

TRUSTEE MEETING PACKET

March 13, 2025

Bristol Kendall Fire Protection District

Trustee's Meeting Agenda

March 13, 2025 5:00 PM

103 Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of a quorum. President Ken Johnson
2. Pledge of allegiance
3. Approve minutes of the February 13, 2025 regular meeting. As electronically mailed
4. Approve minutes of the February 13, 2025 closed session – Approve, but not release
5. **Comments from the public.**
6. Present District bills for payment. – Fire Chief Jeremy Messersmith
 - a. approve tuition/travel/meal expenses-roll call (2)
 - b. approve District bills - roll call
7. Present payroll for review and approval - roll call
8. Present financial statements for review
9. Fire Marshal Michael Torrence – Report
10. Assistant Chief Ryan Cihak – Report
 - a. Training report
11. Assistant Chief Scott McCarty – Report
 - a. Operations report
12. Fire Chief Jeremy Messersmith
 - a. Fire Chief report
13. **Closed session per 5 ILCS 120 / 2 c 1**
 - (1) The appointment, employment, compensations, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
14. Action taken after closed session
15. Purchases and General Business.
 - a. Approve to bid out St. 1 roof project
 - b. Approve to order 2 Medic units
 - c. Approve policies 319 – Civilian Paramedic, 321 – Emergency Vehicle Technician
 - d. Repeal policies 412 – Overtime, 442 – Trade Policy, 449 – Maximum Scheduled Work Hours
 - e. Approve Fleet Services Agreement with Little Rock Fox Fire Protection District
 - f. Approve Fiscal Year '26 Staff raises
 - g. Approval to open an additional Schwab account
17. Reports from Planning Council.
18. Other business or **comments from public** to come before the Board.
19. Next regular meeting will be on **April 10, 2025 5:00 PM**
20. Adjourn regular board meeting. President Johnson

Posted by: _____ Date and time: _____

**TRUSTEE MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, FEBRUARY 13, 2025**

REGULAR TRUSTEE'S MEETING

**BOARD PRESIDENT JOHNSON CALLED THE MEETING TO ORDER AT 4:59 P.M. and
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson – yea; Board Treasurer Marty Schwartz – absent;
Board Secretary Dr. Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson – yea

Administration present: Fire Chief Jeremy Messersmith, Assistant Chief Scott McCarty, Assistant Chief Ryan Cihak, Fire Marshal Michael Torrence, and Katie Miller (minutes recorder).

Also in attendance was Tom Coughlin of Governmental Accounting.

The Pledge of Allegiance was recited.

APPROVE MINUTES OF THE JANUARY 9, 2025 REGULAR TRUSTEE'S MEETING

Board President Johnson entertained a motion to approve the January 9, 2025 Regular Trustee's Meeting Minutes. Motion to approve by Board Secretary Dr. Schlapp. Seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

APPROVE MINUTES OF THE JANUARY 9, 2025 CLOSED SESSION TRUSTEE'S MEETING

Board President Johnson entertained a motion to approve the January 9, 2025 Regular Closed Session Trustee's Meeting Minutes. Motion to approve, but not release by Trustee Peterson. Seconded by Board Secretary Dr. Schlapp. All in favor say aye. All those opposed say no. Motion passed.

COMMENTS FROM THE PUBLIC

N/A

DISTRICT BILLS

The Board List of Bills was presented for approval:

Fire - \$12,944.41; EMS - \$70,835.66; Operations - \$22,582.90; Capital - \$25,277.79; Foreign Fire - \$0.00
Insurance - \$16,086.00; Online ACH payments - \$42,592.92; Memorial - \$0.00
Total: \$190,319.68

Board President Johnson entertained a motion to approve the District bills. Motion from Board Secretary Dr. Schlapp and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson – yea; Board Treasurer Marty Schwartz – absent;
Board Secretary Dr. Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson – yea
Motion Carried.

