupancy [approximately 150ft (50m)], which can involve negotiating multiple flights of stairs, ladders, and other obstacles
8. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards
9. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration
10. Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens
11. Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, that is further aggravated by fatigue, flashing lights, sirens, and other distractions
12. Ability to communicate (give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hoselines and/or fixed protections systems (sprinklers)
13. Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members

APPROVED FOR DUTY AS OF _____

Physician Signature

Date

Printed Physicians Name

Physician's Office Address

Trade Policy

442.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for department employees to trade scheduled shift days and consistent with any collective bargaining agreement. It also allows management to maintain the proper on-duty staffing and maintain regularity of shifts.

442.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to allow department employees the right to voluntarily exchange full or partial duty shifts with other members whom are of the same classification, rank, and qualifications of the position they are assigned in for the shift.

442.3 GUIDELINE

- ~~1. There will not be any trades allowed for probationary employees within the first 90 days of hire date.~~
- ~~2. Personnel will not be given a max number of trades. However, the district reserves the right to deny, cap, and/or suspend the right to trade for members who request an excessive amount of trades.~~
- ~~3. All trades must be paid back in 12 months. 60 days either before or after the requested trade day. If the trade is for a class that is an approved Fire or EMS related class or degree, 90 days will be allowed for the paid back period.~~
4. No trades will be allowed that place a member working more than 48 continuous hours.
- ~~5. The trade cannot interfere with an employee's scheduled Hold Over day or possibly put the employee on duty for more than 48 hours consecutively if the Hold Over day is issued.~~
6. All trades will be submitted through Aladtec and [on a trade notification form to be approved by a Chief Officer or his/her designee.](#)
- ~~7. Trade requests need to be submitted at least one week prior to taking place.~~
- ~~8. If an employee leaves before working a trade they are on the schedule for and it creates overtime, the leaving employee will be responsible for reimbursing the department for any overtime cost.~~

Cadet Program

445.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum required criteria and expectations to be a member of the Bristol Kendall Fire Protection District Cadet Program.

445.2 ELIGIBILITY REQUIREMENTS

- Minimum A age 16 ~~to 19~~ at time of hiring
- ~~Must reside within 15 miles of the Bristol Kendall Fire District boundaries~~

445.3 PRE-HIRE REQUIREMENTS

- Application filled out in its entirety
- ~~Attend Orientation (one parent must be present if under age of 18)~~
- Oral Interview
- ~~Written Exam~~
- If under age of 18
 - Waiver signed by applicant and parent or legal guardian

445.4 PROGRAM REQUIREMENTS

- Attend Orientation
- Pass an initial department physical and then yearly thereafter
- ~~High School students must maintain a passing grade of 60 in all of their school subjects~~
 - ~~A copy of grades must be submitted to the Training Officer within 10 days of grades being posted~~
- Required to follow and adhere to all department policies and procedures
- Follow curfew hours and Child Labor Laws
- ~~Assist and participate in at least two Public Education Events a year~~
- ~~Attend at minimum 75% of the scheduled cadet trainings~~
 - ~~Trainings are held twice a month at 1800-2100~~
- Complete a minimum of 8 hours ride time a month
 - Cadets will work as part of the crew in completing daily tasks
 - Cadets will answer to the Officer in charge or his designee on Fire and EMS scenes
 - Cadets will not operate in any IDLH atmosperes

Bristol Kendall Fire Protection District

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- Cadets will not operate in any elevated operations on the fireground
- Cadets will not operate any power equipment on the fireground

445.5 TRAINING

- Training will consist of classroom and hands on practicals
- The assigned classroom training will be required to be completed prior to drill night
- All training will be to the NFPA standards and taught to the level of Basic Operations Firefighter
- ~~Cadets will be given a review every six months~~
 - ~~The review will show their progress in the program and expectations for the next six months~~

445.6 UNIFORMS AND GEAR

- Cadets will be issued uniforms and gear ~~once the physical has been passed~~
- Uniforms are to be worn to department events only (Training, Ride time, and Public Education)
- Gear is only to be worn for department activities, class at IVVC, or any other approved training classes
- Black duty boots are not provided

