

**TRUSTEE MEETING
PACKET**

August 10, 2023

Bristol Kendall Fire Protection District
Trustee's Meeting Agenda
August 10, 2023 5:00 PM
103 East Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of a quorum. President Ken Johnson
2. Pledge of allegiance
3. Approve minutes of the June 29, 2023 special meeting. As electronically mailed
4. Approve minutes of the June 29, 2023 special closed session - approve not released
5. Approve minutes of the July 13, 2023 regular meeting. As electronically mailed
6. **Comments from the public.**
7. Present District bills for payment. – Chief James Bateman
 - a. approve travel/meal expenses-roll call (0)
 - b. approve District bills - roll call
8. Present payroll for review and approval - roll call
9. Present financial statements for review. Chief James Bateman
10. Present internet fund transfers. Chief James Bateman
11. Fire Marshal Michael Torrence – Fire Marshal Mike Torrence
12. Assistant Chief Jeremy Messersmith – A/C Messersmith
13. Assistant Chief Jeremy Messersmith – A/C Messersmith
 - a. Operations report
 - b. Response report
 - c. EMS accounting report
14. Deputy Chief Thomas Lindblom. - General report
15. **Closed session per 5 ILCS 120 / 2 c 1**

(1) The appointment, employment, compensations, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
16. Action taken after closed session
17. Chief's report, Purchases and General Business.
 - a. Annual Mack & Associate's Financial Audit
 - b. Approve updated policy; 409 Education and Training, 427 Smoking and Tobacco Use, 429 Personal Appearance Standards, 430 Uniform Regulations, 436 Return to Work, 442 Trade Policy, 449 Cadet Program, 450 Leaves of Absence.
 - c. New policy 722 Safety and Health Committee
 - d. Bid Request for Live Fire Training Facility
 - e. Removal of part time personnel
 - f. Surplus equipment
 - g. Fire Commission Updates
 - h. General information
18. Reports from Planning Council.

19. Other business or **comments from public** to come before the Board.
20. Next regular meeting will be on **September 14, 2023** 5:00 PM
21. Adjourn regular board meeting. President Johnson

Posted by: _____ Date and time: _____

**SPECIAL TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, JUNE 29, 2023**

SPECIAL TRUSTEE'S MEETING

**BOARD SECRETARY SCHLAPP CALLED THE MEETING TO ORDER AT 5:00 p.m. and
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson - absent; Board Treasurer Marty Schwartz – yea;
Board Secretary Dr. Gary Schlapp - yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

Administration present: Chief James Bateman, Deputy Chief Tom Lindblom, Fire Marshal Michael Torrence, Assistant Chief Messersmith, and Katie Miller (minutes recorder).

The Pledge of Allegiance was recited.

COMMENTS FROM THE PUBLIC

Board Secretary Schlapp asked if there were any comments from the public. There were no comments made.

CLOSED SESSION

President: At this time I would ask for a motion to suspend the regular meeting to enter into a closed session per 5 ILCS 120/2(C)(2) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and per 5 ILCS 120/2(C)(1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by: Trustee Peterson Second by: Trustee Farren

All those in favor of a closed session say aye. All those opposed say no. Motion passed.

President: The following members are present; will the clerk please take a roll call:

Roll Call

Board President Johnson – absent; Treasurer Marty Schlapp - yea
Secretary Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

President: Also joining the board in closed session are:

Administration present: Chief James Bateman and Katie Miller (minutes recorder).

Closed Session began at 5:03 p.m.

President: At this time a discussion can be conducted on the subject as described in the exception list for closed sessions. No other business should be discussed. No official action may be taken

in closed session.

President: At this time I would ask for a motion to adjourn the closed session and return to the regular meeting.

Motion by: Board Treasurer Schwartz Second by: Trustee Farren
All those in favor of a closed session say aye. All those opposed say no. Motion passed.

The closed session was adjourned at 5:51 p.m. and the regular Trustee Meeting reconvened at 5:52 p.m.

President: Will the clerk please take a roll call.

Roll Call

Board President Johnson – absent; Treasurer Marty Schwartz - yea
Secretary Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

ACTION AFTER CLOSED SESSION

A. Lieutenant Testing Grievance

Board Secretary Schlapp entertained a motion to moving forward with the LT Testing to resolve the grievance following the contract. Motion to approve by Board Treasurer Schwartz and seconded by Trustee Schlapp.

Roll Call

Board President Ken Johnson - absent; Board Treasurer Marty Schwartz - yea
Board Secretary Gary Schlapp - yea; Trustee Farren – yea; Darin Peterson - yea
Motion Carried

B. Uniform Grievance

Board Secretary Schlapp entertained a motion to approve or deny the uniform grievance. Motion to deny by Board Treasurer Schwartz and seconded by Trustee Farren. The five specified vendors by administration will be used until a single source vendor is set up.

Roll Call

Board President Ken Johnson - absent; Board Treasurer Marty Schwartz - yea
Board Secretary Gary Schlapp - yea; Trustee Farren – yea; Darin Peterson - no
Motion Carried

OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD

LT Brandon Fairfield, President of the Union, appreciated the grievances being looked into. As a notice he stated they do plan to take the uniform grievance to arbitration.

NEXT REGULAR TRUSTEE’S MEETING

The next Regular Trustee’s Meeting is scheduled for July 13, 2023 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT

Board Secretary Schlapp entertained a motion to adjourn the Special Trustee's Meeting. Motion by Trustee Farren. Seconded by Board Treasurer Schwartz. All in favor say aye. All those opposed say no. Motion passed.

The Special Trustee Meeting of June 29, 2023 adjourned at 5:59 p.m.

Minutes Approved and Accepted:

President

Secretary

**TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, JULY 13, 2023**

REGULAR TRUSTEE'S MEETING

**BOARD SECRETARY SCHLAPP CALLED THE MEETING TO ORDER AT 5:00 p.m. and
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson - absent; Board Treasurer Marty Schwartz – yea;
Board Secretary Dr. Gary Schlapp - yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

Administration present: Chief James Bateman, Fire Marshal Michael Torrence, Assistant Chief Messersmith, and Katie Miller (minutes recorder).

Also in attendance was James Howard of Government Accounting.

The Pledge of Allegiance was recited.

APPROVE MINUTES OF THE JUNE 8, 2023 REGULAR TRUSTEE'S MEETING

Board Secretary Schlapp entertained a motion to approve the June 8, 2023 Regular Trustee's Meeting Minutes. Motion to approve by Board Treasurer Schwartz. Seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

APPROVE MINUTES OF THE JUNE 8, 2023 CLOSED SESSION TRUSTEE'S MEETING

Board Secretary Schlapp entertained a motion to approve the June 8, 2023 Closed Session Trustee's Meeting Minutes. Motion to approve, but not release by Board Treasurer Schwartz. Seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES - Approved but not Released

The list of Closed Session Trustee Meeting Minutes was presented that have been reviewed, approved but not released, for possible release.

Motion by Trustee Farren to continue to not release the closed session meeting minutes. Seconded by Board Treasurer Schwartz. All in favor say aye. All those opposed say no. Motion passed.

COMMENTS FROM THE PUBLIC

Board Secretary Schlapp asked if there were any comments from the public. Citizen Mike Krempski brought up the agenda did not match the agenda posted on the website. He urged us to not vote on anything that wasn't on the original agenda. It was explained that our website vendor posted the wrong agenda and that is where the mistake was. Citizen David Guss stated he read over the minutes and wanted the policy changes discussed with the union. Citizen Molly Krempski stated she wanted to remind that Bristol Kendall is representing the people.

DISTRICT BILLS

A travel/mileage expense form was presented for Trustee Darin Peterson of \$738.94.

Board Secretary Schlapp entertained a motion to approve Darin Peterson's travel expense. Motion from Board Treasurer Schwartz and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - absent; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - abstained
Motion Carried

The Board List of Bills was presented for approval:

Fire - \$47,420.89; Capital - \$60,491.24; EMS - \$80,893.09; Operations - \$18,806.32
Insurance - \$40,338.66; Foreign Fire Insurance Board - \$239.03; Memorial - \$0.00
Total: \$248,189.23

Board Secretary Schlapp entertained a motion to approve the District bills. Motion from Board Treasurer Schwartz and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - absent; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

PAYROLL

The Payroll Summary Report was presented for a total gross payroll of \$432,892.46 for the month of June, 2023 for 2 pay periods.

Board Secretary Schlapp entertained a motion to approve the Payroll. Motion from Trustee Peterson and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - absent; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

GOVERNMENTAL ACCOUNTING TO DISCUSS THE FINANCIAL REPORT

James Howard of Governmental Accounting presented his financial report and read it out loud. His report was placed on file.

INTERNET TRANSFER REPORT

The Internet Transfer report was presented for review and placed on file.

FIRE MARSHAL TORRENCE'S REPORT

Fire Marshal Torrence's report was presented and placed on file.

ASSISTANT CHIEF MESSERSMITH'S TRAINING REPORT

Assistant Chief Messersmith's report was presented and placed on file.

ASSISTANT CHIEF FAIRFIELD'S REPORT

Assistant Chief Fairfield's report was placed on file.

DEPUTY CHIEF LINDBLOM'S REPORT

Nothing to report.

CHIEF BATEMAN'S REPORT AND GENERAL BUSINESS

A. Approve updated policy; 409 Education and Training, 427 Smoking and Tobacco Use, 429 Personal Appearance Standards, 430 Uniform Regulations, 436 Return to Work, 442 Trade Policy, 449 Cadet Program, 450 Leaves of Absence.

Chief Messersmith explained some of the policy changes that was being made to match up with the union contract. Trustee Darin Peterson informed us that policy changes need to be discussed with the union 10 days before going for approval.

Board Secretary Schlapp entertained a motion to table the policy update approvals until the next meeting. Motion to table by Trustee Peterson. Seconded by Board Treasurer Schwartz. All in favor say aye. All those opposed say no. Motion passed.

Roll Call

Board President Ken Johnson - yea; Board Treasurer – Marty Schwartz;
Board Secretary Dr. Gary Schlapp - yea; Trustee Farren – yea; Trustee Darin Peterson - yea
Motion Carried

B. New policy 722 Safety and Health Committee

Chief Messersmith discussed the new policy but will go back and change verbiage and give the Union notice.

Board Secretary Schlapp entertained a motion to table this policy for next meeting. Motion from Trustee Peterson and seconded by Trustee Farren.

C. Approve Haylee Jackson as a part time firefighter

Chief Bateman asked for approval to dispose of surplus IT Equipment.

Board Secretary Schlapp entertained a motion to approve part time Firefighter Haylee Jackson. Motion to approve by Board Treasurer Schwartz. Seconded by Trustee Peterson. All in favor say aye. All those opposed say no. Motion passed.

D. Fire Prevention vehicle

Chief Bateman stated the Fire Prevention pickup truck is in and at Station 3. Mark Frieders, the Mechanic, and Randy Roberts are currently in discussion to decide what components will be in the bed itself.

E. Audit update

The preliminary audit report came in from Mack & Associates. The goal is for August to have them come and give their presentation.

F. Fire Commission Updates

There is someone interested in joining the Fire Commissioners. He will be interviewed and Chief Bateman may be coming to the board next month with the approval to hire him.

The eligibility list was put out through IO Solutions online with a deadline of 7/31/23.

G. General Information

The Kendall County Sheriff's Office held part of their Youth Academy Program here for a few days.

Chief Bateman will be out of the office 7/22 through 8/1.

REPORTS FROM YORKVILLE PLANNING COUNCIL

Nothing to report.

OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD

Nothing to report.

NEXT REGULAR TRUSTEE'S MEETING

The next Regular Trustee's Meeting is scheduled for August 10, 2023 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT

Board Secretary Schlapp entertained a motion to adjourn the Regular Trustee's Meeting. Motion by Trustee Peterson. Seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

The Trustee Meeting of July 13, 2023 adjourned at 5:50 p.m.

Minutes Approved and Accepted:

President

Secretary

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 August 2023

Type	Date	Num	Memo	Account	Amount
AEC Fire - Safety - Security, Inc.	08/10/2023	269411	Inv #269411	5610 · Repair & Maintenance Equipmen	4,393.60
Bill					4,393.60
Total AEC Fire - Safety - Security, Inc					
Air One Equipment, Inc.	08/10/2023	195956	Payer #2002120	5520 · Firefighting Equipment	420.00
Bill					420.00
Total Air One Equipment, Inc.					
Amazon Capital Services	08/10/2023	1LJD-...	1LJD-RPP7-KGQN	5527 · Equipment - Fire Investigator	425.04
Bill	08/10/2023	174V-...	174V-9CXM-FT37	5510 · Firefighting Supplies	59.10
Total Amazon Capital Services					
Bristol Kendall Firefighters Pension Fund	08/10/2023	FY24 ...	Acct #6189-6069	5056 · Pension Fund - Contribution	250,000.00
Bill					250,000.00
Total Bristol Kendall Firefighters Pension Fund					
Cintas Corporation Loc 344	08/10/2023	41631...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	08/10/2023	41603...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	08/10/2023	41610...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	08/10/2023	41617 ...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Bill	08/10/2023	41624...	Customer #09165 Mechanic Uni...	5167 · Uniforms - Mechanic Uniform	46.04
Total Cintas Corporation Loc 344					
CTS of Illinois, Inc.	08/10/2023	i16929	Service Charge, Temporary Fuel.	5610 · Repair & Maintenance Equipmen	113.00
Bill					113.00
Total CTS of Illinois, Inc.					
Current Technologies Corporation	08/10/2023	13822	Invoice #13822	5740 · Dues & Subscriptions	1,735.60
Bill					1,735.60
Total Current Technologies Corporation					
Dutek Hose Center	08/10/2023	1020994	Inv #1020994	5568 · R&M Vehicles 123	13.50
Bill					13.50
Total Dutek Hose Center					

**Bristol Kendall Fire Protection District
Board List of Bills - Fire
August 2023**

Type	Date	Numb	Memo	Account	Amount
First National Bank Omaha #2545					
Bill	08/10/2023	08242...	Mike More Miles	5565 · R&M Vehicles 104	
Bill	08/10/2023	08242...	Rural King	5705 · Education - Supplies & Equip	
Bill	08/10/2023	08242...	Walgreens	5540 · Fire Numbers & Maps	136.89
Bill	08/10/2023	08242...	Home Depot	5520 · Firefighting Equipment	
Bill	08/10/2023	08242...	Jones & Bartlett	5705 · Education - Supplies & Equip	136.89
Total First National Bank Omaha #2545:					
First National Bank Omaha #2680					
Bill	08/10/2023	08242...	American	5563 · R&M Vehicles 107	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5602 · R&M Vehicles 181	
Bill	08/10/2023	08242...	Rust Store	5608 · R&M Shop Supplies	464.65
Bill	08/10/2023	08242...	Plano Co Store	5609 · R&M - Shop Tools	
Bill	08/10/2023	08242...	Home Depot	5609 · R&M - Shop Tools	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5740 · Dues & Subscriptions	
Bill	08/10/2023	08242...	UPS Store	5145 · Postage/Shipping	
Bill	08/10/2023	08242...	UPS Store	5145 · Postage/Shipping	
Bill	08/10/2023	08242...	Fire Truck Event!	5700 · Education - Tuitions	
Bill	08/10/2023	08242...	Home Depot	5566 · R&M Vehicles 121	
Bill	08/10/2023	08242...	Trident Emergency Products	5566 · R&M Vehicles 121	
Bill	08/10/2023	08242...	Will-Burt Co.	5567 · R&M Vehicles 122	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5740 · Dues & Subscriptions	825.00
Bill	08/10/2023	08242...	Vulcan Tire	5594 · R&M Vehicles 161	
Bill	08/10/2023	08242...	Tire Supply Network	5608 · R&M Shop Supplies	
Bill	08/10/2023	08242...	Innovative Balancing	5592 · R&M Vehicles 156	
Bill	08/10/2023	08242...	Duy's Shoes	5160 · Personal Protective Equipment	
Bill	08/10/2023	08242...	AP Electric	71002 · Repair & Maintenance - 2	
Bill	08/10/2023	08242...	Modern Air Solutions	71003 · Repair & Maintenance - 3	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5625 · Fuel - Vehicles	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5572 · R&M Vehicles 127	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5608 · R&M Shop Supplies	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5725 · Education - Travel Expenses	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5572 · R&M Vehicles 127	
Total First National Bank Omaha #2680:					
First National Bank Omaha #4593					
Bill	08/10/2023	08242...	US Post Office	5145 · Postage/Shipping	0.00
Total First National Bank Omaha #4593:					

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 August 2023

Type	Date	Num	Memo	Account	Amount
First National Bank Omaha #8176					
Bill	08/10/2023	08242...	Exquisite Skillel	5690 · Travel / Meeting Expenses:	16.03
Bill	08/10/2023	08242...	Datropbox Renewal	5740 · Dues & Subscriptions	
Total First National Bank Omaha #8176					<u>16.03</u>
Fox Valley Uniform					
Bill	08/10/2023	2023-1...	Uniforms	5165 · Uniforms & Brass	1,261.32
Total Fox Valley Uniform					<u>1,261.32</u>
Grainco FS, Inc.					
Bill	08/10/2023	07312...	Fire Fuel	5625 · Fuel - Vehicles	1,737.71
Total Grainco FS, Inc.					<u>1,737.71</u>
Home City Ice Company					
Bill	08/10/2023	65782...	Inv #6578231609	5510 · Firefighting Supplies	380.00
Total Home City Ice Company					<u>380.00</u>
Interstate Billing Service, Inc					
Bill	08/10/2023	30334...	Acct #635979	5566 · R&M Vehicles 121	1,001.50
Total Interstate Billing Service, Inc					<u>1,001.50</u>
MABAS Division 14					
Bill	08/10/2023	101 -7/...	MABAS dues	5740 · Dues & Subscriptions	962.00
Total MABAS Division 14					<u>962.00</u>
MacQueen Emergency					
Bill	08/10/2023	P23234	Acct #Brist003	5608 · R&M Shop Supplies	89.03
Bill	08/10/2023	P23351	Acct #Brist003	5598 · R&M Vehicles 175	2,199.93
Bill	08/10/2023	W02898	Acct #Brist003	5602 · R&M Vehicles 181	708.81
Total MacQueen Emergency					<u>2,997.77</u>
Menards - Yorkville					
Bill	08/10/2023	76829	Inv #76829	5560 · Repair & Maintenance Vehicles	4.58
Bill	08/10/2023	77775	Inv #77775	5742 · Public Education Supplies	49.99
Bill	08/10/2023	77808	Inv #77808	5520 · Firefighting Equipment	25.52
Total Menards - Yorkville					<u>80.09</u>
MES - Illinois					
Bill	08/10/2023	IN191...	Customer #C309074	5520 · Firefighting Equipment	11,475.00
Total MES - Illinois					<u>11,475.00</u>

Bristol Kendall Fire Protection District
Board List of Bills - Fire
 August 2023

Type	Date	Num	Memo	Account	Amount
Yorkville NAPA Auto Parts					
Bill	08/10/2023	344425	Inv #344425	5567 · R&M Vehicles 122	23.60
Bill	08/10/2023	344748	Inv #344748	5510 · Firefighting Supplies	72.40
Bill	08/10/2023	345350	Inv #345350	5510 · Firefighting Supplies	211.14
Total Yorkville NAPA Auto Parts					307.14
TOTAL					279,035.14

Bristol Kendall Fire Protection District
Board List of Bills - Capital
 August 2023

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc. Bill	08/10/2023	196050	Payer #2002120	5160 · Personal Protective Equipmen	6,025.00
Bill	08/10/2023	196431	Payer #2002120	5160 · Personal Protective Equipmen	222.00
Total Air One Equipment, Inc.					6,247.00
First National Bank Omaha #2545 Bill	08/10/2023	08242023JM	Warrior Fire Equip	5520 · Firefighting Equipment	0.00
Total First National Bank Omaha #2545					0.00
TOTAL					6,247.00

Bristol Kendall Fire Protection District
Board List of Bills - EMS
 August 2023

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc.					
Bill	08/10/2023	194464	Payer #2002120	5615 · R&M Electronic Equipment	100.00
Total Air One Equipment, Inc.					
Airgas Safety Inc.					
Bill	08/10/2023	55007...	Payer #2002120	62703 · Oxygen - 3	694.59
Bill	08/10/2023	55007...	Payer #2002120	62701 · Oxygen - 1	480.92
Bill	08/10/2023	55007...	Payer #2002120	62702 · Oxygen - 2	444.03
Total Airgas Safety Inc.					
Amazon Capital Services					
Bill	08/10/2023	14P7...	14P7-44PH-HCVL	6265 · Medical Supplies - Non-Reusable	75.85
Total Amazon Capital Services					
Bristol Kendall Firefighters Pension Fund					
Bill	08/10/2023	FY24 ...	Acct #6189-6069	5056 · Pension Fund - Contributor	250,000.00
Total Bristol Kendall Firefighters Pension Fund					
Emergency Medical Products, Inc.					
Bill	08/10/2023	2567639	Inv #2561845 Medical Supplies	6265 · Medical Supplies - Non-Reusable	202.11
Total Emergency Medical Products, Inc					
First National Bank Omaha #2545					
Bill	08/10/2023	08242...	EMT	5740 · Dues & Subscriptions	0.00
Total First National Bank Omaha #2545					
First National Bank Omaha #2680					
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5581 · R&M Vehicles 144	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5578 · R&M Vehicles 141	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5579 · R&M Vehicles 142	
Bill	08/10/2023	08242...	Acct # 4418 2292 3941 2680	5580 · R&M Vehicles 143	
Bill	08/10/2023	08242...	Rud-Chain	5580 · R&M Vehicles 143	
Bill	08/10/2023	08242...	Rud-Chain	5580 · R&M Vehicles 143	
Total First National Bank Omaha #2680					
First National Bank Omaha #3478					
Bill	08/10/2023	08242...	American Heart Associator	5736 · Education - CPR - Cards	340.00
Total First National Bank Omaha #3478					
Grainco FS, Inc.					
Bill	08/10/2023	07312...	EMS Fuel	5625 · Fuel - Vehicles	2,072.03
Total Grainco FS, Inc.					