President: Also joining the board in closed session are:

Administration present: Chief Messersmith, A/C McCarty, A/C Cihak and Katie Miller (minutes recorder).

Closed Session began at 5:39 p.m.

President: At this time a discussion can be conducted on the subject as described in the exception list for closed sessions. No other business should be discussed. No official action may be taken in closed session.

President: At this time I would ask for a motion to adjourn the closed session and return to the regular meeting.

Motion by: Trustee Farren Second by: Trustee Peterson
All those in favor of a closed session say aye. All those opposed say no. Motion passed.

The closed session was adjourned at 6:46 p.m. and the regular Trustee Meeting reconvened at 6:49 p.m.

President: Will the clerk please take a roll call.

Roll Call

Board President Johnson – yea; Treasurer Marty Schwartz - absent
Secretary Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson - yea

ACTION AFTER CLOSED SESSION

No action taken.

PURCHASES AND GENERAL BUSINESS

A. Hire up to 39 full-time district personnel

Chief Messersmith asked for approval from the board to hire up to 39 full-time district personnel.

Board President Johnson entertained a motion for this approval. Motion to approve from Board Secretary Dr. Schlapp and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson – yea; Board Treasurer Marty Schwartz – absent;
Board Secretary Dr. Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson – yea
Motion Carried.

B. Hire 3 full-time Civilian Paramedics

Chief Messersmith asked for approval from the board to hire 3 full-time Civilian Paramedics.

Board President Johnson entertained a motion for this approval. Motion to approve from Board Secretary Dr. Schlapp and seconded by Trustee Farren.

Roll Call

Board President Ken Johnson – yea; Board Treasurer Marty Schwartz – absent;
Board Secretary Dr. Gary Schlapp – yea; Trustee Jeff Farren – yea; Trustee Darin Peterson – yea

G. Approve audit engagement letter

Board President Johnson entertained a motion to approve the FY '25 audit engagement letter. Motion to approve by Board Secretary Dr. Schlapp and seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

H. Approve policies 315 – EMS Coordinator, 319 – Civilian Paramedic, 321 – Emergency Vehicle Technician, 445 – Cadet Program

Board President Johnson entertained a motion to approve all above policies. Policies 315 and 319 will be brought back next Trustee meeting on 3/13/25. Policies 321 and 445 were approved. Motion to approve by Board Secretary Dr. Schlapp and seconded by Trustee Farren. All in favor say aye. All those opposed say no. Motion passed.

REPORTS FROM YORKVILLE PLANNING COUNCIL

N/A

OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD

N/A

NEXT REGULAR TRUSTEE'S MEETING

The next Regular Trustee's Meeting is scheduled for March 13, 2025 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

ADJOURNMENT

Board President Johnson entertained a motion to adjourn the Regular Trustee's Meeting. Motion by by Trustee Farren and seconded by Board Secretary Dr. Schlapp. All in favor say aye. All those opposed say no. Motion passed.

The Trustee Meeting of February 13, 2025 was adjourned at 6:58 p.m.

Minutes Approved and Accepted:

President

Secretary



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: Evan Cummings

040 5700

Tuition Section

Class Date From: January 2024 Class Date To: December 2024 Class Cost: \$5,097

Class Name: Paramedic Class

Class Location: Southern Fox Valley- Waubensee

Amount Requested: \$2,938.50 Requested From: ☐ Foreign Fire (100%) ☒ BKFPD ☐ ☐

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: 3/10/2025 Signature: _____

Total Requested: \$2,938.50

Print Form

Reset Form

Office Use Only

☐ Department Approval Amount Approved: \$2,938.50 ☐ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Approved by: Fire Chief Jeremy Messersmith