445.7 REQUIREMENTS FOR COMPLETING THE PROGRAM

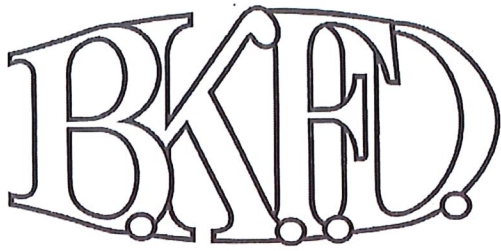
- Minimum of 18 years old
- High School graduate or have attained a GED
- Certified Basic Operations Firefighter
- Certified Hazmat Operations
- Certified Emergency Medical Technician Basic
- Completed NIMS 100, 200, 700, and 800
- ~~Obtained a Class B- Non CDL driver's license~~

445.8 ATTACHMENTS

See attachment: [Cadet Waiver Form.pdf](#)

Attachments

Cadet Waiver Form.pdf



Bristol Kendall Fire Department

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630 553-6186

Fax: 630 553-1482



Consent, Waiver, and Release Form

I have voluntarily applied to join the Bristol Kendall Fire Department Cadet program. As part of this application I agree and understand that the use of any and all equipment, tools, apparatus or participation in any department activities shall be at my own risk.

Based on my understanding and acceptance of the risks involved in participating in the Cadet program and in consideration of granting my application to participate in the activities of the Cadet program, I waive and release any claims that I may have as a result of my participation in any of the program activities. The Bristol Kendall Fire Protection District, or any of their officers, employees or agents shall not be liable to me or to anyone making a claim on my behalf for injuries to my person or to my property arising out of my participation in the Cadet program.

I understand that as a participant in the Cadet program I may encounter Firefighter and Emergency Medical Training at the fire department as well as at the scene of a fire or emergency call. I further understand that as a participant in the Cadet program I may be allowed to ride along with trained firefighters and paramedics in emergency vehicles and that participating in such an activity may be dangerous at times.

I agree and acknowledge that there are risks associated with firefighting activities and being around a fire station. In spite of those risks, I authorize my child to be involved in the Cadet program and accept the fact that there may be risks involved. I further hereby indemnify and hold harmless the Bristol Kendall Fire Protection District and its officers, employees, volunteers, and other agents from and against any and all injuries, claims, liabilities, cause of action, damages, and adverse actions arising from, in connection with, or in relation to my child's activities in the Cadet program, whether arising as a result of my child's actions or omissions, or the actions or omissions of any third party, and whether arising on behalf of my child or on the behalf of any third party, except to the extent that such injuries, claims, liabilities, causes of action, damages, or adverse actions are the direct result of any authorized actions or omissions of any officer, employee, volunteer or other agent of the Bristol Kendall Fire Protection District undertaken in the ordinary course or employment or business of the Bristol Kendall Fire Protection District.

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

PARENTS MUST SIGN BELOW

The undersigned parents of _____, have read and understand the above waiver and release. We give our consent to our son/daughter's participation in the Bristol Kendall Fire Department Cadet program. We promise to be bound by the terms of the above stated waiver and release for our child and for ourselves.

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

Leaves of Absence

450.1 PURPOSE AND SCOPE

The purpose of personnel leaves of absence is to provide employees with flexible paid time off from work that can be used for such needs as vacation, personal, or family illness, doctor appointments, school, volunteerism, and other activities of the employee's choice. The district's goal is to reduce unscheduled absences and the need for supervisory oversight while being consistent with any collective bargaining agreement.

450.2 POLICY

The Bristol Kendall Fire Protection District recognizes the importance of time off for employees to spend time with their family, vacation, and for personal use. It is the policy of the District that all full-time employees will accrue time off and some paid benefits.

450.3 VACATION DAYS

Full-time sworn shift employees will earn vacation days in accordance with any collective bargaining agreement. ~~and they will be issued on the employee's anniversary date based on years of service from time of hire as a full-time sworn employee:~~

0-1 years	0 shifts
1-4 years	5 shifts
5-9 years	7 shifts
10-15 years	10 shifts
16-19 years	11 shifts
20 plus	12 shifts