**Bristol Kendall Fire Protection District
Board List of Bills - EMS
August 2023**

Type	Date	Num	Memo	Account	Amount
Interstate Billing Service, Inc					
Bill	08/10/2023	30336...	Acct #635979	5578 · R&M Vehicles 141	417.54
Bill	08/10/2023	30336...	Acct #635979	5578 · R&M Vehicles 141	2,740.00
Bill	08/10/2023	30336...	Acct #635979	5578 · R&M Vehicles 141	143.80
Total Interstate Billing Service, Inc					3,301.34
Paramedic Services of Illinois, Inc					
Bill	08/10/2023	8135	2023 Retirement Plan & Trust	5012 · Contract Salaries	47,826.46
Total Paramedic Services of Illinois, Inc					47,826.46
Rush Copley Healthcare Center - Occu					
Bill	08/10/2023	05032...	11/29/22	62753 · Medications - 3	
Bill	08/10/2023	05032...	12/15/22	62752 · Medications - 2	
Bill	08/10/2023	05032...	12/23/22	62751 · Medications - 1	
Bill	08/10/2023	05032...	1/12/23	62752 · Medications - 2	
Bill	08/10/2023	05032...	1/25/23	62752 · Medications - 2	
Bill	08/10/2023	05032...	2/8/23	62751 · Medications - 1	
Bill	08/10/2023	05032...	2/9/23	62753 · Medications - 3	
Bill	08/10/2023	05032...	2/12/23	62753 · Medications - 3	
Bill	08/10/2023	05032...	2/15/23	62751 · Medications - 1	
Bill	08/10/2023	05032...	3/23/23	62751 · Medications - 1	
Bill	08/10/2023	05032...	3/23/23	62751 · Medications - 1	
Bill	08/10/2023	05032...	Medications	6275 · Medications	221.10
Total Rush Copley Healthcare Center - Occu					221.10
Zoll Medical Corporation					
Bill	08/10/2023	3772732	Medical Supplies	6260 · Medical Supplies - Reusable	692.90
Bill	08/10/2023	3777364	Medical Supplies	6280 · Medical Equipment	122.18
Bill	08/10/2023	3786350	Medical Supplies	6265 · Medical Supplies - Non-Reusable	769.16
Bill	08/10/2023	3786972	Medical Supplies	6265 · Medical Supplies - Non-Reusable	895.72
Total Zoll Medical Corporation					2,479.96
TOTAL					308,238.39

Bristol Kendall Fire Protection District
Board List of Bills - Operations
 August 2023

Type	Date	Num	Memo	Account	Amount
Comcast St 1 Bill	08/10/2023	07242...	St 1 Cable	70601 · Data and Television - 1	74.08
Total Comcast St 1					74.08
Comcast St 1 Internet Bill	08/10/2023	07262...	St 1 Internet	70501 · Telephone - 1	182.75
Total Comcast St 1 Internet					182.75
Comcast St 2 Internet Bill	08/10/2023	07072...	Acct #8771 20 066 0026077	70602 · Data and Television - 2	93.32
Total Comcast St 2 Internet					93.32
Comcast St 3 Bill	08/10/2023	07192...	Fax Line	70503 · Telephone - 3	215.89
Total Comcast St 3					215.89
CTS of Illinois, Inc. Bill	08/10/2023	115604	Service Charge, Temporary Fuel..	71001 · Repair & Maintenance - 1	316.09
CTS of Illinois, Inc. Bill	08/10/2023	117115	Service Charge, Temporary Fuel..	71001 · Repair & Maintenance - 1	188.75
Total CTS of Illinois, Inc.					504.84
First National Bank Omaha #2545 Bill	08/10/2023	08242...	Rural King	71001 · Repair & Maintenance - 1	
First National Bank Omaha #2545 Bill	08/10/2023	08242...	Rural King	71002 · Repair & Maintenance - 2	
First National Bank Omaha #2545 Bill	08/10/2023	08242...	Rural King	71003 · Repair & Maintenance - 3	
Total First National Bank Omaha #2545					0.00
First National Bank Omaha #4593 Bill	08/10/2023	08242...	OfficeMax	5140 · Office Supplies -Op	28.20
Total First National Bank Omaha #4593					28.20
Governmental Accounting, LLC Bill	08/10/2023	2099	Accounting Services	5130 · Legal & Accounting	2,850.00
Total Governmental Accounting, LLC					2,850.00
Grainco FS, Inc. Bill	08/10/2023	07312...	ID #1090437	5625 · Fuel - Vehicles	
Grainco FS, Inc. Bill	08/10/2023	07312...	ID #1090437	7100 · Repair & Maintenance	
Grainco FS, Inc. Bill	08/10/2023	07312...	ID #1090437	56301 · Fuel - Generator - 1	
Total Grainco FS, Inc.					0.00

**Bristol Kendall Fire Protection District
Board List of Bills - Operations
August 2023**

Type	Date	Num	Memo	Account	Amount
Interstate PowerSystems {1} Bill	08/10/2023	R0420...	Acct #153699	71002 · Repair & Maintenance - 2	1,415.53
Total Interstate PowerSystems {1}					1,415.53
Kendall Printing {1} Bill	08/10/2023	23-080...	Inv #23-0801-3	5140 · Office Supplies -Op	71.00
Total Kendall Printing {1}					71.00
Menards - Yorkville Bill	08/10/2023	76071	Inv #76071	71002 · Repair & Maintenance - 2	2.88
Bill	08/10/2023	76135	Inv #76135	71002 · Repair & Maintenance - 2	29.96
Bill	08/10/2023	76136	Inv #76136	71101 · Cleaning Supplies - 1	105.59
Bill	08/10/2023	76347	Inv #76347	7100 · Repair & Maintenance	22.03
Bill	08/10/2023	76356	Inv #76356	71102 · Cleaning Supplies - 2	60.95
Bill	08/10/2023	77040	Inv #77040	71102 · Cleaning Supplies - 2	86.50
Bill	08/10/2023	77190	Inv #77190	71101 · Cleaning Supplies - 1	57.07
Bill	08/10/2023	76766	Inv #76766	71003 · Repair & Maintenance - 2	31.41
Total Menards - Yorkville					396.39
Morris Hospital & Healthcare Centers Bill	08/10/2023	00025...	Acct BRISTOLFD - Physicals	7250 · Employee Testing & Vaccinations	2,565.10
Total Morris Hospital & Healthcare Centers					2,565.10
Ofis Elevator Co. Bill	08/10/2023	10040...	Customer #280408	71001 · Repair & Maintenance - 1	1,844.67
Total Ofis Elevator Co					1,844.67
Otosen Dinolfo Hasenbalg & Castaldo, Ltd Bill	08/10/2023	156050	For Professional Services Rende..	5130 · Legal & Accounting	752.00
Total Otosen Dinolfo Hasenbalg & Castaldo, Ltd					752.00
Ricoh USA, Inc Bill	08/10/2023	50678...	Customer # 4472637	51402 · Office Supplies - 2	20.22
Bill	08/10/2023	50678...	Customer # 4472637	51403 · Office Supplies - 3	28.14
Total Ricoh USA, Inc					48.36
Trane U. S. Inc. Bill	08/10/2023	31376...	Customer #112844	71001 · Repair & Maintenance - 1	2,045.00
Total Trane U. S. Inc.					2,045.00

Bristol Kendall Fire Protection District
Board List of Bills - Operations
 August 2023

Type	Date	Num	Memo	Account	Amount
Unique Products & Service Corp.					
Bill	08/10/2023	452829	Customer Acct BRIST100	71001 · Repair & Maintenance - 1	217.04
Bill	08/10/2023	452829	Customer Acct BRIST100	71101 · Cleaning Supplies - 1	365.43
Total Unique Products & Service Corp					582.47
Wells Fargo Vendor					
Bill	08/10/2023	10747...	Acct #1335553	71201 · Copy/Fax Lease - 1	172.03
Bill	08/10/2023	10747...	Acct #1335553	71202 · Copy/Fax Lease - 2	99.13
Bill	08/10/2023	10747...	Acct #1335553	71203 · Copy/Fax Lease - 3	99.12
Total Wells Fargo Vendor					370.28
Yorkville NAPA Auto Parts					
Bill	08/10/2023	344747	Inv #344747	5510 · Firefighting Supplies	120.64
Total Yorkville NAPA Auto Parts					120.64
TOTAL					14,160.52

**Bristol Kendall Fire Protection District
Board List of Bills - Insurance**

August 2023

Type	Date	Num	Memo	Account	Amount
Illinois Public Risk Fund Bill	08/10/2023	84666	Acct #588-000000 - W/C Premi...	7750 - Workmens Compensation Insurance	13,794.00
Total Illinois Public Risk Fund					13,794.00
TOTAL					13,794.00

Bristol Kendall Fire Protection District
Board List of Bills - Foreign Fire
 August 2023

Type	Date	Num	Memo	Account	Amount
Amazon Capital Services Bill	08/10/2023	1K7P-...	1K7P-RNR7-JN14	74851 · Kitchen Equipment - 1	595.68
Total Amazon Capital Services:					
First National Bank Omaha #2545 Bill	08/10/2023	08242...	Home Depot	5530 · Station Equipment	
Bill	08/10/2023	08242...	Promise	55351 · Station Furnishings - 1	
Bill	08/10/2023	08242...	Ooni	74851 · Kitchen Equipment - 1	317.69
Total First National Bank Omaha #2545:					
					317.69
TOTAL					913.37

**Bristol Kendall Fire Protection District
Board List of Bills
July 2023**

4:23 PM
08/04/23
Accrual Basis

Type	Date	Num	Memo	Account	Amount
AFLAC					
General Journal	07/31/2023	AP	Online Payments	3123 · Aflac	4,660.65
Total AFLAC					4,660.65
AT&T					
General Journal	07/31/2023	AP	Online Payments	70501 · Telephone - 1	1,369.73
Total AT&T					1,369.73
Blue Cross Blue Shield {1}					
General Journal	07/31/2023	AP	Online Payments	7740 · Health Insurance	30,986.47
Total Blue Cross Blue Shield {1}					30,986.47
Comcast Business Phones					
General Journal	07/31/2023	AP	Online Payments	70501 · Telephone - 1	781.41
General Journal	07/31/2023	AP	Online Payments	70502 · Telephone - 2	428.89
General Journal	07/31/2023	AP	Online Payments	70503 · Telephone - 3	451.26
General Journal	07/31/2023	AP	Online Payments	70601 · Data and Television - 1	2,290.00
General Journal	07/31/2023	AP	Online Payments	70602 · Data and Television - 2	425.13
General Journal	07/31/2023	AP	Online Payments	70603 · Data and Television - 3	425.13
Total Comcast Business Phones					4,801.82
Comcast St 2					
General Journal	07/31/2023	AP	Online Payments	70502 · Telephone - 2	62.34
Total Comcast St 2					62.34
ComEd St 1					
General Journal	07/31/2023	AP	Online Payments	70101 · Electric - 1	2,042.62
Total ComEd St 1					2,042.62
ComEd St 2					
General Journal	07/31/2023	AP	Online Payments	70102 · Electric - 2	754.84
Total ComEd St 2					754.84
ComEd St 3					
General Journal	07/31/2023	AP	Online Payments	70103 · Electric - 3	756.96
Total ComEd St 3					756.96
Nicor Gas					
General Journal	07/31/2023	AP	Online Payments	70201 · Gas - 1	613.44
Total Nicor Gas					613.44

**Bristol Kendall Fire Protection District
General Journal Transaction
July 27, 2023**

Num	Name	Memo	Account	Class	Debit	Credit
Payroll						
		Chief Officers ...	5030 · Chief Officers...	01 - Fire	8,497.47	
		Chief Officers ...	5030 · Chief Officers...	03 - EMS	8,497.47	
		Officer Comp...	5020 · Officer Comp...	01 - Fire	867.95	
		Loss Preventi...	5020 · Officer Comp...	03 - EMS	867.95	
		REG	5010 · Full Time Sal...	01 - Fire	36,898.68	
		REG	5010 · Full Time Sal...	03 - EMS	36,898.67	
		Retro Bonus	5010 · Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 · Full Time Sal...	03 - EMS	0.00	
		Insurance Opt...	5010 · Full Time Sal...	01 - Fire	349.43	
		Insurance Opt...	5010 · Full Time Sal...	03 - EMS	349.42	
		EMSC	5023 · CPR - Instruc...	03 - EMS	0.00	
		SCBA	5036 · Rescue Task...	01 - Fire	0.00	
		WATER	5041 · Swift Water ...	01 - Fire	0.00	
		OT	5010 · Full Time Sal...	01 - Fire	13,619.98	
		OT	5010 · Full Time Sal...	03 - EMS	13,619.98	
		40FF	5010 · Full Time Sal...	01 - Fire	0.00	
		40FF	5010 · Full Time Sal...	03 - EMS	0.00	
		7G	5010 · Full Time Sal...	01 - Fire	262.78	
		7G	5010 · Full Time Sal...	03 - EMS	262.77	
		AL	5010 · Full Time Sal...	01 - Fire	766.50	
		AL	5010 · Full Time Sal...	03 - EMS	766.50	
		Holiday	5010 · Full Time Sal...	01 - Fire	0.00	
		Holiday	5010 · Full Time Sal...	03 - EMS	0.00	
		CUSAR	5010 · Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 · Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 · Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 · Mechanic Co...	01 - Fire	3,636.91	
		Physical	5025 · Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 · Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 · Part Time Co...	01 - Fire	7,701.50	
		Part Time Co...	5025 · Part Time Co...	03 - EMS	7,701.50	
		Training Offic...	5022 · Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 · Public Educa...	01 - Fire	0.00	
		TRT	5037 · Technical Re...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	01 - Fire	929.78	
		IT	5010 · Full Time Sal...	03 - EMS	929.78	
		CPR Compen...	5023 · CPR - Instruc...	01 - Fire	100.00	
		Sick	5025 · Part Time Co...	01 - Fire	4,115.12	
		Sick	5025 · Part Time Co...	03 - EMS	4,115.12	
		Holiday	5025 · Part Time Co...	01 - Fire	0.00	
		Vacation	5025 · Part Time Co...	01 - Fire	2,680.56	
		Vacation	5030 · Chief Officers...	01 - Fire	0.00	
		1099	5025 · Part Time Co...	01 - Fire	0.00	
		COMP	5042 · Mechanic Co...	01 - Fire	1,520.07	
		FIRE	5039 · Fire Investiga...	01 - Fire	0.00	
		401K	3127 · PX401	01 - Fire	0.00	
		457	3122 · 457 EE Pretax	01 - Fire		124.87
		457B	3122 · 457 EE Pretax	01 - Fire		7,519.90
		457LI	3122 · 457 EE Pretax	01 - Fire		418.30

**Bristol Kendall Fire Protection District
General Journal Transaction
July 27, 2023**

Num	Name	Memo	Account	Class	Debit	Credit
		457R	3122 · 457 EE Pretax	01 - Fire		5,677.18
	Aflac		3123 · Aflac	01 - Fire		618.60
	Aflac		3123 · Aflac	01 - Fire		910.15
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	IMRF		3126 · IMRF	01 - Fire		149.94
	IMRF		3126 · IMRF	01 - Fire		149.94
	Medical		3125 · Health	01 - Fire		3,214.76
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire		8,541.22
	Medicare		3128 · EE Social Se...	01 - Fire		2,199.39
	Social Security		3128 · EE Social Se...	01 - Fire		2,746.06
	Fed Income T...		3129 · Federal Inco...	01 - Fire		16,255.30
	IL Income Tax		3130 · IL Income Tax	01 - Fire		6,630.58
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		49,212.51
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		49,212.50
	Medicare		3128 · EE Social Se...	01 - Fire	2,199.39	
	Social Security		3128 · EE Social Se...	01 - Fire	2,746.06	
	Fed Income T...		3129 · Federal Inco...	01 - Fire	16,255.30	
	IL Income Tax		3130 · IL Income Tax	01 - Fire	6,630.58	
	ER Med		5065 · Social Securi...	01 - Fire	2,199.39	
	ER SS		5065 · Social Securi...	01 - Fire	2,746.06	
	Tax Liability		1111 · Chk - Fire	01 - Fire		32,776.74
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire	8,541.22	
	Pension		1111 · Chk - Fire	01 - Fire		25,191.20
	Chief Officer ...		5030 · Chief Officers...	01 - Fire	0.00	
	Chief Officer ...		5030 · Chief Officers...	03 - EMS	0.00	
	HSA Vision 457		3122 · 457 EE Pretax	01 - Fire	14,275.25	
					211,549.14	211,549.14
					<u>211,549.14</u>	<u>211,549.14</u>

TOTAL

Bristol Kendall Fire Protection District
Board List of Bills
July 2023

Type	Date	Num	Memo	Account	Amount
Nicor St 2					
General Journal	07/31/2023	AP	Online Payments	70202 · Gas - 2	300.65
Total Nicor St 2					300.65
Nicor St 3					
General Journal	07/31/2023	AP	Online Payments	70203 · Gas - 3	359.28
Total Nicor St 3					359.28
Paylocity					
General Journal	07/31/2023	AP	Online Payments	5060 · Payroll Service	353.75
Total Paylocity					353.75
Principal Life Insurance Company					
General Journal	07/31/2023	AP	Online Payments	7740 · Health Insurance	3,865.41
Total Principal Life Insurance Company					3,865.41
United City of Yorkville.					
General Journal	07/31/2023	AP	Online Payments	70301 · Sewer & Water - 1	0.00
General Journal	07/31/2023	AP	Online Payments	1111 · Chk - Fire	0.00
General Journal	07/31/2023	AP	Online Payments	70302 · Sewer & Water - 2	0.00
General Journal	07/31/2023	AP	Online Payments	1111 · Chk - Fire	0.00
General Journal	07/31/2023	AP	Online Payments	70303 · Sewer & Water - 3	0.00
General Journal	07/31/2023	AP	Online Payments	1111 · Chk - Fire	0.00
Total United City of Yorkville.					0.00
Wex Bank					
General Journal	07/31/2023	AP	Online Payments	5625 · Fuel - Vehicles	1,083.74
General Journal	07/31/2023	AP	Online Payments	5625 · Fuel - Vehicles	0.00
General Journal	07/31/2023	AP	Online Payments	1111 · Chk - Fire	0.00
Total Wex Bank					1,083.74
TOTAL					52,011.70

Bristol Kendall Fire Protection District
General Journal Transaction
July 13, 2023

Num	Name	Memo	Account	Class	Debit	Credit
Payroll						
		Chief Officers ...	5030 · Chief Officers...	01 - Fire	7,315.42	
		Chief Officers ...	5030 · Chief Officers...	03 - EMS	7,315.41	
		Officer Comp...	5020 · Officer Comp...	01 - Fire	867.95	
		Loss Preventi...	5020 · Officer Comp...	03 - EMS	867.95	
		REG	5010 · Full Time Sal...	01 - Fire	38,028.03	
		REG	5010 · Full Time Sal...	03 - EMS	38,028.03	
		Retro Bonus	5010 · Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 · Full Time Sal...	03 - EMS	0.00	
		Insurance Opt...	5010 · Full Time Sal...	01 - Fire	349.43	
		Insurance Opt...	5010 · Full Time Sal...	03 - EMS	349.42	
		EMSC	5023 · CPR - Instruc...	03 - EMS	0.00	
		SCBA	5036 · Rescue Task...	01 - Fire	0.00	
		WATER	5041 · Swift Water ...	01 - Fire	0.00	
		OT	5010 · Full Time Sal...	01 - Fire	15,830.86	
		OT	5010 · Full Time Sal...	03 - EMS	15,830.86	
		40FF	5010 · Full Time Sal...	01 - Fire	0.00	
		40FF	5010 · Full Time Sal...	03 - EMS	0.00	
		7G	5010 · Full Time Sal...	01 - Fire	506.23	
		7G	5010 · Full Time Sal...	03 - EMS	506.23	
		AL	5010 · Full Time Sal...	01 - Fire	735.00	
		AL	5010 · Full Time Sal...	03 - EMS	735.00	
		Holiday	5010 · Full Time Sal...	01 - Fire	1,631.34	
		Holiday	5010 · Full Time Sal...	03 - EMS	1,631.33	
		CUSAR	5010 · Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 · Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 · Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 · Mechanic Co...	01 - Fire	3,682.94	
		Physical	5025 · Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 · Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 · Part Time Co...	01 - Fire	7,549.75	
		Part Time Co...	5025 · Part Time Co...	03 - EMS	7,549.75	
		Training Offic...	5022 · Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 · Public Educa...	01 - Fire	0.00	
		TRT	5037 · Technical Re...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	01 - Fire	1,004.39	
		IT	5010 · Full Time Sal...	03 - EMS	1,004.39	
		CPR Compen...	5023 · CPR - Instruc...	01 - Fire	0.00	
		Sick	5025 · Part Time Co...	01 - Fire	1,402.04	
		Sick	5025 · Part Time Co...	03 - EMS	1,402.03	
		Holiday	5025 · Part Time Co...	01 - Fire	1,314.00	
		Vacation	5025 · Part Time Co...	01 - Fire	4,294.61	
		Vacation	5025 · Part Time Co...	01 - Fire	2,364.11	
		1099	5030 · Chief Officers...	01 - Fire	0.00	
		COMP	5025 · Part Time Co...	01 - Fire	1,431.30	
		FIRE	5042 · Mechanic Co...	01 - Fire	0.00	
		401K	5039 · Fire Investiga...	01 - Fire	0.00	
		457	3127 · PX401	01 - Fire	0.00	124.87
		457B	3122 · 457 EE Pretax	01 - Fire		7,698.81
		457LI	3122 · 457 EE Pretax	01 - Fire		418.30

Bristol Kendall Fire Protection District
General Journal Transaction
July 13, 2023

