

Bristol Kendall Fire Department

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Foreign Fire Insurance Board 09/19/2024 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1605 hrs. on 09/19/2024. Roll call was taken showing Chief Messersmith, Lt. Johnson, Lt. Kellogg, FF/PM Horner, FF/PM Jordan, and FF/PM Adrian present, with FF/PM Krouse absent.

No comments from the public were made.

The minutes from 08/01/2024 were read and a motion was made by FF/PM Kellogg to approve the minutes and a second was made by FF/PM Horner. All in attendance said aye. The minutes for 08/01/2024 were approved.

The Treasurer's report was read and a motion was made by FF/PM Horner to approve the treasurer's report and a second was made by Lt. Kellogg. The month's beginning balance of the Money Market account was \$151,034.86 and the ending balance is \$149,864.29. The month's beginning balance of the Checking account was \$461.74 and the ending balance is \$429.67. All in attendance said aye. The treasurer's report for 09/19/2024 was approved.

Old Business:

- The board discussed the delay in Stations 1 and 3 receiving the ice makers from Home Depot. Chief Messersmith explained there is a limit on the credit card for Home Depot and it must be paid off each month before new purchases can be made. Ice maker for Station 3 will be purchased in the upcoming weeks, followed by next month with an ice maker purchase for Station 1.

The following bills were presented for payment:

- None

New Business:

- The board discussed purchasing shift calendars and covers for the 2025 calendar year. Lt. Johnson is working to have the email used previously switched from Asst. Chief Fairfield to the FFIB email address for communications. He informed the board that the print shop will have calendars printed out by mid-November and will need orders prior to their completion date for prompt delivery. Lt. Johnson will have more information in the upcoming meetings as he needs to discuss more with the print shop.
- The board discussed the station fan proposal put forth by Lt. Field. The proposal was submitted properly. Fans to be replaced at each station on an "as needed" basis from the General Fund. After discussion, the board agreed that the price of each fan should be omitted from future proposals due to fluctuation costs and that comparable fans should be purchased. After discussion a motion was made to approve the proposal by FF/PM Horner for FFIB to maintain the station fans and purchase six (6) new fans, and a second was made by FF/PM Jordan.

Roll Call Vote:

Chief Messersmith – Allowed in the station? Yes.
Brandon Johnson - YES
Ryan Krouse – ABSENT
Jon Kellogg - YES
Christopher Adrian - YES
Michael Horner - YES
Matthew Jordan - YES
Proposal APPROVED for funding Lt. Field’s station fan proposal.

- The board discussed a Station 1 item purchase proposal put forth by FF/PM Valaski. The proposal was submitted properly. The proposal included purchasing new items for the station kitchen and bathrooms not to exceed \$475 from the station balance. 8 out of 10 full-time personnel voted to approve the proposal. After the purchase, Station 1’s FFIB balance would be \$2485.99. After discussion a motion was made to approve the proposal by FF/PM Horner with a second by Lt. Kellogg.

Roll Call Vote:

Chief Messersmith – Allowed in the station? Yes.
Brandon Johnson - YES
Ryan Krouse – ABSENT
Jon Kellogg - YES
Christopher Adrian - YES
Michael Horner - YES
Matthew Jordan - YES
Proposal APPROVED for funding FF/PM Valaski’s Station 1 proposal.

- The board discussed a Station 3 item purchase proposal put forth by FF/PM Adrian. The proposal was submitted properly. The proposal included purchasing new items for the station kitchen and bunkrooms not to exceed \$1700 from the station balance. 8 out of 10 full-time personnel voted to approve the proposal. After the purchase, Station 3’s FFIB balance would be \$2380.33. After discussion, district would need to surplus the headboards that would be removed from the bunks. After that discussion, a motion was made to approve the proposal by FF/PM Horner with a second by FF/PM Jordan.

Roll Call Vote:


Chief Messersmith – Allowed in the station? Yes.
Brandon Johnson - YES
Ryan Krouse – ABSENT
Jon Kellogg - YES
Christopher Adrian - Abstained
Michael Horner - YES
Matthew Jordan - YES
Proposal APPROVED for funding FF/PM Adrian’s Station 3 proposal.

After new business, no comments were made from the public.

Next meeting 10/03/2024 at 1600hrs at Station 1.

A motion to adjourn the meeting was made by Lt. Kellogg with a second made by FF/PM Jordan. All in attendance said aye. Meeting adjourned at 1623.

Minutes Approved and Accepted:


Chairman


Secretary