- ~~1. Vacation days must be taken in 24-hour blocks (0700-0700) or 12-hour blocks (0700-1900 or 1900-0700).~~
- ~~2. Employees can schedule their vacation day by requesting the day during a scheduled shift meeting that will be held in March.~~
- ~~3. Vacation days will be scheduled in a round-robin fashion.~~
 - ~~(a) Only one day can be picked per round, unless a block of consecutive days is selected.~~
 - ~~(b) Initial vacation day picks must be submitted as a 24-hour shift. After the calendar is published, the days can be changed to 12-hour shifts.~~
 - ~~(c) Days will be scheduled based on seniority and regardless of rank.~~
 - ~~(d) Only one employee will be allowed off per shift including vacation days and Kelly days.~~
- ~~4. After May 1st, employees can trade vacation days by putting in the request through Aladtec .~~

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Leaves of Absence

5. ~~Employees can request to move a scheduled vacation day after May 1st. The request must be submitted by the 15th of the previous month.~~
6. ~~Vacation days must be used within the calendar year and cannot be carried over.~~

450.4 SICK TIME

Sick time is an accumulated benefit for full-time employees. Sick time shall be used for absence to take care of personal matters, illness, or injury.

Full-time 40 hour week employees shall accumulate a maximum of ~~720~~ 480 sick time hours.

Full-time sworn shift employees shall earn ~~5.54 hours of~~ sick time in accordance with any collective bargaining agreement. ~~per pay period at time of hire.~~

1. ~~Employees can accumulate sick leave to a maximum of 720 hours.~~
2. ~~Sick time must be taken in 24 hour blocks (0700-0700) or 12-hour blocks (0700-1900 or 1900-0700):~~
 - (a) ~~Unique incidents will be looked at on an individual basis (employee goes home sick, child comes home sick from school)~~
3. ~~When two or more sick days are used consecutively, an employee shall submit a doctor's note verifying illness and medical authorization to return to work:~~
 - (a) ~~Falsification of verification or illness shall be just cause for discipline, up to and including termination.~~
4. ~~Notice must be given to the company officer of the station the employee is assigned to work at a minimum of one hour in advance. Notification must be given by telephone; email will not be accepted.~~
5. ~~Only 24 hours of sick time can be used in a year for personal matters when assisting a sick family member.~~
6. ~~Sick time is not intended to be utilized in lieu of paying back trade commitments.~~

The district will allow full-time employees to voluntarily transfer up to ~~72~~ 24 hours of sick time to a fellow employee's sick bank per year provided the following criteria are met:

1. ~~The employee donating sick time has a minimum of 24 hours of sick time remaining in their bank after donation is made.~~
2. The employee is suffering from an off duty related injury or illness documented by a medical doctor's certification (when applicable), which has caused the employee to be unable to perform their regular duties, be without pay and/or is on family medical leave.
3. There is a reasonable expectancy that the employee will be able to return to regular duty in six months from the initial injury or illness, subject to reevaluation for an additional six months thereafter.
4. The request to donate must be in writing. Employees are not obligated to donate their sick time.

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5. Employees must have a minimum bank of 240 hours in order to donate any time to another employee.
6. ~~The employee receiving the sick time has exhausted all paid time off, sick time, and cannot return to work due to an injury or illness:~~
7. ~~Both employees must agree and provide notification to the Fire Chief:~~
8. The Fire Chief approves the donation.

450.5 KELLY DAYS

Full-time sworn shift employees will be issued ~~6~~ work reduction days (Kelly Days) in accordance with any collective bargaining agreement per year. ~~An employee hired in the middle of the calendar year will be issued a proration of the six days equivalent to 12 hours per month:~~

1. ~~Kelly Days will be floating and unassigned:~~
2. ~~Kelly days must be taken in 24 hour blocks (0700-0700):~~
3. ~~First year employees who receive a prorated Kelly day in the amount of 12 hours may use the day in a 12 hour block (0700-1900 or 1900-0700) instead of a 24 hour block:~~
4. ~~Employees can schedule their Kelly Day by requesting the day during a scheduled shift meeting that will be held in March:~~
5. ~~Kelly days will be scheduled in a round robin fashion after vacation days have been scheduled:~~
 - (a) ~~Days will be scheduled based on seniority and regardless of rank:~~
 - (b) ~~Only one employee will be allowed off per shift including vacation days and Kelly days:~~
6. ~~If an employee does not schedule their Kelly day by April 16, the district will schedule it for them:~~
7. ~~After May 1st, employees can trade Kelly days by putting in the request through Aladtec, must be for the same shift:~~
8. ~~Employees can request to move a scheduled Kelly day after May 1st. The request must be submitted by the 15th of the previous month:~~
9. ~~Employees are eligible to pick up overtime on their Kelly day for their overtime rate:~~