Num	Name	Memo	Account	Class	Debit	Credit
		457R	3122 · 457 EE Pretax	01 - Fire		6,377.74
	Aflac	Aflac	3123 · Aflac	01 - Fire		618.60
	Aflac	Aflac	3123 · Aflac	01 - Fire		910.15
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	IMRF		3126 · IMRF	01 - Fire		150.98
	IMRF		3126 · IMRF	01 - Fire		150.97
	Medical		3125 · Health	01 - Fire		3,214.76
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire		8,455.95
	Medicare		3128 · EE Social Se...	01 - Fire		2,309.15
	Social Security		3128 · EE Social Se...	01 - Fire		2,688.06
	Fed Income T...		3129 · Federal Inco...	01 - Fire		18,126.72
	IL Income Tax		3130 · IL Income Tax	01 - Fire		6,980.86
	Garnishments		3124 · GPS Garnish...	01 - Fire	0.00	
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		51,463.57
	Direct Deposit...		1111 · Chk - Fire	01 - Fire		51,463.56
	Medicare		3128 · EE Social Se...	01 - Fire	2,309.15	
	Social Security		3128 · EE Social Se...	01 - Fire	2,688.06	
	Fed Income T...		3129 · Federal Inco...	01 - Fire	18,126.72	
	IL Income Tax		3130 · IL Income Tax	01 - Fire	6,980.86	
	ER Med		5065 · Social Securi...	01 - Fire	2,309.15	
	ER SS		5065 · Social Securi...	01 - Fire	2,688.06	
	Tax Liability		1111 · Chk - Fire	01 - Fire		35,102.02
	Pension		3121 · 414h Pension	01 - Fire	0.00	
	Pension		3121 · 414h Pension	01 - Fire	8,455.95	
	Pension		1111 · Chk - Fire	01 - Fire		25,985.40
	Chief Officer ...		5030 · Chief Officers...	01 - Fire	0.00	
	Chief Officer ...		5030 · Chief Officers...	03 - EMS	0.00	
	HSA Vision 457		3122 · 457 EE Pretax	01 - Fire	15,154.72	
TOTAL					222,240.47	222,240.47
					<u>222,240.47</u>	<u>222,240.47</u>

Financial Report

For the 3 Month(s) Ended July 31, 2023
FISCAL YEAR 2024



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

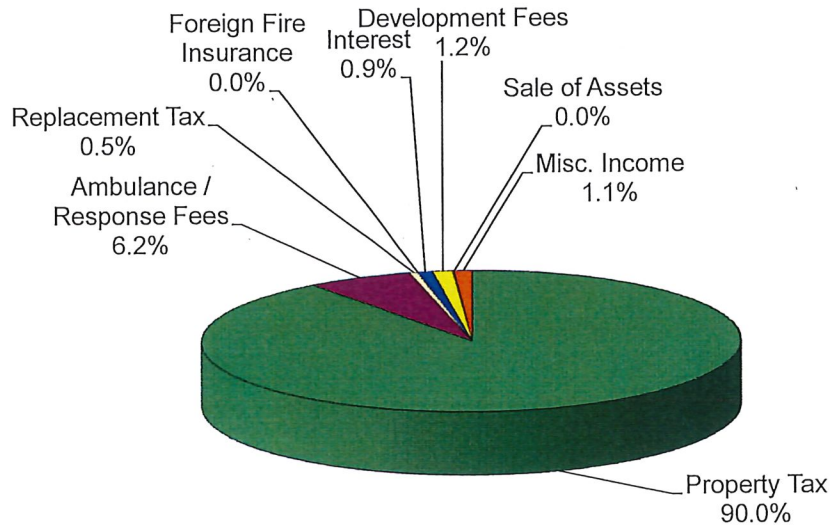
Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2023

25% of Fiscal Year

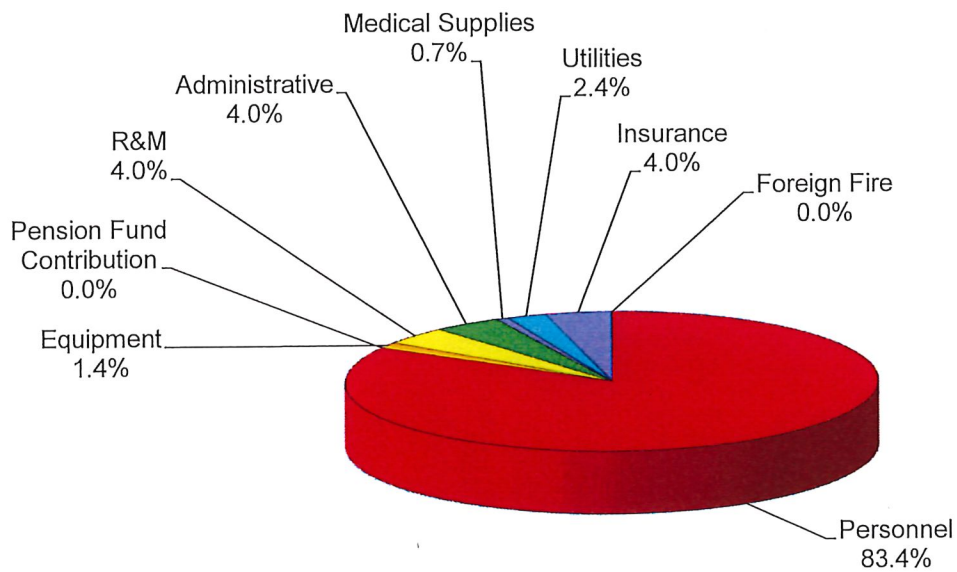
Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Tax	4,123,767	7,557,000	54.6%
Ambulance / Response Fees	286,370	1,065,000	26.9%
Replacement Tax	23,018	65,000	35.4%
Foreign Fire Insurance	-	60,000	0.0%
Interest	42,095	75,000	56.1%
Development Fees	54,955	100,000	55.0%
Donations	-	-	0.0%
Plan Review / CPR /Report Fees	3,870	15,000	25.8%
Sale of Assets	-	-	0.0%
Misc. Income	48,228	97,000	49.7%
Transfer From Fund	-	1,664,696	0.0%
Grants	-	-	0.0%
Actual Revenues	4,582,303	12,448,696	36.8%
Budgeted Revenues	12,448,696		
% Diff	37%		
EXPENDITURES			
Personnel	1,363,868	5,675,554	24.0%
Pension Fund Contribution	-	500,000	0.0%
Equipment	22,253	63,750	34.9%
R&M	65,420	409,000	16.0%
Administrative	66,074	554,200	11.9%
Medical Supplies	11,977	40,000	29.9%
Utilities	39,703	137,500	28.9%
Insurance	65,835	353,000	18.7%
Foreign Fire	560	60,000	0.9%
Memorial Expense	-	-	0.0%
Actual Expenditures	1,635,688	7,793,004	21.0%
Budgeted Expenditures	7,793,004		
% Diff	21%		
SURPLUS / (DEFICIT) FROM OPERATIONS	2,946,615	4,655,692	63.3%
CAPITAL EXPENDITURES			
Capital Projects	56,246	2,830,000	2.0%
Debt Service	-	200,000	0.0%
Transfer To Funds	-	1,664,696	0.0%
Actual Expenditures	56,246	4,694,696	1.2%
Budgeted Expenditures	4,694,696		
% Diff	1%		
TOTAL SURPLUS / (DEFICIT)	2,890,369	(39,004)	-7410.4%
BEGINNING FUND BALANCE	8,374,727		
ENDING FUND BALANCE	11,265,096		

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
 Budget vs. Actual Summary
 For the 3 Month(s) Ended July 31, 2023

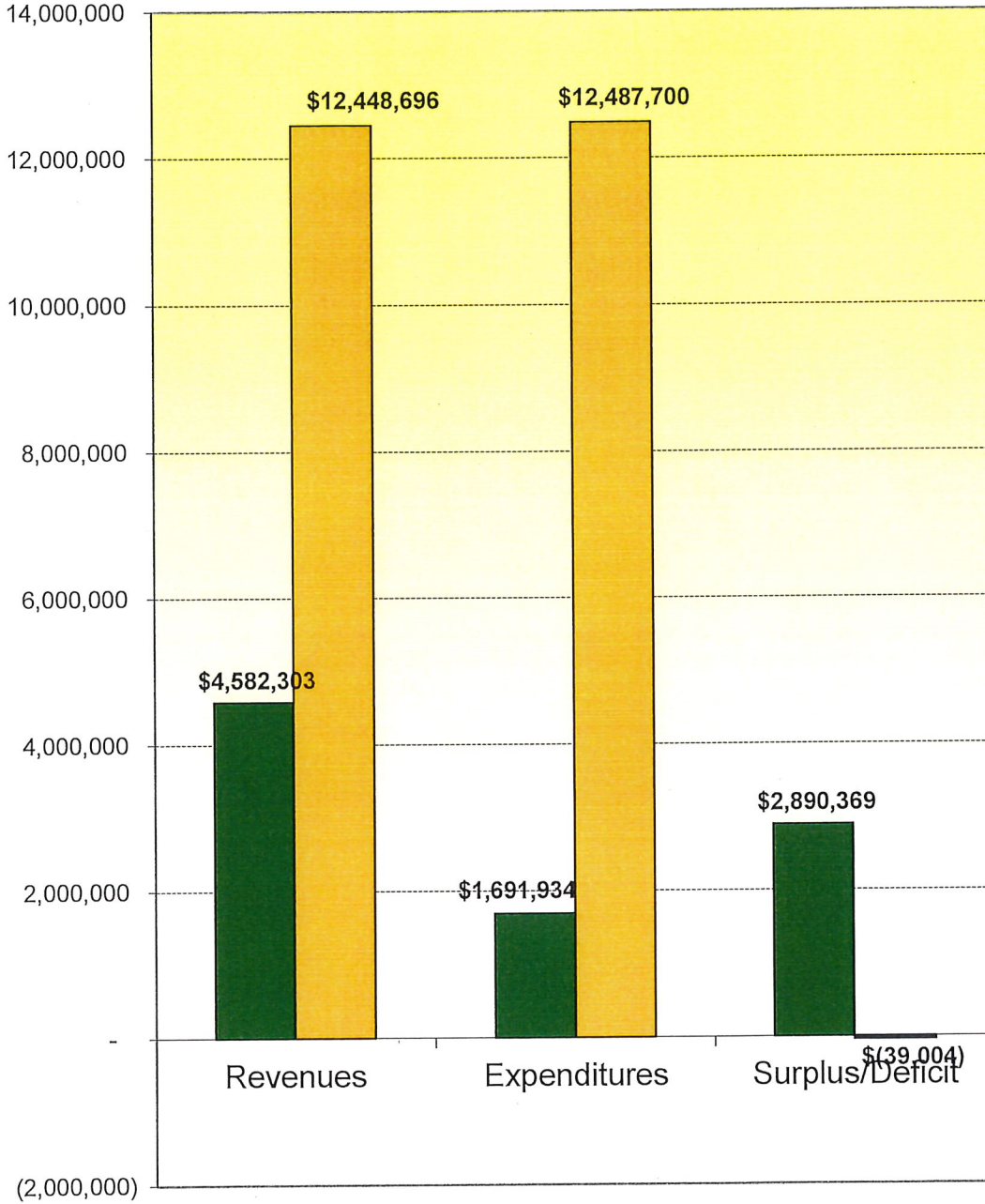
Revenue Distribution



Operational Expenditure Distribution



BRISTOL-KENDALL FIRE PROTECTION DISTRICT
 Budget vs. Actual Summary
 For the 3 Month(s) Ended July 31, 2023



YTD
 Budget

BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 3 Month(s) Ended July 31, 2023

25% of Fiscal Year

Account Description	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual	Total Budget	% of Budget
REVENUE										
Property Tax	2,208,244	1,755,356	160,167	-	-	-	-	4,123,767	7,557,000	55%
Ambulance / Response Fees	10,983	275,387	-	-	-	-	-	286,370	1,065,000	27%
Pension Fund Contributions	-	-	-	-	-	-	-	-	-	0%
Replacement Tax	23,018	-	-	-	-	-	-	23,018	65,000	35%
Foreign Fire Insurance	12,527	22,777	983	-	822	4,946	40	42,085	75,000	56%
Interest	-	-	-	-	-	-	-	-	-	0%
Unrealized Gain/Loss	-	-	-	-	-	-	-	-	100,000	55%
Development Fees	54,955	-	-	-	-	-	-	54,955	-	0%
Health Insurance W/H	-	-	-	-	-	-	-	-	-	0%
Employee Pension Contribution	-	-	-	-	-	-	-	-	-	0%
IITF Reimbursement	-	-	-	-	-	-	-	-	-	0%
Donations	-	-	-	-	-	-	-	-	-	0%
Plan Review / CPR /Report Fees	3,870	-	-	-	-	-	-	3,870	15,000	26%
Sale of Assets	-	-	-	-	-	-	-	-	-	0%
Transfer From Fund	-	-	-	-	-	-	-	-	1,664,696	0%
Loan Proceeds	-	-	-	-	-	-	-	-	1,750,000	0%
Grants	-	-	-	-	-	-	-	-	-	0%
Misc. Income	48,228	-	-	-	-	-	-	48,228	97,000	50%
Actual Revenues	2,361,825	2,053,520	161,150	822	4,946	4,946	40	4,582,303	12,448,696	37%
Budgeted Revenues	4,189,000	4,270,000	375,000	539,000	60,000	3,015,696	-	12,448,696	-	0%
% Diff	56%	48%	43%	0%	1%	0%	0%	37%	-	-
OPERATING EXPENDITURES										
Personnel	710,080	653,788	-	-	-	-	-	1,363,868	5,675,554	24%
Pension Fund Contribution	-	-	-	-	-	-	-	-	500,000	0%
Equipment	9,028	-	-	1,433	-	11,793	-	22,253	63,750	35%
R&M	47,548	11,318	-	6,553	-	-	-	65,420	409,000	16%
Administrative	31,833	3,367	2,092	28,781	-	-	-	66,074	554,200	12%
Medical Supplies	-	11,977	-	-	-	-	-	11,977	40,000	30%
Utilities	-	-	-	39,703	-	-	-	39,703	137,500	29%
Insurance	-	-	65,835	-	-	-	-	65,835	353,000	19%
Foreign Fire	-	-	-	-	-	-	-	-	60,000	1%
Memorial Expense	-	-	-	560	-	-	-	560	-	0%
Actual Expenditures	798,489	680,451	67,927	76,470	560	11,793	-	1,635,688	7,793,004	21%
Budgeted Expenditures	3,626,804	3,167,500	394,700	544,000	60,000	-	-	7,793,004	-	21%
% Diff	22%	21%	17%	14%	1%	0%	0%	21%	-	-
SURPLUS / (DEFICIT)										
Actual Expenditures	1,563,337	1,373,070	93,223	(76,470)	262	(6,846)	40	2,946,615	4,655,692	63%
CAPITAL EXPENDITURES										
Capital Projects	-	1,139	-	-	-	55,107	-	56,246	2,830,000	2%
Debt Service	-	-	-	-	-	-	-	-	200,000	0%
Transfer To Funds	-	-	-	-	-	-	-	-	1,664,696	0%
Actual Expenditures	562,196	1,139	-	-	-	55,107	-	56,246	4,694,696	1%
Budgeted Expenditures	562,196	1,102,500	-	-	-	3,030,000	-	4,694,696	-	1%
% Diff	0%	0%	0%	0%	0%	2%	0%	1%	-	-
TOTAL SURPLUS / (DEFICIT)										
Fire	1,563,337	1,371,931	93,223	(76,470)	262	(61,953)	40	2,890,369	(39,004)	
BEG FUND BAL	2,774,768	2,042,816	243,262	213,599	166,743	2,925,138	8,400	8,374,727	-	
END FUND BAL	4,338,105	3,414,747	336,486	Page 5 of 13	167,005	2,863,185	8,440	11,265,096	-	
Fund Bal to Exp Ratio	543%	501%	465%	179%	n/a	n/a	0%	665%	-	