Date Reimbursed: 3/13/2025 Total Reimbursed: \$2,938.50



Bristol Kendall Fire Protection District Reimbursement Form



Employee Name: Haylee Jackson

040 5700

Tuition Section

Class Date From: January 2024 Class Date To: December 2024 Class Cost: \$5,097

Class Name Paramedic Class

Class Location: Southern Fox Valley- Waubensee

Amount Requested: \$2,938.50 Requested From: ☐ Foreign Fire(100%) ☒ BKFPD ☐ ☐

Meal Section

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(daily totals should be entered into each day & detailed receipts must be attached to process this reimbursement)

Lodging Section

Hotel Name: _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(detailed receipts must be attached to process this reimbursement)

Mileage Section

Start Mileage: _____ End Mileage: _____ Total Mileage: _____

Amount Requested: _____ Requested From: ☐ Foreign Fire ☐ BKFPD

(mileage must be figure from Bristol Kendall Fire Station 1)

Date: 3/10/2025 Signature: _____

Total Requested: \$2,938.50

Print Form

Reset Form

Office Use Only

☐ Department Approval Amount Approved: \$2,938.50 ☐ Foreign Fire Board Approval Amount Approved: _____

Allotment Balance: _____ Approved by: Fire Chief Jeremy Messersmith

Date Reimbursed: 3/13/2025 Total Reimbursed: \$2,938.50

Bristol Kendall Fire Protection District
Board List of Bills - Fire
March 2025

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc. Bill	03/13/2025	218055	Payer #2002120	5160 · Personal Protective Equipment	219.00
Total Air One Equipment, Inc.					219.00
Alert-All Corp. {} Bill	03/13/2025	W49519	Invoice #W49519	5742 · Public Education Supplies	1,840.00
Total Alert-All Corp. {}					1,840.00
Cintas Corporation Loc 344 Bill	03/13/2025	42220...	Customer #09165 Mechanic U...	5167 · Uniforms - Mechanic Uniform	73.85
Bill	03/13/2025	42227...	Customer #09165 Mechanic U...	5167 · Uniforms - Mechanic Uniform	73.85
Total Cintas Corporation Loc 344					147.70
Dinges Fire Company {1} Bill	03/13/2025	67337	Customer ID #10343	5610 · Repair & Maintenance Equipment	160.72
Total Dinges Fire Company {1}					160.72
Gjovik Chevrolet Buick GMC Bill	03/13/2025	CTCS...	Inv #CTCS325985	5563 · R&M Vehicles 102	508.75
Total Gjovik Chevrolet Buick GMC					508.75
Home Depot Credit Services Bill	03/13/2025	7640029	Acct # 6035 3225 0531 0528	5510 · Firefighting Supplies	79.94
Total Home Depot Credit Services					79.94
KenCom Public Safety Dispatch Bill	03/13/2025	670	Invoice #670	5750 · Dispatching Fees	115.56
Total KenCom Public Safety Dispatch					115.56
MacQueen Emergency Bill	03/13/2025	P32711	Acct #Brist003	5568 · R&M Vehicles 123	207.21
Total MacQueen Emergency					207.21
Menards - Yorkville Bill	03/13/2025	18880	Acct #31640273	5540 · Fire Numbers & Maps	52.10
Total Menards - Yorkville					52.10
Ricoh USA, Inc Bill	03/13/2025	10900...	Inv #108320602 Copier Lease	5145 · Postage/Shipping	370.00
Total Ricoh USA, Inc					370.00