450.6 NON-PAID DAYS

Scheduled Non-Paid days for part time employees must be submitted in Aladtec prior to the next month's schedule becoming posted. ~~will not be allowed.~~

450.7 HOLIDAYS

~~Eight (8)~~ Holidays are granted to full-time sworn shift employees in accordance with any collective bargaining agreement. Holiday rate of compensation will be in effect for employees working part time on holidays specified within any collective bargaining agreement. ~~the following holidays:~~

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Leaves of Absence

1. ~~New Year's Day~~
2. ~~Memorial Day~~
3. ~~4th of July~~
4. ~~Labor Day~~
5. ~~Veteran's Day~~
6. ~~Thanksgiving Day~~
7. ~~Christmas Eve~~
8. ~~Christmas Day~~

450.8 BEREAVEMENT LEAVE

All full-time employees that are assigned to a forty (40) hour work week

-
-
-

450.9 SEPARATION

A non-probationary employee who leaves voluntarily will receive compensation at 50% of their current regular straight time hourly rate for any unused earned sick time. The employee will also be reimbursed for any unused earned vacation and compensatory time at their current regular straight time hourly rate.

A probationary employee who leaves voluntarily can be paid out at 50% of their current regular straight time hourly rate for any unused earned sick time.

Safety and Health Committee

722.1 PURPOSE AND SCOPE

This committee is intended to provide the necessary communication and feedback to improve the safety behavior of all District members. Such a process will utilize facts, peer review, safety analysis, and policy change recommendations in order to provide quality control for District safety. The intent is to reduce accidents, injuries, and exposures.

722.2 POLICY

The Safety and Health Committee shall provide policy and procedure guidance pertaining to health, fitness, and safety issues. The Safety and Health Committee also acts as a fact-finding and review agency within the District to cause immediate corrective action when any hazardous condition or practice is detected.

722.3 MEMBERS

The Safety and Health Committee shall consist of five members. Members shall be appointed in accordance with any collective bargaining agreement.

1. The District's Safety Officer shall act as the Chairman of the Committee
2. Up to 3 members can be appointed by the Union Local 5386 Executive Board
3. One person from the Safety and Health Committee shall be selected to be the Secretary to record meeting minutes, attendance, and prepare minutes for review

722.4 DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Safety and Health Committee include, but are not limited to, the following:

- Meet biannually to address safety issues.
- Review the effectiveness of safety activities.
- Develop and implement safety procedures.
- Review accident and injury reports from emergency incidents and develop appropriate intervention methods.
- Review accident and injury reports from training incidents and develop appropriate intervention methods.
- Develop workstation safety procedures.
- Coordinate workstation inspections.
- Review workstation accident and injury report and develop intervention methods.
- Establish vehicular safety procedures.
- Provide safety input on design and specifications of emergency apparatus.

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Safety and Health Committee

- Assist with driver education and training.
- Review vehicular accident and injury report and develop intervention methods.
- Develop and review exposure management of toxic substances and infectious diseases.
- Develop physical fitness programs.
- Review physical fitness accident and injury reports and develop intervention methods.
- Evaluate and make recommendations on use, care, and maintenance of self-contained breathing apparatus.
- Evaluate and make recommendations for physical fitness uniforms, station uniforms, turnout gear, and safety equipment.



Bristol-Kendall Fire Protection District

103 Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
Fax: 630-553-1482



Memorandum

Date: July 6, 2023

To: Chief James Bateman

From: Assistant Chief Jeremy Messersmith

RE: Personnel Status

Chief Bateman,

I am requesting trustee approval to hire Haylee Jackson as a part time employee. She currently is on Somonauk Fire Department and has been working part time with them on the medic unit since January. She holds her Basic Operations Firefighter certification and EMT-Basic license. She will be assigned to the third part time full time slot on gold shift which would fill all of the part time positions except Sunday, Wednesday, and Saturday.

Blake Meyers has turned in his resignation from working part time. He is currently working full time with Aurora Fire Department.