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
Revenues											
4011 - Tax Levy	110,932.64	629,750.00	2,208,244.17	1,755,355.62	0.00	160,187.11	0.00	0.00	0.00	4,123,766.90	7,557,000.00
4031 - Replacement Tax	10,290.11	5,416.67	23,018.21	0.00	0.00	0.00	0.00	0.00	0.00	23,018.21	65,000.00
4041 - Foreign Fire Insurance Tax (2%)	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
4224 - Interest - Money Market	16,944.21	6,250.00	12,526.91	22,777.06	0.00	982.85	821.81	4,946.41	39.62	42,094.66	75,000.00
4300 - Transfer from Fire Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4310 - Transfer from EMS Fund	0.00	138,724.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,664,696.00
4301 - Development Fees-Yorkville	54,955.00	8,333.33	54,955.00	0.00	0.00	0.00	0.00	0.00	0.00	54,955.00	100,000.00
4311 - Development Fees-Montgomery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4315 - Health Insurance W/H	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4511 - Donations	71,053.63	130,416.67	10,982.91	275,387.48	0.00	0.00	0.00	0.00	0.00	286,370.39	1,565,000.00
4605 - Response Fees	550.00	1,250.00	3,870.00	0.00	0.00	0.00	0.00	0.00	0.00	3,870.00	15,000.00
4610 - Plan Review / Permit Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4615 - False Alarm Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4622 - CPR - Training Income	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
4624 - Training Reimbursements	0.00	-41,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-500,000.00
4630 - Expense Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4640 - Report / Copy Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4680 - Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4690 - Grants	0.00	145,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750,000.00
4700 - Loan Proceeds	0.00	8,083.33	46,728.19	0.00	0.00	0.00	0.00	0.00	0.00	46,728.19	97,000.00
4750 - Miscellaneous Income	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	265,125.59	1,037,391.33	2,361,825.39	2,053,520.16	0.00	161,149.96	821.81	4,946.41	39.62	4,582,303.35	12,448,696.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
Expenditures											
Personnel											
5010 - Full Time Salaries	221,824.81	325,000.00	370,099.18	370,099.09	0.00	0.00	0.00	0.00	0.00	740,198.27	3,900,000.00
5012 - Contract Salaries	62,434.88	75,000.00	0.00	155,828.75	0.00	0.00	0.00	0.00	0.00	155,828.75	900,000.00
5015 - Paid On Call Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5020 - Officer Compensation	3,471.80	0.00	6,046.22	6,046.21	0.00	0.00	0.00	0.00	0.00	12,092.43	25,000.00
5022 - Training Officer Compensation	100.00	2,083.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00
5023 - CPR - Instructor Compensation	49,825.98	0.00	200.00	200.00	0.00	0.00	0.00	0.00	0.00	155,347.56	0.00
5025 - Part Time Compensation	0.00	0.00	90,600.09	64,747.47	0.00	0.00	0.00	0.00	0.00	123,348.18	0.00
5027 - Accumulated Benefits	33,989.88	0.00	66,281.55	57,066.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5030 - Chief Officers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5032 - Loss Prevention Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5035 - Fire Prevention Officer's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5036 - Rescue Task Force Compensation	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5037 - Technical Rescue Team Comp	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
5038 - Public Education Compensation	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5039 - Fire Investigation Team Comp	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5040 - Administrative Assistant Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5041 - Swift Water Rescue Team Comp	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5042 - Mechanic Compensation	10,271.22	0.00	32,330.61	0.00	0.00	0.00	0.00	0.00	0.00	32,330.61	0.00
5045 - Trustee's Compensation	0.00	2,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,000.00
5055 - 401K / JMRF Dist. Contributions	0.00	2,500.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	440.00	30,000.00
5056 - Pension Fund - Contribution	0.00	41,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500,000.00
5060 - Payroll Service	353.75	0.00	1,216.12	0.00	0.00	0.00	0.00	0.00	0.00	1,216.12	0.00
5065 - Social Security & Medicare	9,942.66	14,587.83	31,931.66	0.00	0.00	0.00	0.00	0.00	0.00	31,931.66	175,054.00
5072 - Reimbursable P/R	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7730 - Accident, Sick & Disability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7740 - Health Insurance	34,851.88	50,000.00	110,934.07	0.00	0.00	0.00	0.00	0.00	0.00	110,934.07	600,000.00
Subtotal	427,066.86	514,629.50	710,079.50	653,788.15	0.00	0.00	0.00	0.00	0.00	1,363,867.65	6,175,554.00
Equipment											
5160 - Personal Protective Equipment	1,224.05	0.00	46.95	0.00	0.00	0.00	0.00	7,585.50	0.00	7,632.45	0.00
5163 - PPE - Swift Water Rescue Team	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5164 - PPE - Rescue Task Force Team	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5165 - Uniforms & Brass	3,670.96	2,083.33	7,487.42	0.00	0.00	0.00	0.00	0.00	0.00	7,487.42	25,000.00
5167 - Uniforms - Mechanic Uniform	184.16	416.67	584.32	0.00	0.00	0.00	0.00	0.00	0.00	584.32	5,000.00
5170 - Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5300 - Fire Investigation Expenses	387.32	666.67	519.34	0.00	0.00	0.00	0.00	0.00	0.00	519.34	8,000.00
5510 - Firefighting Supplies	4,272.13	0.00	64.99	0.00	0.00	0.00	0.00	4,207.14	0.00	4,272.13	0.00
5520 - Firefighting Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5525 - Apparatus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5526 - Equipment - Rescue Task Force	0.00	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5527 - Equipment - Fire Investigation	0.00	166.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
5528 - Equipment - TRT	0.00	583.33	266.00	0.00	0.00	0.00	0.00	0.00	0.00	266.00	7,000.00
5529 - Equipment - Swift Water Rescue	0.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5530 - Station Equipment - Other	23.99	0.00	23.99	0.00	0.00	0.00	0.00	0.00	0.00	23.99	0.00
55301 - Station Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55302 - Station Equipment - 2	781.99	0.00	0.00	0.00	781.99	0.00	0.00	0.00	0.00	781.99	0.00
55303 - Station Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5538 - Equipment Purchases over \$5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
5540 - Fire Numbers & Maps	24.68	104.17	24.68	0.00	0.00	0.00	0.00	0.00	0.00	24.68	1,250.00
5630 - Fuel - Generator	0.00	116.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56301 - Fuel - Generator - 1	0.00	116.67	0.00	0.00	259.26	0.00	0.00	0.00	0.00	259.26	1,400.00
56302 - Fuel - Generator - 2	0.00	66.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
56303 - Fuel - Generator - 3	0.00	66.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
6285 - Computer Equipment	341.64	0.00	0.00	0.00	391.63	0.00	0.00	0.00	0.00	391.63	0.00
62851 - Computer Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62852 - Computer Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62853 - Computer Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6285 - Computer Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7500 - Specialized Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75003 - Specialized Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	10,910.92	5,312.50	9,027.69	0.00	1,432.88	0.00	304.69	11,792.64	0.00	22,557.90	63,750.00
R&M											
5560 - Repair & Maintenance Vehicles	0.00	15,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190,000.00
5562 - R&M Vehicles 101	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5563 - R&M Vehicles 107	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5564 - R&M Vehicles 103	0.00	0.00	50.94	0.00	0.00	0.00	0.00	0.00	0.00	50.94	0.00
5565 - R&M Vehicles 104	1,293.91	0.00	230.49	1,284.22	0.00	0.00	0.00	0.00	0.00	1,514.71	0.00
5566 - R&M Vehicles 121	9,203.75	0.00	9,210.61	0.00	0.00	0.00	0.00	0.00	0.00	9,210.61	0.00
5567 - R&M Vehicles 122	2,139.60	0.00	3,138.96	0.00	0.00	0.00	0.00	0.00	0.00	3,138.96	0.00
5568 - R&M Vehicles 123	0.00	0.00	57.93	0.00	0.00	0.00	0.00	0.00	0.00	57.93	0.00
5569 - R&M Vehicles 108	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5572 - R&M Vehicles 127	0.00	0.00	461.84	0.00	0.00	0.00	0.00	0.00	0.00	461.84	0.00
5573 - R&M Vehicles 106	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5576 - R&M Vehicles 131	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5578 - R&M Vehicles 141	351.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5579 - R&M Vehicles 142	880.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580 - R&M Vehicles 143	425.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5581 - R&M Vehicles 144	43.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5590 - R&M Vehicles 151	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5591 - R&M Vehicles 158	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5592 - R&M Vehicles 156	2,241.56	0.00	2,241.56	0.00	0.00	0.00	0.00	0.00	0.00	2,241.56	0.00
5594 - R&M Vehicles 161	0.00	0.00	837.00	0.00	0.00	0.00	0.00	0.00	0.00	837.00	0.00
5595 - R&M Vehicles 162	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5598 - R&M Vehicles 175	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5600 - R&M Vehicles 177	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5602 - R&M Vehicles 181	1,692.79	0.00	4,319.46	331.04	0.00	0.00	0.00	0.00	0.00	4,650.50	0.00
5606 - R&M Boat Motors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5608 - R&M Shop Supplies	201.13	0.00	1,403.02	0.00	0.00	0.00	0.00	0.00	0.00	1,403.02	0.00
5609 - R&M - Shop Tools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5610 - Repair & Maintenance Equipment	442.55	0.00	442.55	0.00	0.00	0.00	0.00	0.00	0.00	442.55	0.00
5612 - R&M Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5613 - Repair & Maintenance - Cots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5614 - R&M - Cardiac Monitors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5615 - R&M Electronic Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5620 - R&M Personal Protective Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5628 - Fuel - Vehicles	7,015.48	7,833.33	10,471.59	7,215.25	0.00	0.00	0.00	0.00	0.00	17,686.84	94,000.00
5650 - R&M TRT Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5660 - R&M Swift Water Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7100 - Repair & Maintenance	538.58	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
71001 - Repair & Maintenance - 1	386.50	1,408.25	0.00	0.00	2,790.48	0.00	0.00	0.00	0.00	2,790.48	16,875.00
71002 - Repair & Maintenance - 2	0.00	0.00	0.00	0.00	2,518.96	0.00	0.00	0.00	0.00	2,518.96	16,875.00
71003 - Repair & Maintenance - 3	503.01	1,510.42	239.04	0.00	1,243.83	0.00	0.00	0.00	0.00	1,482.87	18,125.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
 July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
7100 · Repair & Maintenance - Other	0.00	0.00	14,443.00	0.00	0.00	0.00	0.00	0.00	0.00	14,443.00	0.00
71801 · Specialized Equip Repair - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	27,368.90	34,083.33	47,547.99	11,318.44	6,553.27	0.00	0.00	0.00	0.00	65,419.70	409,000.00
5130 · Legal & Accounting	10,458.00	6,991.67	3,424.67	2,091.67	8,926.00	2,091.66	0.00	0.00	0.00	16,534.00	76,700.00
5135 · Station Supplies	-187.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51351 · Station Supplies - 1	59.04	83.33	0.00	0.00	59.04	0.00	0.00	0.00	0.00	59.04	1,000.00
51352 · Station Supplies - 2	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51353 · Station Supplies - 3	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5135 · Station Supplies - Other	187.00	0.00	0.00	0.00	187.00	0.00	0.00	0.00	0.00	187.00	0.00
5140 · Office Supplies - Op	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
51401 · Office Supplies - 1	0.00	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51402 · Office Supplies - 2	21.75	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
51403 · Office Supplies - 3	20.71	83.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5140 · Office Supplies - Op - Other	426.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
5145 · Postage/Shipping - Other	148.72	125.00	59.93	0.00	384.39	0.00	0.00	0.00	0.00	444.32	1,500.00
55351 · Station Furnishings - 1	239.03	0.00	0.00	0.00	0.00	0.00	255.09	0.00	0.00	255.09	0.00
5535 · Station Furnishings - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5545 · Membership Appreciation Expense	17.27	416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
5690 · Travel / Meeting Expenses	166.67	166.67	65.91	0.00	0.00	0.00	0.00	0.00	0.00	65.91	2,000.00
5700 · Education - Tuitions	8,500.82	2,250.00	8,425.41	75.41	0.00	0.00	0.00	0.00	0.00	8,500.82	27,000.00
5705 · Education - Supplies & Equip	6,515.53	2,750.00	5,584.45	1,026.06	0.00	0.00	0.00	0.00	0.00	6,560.51	3,300.00
5710 · Education - Reimbursable Exp	500.00	83.33	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	1,000.00
5716 · Education - FI Team Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5718 · Education - Swift Water Train	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5720 · Education - Conferences	225.00	416.67	225.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	700.00
5725 · Education - Travel Expenses	513.94	83.33	513.94	0.00	0.00	0.00	0.00	0.00	0.00	513.94	1,000.00
5730 · Education - Pub Ed Team Train	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5731 · Education - Safety Materials and Programs	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
5733 · Education - CPR - Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5734 · Education - CPR - Mannequins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5736 · Education - CPR - Cards	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5738 · Training Supplies	279.71	625.00	8,432.01	129.95	149.76	0.00	0.00	0.00	0.00	8,711.72	7,500.00
5740 · Dues & Subscriptions	4,652.00	833.33	4,652.00	0.00	0.00	0.00	0.00	0.00	0.00	4,652.00	10,000.00
5742 · Public Education Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5743 · Public Ed Special Events Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5745 · Mobile Data Fees	0.00	541.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00
5750 · Dispatching Fees	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
6301 · Billing - Books	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
7110 · Cleaning Supplies	291.37	0.00	0.00	0.00	1,349.24	0.00	0.00	0.00	0.00	1,349.24	0.00
71101 · Cleaning Supplies - 1	758.59	0.00	0.00	0.00	936.35	0.00	0.00	0.00	0.00	936.35	0.00
71102 · Cleaning Supplies - 2	265.63	0.00	0.00	0.00	265.63	0.00	0.00	0.00	0.00	265.63	0.00
71103 · Cleaning Supplies - 3	169.72	0.00	0.00	0.00	169.72	0.00	0.00	0.00	0.00	169.72	0.00
7110 · Cleaning Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7120 · Copy / Fax Lease	1,442.18	625.00	0.00	0.00	1,786.24	0.00	0.00	0.00	0.00	1,786.24	7,500.00
71201 · Copy/Fax Lease - 1	99.12	0.00	0.00	0.00	318.10	0.00	0.00	0.00	0.00	318.10	0.00
71202 · Copy/Fax Lease - 2	98.13	0.00	0.00	0.00	315.37	0.00	0.00	0.00	0.00	315.37	0.00
71203 · Copy/Fax Lease - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7130 · Office Equipment	0.00	0.00	0.00	0.00	85.46	0.00	0.00	0.00	0.00	85.46	0.00
71301 · Office Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71302 · Office Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71303 · Office Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7130 · Office Equipment - Other	0.00	0.00	0.00	0.00	49.17	0.00	0.00	0.00	0.00	49.17	0.00
7140 · Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
 Budget vs. Actual Detail
 July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
7150 - Software Maintenance	0.00	4,166.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00
7160 - Office Equipment Repair	0.00	0.00	0.00	0.00	51.75	0.00	0.00	0.00	0.00	51.75	0.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
July 31, 2023

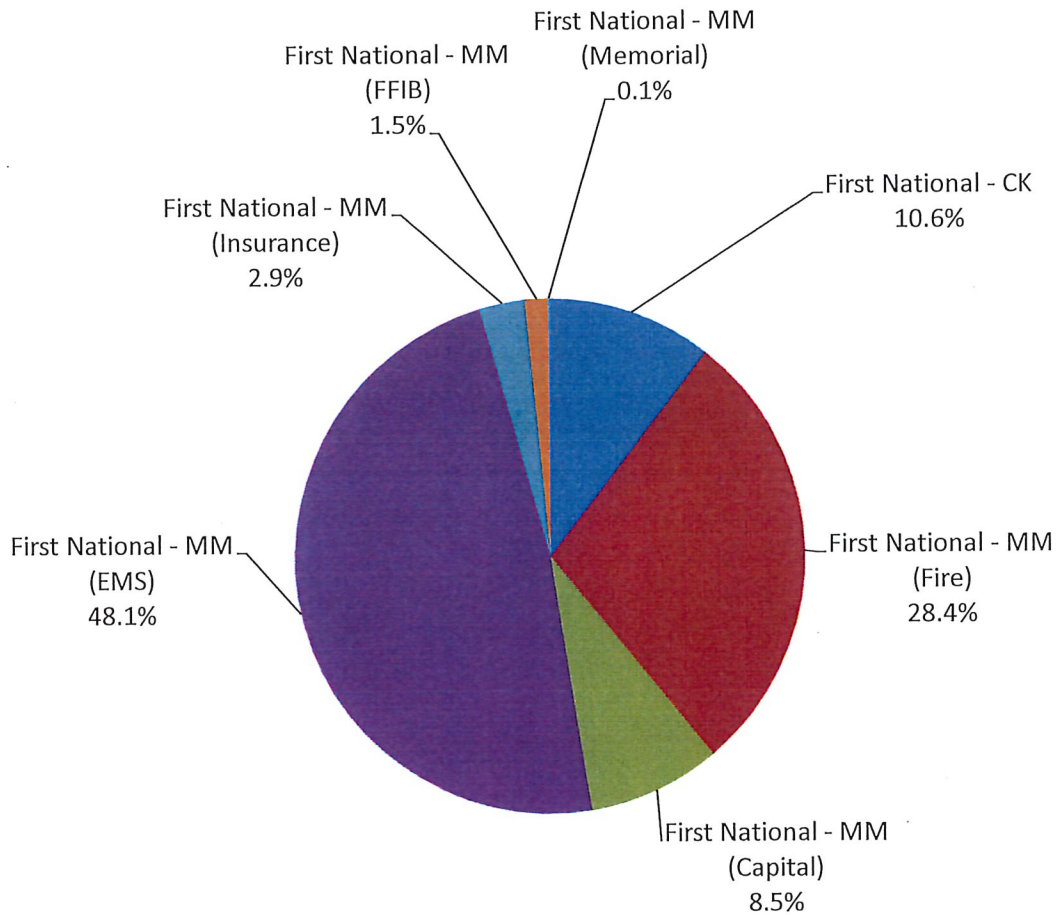
	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
7170 - Computer Equipment Repair	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
71701 - Computer Equipment Repair - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71703 - Computer Equipment Repair - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7170 - Computer Equipment Repair - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7250 - Employee Testing & Vaccinations	9,170.29	10,833.33	0.00	0.00	12,746.89	0.00	0.00	0.00	0.00	12,746.89	130,000.00
7255 - New Hire & Promotional Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Countywide Fire Records Management System	0.00	893.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
7485 - Kitchen Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74851 - Kitchen Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74852 - Kitchen Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74853 - Kitchen Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7485 - Kitchen Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7480 - General Furnishings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7520 - Misc. Hardware	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7600 - Reimbursable Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7999 - Miscellaneous Expenses	0.00	6,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00
Subtotal	44,674.47	45,350.00	31,833.32	3,367.34	28,781.32	2,091.66	255.09	0.00	0.00	66,328.73	554,200.00
Medical											
6265 - Medical Supplies - Non-Reusable	4,468.67	3,333.33	0.00	6,220.72	0.00	0.00	0.00	0.00	0.00	6,220.72	40,000.00
6265 - Medical Supplies - Non-Reusable - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6270 - Oxygen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62701 - Oxygen - 1	1,286.12	0.00	0.00	2,039.85	0.00	0.00	0.00	0.00	0.00	2,039.85	0.00
62702 - Oxygen - 2	1,211.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,608.22	0.00
62703 - Oxygen - 3	1,224.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,035.87	0.00
6275 - Medications	0.00	0.00	0.00	71.96	0.00	0.00	0.00	0.00	0.00	71.96	0.00
62751 - Medications - 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62752 - Medications - 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62753 - Medications - 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6275 - Medications - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	8,190.83	3,333.33	0.00	11,976.62	0.00	0.00	0.00	0.00	0.00	11,976.62	40,000.00
Utilities											
7010 - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70101 - Electric - 1	2,042.62	1,983.33	0.00	0.00	7,476.86	0.00	0.00	0.00	0.00	7,476.86	23,800.00
70102 - Electric - 2	754.84	725.00	0.00	1,902.30	0.00	0.00	0.00	0.00	0.00	1,802.30	8,700.00
70103 - Electric - 3	756.96	791.67	0.00	2,184.10	0.00	0.00	0.00	0.00	0.00	2,184.10	9,500.00
7020 - Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70201 - Gas - 1	613.44	916.67	0.00	0.00	3,652.70	0.00	0.00	0.00	0.00	3,652.70	11,000.00
70202 - Gas - 2	300.65	416.67	0.00	0.00	1,352.63	0.00	0.00	0.00	0.00	1,352.63	5,000.00
70203 - Gas - 3	359.28	500.00	0.00	0.00	1,735.53	0.00	0.00	0.00	0.00	1,735.53	6,000.00
7030 - Sewer & Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70301 - Sewer & Water - 1	0.00	125.00	0.00	0.00	249.91	0.00	0.00	0.00	0.00	249.91	1,500.00
70302 - Sewer & Water - 2	0.00	125.00	0.00	0.00	249.91	0.00	0.00	0.00	0.00	249.91	1,500.00
70303 - Sewer & Water - 3	0.00	208.33	0.00	0.00	259.51	0.00	0.00	0.00	0.00	259.51	2,500.00
7050 - Telephone	0.00	1,916.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,000.00
70501 - Telephone - 1	2,332.81	1,666.67	0.00	0.00	7,464.20	0.00	0.00	0.00	0.00	7,464.20	20,000.00
70502 - Telephone - 2	491.23	1,041.67	0.00	0.00	1,481.98	0.00	0.00	0.00	0.00	1,481.98	12,500.00
70503 - Telephone - 3	665.46	1,041.67	0.00	0.00	1,782.18	0.00	0.00	0.00	0.00	1,782.18	12,500.00
7050 - Telephone - Other	0.00	0.00	0.00	0.00	115.56	0.00	0.00	0.00	0.00	115.56	0.00
7060 - Data and Television	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70601 - Data and Television - 1	2,364.08	0.00	0.00	0.00	7,166.32	0.00	0.00	0.00	0.00	7,166.32	0.00
70602 - Data and Television - 2	514.61	0.00	0.00	0.00	1,453.52	0.00	0.00	0.00	0.00	1,453.52	0.00
70603 - Data and Television - 3	425.13	0.00	0.00	0.00	1,275.39	0.00	0.00	0.00	0.00	1,275.39	0.00
Subtotal	11,621.11	11,458.33	0.00	0.00	39,702.60	0.00	0.00	0.00	0.00	39,702.60	137,500.00

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
July 31, 2023

	Monthly Total	Monthly Budget	Fire	EMS	Operations	Insurance	FFIB	Capital	Memorial	YTD Total	YTD Budget
Insurance											
7700 - Property Insurance	0.00	1,083.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00
7705 - General Liability Insurance	0.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
7710 - Vehicle Insurance	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00
7712 - Portable Equipment Insurance	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
7714 - Management Liability Insurance	0.00	583.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00
7715 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7720 - Umbrella /Excess Liability Ins.	0.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
7750 - Workmens Compensation Insurance	38,247.00	16,250.00	0.00	0.00	0.00	65,835.00	0.00	0.00	65,835.00	65,835.00	195,000.00
7760 - Contract Emp. W.C. & Liab. Ins	0.00	8,333.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
Subtotal	38,247.00	29,416.67	0.00	0.00	0.00	65,835.00	0.00	0.00	65,835.00	65,835.00	353,000.00
Foreign Fire											
5170 - Annual Station Disbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Annual Station Disbursement - 1	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Annual Station Disbursement - 2	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Annual Station Disbursement - 3	0.00	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Subtotal	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
Memorial Expense											
8060 - Charitable Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8200 - Fireman's Park Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital											
80000 - Capital Projects	0.00	35,416.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425,000.00
6280 - Medical Equipment	1,138.94	0.00	0.00	1,138.94	0.00	0.00	0.00	0.00	0.00	1,138.94	0.00
7475 - Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8160 - PPE Capital	0.00	5,833.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00
8285 - Computer Equipment Capital	0.00	7,083.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,000.00
8520 - Firefighting Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8521 - Specialized Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8522 - Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8525 - Apparatus	0.00	175,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100,000.00
85303 - Station Equipment - 3 Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8538 - Equipment Purchases over \$5,000	55,107.00	12,500.00	0.00	0.00	0.00	0.00	0.00	55,107.00	0.00	55,107.00	150,000.00
8010 - Debt Service	0.00	16,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00
8020 - Transfer Out	0.00	136,724.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,664,696.00
Subtotal	56,245.94	391,224.67	0.00	1,138.94	0.00	0.00	0.00	55,107.00	0.00	56,245.94	4,694,696.00
Total Expenditures	624,526.03	1,084,808.33	798,483.50	681,588.49	76,470.07	67,926.66	559.78	66,893.64	0.00	1,691,934.14	12,487,700.00
Net Income	-359,400.44	2,583.00	1,563,336.89	1,371,930.67	-76,470.07	93,223.30	262.03	-61,953.23	39.62	2,890,368.21	-39,004.00

**Bristol-Kendall Fire Protection District
Investments
July 31, 2023**

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.31%	1,190,259
First National - MM (Fire)	0385	1.31%	3,204,699
First National - MM (Capital)	4838	1.71%	958,074
First National - MM (EMS)	8274	1.71%	5,425,029
First National - MM (Insurance)	0393	1.31%	326,334
First National - MM (FFIB)	6591	1.71%	167,437
First National - MM (Memorial)	0220	1.71%	8,088
Total			\$ 11,279,921



Bristol-Kendall Fire Protection District

Financial Analysis

For the 3 Month(s) Ended July 31, 2023



Revenue Highlights

25% of Budget Year

- Collected \$4,582,303 or 37% of Total Budget
- Property Taxes
 - Collected \$4,123,767 or 55% of Budget
- Ambulance Fees
 - Collected \$286,370 or 27% of Budget
- Replacement Tax
 - Collected \$23,018 or 35.% of Budget
- Plan Review / CPR / Report Fees
 - Collected \$3,870 or 26% of Budget

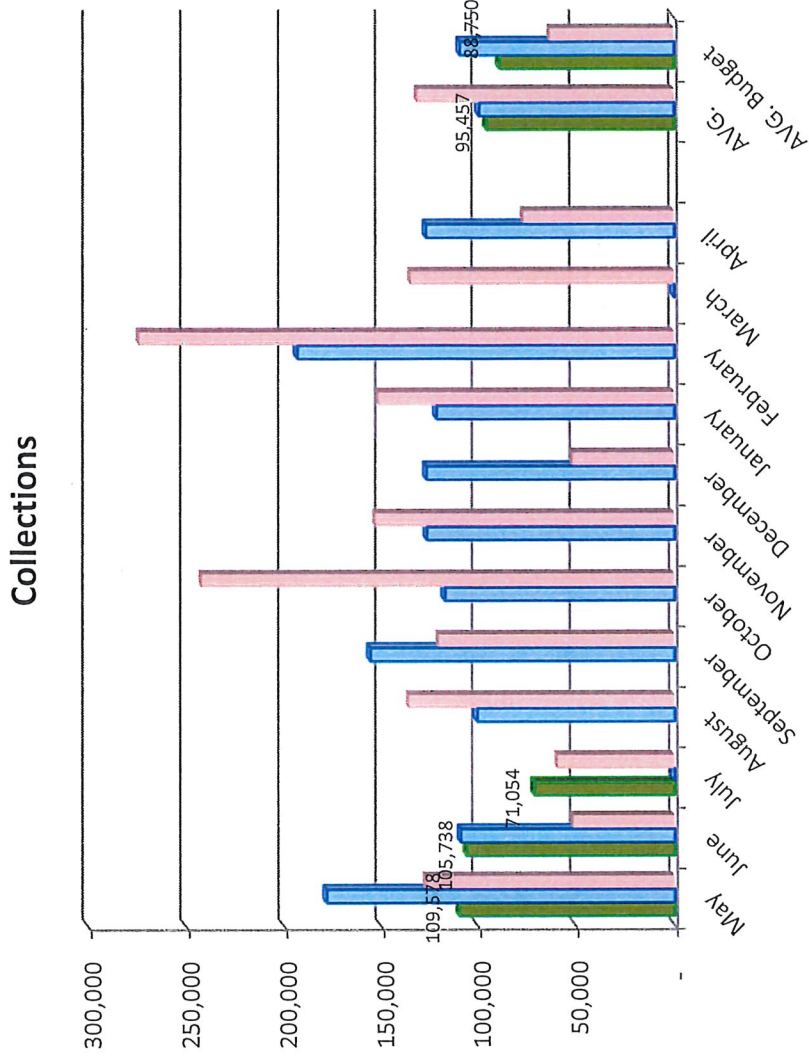
Revenues

REVENUES

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Tax	4,123,767	7,557,000	55%	3,764,643	10%
Ambulance / Response Fees	286,370	1,065,000	27%	185,322	55%
Replacement Tax	23,018	65,000	35%	24,473	-6%
Foreign Fire Insurance	-	60,000	0%	-	0%
Interest	42,095	75,000	56%	2,335	1703%
Development Fees	54,955	100,000	55%	20,000	175%
Donations	-	-	0%	-	0%
Plan Review / CPR /Report Fees	3,870	15,000	26%	8,545	-55%
Sale of Assets	-	-	0%	-	0%
Transfer From Fund	-	1,664,696	0%	-	0%
Grants	-	-	0%	-	0%
Misc. Income	48,228	97,000	50%	6,517	640%
Actual Revenues	4,582,303	12,448,696	37%	4,011,835	14%
Budgeted Revenues	12,448,696				
% Diff	37%				

