

Bristol Kendall Fire Department

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Foreign Fire Insurance Board 10/3/2024 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1600 hrs. on 10/3/2024. Roll call was taken showing Chief Messersmith, Lt. Johnson, Lt. Kellogg, FF/PM Horner, FF/PM Jordan, and FF/PM Adrian present, with FF/PM Krouse excused.

No comments from the public were made.

The minutes from 09/19/2024 were read and a motion was made by FF/PM Jordan to approve the minutes and a second was made by Lt. Kellogg. All in attendance said aye. The minutes for 09/19/2024 were approved.

Treasurer's Report: The month's beginning balance of the Money Market account was \$149,864.29 and the ending balance is \$144,510.05. The month's beginning balance of the Checking account was \$429.67 and the ending balance is \$2,181.59. The Treasurer's report was read and a motion was made by FF/PM Horner to approve the treasurer's report and a second was made by Lt. Kellogg. All in attendance said aye. The treasurer's report for 10/3/2024 was approved.

Chief Messersmith informed the board that he received the check for next year's deposit of approximately \$72,000 to be deposited into the FFIB account. A discussion on how to proceed with future deposits was had and decided to be continued at next month's meeting.

House Funds for each station as of 10/2/2024 were as follows:

- Station 1: \$2,515.12 (no outstanding proposals/bills)
- Station 2: \$3,031.65 (no outstanding proposals/bills)
- Station 3: \$2,567.72 (no outstanding proposals/bills)

The following bills were presented for payment:

- None*
- *Next month a bill from Menards will be presented for the completion of the watch desk at Station 1.

Old Business:

- Shift Calendars: Lt. Johnson informed the board that he was still waiting to hear back from the printer on the status of the shift calendars.

New Business:

- The board discussed a General Fund item purchase proposal put forth by FF/PM Adrian. The proposal was submitted properly. The proposal included purchasing new items for all three station fitness rooms not to exceed \$3,100 from the General Fund. A discussion was had about the proposal in terms of distributing items evenly. FF/PM Jordan assisted in the proposal and was able to make contact with representatives from Rogue and REP, who offered discounted pricing for specific items listed in the proposal. A discussion was had to surplus the fitness room benches and other items that would be

replaced. After that discussion, a motion was made to approve the proposal by Lt. Kellogg with a second by Chief Messersmith.

Roll Call Vote:

Chief Messersmith – Allowed in the station? Yes.
Brandon Johnson - YES
Ryan Krouse – Excused
Jon Kellogg - YES
Christopher Adrian - Abstained
Michael Horner - YES
Matthew Jordan - YES

Proposal APPROVED for funding FF/PM Adrian’s General Fund proposal.


After new business, no comments were made from the public.

Next meeting 11/7/2024 at 1600hrs at Station 1.


- Topics at next month’s meeting to include:
 - o 2025 deposit of money collected for FFIB
 - o Language for future proposals to include items to surplus if approved.
 - o Decision on who would receive items purchased. I.e., member who made the proposal vs. FFIB member at that station.

A motion to adjourn the meeting was made by Lt. Kellogg with a second made by FF/PM Horner. All in attendance said aye. Meeting adjourned at 1615hrs.

Minutes Approved and Accepted:



Chairman



Secretary