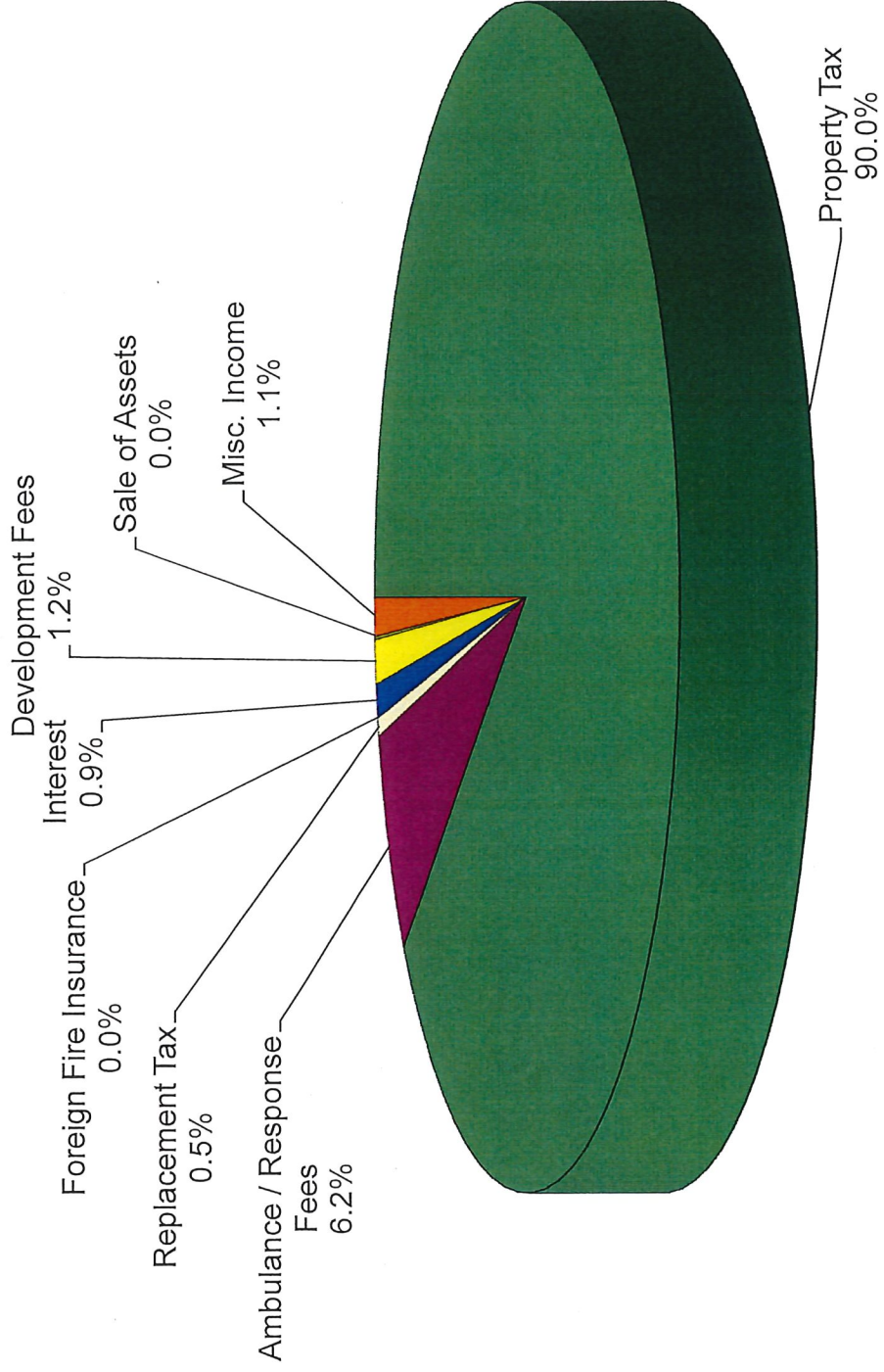
Ambulance Fees (net of GEMT Fees for FY23)

Month	FY2024	FY2023	FY2022
May	109,578	178,130	127,294
June	105,738	108,741	51,253
July	71,054	(101,549)	59,176
August		100,289	135,847
September		155,396	120,307
October		116,979	242,191
November		126,317	153,011
December		126,612	51,423
January		121,294	151,189
February		193,135	274,163
March		(59,577)	134,886
April		126,782	76,601
AVG.	95,457	99,379	131,445
AVG. Budget	88,750	109,113	62,917



Revenues

Revenue Distribution



Expenditure Highlights

25% of Budget Year

- Operating Expenditures
 - \$1,635,688 or 21% of Budget
- Personnel
 - \$1,363,868 or 24% of Budget
- Repairs and Maintenance
 - \$65,420 or 16% of Budget
- Administrative
 - \$66,074 or 12% of Budget
- Insurance
 - \$65,835 or 19% of Budget
- Utilities
 - \$39,703 or 29% of Budget

Expenditures

Account Description

Total Actual

OPERATING EXPENDITURES

Personnel	1,363,868
Pension Fund Contribution	-
Equipment	22,253
R&M	65,420
Administrative	66,074
Medical Supplies	11,977
Utilities	39,703
Insurance	65,835
Foreign Fire	560
Memorial Expense	-

Actual Expenditures	1,635,688
Budgeted Expenditures	7,793,004
% Diff	21%

CAPITAL EXPENDITURES

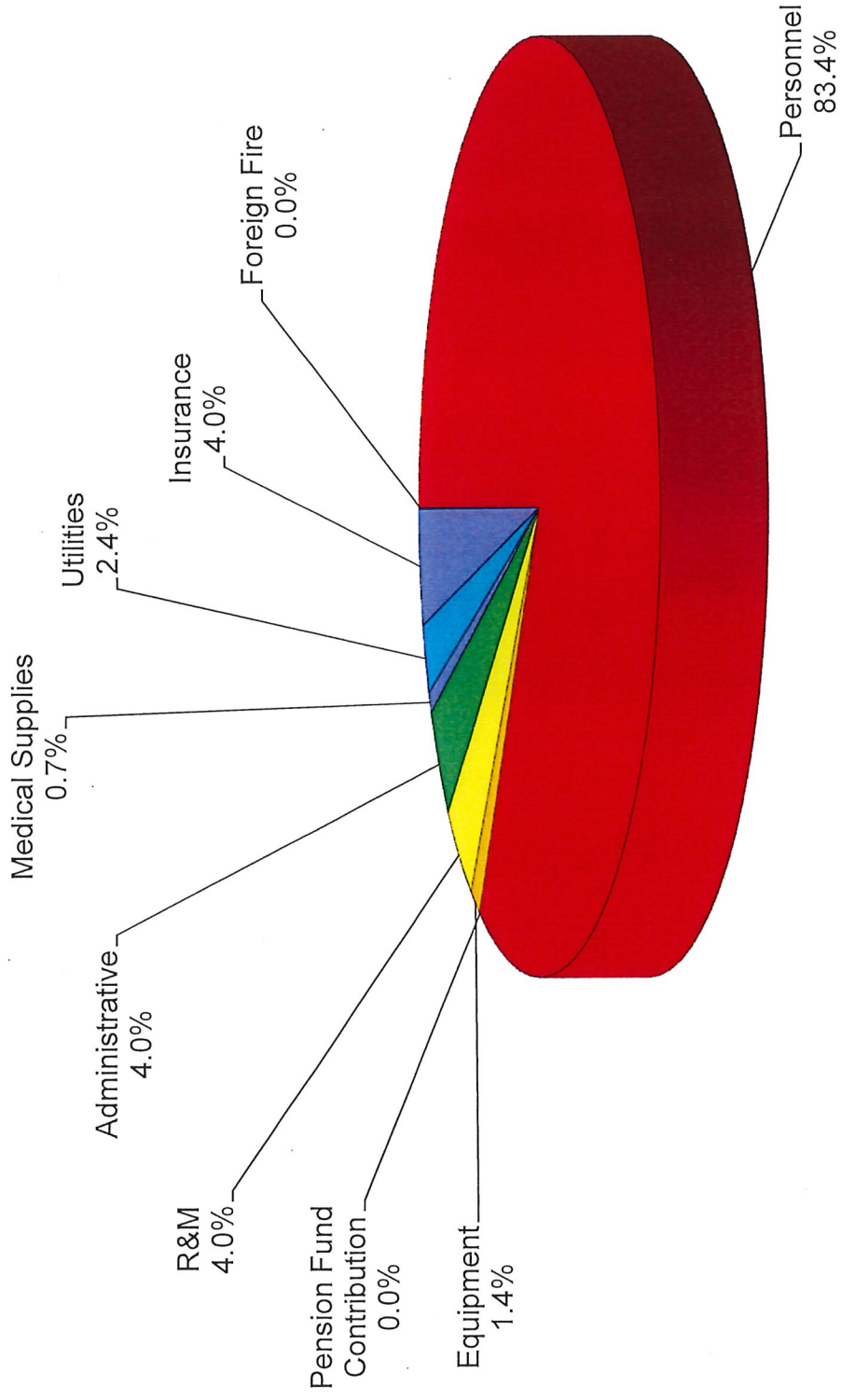
Capital Projects	56,246
Debt Service	-
Transfer To Funds	-

Actual Expenditures	56,246
Budgeted Expenditures	4,694,696
% Diff	1%

	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
	5,675,554	24%	1,146,701	19%
	500,000	0%	-	0%
	63,750	35%	19,295	15%
	409,000	16%	90,235	-28%
	554,200	12%	62,517	6%
	40,000	30%	9,646	24%
	137,500	29%	27,464	45%
	353,000	19%	84,632	-22%
	60,000	1%	4,368	-87%
	-	0%	-	0%
	7,793,004	21%	1,444,858	13%
	2,830,000	2%	-	0%
	200,000	0%	-	0%
	1,664,696	0%	-	0%
	4,694,696	1%	-	0%

Expenditures

Operational Expenditure Distribution

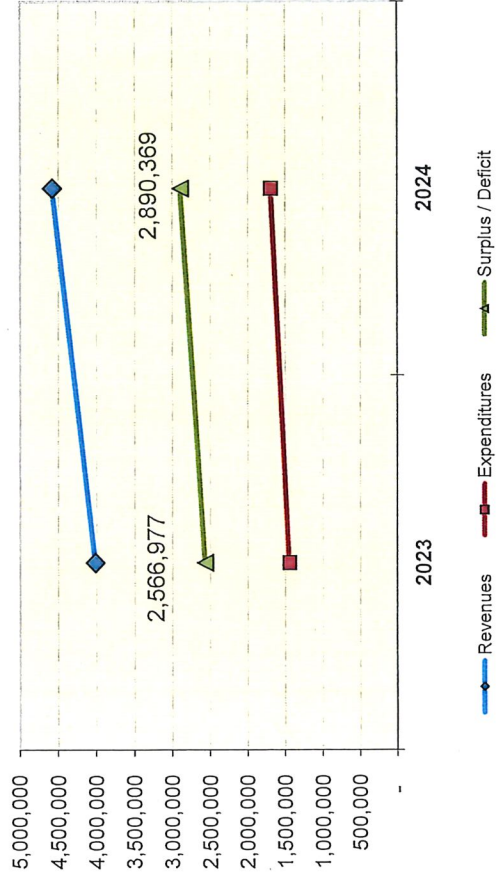
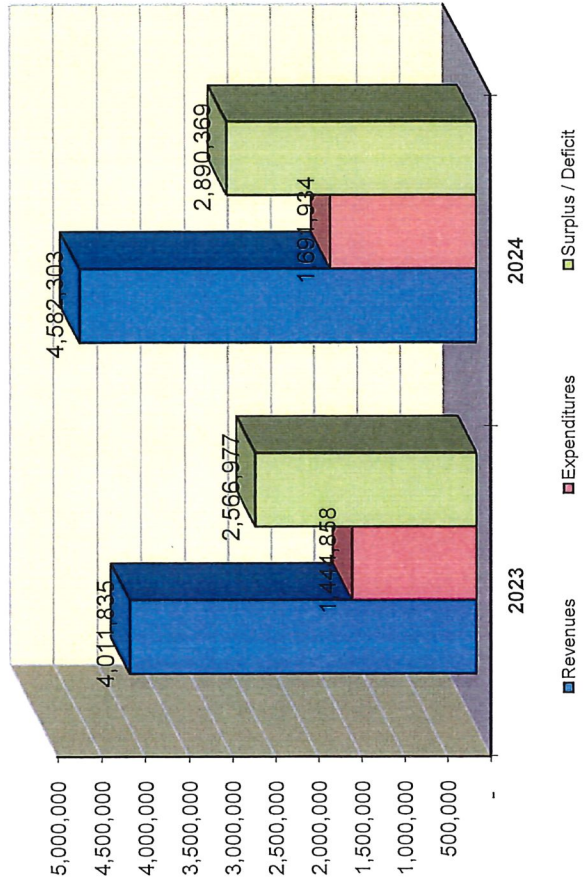


Fund Balance

For the 3 Month(s) Ended July 31, 2023

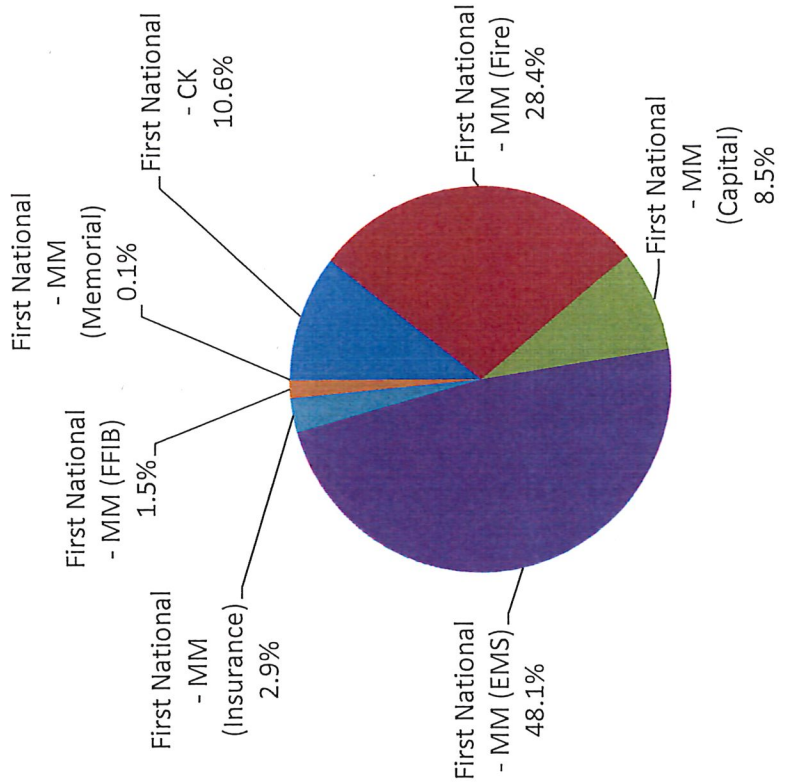
	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual
TOTAL SURPLUS / (DEFICIT)	1,563,337	1,371,931	93,223	(76,470)	262	(61,953)	40	2,890,369
BEG FUND BAL	2,774,768	2,042,816	243,262	213,599	166,743	2,925,138	8,400	8,374,727
END FUND BAL	4,338,105	3,414,747	336,486	137,129	167,005	2,863,185	8,440	11,265,096

Fund Bal to Exp Ratio 543% 501% 495% 179% n/a n/a 0% 666%



Investments

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.31%	1,190,259
First National - MM (Fire)	0385	1.31%	3,204,699
First National - MM (Capital)	4838	1.71%	958,074
First National - MM (EMS)	8274	1.71%	5,425,029
First National - MM (Insurance)	0393	1.71%	326,334
First National - MM (FFIB)	6591	1.71%	167,437
First National - MM (Memorial)	0220	1.71%	8,088
Total			11,279,921





Transfer Confirmation

Today's Date:	08/08/2023
From Account:	Fire Division MM x0385
To Account:	Commercial Ckg x3048
Amount:	\$530,700.00
Transfer Date:	08/08/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	08/08/2023
From Account:	Capital Fund MM x4838
To Account:	Commercial Ckg x3048
Amount:	\$6,247.00
Transfer Date:	08/08/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	08/08/2023
From Account:	EMS MM x8274
To Account:	Commercial Ckg x3048
Amount:	\$550,000.00
Transfer Date:	08/08/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	08/08/2023
From Account:	Insuance MM x0393
To Account:	Commercial Ckg x3048
Amount:	\$13,794.00
Transfer Date:	08/08/2023
Frequency:	One-time

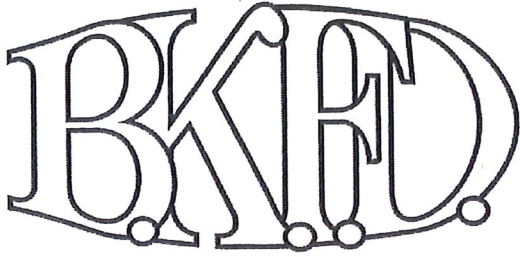
† Refer to the "Help" section for Bill Payment details and Processing times.



Transfer Confirmation

Today's Date:	08/08/2023
From Account:	Foreign Fire Ins Fund x6591
To Account:	Commercial Ckg x3048
Amount:	\$913.37
Transfer Date:	08/08/2023
Frequency:	One-time

† Refer to the "Help" section for Bill Payment details and Processing times.



Bristol Kendall Fire Department Fire Prevention Bureau

103 East Beaver Street
Yorkville, IL 60560-1704

Tel: 630 553-6186

Fax: 630 553-1482



FIRE MARSHAL REPORT

08-10-2023

Inspections Life Safety (63)
Violations Found (56)
Re-Inspections (42)
Violations Corrected (59)
C.O. Inspections (1)
Alarm Investigation (3)
Outside Agency Inspections (State (7) (Private (11)
Fire Alarm Plan Review (15)
Ansul Puff Test (0)
Ansul System Plan Review (0)
Site Inspection (19) Grande Reserve north, Bristol Bay Town Homes
Fire Alarm Test (10)
Sprinkler Test (5)
Sprinkler Plan Review (3)
Hydrostatic Test (10)
Wet Kitchen System Plan Review (0)
Flush Test (1)
System Flow Test (0)
Above Ceiling Inspection (19)
Emergency Form Updates (8)
Knox Box Keys (2)

08-10-2023

Knox Box Installations (2)
Knox Box Removal (1)
Food Truck Vendor Inspections (0)
Carnival Ride Inspections (0)
Fire Damper Inspection (0)
Fire Caulk Inspection (15)
Out of Business (0)
New Business (2)
Disconnect Inspection (0)
School Fire Drill (0)
School Inspections (1)
Special Meetings (5)
Occupancy Load (1)
Run Hide Fight Drill (0)

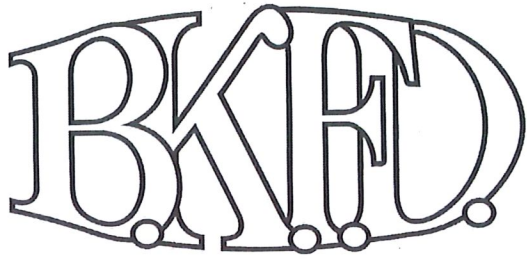
Public Education

State Smoke Detector Program (Smoke detectors installed January- May (95)

Total Contacts (Adults 3546) (Children 4366)

Fire Investigations (0)

Classes Attended (0)



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482

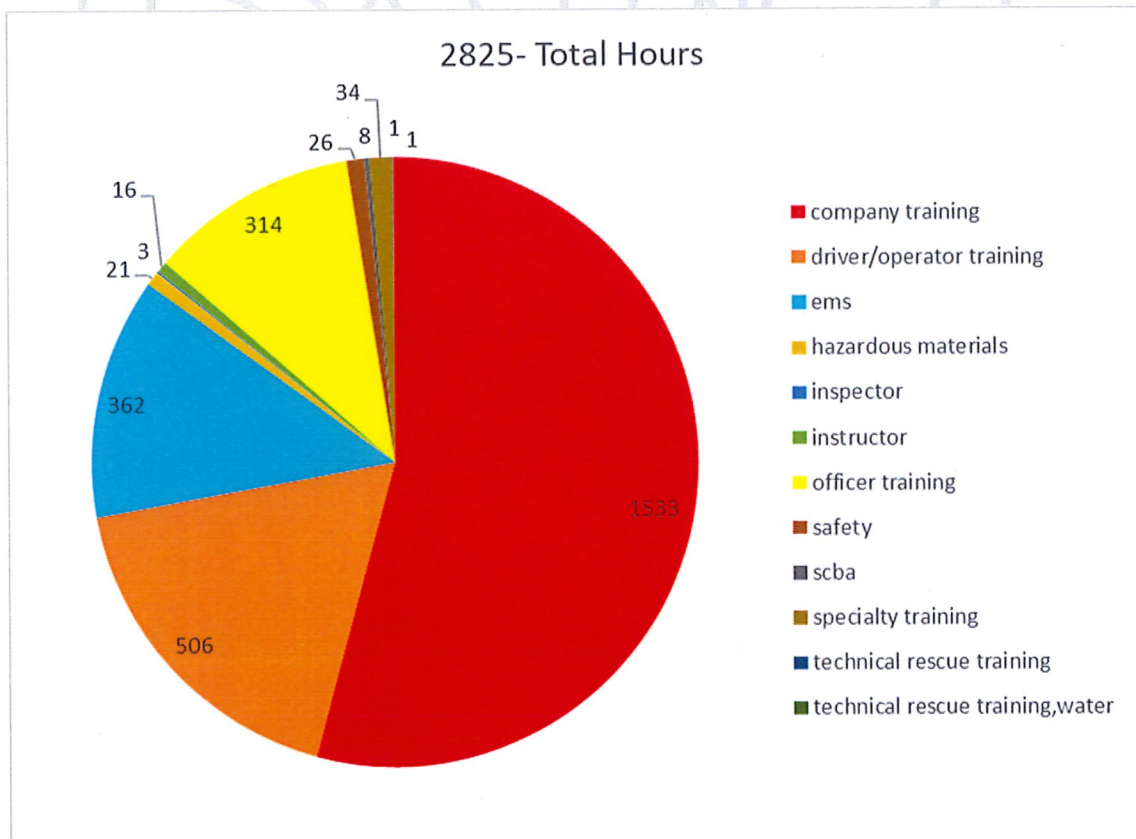


August 2023 Trustee Meeting Training Report

Training:

2825 Training hours for July

- 2326 training hours for June
- 2498 training hours for May
- 2181 training for April



New Certifications:

- None this month
- Personnel are signing up for state exams for the classes taken the last couple of months

Notes:

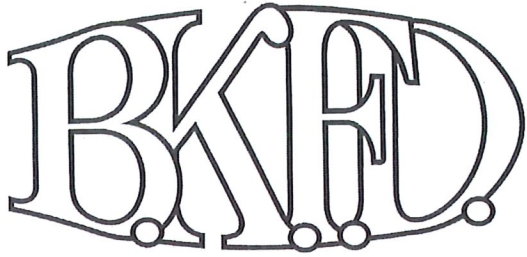
Cadets are through the basic engine operation skills. Will be completing live fire training over next few weeks then we will move onto the truck operation skills (ladders, forcible entry, and ventilation). Those graduated from high school are signed up for their fall classes

- EMT at Waubensee- 2
- Basic Operations Firefighter at Waubensee- 1
- Basic Operations Firefighter Academy through FSI- 1

Training hours were significantly higher this month. Over 400 higher in company training and over 200 higher in instructor training. Did not see anything in the report to associate with the increase other than several members were in class the months prior and July might have been catch up time from missed trainings.

Evaluations Plus has been added onto Vector Solutions. This program will give us a better documentation tool for personnel when evaluating their skills. Two of our personnel and myself will be going through the onboarding of the program. It will take some time to build it out before we put it into action. My hope is using this program better data can be documented to help personnel know where their weaknesses are and also on our end if personnel are struggling consistently in a certain area so we can adjust our programs and/or instructing methods.

Have been contacted about training in a couple of buildings. The one unfortunately, there was not much we could do with it. I am currently working on paperwork to get us in the second building. It is at 1203 North Bridge Street, our old station 2 building. We will be using a smoke machine to smoke it up for search and hose line advancement.



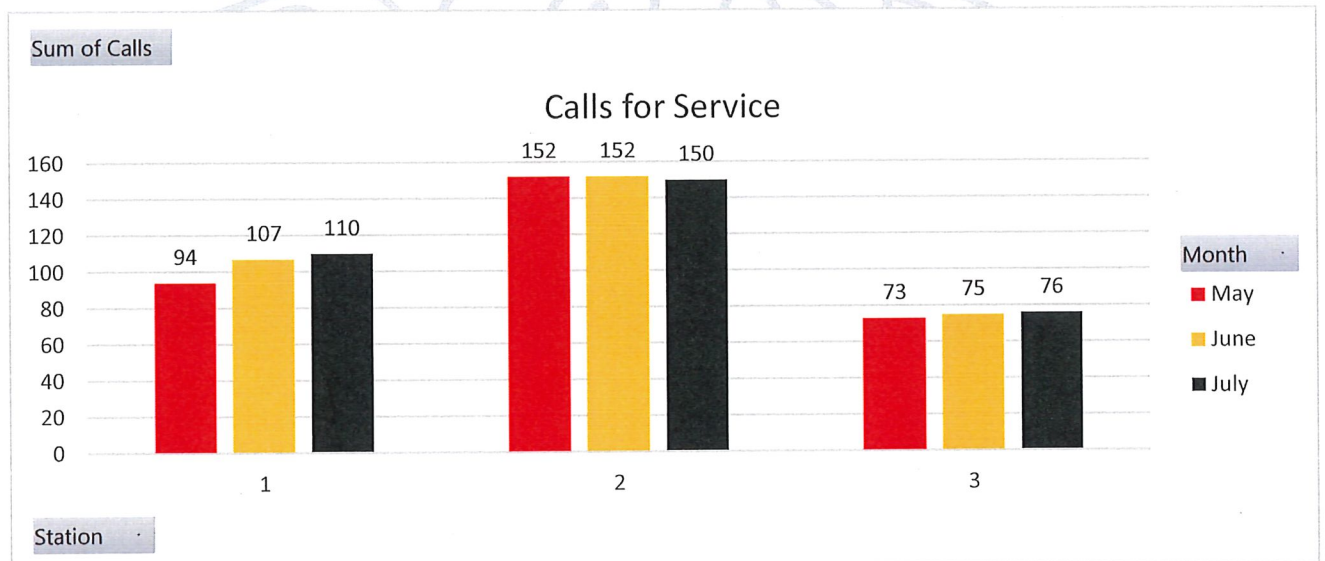
Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482



August 2023 Trustee Meeting Operations Report

Calls for Service:



Calls for Service (cont):

- Structure Fire- 1
- Calls for service in 2022 we were at 2183 at the end of July

Staffing:

- Full Time District
 - 25 Personnel
 - 1 off on medical
 - 1 working Light Duty currently
- Part Time District
 - 8 of the 9 positions are filled with someone working the “full time part time” program
 - This program has someone off every Sunday, Wednesday, and Saturday
 - The ninth position is filled every shift split by two members
 - We have two personnel who were accepted into Kishwaukee’s medic program which begins this month. Both work the full time program and will continue to work their shifts for now.
- Contract
 - 9 Positions- 4 of them are open
 - 1 medic resigned in July
 - 1 medic is off on medical
 - 1 medic and 3 basics currently working

Fire Division:

- The annual service was completed on all the extrication equipment. I have not seen any paperwork if any further repairs are needed.
- A new RIT pack has been placed into service to replace a broken one on E121. New RIT packs for the other vehicles are currently on order to replace them due to age.

EMS Division:

- Agreement was signed between the Yorkville school district and Bristol Kendall to provide coverage for the Yorkville High School football games as well as any potential playoff games. A fee was enacted of \$2000.00 to pay off duty personnel to staff the golf cart. No longer taking an ambulance out of service for the duration of the events.
- Meeting scheduled for August 10th with the Yorkville school district athletic trainers to discuss operations and potential future combined training’s. A/C Messersmith and EMS Coordinator Enlow due.
- On July 9th the patient and family from a cardiac arrest save visited with crews from Station 1. Thank you card provided by the family attached, cardiac arrest save award to follow. Date DTB.
 - Members on the call:
 - FF/PM Christopher Adrian
 - FF/EMT Nathan Warner
 - Lt. Brandon Fairfield
 - AO Audrey Enlow
 - FF/EMT Myia DeBolt

To the brave men and women of the Yorkville Fire Dept., I thank you from the bottom of my heart for taking care of my mother Dixie. You, the first responders are the ones that go above and beyond the call of duty every single day. Thanks for all you guys do. Jim + Joan Williams
Daisy Williams
Drew Williams

On Friday night, June 9th,

I had a widow maker heart attack at my home at 209 Spruce Ct., Yorkville. The EMS's that were on call that night (Chris and a gal I can't remember her name) saved my life!

I and my family are deeply grateful for the care you gave me. "Thank you" just doesn't quite seem enough to say, but thank you to the whole crew on call that night. Dixie Williams

I can't thank you enough for saving my wife of 61 years! She means the world to me and our family.

God Bless you all!
Cait Williams

It's hard to put into words

how grateful I am.

I only hope you know

just how much I mean when I say

thank you for everything.

Thank you for saving my Mom's life. You are true angels. I had to find my mother suffering a heart attack and her heart stopped... absolutely devastating news!

But then in the same breath to leave the ambulance crew revived her en route and truly saved her life. From the bottom of our hearts... THANK YOU!!! Those two little words truly does not do justice to just how thankful we are to you all.

Todd
Janelle
Nathan
Josh
Caleb
Crabbe
Crabbe
Crabbe



Information Technology Division:

- The microwave links connecting our station networks together, as well as Kencom's network are due for replacement. Due to failures experienced earlier this spring with Kencom's link, it was deemed these need to be replaced as soon as possible to ensure reliable communication. The old equipment is between approximately 13 years old and can no longer be serviced. Kencom's tower and radio installer (A-Beep) is working on a proposal for this project.
- Kencom has also recently upgraded their dispatch and record management software, as part of an annual software maintenance program. This upgrade had some significant changes in the background that led to disruptions in service. We believe these issues have now been resolved and we are back to smooth operation.
- A recent upgrade to our network firewall is complete, adding a higher level of security and cyber threat protection to the department network.

Paramedic Services of Illinois, Inc.

One Pierce Place, Suite 750W
Itasca, IL 60143

Invoice

Date	Invoice #
7/31/23	Jul 2023

Bill To
BRISTOL-KENDALL FIRE PROTECTION DISTRICT 103 E. BEAVER STREET YORKVILLE, IL 60560-1704

Terms	Due Date
Net 30 Days	8/31/23

Quantity	Description	Amount
	Total Jul 2023 Income (IL 103)	\$ 0.00
	Payable to Bristol-Kendall	\$ 0.00
Total		\$ 0.00

Bristol-Kendall Fire Protection District
2022 Annual Billing Summary
IL-103 Data Base
Calls prior to April 1, 2016

	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	TOTALS
Total Amount Billed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Actual Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adjustments													
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Write off per Fire Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sent to Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Adjustments from above													
Total Still Outstanding PSSI													

BRISTOL-KENDALL
Calls Prior to April 1st, 2016

Jul-23

CALL #	AMT PAID	AMT RECORDED	DATE Received
TOTALS	0.00		

Paramedic Services of Illinois, Inc.

One Pierce Place, Suite 750W
Itasca, IL 60143

Invoice

Date	Invoice #
7/31/23	Jul 2023

Bill To
BRISTOL-KENDALL FIRE PROTECTION DISTRICT 103 E. BEAVER STREET YORKVILLE, IL 60560-1704

Terms	Due Date
Net 30 Days	8/31/23

Quantity	Description	Amount
	Total Jul 2023 Income (IL 108)	\$ 63,953.22
	Income - Park Ridge Bank \$ 63,953.22	
	GEMT Payments (per attached) \$ 0.00	
	Total for 5% Billing Charge \$ 63,953.22	
	5% Billing Charge (on \$63,953.22)	-\$ 3,197.66
	Payable to Bristol-Kendall	-\$ 60,755.56
Total		\$ 0.00

**Bristol-Kendall Fire Protection District
2023 Annual Billing Summary**

	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	TOTALS
Total Amount Billed	\$143,583.47	\$116,306.61	\$125,635.01	\$127,375.00	\$144,310.05	\$149,146.00	\$161,924.00						
Total Actual Collections	\$192,474.88	\$103,738.84	\$128,936.20	\$109,621.65	\$104,968.13	\$71,513.49	\$63,953.22						
Adjustments													
Medicare	\$16,846.12	\$14,515.45	\$12,585.44	\$14,440.01	\$18,982.95	\$11,960.40	\$14,995.40						
Medicaid	-\$26,862.29	\$8,871.73	-\$30,761.46	-\$23,189.38	-\$43,677.73	\$330.83	\$2,783.71						
Insurance	\$18,052.71	\$19,502.76	\$24,258.59	\$14,843.95	\$32,436.65	\$5,510.65	\$15,994.81						
Write off per Fire Chief													
Sent to Collections	\$0.00	\$58,099.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Collections													
Total Adjustments from above													
Total Still Outstanding PSSI													

Updated: 3/31/2016



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
Fax: 630-553-1482



Memorandum

Date: August 2, 2023

To: Chief James Bateman

From: A/C Jeremy Messersmith

RE: Policy Approval

Chief Bateman,

I am requesting board review and approval for the following Policy Changes:

Updated Policies (Changes in Blue and Red)

- Policy 409 Education and Training
- Policy 427 Smoking and Tobacco Use
- Policy 429 Personal Appearance Standards
- Policy 430 Uniform Regulations
- Policy 436 Return to Work
- Policy 442 Trade Policy
- Policy 449 Cadet Program
- Policy 450 Leaves of Absence

New Policy

- Policy 722 Safety and Health Committee

Union Executive Board has reviewed all policies. Language was cleaned up in Policy 409 for reimbursement and in Policy 722 for who fills the fourth member. Language in policies referencing which collective bargaining agreement was changed.

Education and Training

409.1 PURPOSE AND SCOPE

The District appreciates and encourages members who are willing to devote their time to education and training. This tuition reimbursement policy is intended to encourage members to become better qualified for their present duties and to prepare for advancement within the Bristol Kendall Fire Protection District by taking courses from an accredited institution.

409.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to establish an [Education and Training tuition reimbursement](#) policy_ and to review requests for ~~tuition~~ reimbursement to ensure the following criteria are met [and in accordance with their collective bargaining agreement](#). :

409.2.1 ELIGIBILITY

Tuition reimbursement eligibility will be made available to employees who have completed at least one year of service and be in good standing. To be approved, a course must have as its purpose the objective of improving the capacity of the member to perform the duties to which he/she is assigned or to increase his/her readiness to assume broader responsibilities within the realm of public safety. Where practical, members will be encouraged to attend local, accredited public education institutions.

409.2.2 FUNDS AVAILABILITY

A portion of the employee's costs may be reimbursed in the amount specified by the District. This includes tuition, registration fees, laboratory or similar materials fees. Specifically excluded are student body fees and fees levied for student services or social activities. Also eligible for reimbursement may be certain training and expenses approved and funded by the Illinois State Fire Marshal Division of Personnel Standards and Education (OSFM-PSE) (50 ILCS 740/10; 50 ILCS 740/11).

409.2.3 MAXIMUM CREDIT HOURS PER YEAR

The maximum amount of credit hours that may be claimed for the purpose of tuition reimbursement is determined by the District. Programs with an accelerated course of study leading to a bachelor's, master's or a doctorate degree may be eligible for reimbursement as determined by the Fire Chief but in no case should exceed the limits outlined elsewhere in this policy.

409.2.4 OTHER CONSIDERATIONS

In order to request a tuition reimbursement, a grade of satisfactory (e.g., C or better) must be achieved for undergraduate courses and a grade of above average (e.g., B or better) must be achieved for graduate courses.

409.3 PROCEDURE

Approval of the Fire Chief or the authorized designee ~~shall~~ ~~could~~ be obtained in advance of enrollment. [Once approved, the employee can enroll for the class and have the invoice sent to](#)

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Education and Training

~~the Fire District for payment. Classes taken through the Fire Service Institute will have to have enrollment completed by the training officer. To request reimbursement, satisfactory evidence of fees paid, other allowable expenses and proof of satisfactory completion of the course must be submitted to the -or authorized designee for approval and then forwarded for processing of the payment. Copies of diplomas, certificates or grade notices shall be retained in the employee's file.~~

409.3.1 TUITION

~~Each member of the -will be able to use a total of \$500.00 annually towards training outside of the fire protection district. The \$500.00 can be used towards attending one class or multiple classes up to a total of \$500.00 per fiscal year.~~ Employees are encouraged to find grant funded classes if applicable and/or apply for scholarships. Additional funding may be available through the Bristol Kendall Fire Protection District Foreign Fire Board.

Level I Education: Education/training determined by the District to be a minimum job requirement for an employee. Class Examples: Basic Operations Firefighter, Fire Service Vehicle Operator, Technical Rescue Awareness, Hazardous Materials First Responder – Operations, Emergency Medical Technician - Basic

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District and the District shall reimburse/fund course costs and books. Employees are expected to pass class with a minimum grade of "C" and obtain state certification if applicable, otherwise the employee will have to reimburse the District for the applicable expenses. ~~Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend.~~ The District will provide reimbursement for reasonable meals, lodging, and mileage expenses, with receipts to be required.

Level II Education: Education/training determined by the District to be beneficial to the employee's job performance but not required for effective performance. Class Examples: Emergency Medical Technician - Paramedic

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District and the District shall reimburse 50% course costs and 100% for books after employee has passed the Paramedic State exam and certified in the Southern Fox Valley EMS System if applicable. The maximum tuition amount reimbursed will not exceed the Waubensee Community College semester rate for this class, however this class does not have to be completed at Waubensee Community College. Due to the complexity and intensity of the Paramedic class requirements, the District will not fund any other classes or seminars during the time the student is in Paramedic class without express permission from the District's Training Officer and the Fire Chief.

Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend. Part time employees will have to maintain working the minimum required hours specified in Policy 401 to remain eligible for reimbursement. Unless an employee is covering a specific assigned part time shift that puts them under the minimum hours.

Bristol Kendall Fire Protection District

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Education and Training

Level III Education: Education/training required by the District for effective job performance. Class Examples: Technical Rescue Operations Level and higher, Water Rescue, Fire Investigation

Once approved by the Fire Chief or his designee, the employee shall be considered sponsored by the District, the time spent in class required to complete the training will be compensated, and course costs will be paid by the District. Employee is expected to pass class with a minimum grade of "C" and obtain state certification if applicable, otherwise the employee will have to reimburse the District for the applicable expenses. Any absence related to Level III Education will be covered by the District, and the employee will not be required to use any accrued leave time to attend. Further, the District will provide reimbursement for reasonable meals, lodging, and mileage expenses, with receipts to be required. Lodging may be pre-paid.

Level IV Education: Education/training the District determines to be applicable to the employee's job. This level IV education funding/reimbursement covers any classes for the following positions: Fire Marshal, Fire Prevention Bureau, Public Education, Vehicle Maintenance, and Administrative Staff. Class must be approved by the Fire Chief prior to attending. Any absence related to Level IV Education will be covered by the District, and the employee will not be required to use any accrued leave time to attend. Further, the District will provide reimbursement for reasonable meals and lodging, with receipts to be required. Lodging may be pre-paid.

Level V Education: Education/training the District determines to be applicable to the employee's job but not required ~~and not directly beneficial to job performance~~. This level V education reimbursement covers any other Fire & EMS classes or seminars, and general education classes need for an Associate's or Bachelor's in the Fire/EMS/Public Safety Degree field. When applicable employee is expected to pass the class with a minimum grade of a "C". ~~Employee must obtain certificate of completion and state certification if applicable prior to reimbursement~~. Employee is responsible for finding shift coverage or will be required to use any accrued leave time to attend.

409.3.2 EXPENSE REIMBURSEMENT

The District will only reimburse expenses as described for [Level I](#), [Level III](#), [level IV](#), and [level V](#) education.

A. Meals

Each member of the Bristol Kendall Fire Protection District will be provided ~~the following amounts of~~ reimbursement for ~~food~~ [meals](#) while attending a class as follows:

- ~~A class not requiring an overnight stay will be up to \$15.00 per day.~~ [A class, seminar, or training session that exceeds five hours and a meal is not provided.](#)
- ~~A class requiring overnight stay will be up to \$50.00 a day.~~ [In accordance with the Local Governmental Travel Expense Control Act.](#)

All detailed receipts must be copied and turned in with the reimbursement form to the Training Officer for reimbursement.

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Education and Training

B. Hotel

~~When a member of the Bristol Kendall Fire Protection District attends a class requiring an overnight stay to attend a district approved class the department will pay for the cost of the room and any taxes that apply to the room only. The training division will make the hotel accommodations for a person or persons traveling to attend the class.~~

The District shall only reimburse hotel expenses for Level I, Level III, and Level IV education.

1. The District shall reimburse employees for hotel expenses in amounts not to exceed the dollar limits set forth in the Local Governmental Travel Expense Control Act (the "Act") for any class, seminar, or training session.
2. Receipts for actual hotel must be submitted to the District in advance of reimbursement.
3. Hotel expenses shall not be reimbursed when the location of the training is 100 miles or fewer from Fire Station #1, unless otherwise approved by the Fire Chief or designee.

Hotel expenses for Level V education shall only be reimbursed after approval by the Fire Chief or his designee.

C. Mileage

~~The District will only reimburse mileage for Level III education:~~

~~Mileage will be reimbursed to the district member driving their personal vehicle to attend the training class. The reimbursement rate will coincide with the Federal reimbursement guidelines for the current year for mileage reimbursement. Total mileage must be turned in on the reimbursement form for reimbursement.~~

The District may provide employees with a vehicle to attend training. In the event that Employees are required to use their own personal vehicles, they shall be reimbursed for mileage at the then-prevailing IRS mileage rate.

1. Mileage reimbursement shall be calculated only for travel between Fire Station #1 to the training location.
2. Employees who are required to travel fifty (50) or more miles for classes shall receive the per diem set forth under the Local Governmental Travel Expense Control Act (the "Act") for each day of training.
3. Carpools are urged and only the owner of the vehicle shall be reimbursed mileage expenses.

409.3.3 REIMBURSEMENT FORM

A member that is requesting reimbursement must complete a Tuition Reimbursement Form and turn it into the Training Officer for processing. ~~See attachment: 308.3.3 Tuition Reimbursement Form.pdf~~

A. Tuition

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Education and Training

Each member requesting Tuition Reimbursement will fill out the Tuition Section and attach the following paperwork:

- (a) • Copies of Paid Receipt for the Class (if applicable)
- (a) • Certificate of Completion/Certification

B. Meals

Each member requesting Meal(s) Reimbursement will fill out the Meal Section and attach their copies of the paid receipt(s) in the following manner:

- (a) • Copies of receipts will be attached for each day that is being requested. Example: If you are asking for receipts for more than 1 day each day's receipts will be copied and attached for that day with a total provided for that day each day requested. The total for each day will be filled in for that day on the Reimbursement form.
- (a) • All detailed receipts must be copied and turned in with the reimbursement form to the Training Chief for reimbursement.
- (a) • The Bristol Kendall Fire Protection District will not reimburse for any **Alcoholic Beverages**.

C. Lodging

Each member requesting Lodging Reimbursement will fill out the Lodging Section. A copy of the paid receipt must be attached to the reimbursement form for this request to be processed.

D. Mileage

The District will only reimburse mileage for Level [I and III](#) education.

Each member requesting Mileage Reimbursement will fill out the Mileage Section. All information requested in this section must be filled out on the form for this request to be processed.

409.3.4 PEARSON VUE TESTING

[The District will not pay or reimburse any costs associated with retaking class examinations through Pearson Vue.](#)

409.4 RESPONSIBILITY

The Administration is responsible for District-wide administration and coordination of this policy. The District should use this policy for employee development in keeping with district goals and with the current and anticipated district needs. The Fire Chief should administer this policy for the employees within the limits of the funds that have been allocated for this purpose.

409.5 RECORDS

The Training Officer should retain all records of training completed by employees in accordance with established records retention schedules.

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Education and Training

409.6 FORMS

[See attachment: School-Training Request Form](#)

[See attachment: Tuition Reimbursement Form](#)

Attachments

308.3.3 Tuition Reimbursement Form.pdf



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: _____

Tuition Section

Class Date From: _____ Class Date To: _____ Class Cost: _____

Class Name: _____

Class Location: _____

Amount Requested: _____ Requested From: Foreign Fire (100%) Foreign Fire(50%) Annual Allotment BKFPD

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: _____ Signature: _____

Total Requested: _____

[Print Form](#)

[Reset Form](#)

Office Use Only

Department Approval Amount Approved: _____ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Account # (s) _____

Date Reimbursed: _____ Total Reimbursed: _____

School-Training Request Form (2023-6).pdf



Bristol Kendall Fire Protection District

Application for School/Training



Name: _____

Rank: _____

Name of School/Training Requested: _____

Location of School: _____

Date(s) of School: _____

Is this School/Training required for your position: YES NO
(Please explain - i.e.-BOF, EMTB, and EMS)

Cost of School/Training: \$ _____

Your method of payment that is being requested:

BKFD:

Foreign Fire Board:

ITTF:

Required Signature: _____

Training Officer: _____

FOR FIRE DEPARTMENT USE ONLY

Department Payment Approval: Approved Denied

Foreign Fire Board Approval: Approved Denied

Payment Method: BKFD: Foreign Fire Board:

Comments:

308.3.3 Tuition Reimbursement Form (New).pdf



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: _____

Tuition Section

Class Date From: _____ Class Date To: _____ Class Cost: _____

Class Name: _____

Class Location: _____

Amount Requested: _____ Requested From: Foreign Fire(100%) BKFPD

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: Foreign Fire BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: _____ Signature: _____

Total Requested: _____

Office Use Only

Department Approval Amount Approved: _____ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Approved by: _____

Date Reimbursed: _____ Total Reimbursed: _____

Smoking and Tobacco Use

427.1 PURPOSE AND SCOPE

This policy establishes limitations on smoking and the use of tobacco products by members and others while on-duty or while in Bristol Kendall Fire Protection District facilities or vehicles.

For the purposes of this policy, smoking and tobacco use includes, but is not limited to, any tobacco product, such as cigarettes, cigars, pipe tobacco, snuff, tobacco pouches and chewing tobacco, as well as any device intended to simulate smoking, such as an electronic cigarette or personal vaporizer.

427.2 POLICY

The Bristol Kendall Fire Protection District recognizes that tobacco use is a health risk and can be offensive to others. ~~Smoking and tobacco use also presents an unprofessional image for the and its members.~~ Therefore smoking and tobacco use is prohibited by members and visitors in all district facilities, buildings and vehicles, and as further outlined in this policy.

427.3 SMOKING AND TOBACCO USE

Smoking and tobacco use by members is prohibited any time members are ~~on-duty~~ on an active incident, at training, and conducting Public Education.

It shall be the responsibility of each member to ensure that no person under his/her supervision smokes or uses any tobacco product inside District facilities and vehicles.

427.4 ADDITIONAL PROHIBITIONS

No member shall smoke tobacco products in any public place, building or government vehicles or other locations described in the Smoke Free Illinois Act. Smoking is also prohibited within 15 feet of any entrance to a public place or place of employment (410 ILCS 82/15 et seq.)

The Fire Chief shall ensure that proper signage is in place to provide notice of prohibited tobacco use areas (410 ILCS 82/20).

Personal Appearance Standards

429.1 PURPOSE AND SCOPE

In order to project uniformity and neutrality, members shall maintain their personal hygiene and appearance to ensure a professional image appropriate for this district and for their assignment.

The procedures contained herein are intended to promote uniformity of the members of the District by addressing specific grooming items. However, nothing herein shall limit the district's ability to address any other grooming or personal appearance issues that may be deemed improper for members of the District.

429.2 POLICY

The procedures contained herein are intended to promote uniformity of the members of the District by addressing specific grooming items. However, nothing herein shall limit the district's ability to address any other grooming or personal appearance deemed improper for members of the District.

All members, at all times they are on duty or functioning in an official fire department capacity or on official fire department business shall maintain a professional appearance. If at any time a member has a question as to whether or not his or her appearance is professional he or she shall ask a chief officer for determination.

Members who report to the station for a call-back or other official fire department business shall not wear clothing items, which may be considered offensive to members of the public or other members of the fire department, including but not limited to T-shirts.

429.3 GROOMING STANDARDS

The following appearance standards shall apply to all members except those whose current assignment would deem them not appropriate or where the Fire Chief or the authorized designee has granted an exception.

429.3.1 PERSONAL HYGIENE

All members must maintain proper personal hygiene. Examples of improper personal hygiene include but are not limited to dirty fingernails, bad breath, body odor, and dirty or unkempt hair. Any member who has a condition due to a protected category (e.g., race, physical disability) which affects any aspect of personal hygiene covered by this policy may qualify for an accommodation and should report any need for an accommodation to a supervisor or the Administration.

429.3.2 HAIR

The hairstyle of all members shall be neat in appearance ~~and the length or bulk of the hair shall not be excessive or present in a ragged, unkept or extreme appearance. Hair must be worn so as to not interfere with the proper wearing of personal protective gear such as SCBA and helmets. Hair which is not covered by the helmet or causes a protective hood to protrude outward is prohibited.~~

~~Male members shall conform to the following standards:~~

Bristol Kendall Fire Protection District

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Personal Appearance Standards

- ~~Hair will be neatly trimmed and combed or brushed at all times while on duty. Hair will not extend more than two (2) inches from the top of the head. The maximum extension from the sides will be two (2) inches, provided that the hair is gradually tapered. Hair will grow downward no more than one (1) inch over the top of the ear and will be neat and even in appearance. Hair will not extend downward beyond the hair line at the back of the neck nor extend over the shirt collar in a normal posture.~~

~~Female members shall conform to the following standards:~~

~~Female members may have hair that extends below the collar so long as that when on duty or engaged in official fire district business their hair is worn pinned, tied, or bound to stay at or above the shoulder blades. Female member's hair must not fall into their face when bowing or bending forward. Female members shall exercise good judgement when selecting barrettes, ribbons, ornaments, etc., used to tie or hold back hair, and choose such items which are not excessive and which do convey a professional appearance. Buns, or similar arrangements, shall not interfere with the proper wearing of the helmet or SCBA. In summary, female members who choose to have hair longer than allowed for male members must pin up their hair so it does not 1) fall forward into their face when they bend forward and 2) hang down onto their back.~~

. Hair must be no longer than the horizontal level of the bottom of the uniform patch when the member is standing erect. Hairstyles that extend below the top edge of the uniform collar should be secured in a tightly wrapped braid or ponytail.

429.3.3 MUSTACHES

A short and neatly trimmed mustache may be worn. Mustaches shall not extend below the corners of the mouth or beyond the natural hairline of the upper lip. ~~Ends will not be waxed or twisted.~~

429.3.4 SIDEBURNS

Sideburns shall not extend below the bottom of the ear and shall be trimmed and neat. ~~Maximum width of sideburns is one (1) inch. Growth will be no more than one (1) inch in depth.~~

429.3.5 BEARDS AND GOATEES

Beards, goatees, or any hair on the chin or near the bottom lip is prohibited.

429.3.6 FACIAL HAIR

Facial hair other than sideburns, mustaches, and eyebrows shall not be worn, unless authorized by the Fire Chief or the authorized designee.

429.3.7 COSMETICS

Members are permitted to wear cosmetics of conservative color and amount.

- ~~Perfume/cologne - The wearing of excessive perfume or cologne is prohibited. Members are advised to consider the affect such odors may have on patients. Members may ordered by a supervisor to modify their cologne or perfume use to comply with this policy.~~

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Personal Appearance Standards

- ~~Make-up – The wearing of excessive cosmetics, or make-up, is prohibited. Members may be ordered by a supervisor to modify their cosmetic use to comply with this policy.~~

429.3.8 FINGERNAILS

Fingernails extending beyond the tip of the finger can pose a safety hazard to members working in the field. For this reason, fingernails shall be trimmed so that no point of the nail extends beyond the tip of the finger. ~~Fingernails will be inconspicuous, neither too long, nor too dark or flashy color.~~

429.3.9 JEWELRY AND ACCESSORIES

Jewelry or personal ornaments shall not be worn by members on-duty on any part of the uniform or equipment, except those authorized within this manual. Members should be mindful of wearing jewelry that can become snagged or caught during performance of fire suppression duties.

- All necklaces or jewelry worn around the neck shall not be visible above the shirt collar and worn beneath the uniform shirt.
- All bracelets or other jewelry worn around the arms or legs shall be worn under the uniform.
- Earrings - Members, other than those in the fire suppression division, shall limit their use of earrings and ear studs to a single pair. The wearing of earrings represents a source of possible injury and therefore the wearing on duty in the fire suppression division is prohibited.
- Rings - The wearing of rings represents a source of possible injury and therefore it is recommended that members refrain from wearing rings while assigned to the fire suppression division. While a wedding band also represents a source of possible injury and members are discouraged from wearing them, such bands are permitted while on duty.

Wrist watches, district approved memorial bracelets and medical alert bracelets are excluded. The Chief or his designee shall approve any memorial bracelets that are allowed to be worn while on duty.

429.3.10 CONTACT LENSES

Contact lenses, if worn on duty, shall be in a natural eye color. Red, orange, silver, and other unnaturally colored/patterned contact lenses, or colors when worn create an unnatural eye color, and contact lenses with graphic designs of any kind, are prohibited.

429.4 TATTOOS

Tattoos will only be displayed on the arms and legs while in uniform. Tattoos are not permitted in a visible location on the neck, face, head, scalp, or on the hands of employees. No other visible tattoos are authorized, with the exception of any tattoos that have been acquired in conjunction with that individual's bona fide religious practices.

Members who are currently employed prior to the release of this policy that have a visible tattoo(s) on the head, neck, scalp or face are exempt unless it is determined to be inappropriate; however, any additional tattoos must meet the requirements prescribed within this policy.

Bristol Kendall Fire Protection District

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Personal Appearance Standards

Tattoos, brands or mutilations that are inappropriate, as determined at the sole discretion of the Fire Chief, must also be covered. Inappropriate marks may include, but are not limited to, marks that exhibit or advocate discrimination against sex, race, religion, ethnicity, national origin, sexual orientation, age, physical or mental disability or medical condition, or marital status; marks that promote or express gang, supremacist or extremist group affiliation; and marks that depict or promote drug use, sexually explicit acts or other obscene material.

429.5 BODY PIERCING OR ALTERATION

Alteration to any area of the body visible in any authorized uniform or attire that is a deviation from normal anatomical features and which is not medically required is prohibited. Such body alteration includes, but is not limited to:

- (a) Tongue splitting or piercing.
- (b) The complete or trans-dermal implantation of any material other than hair replacement.
- (c) Abnormal shaping of the ears, eyes, nose or teeth.
- (d) Branding or scarification.

Except for jewelry allowed in 429.3.9, no body piercing shall be visible while any member is on-duty or representing the district in any official capacity.

429.6 SHOWERING

All members shall shower following emergency incidents which cause them to possibly contact infectious, contagious or hazardous materials. Members shall shower when so ordered by a supervisor.

429.7 LAUNDRY

Each member is responsible for the laundering of their uniforms, personal protective clothing, and bedding. All such items used either on duty or as part of official fire district business shall be kept clean, neat, and in a state of good repair.

429.7 STATE LAW EXEMPTIONS

Members who seek an exemption to this policy protected by law (e.g., culturally protective hairstyles) should generally be accommodated (775 ILCS 5/1-102; 775 ILCS 5/1-103; 775 ILCS 5/2-102). A member with an exemption may be ineligible for an assignment if the individual accommodation presents a security or safety risk. The Fire Chief should be advised any time a request for such an accommodation is denied or when a member with an exemption is denied an assignment based on a safety or security risk.

429.8 RELIGIOUS ACCOMMODATION

The religious beliefs and needs of district members should be reasonably accommodated. Requests for religious accommodation should generally be granted unless there is a compelling security or safety reason and denying the request is the least restrictive means available to

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Personal Appearance Standards

ensure security or safety. The Fire Chief should be advised any time a request for religious accommodation is denied.

Those who request to wear headscarves, simple head coverings, certain hairstyles, or facial hair for religious reasons should generally be accommodated absent unusual circumstances.

Uniform Regulations

430.1 PURPOSE AND SCOPE

The purpose of this policy is to establish uniform regulations for members in order to enhance the district's overall professional and positive image.

430.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District that all members shall wear the proper uniform at all times when on-duty or engaged in district-related activities off-duty. Members shall maintain an adequate supply of uniforms to meet the needs of their assignment and maintain the uniforms in an acceptable condition. Any article of clothing that contains the fire district's name, BKFD emblem, scramble, or patch is not allowed to be worn off duty; whether district issued, gifted, or purchased by personnel. This policy does not supersede district regulations regarding the use of any personal protective equipment (PPE).

430.3 STANDARD WORK UNIFORM

The standard work uniform shall be worn as directed. Members are not required to wear the standard work uniform underneath personal protective equipment (PPE) in order to complete the PPE ensemble. Officers shall wear appropriate rank insignia on the standard work uniform. ~~All employees will utilize the contents of this uniform policy while on calls, participating in public education opportunities, tours, and stand-by events or at any other time between the hours of 07:00 - 17:00. If an event occurs after 17:00, in which duty personnel will be in contact with the public, the standard work uniform will apply.~~

Uniform for Firefighter's and Cadets:

- ~~Navy Blue Short Sleeve Uniform Shirt (Class B)~~
- Black Safety Footwear ~~Duty Boots 6-inch or 8-inch black leather~~ with safety composite toe and shank protection
- Approved Navy Blue BKFD T-Shirt
- Navy Blue Uniform Pants ~~Trousers~~
- Black Leather Garrison Belt
- Black, Navy or White Socks
- District Issued Coat
- District Issued Job Shirt ~~Sweatshirt -with Embroidery~~
- BKFD issued Headwear ~~(Baseball Style Cap or Knit Hat)~~

~~Uniform for :~~

- ~~White Short Sleeve Uniform Shirt (Class B)~~

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Uniform Regulations

- ~~Black Duty Boots 6-inch or 8-inch black leather with composite toe and shank protection~~
- ~~White BKFD T-Shirt~~
- ~~Navy Blue Uniform Trousers~~
- ~~Black Leather Garrison Belt~~
- ~~Black, Navy or White Socks~~
- ~~District Issued Coat~~
- ~~District Issued Sweatshirt with Embroidery~~
- ~~BKFD Issued Headwear (Baseball Style Cap or Knit Hat)~~

~~Uniform Shirts (Class B) or Sweatshirts will be worn between the hours of 07:00 – 17:00 . After business hours Uniform Shirts (Class B) or Sweatshirts will be worn on all emergency responses unless PPE will be worn throughout the duration of the response.~~

~~It will be the discretion of the Duty to allow the removal of the uniform shirt or sweatshirt when performing a task that could damage the uniform.~~

~~It will also be the discretion of the Duty to allow the use of the department issued T-Shirt only, when temperature/humidity is at or exceeds 100 degrees Fahrenheit according to the National Weather Service.~~

430.3.1 UNIFORM JACKETS

Uniform jackets may be worn as described in this subsection:

- At any time over the standard work uniform shirt.
- Uniform jackets are not fire resistive and shall not be worn underneath PPE.
- Diamond Quilted jackets can also be worn whether it was issued from the district or purchased by personnel.

430.3.2 T-SHIRTS

Official district [approved](#) on-duty t-shirts may be worn:

- ~~Under the standard work uniform shirt.~~
- ~~Uncovered and tucked into the trousers, at the 's discretion, while working at the fire station or while engaged in company level manipulative training that does not require PPE.~~
- At times throughout the year different colored District approved BKFD T-Shirts may be authorized to be worn in honor or support of various organizations.
 - Light Blue Autism Awareness T-Shirt
 - The entire month of April, except on Fridays.
 - Pink Cancer Awareness T-Shirt

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Uniform Regulations

- The entire month of October, except on Fridays.
- Red Patriotic T-Shirt
 - Every Friday
 - Memorial Day
 - Independence Day
 - Patriot Day
 - Veterans Day
- ~~T-shirts designed specifically for stations may be worn under the standard work uniform shirt, in this case the temperature/humidity clause will not be applied.~~

430.3.3 BASEBALL CAPS

Official district on-duty baseball caps may be worn, except:

- When a helmet is required.
- At formal or semi-formal events or occasions.

430.4 PHYSICAL FITNESS UNIFORMS

Physical fitness uniforms are not district issued. The physical fitness uniform shall primarily be worn when engaged in physical fitness.

The fitness uniform shall be covered with an appropriate work uniform or combination of PPE and work uniform while in transit to and from a physical fitness location.

Nylon or other synthetic material shorts and other fitness uniform items should not be worn under PPE because those fabrics may melt.

430.5 DRESS UNIFORMS

Dress uniforms (Class A) shall be worn as directed by the Fire Chief and when attending the following types of events:

- Funerals and memorials
- Formal district functions, such as graduations and badge ceremonies
- Formal District functions

430.6 UNIFORM MAINTENANCE

- Uniforms shall be clean, neat and in good condition and should fit well. Meaning no holes or evidence of material in a worn out condition.
- Boots and belts shall be clean and polished with black polish.
- Metal badges shall be clean and free from excessive scratches.

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Uniform Regulations

430.6.1 REPLACEMENT UNIFORMS

Employees that need uniforms repaired or replaced should contact the Fire Chief's designee in charge of uniforms. This request should be in writing and sent via e-mail or memorandum. Only district issued uniforms will be repaired or replaced by the district.

Return to Work

436.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the process through which an employee who has been off work for an extended period of time due to an injury or illness may return to work.

436.1.1 DEFINITIONS

Definitions related to this policy include:

Extended period of time - A time period of six months or longer that an employee has been off of work. Some situations may justify a shorter time period being used at the discretion of Administration.

Interactive process - An informal meeting between employer and employee, designed to identify the precise limitations resulting from a disability and any potential reasonable accommodations that could overcome those limitations and allow the employee to return to work, either in their usual and customary position or some other type of work.

436.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to assist injured employees, to the extent reasonably practicable, in returning to work as soon as they are medically able to perform meaningful work for the District.

436.3 EMPLOYEE RESPONSIBILITIES

It is the employee's responsibility to inform the District of his/her absence and to immediately advise the District when the employee believes that he/she will be medically released to return to work, with or without restrictions. If practicable, the employee shall provide advance notice of his/her potential return to work and shall provide written medical verification of the clearance and any restrictions.

If an employee has restrictions prescribed by a qualified health care professional, it is the responsibility of the employee to ensure he/she is not performing work that violates any restriction. If the employee believes he/she has been requested or directed to perform work that violates the restrictions, the employee should make a prompt report to the Administration.

~~The employee must have a completed release to duty form submitted to the -or designee prior to their scheduled work period.- See attachment: 335.4 Release To Duty Form.pdf~~

436.4 DISTRICT RESPONSIBILITIES

The District will evaluate the employee's request to return to work and the written medical verification, and will consult with the Fire Chief or designee in order to make a determination whether:

- (a) The employee may return to full duty based on the medical verification provided by the employee.

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

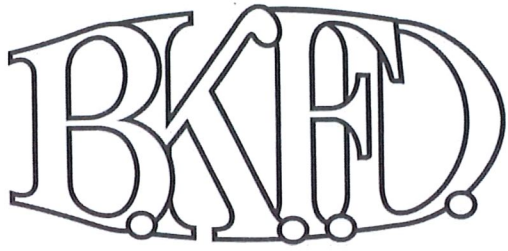
Return to Work

- (b) The employee may return to work to a temporary modified-duty assignment if available and whether the District has a need that fits with the employee's restrictions.
- (c) The employee ~~shall~~ **should** have a fitness-for-duty evaluation completed by the District's Occupational Health Provider.
- (d) The employee has reached a permanent and stationary rating and it is necessary to engage in an interactive process to determine a reasonable accommodation.

The Administration, in consultation with the district representative, should make a recommendation to the Fire Chief or the authorized designee regarding the status of the employee. The Administration should communicate with the employee about plans for the employee to return to work, after consulting with the Fire Chief or the authorized designee.

Attachments

335.4 Release To Duty Form.pdf



Bristol Kendall Fire Department

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630 553-6186

Fax: 630 553-1482



Release Back To Work Considerations For Bristol Kendall Fire Suppression/EMS/Cadet Personnel

Employee Name _____

The job of a firefighter involves many stressors that are unique to this profession. When making a final determination in returning a firefighter back to full duty the following essential job tasks shall be utilized in determining full duty status. (Extracted from NFPA 1582-9.1.3)

1. Performing fire-fighter tasks (e.g., hoseline operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry, etc) , rescue operations and other emergency response actions under stressful conditions while wearing personal protective ensembles and S.C.B.A., including working in extremely hot or cold environments for prolonged time periods.
2. Wearing an S.C.B.A., which includes a demand valve-type positive-pressure facepiece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
3. Exposure to toxic fumes, irritants, particulates, biological (infectious) and nonbiological hazards, and/or heated gases despite the use of personal protective ensembles and SCBA.
4. Depending on the local jurisdiction, climbing six or more flights of stairs while wearing fire protective ensemble weighing at least 50lbs (22.6kg) or more and carrying equipment/tools weighing an additional 20-40lbs (9 to 18kg)
5. Wearing fire protective ensemble that is encapsulating and insulated, which will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C)
6. Searching, finding, and rescue-dragging or carrying victims ranging from newborns up to adults weighing over 200lbs (90kg) to safety despite hazardous conditions and low visibility
7. Advancing water-filled hoselines up to 2 ½ inches in diameter from fire apparatus to occupancy [approximately 150ft (50m)], which can involve negotiating multiple flights of stairs, ladders, and other obstacles
8. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards
9. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration
10. Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens
11. Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, that is further aggravated by fatigue, flashing lights, sirens, and other distractions
12. Ability to communicate (give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hoselines and/or fixed protections systems (sprinklers)
13. Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members

APPROVED FOR DUTY AS OF _____

Physician Signature

Date

Printed Physicians Name

Physician's Office Address

Trade Policy

442.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for department employees to trade scheduled shift days and in accordance with their ~~consistent with any~~ collective bargaining agreement. It also allows management to maintain the proper on-duty staffing and maintain regularity of shifts.

442.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to allow department employees the right to voluntarily exchange full or partial duty shifts with other members whom are of the same classification, rank, and qualifications of the position they are assigned in for the shift.

442.3 GUIDELINE

- ~~1. There will not be any trades allowed for probationary employees within the first 90 days of hire date.~~
- Personnel will not be given a max number of trades. ~~However, the district reserves the right to deny, cap, and/or suspend the right to trade for members who request an excessive amount of trades.~~
- All trades for full time personnel must be paid back in 12 months. ~~60 days either before or after the requested trade day. If the trade is for a class that is an approved Fire or EMS related class or degree, 90 days will be allowed for the paid back period.~~ Part time personnel must pay back a trade in the same pay period to prevent overtime costs unless approved by the Fire Chief or his designee.
- No trades will be allowed that place a member working more than 48 continuous hours.
- ~~The trade cannot interfere with an employee's scheduled Hold Over day or possibly put the employee on duty for more than 48 hours consecutively if the Hold Over day is issued.~~
- All trades will be submitted through Aladtec and on a trade notification form to be approved by a Chief Officer or his/her designee.
- ~~Trade requests need to be submitted at least one week prior to taking place.~~
- ~~If an employee leaves before working a trade they are on the schedule for and it creates overtime, the leaving employee will be responsible for reimbursing the department for any overtime cost.~~

Cadet Program

445.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum required criteria and expectations to be a member of the Bristol Kendall Fire Protection District Cadet Program.

445.2 ELIGIBILITY REQUIREMENTS

- Minimum ~~A~~ age 16 ~~to-19~~ at time of hiring
- Must reside within ~~4~~ 7.5 miles of the Bristol Kendall Fire District's Station #1 and must be residents of the State of Illinois. ~~boundaries~~

445.3 PRE-HIRE REQUIREMENTS

- Application filled out in its entirety
- ~~Attend Orientation (one parent must be present if under age of 18)~~
- Oral Interview
- ~~Written Exam~~
- If under age of 18
 - Waiver signed by applicant and parent or legal guardian

445.4 PROGRAM REQUIREMENTS

- Attend Orientation
- Pass an initial department physical and then yearly thereafter
- ~~High School students must maintain a passing grade of 60 in all of their school subjects~~
 - ~~A copy of grades must be submitted to the Training Officer within 10 days of grades being posted~~
- Required to follow and adhere to all department policies and procedures
- Follow curfew hours and Child Labor Laws
- ~~Assist and participate in at least two Public Education Events a year~~
- ~~Attend at minimum 75% of the scheduled cadet trainings~~
 - ~~Trainings are held twice a month at 1800-2100~~
- Complete a minimum of 8 hours ride time a month
 - Cadets will work as part of the crew in completing daily tasks
 - Cadets will answer to the Officer in charge or his designee on Fire and EMS scenes
 - Cadets will not operate in any IDLH atmosperes

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Cadet Program

- Cadets will not operate in any elevated operations on the fireground
- Cadets will not operate any power equipment on the fireground

445.5 TRAINING

- Training will consist of classroom and hands on practicals
- ~~The assigned classroom training will be required to be completed prior to drill night~~
- All training will be to the NFPA standards and taught to the level of Basic Operations Firefighter
- ~~Cadets will be given a review every six months~~
 - ~~The review will show their progress in the program and expectations for the next six months~~

445.6 UNIFORMS AND GEAR

- Cadets will be issued uniforms and gear ~~once the physical has been passed~~
- Uniforms are to be worn to department events only (Training, Ride time, and Public Education)
- Gear is only to be worn for department activities, class at IVVC, or any other approved training classes
- Black safety station footwear ~~is duty boots are~~ not provided

445.7 REQUIREMENTS FOR COMPLETING THE PROGRAM

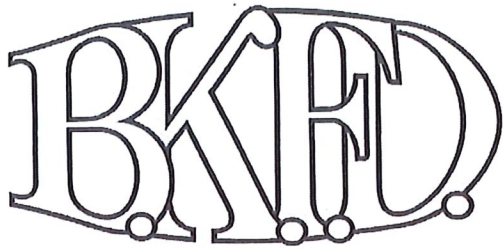
- Minimum of 18 years old
- High School graduate or have attained a GED
- Certified Basic Operations Firefighter
- Certified Hazmat Operations
- Certified Emergency Medical Technician Basic
- Completed NIMS 100, 200, 700, and 800
- ~~Obtained a Class B- Non CDL driver's license~~

445.8 ATTACHMENTS

See attachment: [Cadet Waiver Form.pdf](#)

Attachments

Cadet Waiver Form.pdf



Bristol Kendall Fire Department

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630 553-6186

Fax: 630 553-1482



Consent, Waiver, and Release Form

I have voluntarily applied to join the Bristol Kendall Fire Department Cadet program. As part of this application I agree and understand that the use of any and all equipment, tools, apparatus or participation in any department activities shall be at my own risk.

Based on my understanding and acceptance of the risks involved in participating in the Cadet program and in consideration of granting my application to participate in the activities of the Cadet program, I waive and release any claims that I may have as a result of my participation in any of the program activities. The Bristol Kendall Fire Protection District, or any of their officers, employees or agents shall not be liable to me or to anyone making a claim on my behalf for injuries to my person or to my property arising out of my participation in the Cadet program.

I understand that as a participant in the Cadet program I may encounter Firefighter and Emergency Medical Training at the fire department as well as at the scene of a fire or emergency call. I further understand that as a participant in the Cadet program I may be allowed to ride along with trained firefighters and paramedics in emergency vehicles and that participating in such an activity may be dangerous at times.

I agree and acknowledge that there are risks associated with firefighting activities and being around a fire station. In spite of those risks, I authorize my child to be involved in the Cadet program and accept the fact that there may be risks involved. I further hereby indemnify and hold harmless the Bristol Kendall Fire Protection District and its officers, employees, volunteers, and other agents from and against any and all injuries, claims, liabilities, cause of action, damages, and adverse actions arising from, in connection with, or in relation to my child's activities in the Cadet program, whether arising as a result of my child's actions or omissions, or the actions or omissions of any third party, and whether arising on behalf of my child or on the behalf of any third party, except to the extent that such injuries, claims, liabilities, causes of action, damages, or adverse actions are the direct result of any authorized actions or omissions of any officer, employee, volunteer or other agent of the Bristol Kendall Fire Protection District undertaken in the ordinary course or employment or business of the Bristol Kendall Fire Protection District.

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

PARENTS MUST SIGN BELOW

The undersigned parents of _____, have read and understand the above waiver and release. We give our consent to our son/daughter's participation in the Bristol Kendall Fire Department Cadet program. We promise to be bound by the terms of the above stated waiver and release for our child and for ourselves.

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

Leaves of Absence

450.1 PURPOSE AND SCOPE

The purpose of personnel leaves of absence is to provide employees with flexible paid time off from work that can be used for such needs as vacation, personal, or family illness, doctor appointments, school, volunteerism, and other activities of the employee's choice. The district's goal is to reduce unscheduled absences and the need for supervisory oversight while being consistent with any collective bargaining agreement.

450.2 POLICY

The Bristol Kendall Fire Protection District recognizes the importance of time off for employees to spend time with their family, vacation, and for personal use. It is the policy of the District that all full-time employees will accrue time off and some paid benefits.

450.3 VACATION DAYS

Full-time sworn shift employees will earn vacation days in accordance with their current collective bargaining agreement. ~~and they will be issued on the employee's anniversary date based on years of service from time of hire as a full-time sworn employee.~~

0-1 years	0 shifts
1-4 years	5 shifts
5-9 years	7 shifts
10-15 years	10 shifts
16-19 years	11 shifts
20 plus	12 shifts

- ~~Vacation days must be taken in 24 hour blocks (0700-0700) or 12 hour blocks (0700-1900 or 1900-0700).~~
- ~~Employees can schedule their vacation day by requesting the day during a scheduled shift meeting that will be held in March.~~
- ~~Vacation days will be scheduled in a round robin fashion.~~
 - ~~Only one day can be picked per round, unless a block of consecutive days is selected.~~
 - ~~Initial vacation day picks must be submitted as a 24 hour shift. After the calendar is published, the days can be changed to 12 hour shifts.~~
 - ~~Days will be scheduled based on seniority and regardless of rank.~~
 - ~~Only one employee will be allowed off per shift including vacation days and Kelly days.~~
- ~~After May 1st, employees can trade vacation days by putting in the request through Aladtec :~~

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Leaves of Absence

5. ~~Employees can request to move a scheduled vacation day after May 1st. The request must be submitted by the 15th of the previous month.~~
6. ~~Vacation days must be used within the calendar year and cannot be carried over.~~

450.4 SICK TIME

Sick time is an accumulated benefit for full-time employees. Sick time shall be used for absence to take care of personal matters, illness, or injury.

Full-time 40 hour week employees shall accumulate a maximum of ~~720~~ 480 sick time hours.

Full-time sworn shift employees shall earn ~~5.54 hours of~~ sick time in accordance with their current collective bargaining agreement. ~~per pay period at time of hire.~~

1. ~~Employees can accumulate sick leave to a maximum of 720 hours.~~
2. ~~Sick time must be taken in 24 hour blocks (0700-0700) or 12 hour blocks (0700-1900 or 1900-0700).~~
 - (a) ~~Unique incidents will be looked at on an individual basis (employee goes home sick, child comes home sick from school)~~
3. ~~When two or more sick days are used consecutively, an employee shall submit a doctor's note verifying illness and medical authorization to return to work.~~
 - (a) ~~Falsification of verification or illness shall be just cause for discipline, up to and including termination.~~
4. ~~Notice must be given to the company officer of the station the employee is assigned to work at a minimum of one hour in advance. Notification must be given by telephone, email will not be accepted.~~
5. ~~Only 24 hours of sick time can be used in a year for personal matters when assisting a sick family member.~~
6. ~~Sick time is not intended to be utilized in lieu of paying back trade commitments.~~

The district will allow full-time employees to voluntarily transfer up to 72 ~~24~~ hours of sick time to a fellow employee's sick bank per year provided the following criteria are met:

1. ~~The employee donating sick time has a minimum of 24 hours of sick time remaining in their bank after donation is made.~~
2. The employee is suffering from an off duty related injury or illness documented by a medical doctor's certification (when applicable), which has caused the employee to be unable to perform their regular duties, be without pay and/or is on family medical leave.
3. There is a reasonable expectancy that the employee will be able to return to regular duty in six months from the initial injury or illness, subject to reevaluation for an additional six months thereafter.
4. The request to donate must be in writing. Employees are not obligated to donate their sick time.

Bristol Kendall Fire Protection District

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Leaves of Absence

5. Employees must have a minimum bank of 240 hours in order to donate any time to another employee.
6. ~~The employee receiving the sick time has exhausted all paid time off, sick time, and cannot return to work due to an injury or illness.~~
7. ~~Both employees must agree and provide notification to the Fire Chief.~~
8. The Fire Chief approves the donation.

450.5 KELLY DAYS

Full-time sworn shift employees will be issued ~~6~~ work reduction days (Kelly Days) in accordance with their current collective bargaining agreement, per year. ~~An employee hired in the middle of the calendar year will be issued a proration of the six days equivalent to 12 hours per month.~~

1. ~~Kelly Days will be floating and unassigned.~~
2. ~~Kelly days must be taken in 24 hour blocks (0700-0700).~~
3. ~~First year employees who receive a prorated Kelly day in the amount of 12 hours may use the day in a 12 hour block (0700-1900 or 1900-0700) instead of a 24 hour block.~~
4. ~~Employees can schedule their Kelly Day by requesting the day during a scheduled shift meeting that will be held in March.~~
5. ~~Kelly days will be scheduled in a round robin fashion after vacation days have been scheduled.~~
 - (a) ~~Days will be scheduled based on seniority and regardless of rank.~~
 - (b) ~~Only one employee will be allowed off per shift including vacation days and Kelly days.~~
6. ~~If an employee does not schedule their Kelly day by April 16, the district will schedule it for them.~~
7. ~~After May 1st, employees can trade Kelly days by putting in the request through Aladtec, must be for the same shift.~~
8. ~~Employees can request to move a scheduled Kelly day after May 1st. The request must be submitted by the 15th of the previous month.~~
9. ~~Employees are eligible to pick up overtime on their Kelly day for their overtime rate.~~

450.6 NON-PAID DAYS

Scheduled Non-Paid days for part time employees must be submitted in Aladtec prior to the next month's schedule becoming posted. ~~will not be allowed.~~

450.7 HOLIDAYS

~~Eight (8) h~~ Holidays are granted to full-time sworn shift employees in accordance with their current collective bargaining agreement. Holiday rate of compensation will be in effect for employees working part time on holidays specified within the current collective bargaining agreement of Local #5386. ~~the following holidays:~~

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Leaves of Absence

1. ~~New Year's Day~~
2. ~~Memorial Day~~
3. ~~4th of July~~
4. ~~Labor Day~~
5. ~~Veteran's Day~~
6. ~~Thanksgiving Day~~
7. ~~Christmas Eve~~
8. ~~Christmas Day~~

450.8 BEREAVEMENT LEAVE

All full-time employees that are assigned to a forty (40) hour work week shall be given bereavement in accordance with their current collective bargaining agreement or the following: shall be given three (3) consecutive days of leave with pay for death in their immediate family.

- In the event of death of the employee's legal spouse, parent, step-parent, children or step children, the employee shall receive off with pay the day of death (if the employee is working) and up to 5 additional work days off with pay for the funeral and bereavement.
- In the event of death of the employee's grandparents, grandchildren, brother, sister, mother-in-law or father-in-law, the employee shall receive off with pay the day of the death (if the employee is working) and up to 3 additional work days off with pay for the funeral and bereavement.
- In the event of death of the employee's uncle, aunt, niece, nephew, brother-in-law, sister-in-law, daughter-in-law, or son-in-law, the employee shall receive off with pay the day of the death (if the employee is working) and 1 additional day for the funeral and bereavement.

All full-time employees that are assigned to shift work (24/48) shall be given bereavement leave in accordance with their current collective bargaining agreement. 24 hours of leave with pay for death in their immediate family. Immediate family includes mother, father, grandparents, in-laws, spouse, children, step-parent, and step children. If more time is required, the employee may take leave without pay. Part-time employees shall not receive bereavement leave benefits.

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-
-

450.9 SEPARATION

A non-probationary employee who leaves voluntarily will receive compensation at 50% of their current regular straight time hourly rate for any unused earned sick time. The employee will also be reimbursed for any unused earned vacation and compensatory time at their current regular straight time hourly rate.

Bristol Kendall Fire Protection District

Bristol Kendall FPD Policy Manual

Leaves of Absence

A probationary employee who leaves voluntarily can be paid out at 50% of their current regular straight time hourly rate for any unused earned sick time.

Safety and Health Committee

722.1 PURPOSE AND SCOPE

This committee is intended to provide the necessary communication and feedback to improve the safety behavior of all District members. Such a process will utilize facts, peer review, safety analysis, and policy change recommendations in order to provide quality control for District safety. The intent is to reduce accidents, injuries, and exposures.

722.2 POLICY

The Safety and Health Committee shall provide policy and procedure guidance pertaining to health, fitness, and safety issues. The Safety and Health Committee also acts as a fact-finding and review agency within the District to cause immediate corrective action when any hazardous condition or practice is detected.

722.3 MEMBERS

The Safety and Health Committee shall consist of five members. Members shall be appointed in accordance with any collective bargaining agreement.

1. The District's Safety Officer shall act as the Chairman of the Committee
2. Up to 3 members can be appointed by the Union Local 5386 Executive Board
3. One member can be a part time member who will be appointed by the District Safety Officer. If no part time members are interested then the Union Executive Board may fill the position with another union member.
4. One person from the Safety and Health Committee shall be selected to be the Secretary to record meeting minutes, attendance, and prepare minutes for review

722.4 DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Safety and Health Committee include, but are not limited to, the following:

- Meet quarterly to address safety issues.
- Review the effectiveness of safety activities.
- Develop and implement safety procedures.
- Review accident and injury reports from emergency incidents and develop appropriate intervention methods.
- Review accident and injury reports from training incidents and develop appropriate intervention methods.
- Develop workstation safety procedures.
- Coordinate workstation inspections.
- Review workstation accident and injury report and develop intervention methods.

Bristol Kendall Fire Protection District

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Safety and Health Committee

- Establish vehicular safety procedures.
- Provide safety input on design and specifications of emergency apparatus.
- Assist with driver education and training.
- Review vehicular accident and injury report and develop intervention methods.
- Develop and review exposure management of toxic substances and infectious diseases.
- Develop physical fitness programs.
- Review physical fitness accident and injury reports and develop intervention methods.
- Evaluate and make recommendations on use, care, and maintenance of self-contained breathing apparatus.
- Evaluate and make recommendations for physical fitness uniforms, station uniforms, turnout gear, and safety equipment.



Bristol-Kendall Fire Protection District

103 Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
Fax: 630-553-1482



Memorandum

Date: August 3, 2023

To: Chief James Bateman

From: Assistant Chief Jeremy Messersmith

RE: Personnel Status

Chief Bateman,

I am requesting trustee approval for the following personnel changes:

- Retirement of Conor Winner with 16 years of service
- Resignation of Paul Boecker from part time
- Resignation of Luke McCarney from the cadet program
- Removal of Gerald Knobloch from the roster (absent for over five years)
- Removal of Larry Simmons from the roster (absent for over two years)

August 3, 2023

Bristol Kendall Fire Protection District

Beaver Street

Yorkville, IL 60560

Dear Chief,

I would like to inform you that I will be retiring effective August 4, 2023. I have truly enjoyed working for Bristol Kendall Fire Protection District, and I sincerely appreciated the support provided to me during my 16 years as part of the company.

Sincerely,

Conor Winninger

13650 Anderson Road

Newark, IL 60541

(630)364-8848

A handwritten signature in black ink, appearing to read 'CW', is written over the printed name and contact information.

August 3rd, 2023

Letter of Resignation from Bristol-Kendall Fire Protection District

Fire Chiefs

Bristol-Kendall Fire Protection District

103 East Beaver Street Yorkville, IL 60560

To all whom it may concern, please accept this letter as my resignation from the position of part time firefighter/paramedic with the Bristol Kendall Fire Protection District, effective the 5th of August 2023. I would like to thank the district and its trustees for the great opportunity to have served the public in this fire protection district. Thank you to all my co-workers and chiefs for putting in the time and effort into helping me grow to where I am today. I enjoyed working for Bristol Kendall Fire Protection District and will miss my colleagues and administration dearly.

Sincerely,

Paul Boecker IV

Paul Boecker IV

2862 Troon Drive Montgomery IL, 60538

630-688-3480

Dear Chief Messersmith,

I am writing to inform you of my immediate resignation from my position as a Cadet at Bristol Kendall Fire Protection District. I have enjoyed my time working here and appreciate the opportunities that the Department has given me.

However after some discussion, I have decided that it is time for me to move my separate way. I have learned a lot during my time here, and I will always be grateful for the experiences and hospitality that have been given to me. Thank you for your understanding and support during my time here.

If there is a good time for you during the week, I am able to pick up any training documents and other documents that I may need.

Sincerely,

Luke McCarney.



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630-553-6186

Fax: 630-553-1482



Memorandum

Date: August 1, 2023

To: Chief James Bateman

From: A/C Jeremy Messersmith

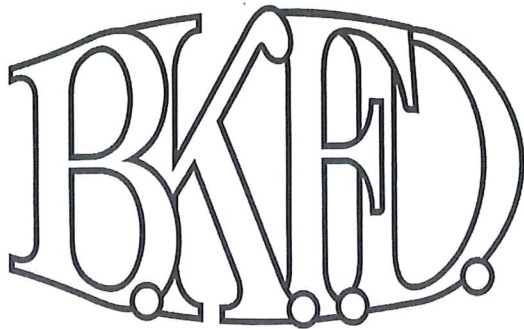
RE: Surplus Equipment

Chief Bateman,

I am requesting board review and approval for the following PPE and equipment to be declared as surplus. The PPE items have reached their end of service life of 10 years. IVVC has requested the gear as they will be short this year with an initial enrollment of 90 students between the Fire and EMS classes. The equipment is no longer needed as it has been sitting in storage for several years. There is minimal monetary value to the equipment and I would suggest offering it to IVVC to use.

Bunker Pants – 12
Bunker Coats – 17
Rubber Boots – 19 pairs
Helmets- 4

Gas fan from 181 (replaced with electric)
Genesis electric extrication pump
Cord reel with air hose
Cord reel with power cords- 2
Portable Smoke Machine
Station 1's Elliptical



Bristol Kendall Fire Department

4400 Rosenwinkel Street
Station #3
Yorkville, IL 60560-1704
Phone: 630 383-6447



We are requesting the board of trustees to deem unit number 107 surplus equipment.

It is a 2009 Ford Expedition with 121,000 miles. VIN # 3GCUAEDXPG297887.

During scheduled maintenance, a large rust area was found on the right frame rail behind the right front tire. Ford welded a gusset plate to the frame in front of the body mount. A piece of the gusset plate was broke and hanging from the frame. After hitting the rust area with an air hammer there is a fist size hole in the frame rail. Due to the rust damage, this unit is no longer safe to be used. The left frame rail also has the same issue.

Our recommendation is to sell this unit to a junk yard. If this unit is repaired and sold, it will have a salvage title.

Peddle.com is a website that specializes in junk cars. I received a quote of \$664 to \$830 for this unit.

This unit has been stripped and is ready for disposal.

Mark Frieders