Bristol Kendall Fire Protection District
Board List of Bills - Fire
March 2025

Type	Date	Nu	Memo	Account	Amount
Steven's Silkscreening & Embroidery, Inc.					
Bill	03/13/2025	23616	Uniforms	5165 · Uniforms & Brass	1,044.85
Bill	03/13/2025	23661	Uniforms	5165 · Uniforms & Brass	1,458.10
Total Steven's Silkscreening & Embroidery, Inc.					2,502.95
United Radio Communications {1}					
Bill	03/13/2025	10904...	Inv #109040039-1	5610 · Repair & Maintenance Equipment	164.95
Total United Radio Communications {1}					164.95
University of Illinois Payment Center					
Bill	03/13/2025	UFIW...	Youth Firesetting Prevention - ...	5700 · Education - Tuitions	250.00
Total University of Illinois Payment Center					250.00
Village of Romeoville Fire Academy {1}					
Bill	03/13/2025	2025-...	Inv #2025-110	5700 · Education - Tuitions	425.00
Total Village of Romeoville Fire Academy {1}					425.00
Yorkville Ace & Radio Shack					
Bill	03/13/2025	179975	Acct #400521	5608 · R&M Shop Supplies	35.58
Total Yorkville Ace & Radio Shack					35.58
Yorkville NAPA Auto Parts					
Bill	03/13/2025	383068	Inv #383068	5602 · R&M Vehicles 181	78.29
Bill	03/13/2025	383069	Inv #383069	5594 · R&M Vehicles 161	15.75
Bill	03/13/2025	383316	Inv #383316	5510 · Firefighting Supplies	56.04
Total Yorkville NAPA Auto Parts					150.08
TOTAL					7,229.54

Bristol Kendall Fire Protection District
Board List of Bills - EMS
March 2025

Type	Date	Num	Memo	Account	Amount
Airgas Safety Inc.					
Bill	03/13/2025	91580...	Payer #2002120	6270 · Oxygen	369.81
Bill	03/13/2025	55143...	Payer #2002120	6270 · Oxygen	521.40
Bill	03/13/2025	55143...	Payer #2002120	6270 · Oxygen	680.52
Bill	03/13/2025	55143...	Payer #2002120	6270 · Oxygen	408.00
Total Airgas Safety Inc.					1,979.73
Amazon Capital Services					
Bill	03/13/2025	11LG...	1M11LG-DJ61-XLG3	5165 · Uniforms & Brass	182.48
Total Amazon Capital Services					182.48
Bound Tree Medical, LLC					
Bill	03/13/2025	85654...	Inv #85654465	6265 · Medical Supplies - Non-Reusable	411.90
Bill	03/13/2025	85668...	Inv #85668377	6265 · Medical Supplies - Non-Reusable	22.99
Bill	03/13/2025	85671...	Inv #85671294	6265 · Medical Supplies - Non-Reusable	296.63
Total Bound Tree Medical, LLC					731.52
Cintas Corporation Loc 344					
Bill	03/13/2025	42176...	Customer #09165 Mechanic U...	5165 · Uniforms & Brass	73.85
Bill	03/13/2025	42212...	Customer #09165 Mechanic U...	5165 · Uniforms & Brass	73.85
Total Cintas Corporation Loc 344					147.70
Eagle Engraving, Inc					
Bill	03/13/2025	2025-...	Inv #2025-1948	5165 · Uniforms & Brass	34.00
Total Eagle Engraving, Inc					34.00
Foster Coach Sales, Inc. {1}					
Bill	03/13/2025	28887	Inv #28887	5579 · R&M Vehicles 142	410.13
Total Foster Coach Sales, Inc. {1}					410.13
Grainco FS, Inc.					
Bill	03/13/2025	02282...	ID #1090437	5625 · Fuel - Vehicles	4,636.73
Total Grainco FS, Inc.					4,636.73
Gray Manufacturing Co, Inc.					
Bill	03/13/2025	988894	Inv #988894	5609 · R&M - Shop Tools	5,170.00
Bill	03/13/2025	989431	Inv #989431	5609 · R&M - Shop Tools	683.00
Total Gray Manufacturing Co, Inc.					5,853.00
Illinois Safety					
Bill	03/13/2025	1346	Inv #1346	5700 · Education - Tuitions	2,250.00
Total Illinois Safety					2,250.00

Bristol Kendall Fire Protection District
Board List of Bills - EMS
March 2025

Type	Date	Num	Memo	Account	Amount
Interstate Billing Service, Inc Bill	03/13/2025	30407...	Acct #635979	5582 · R&M Vehicles 145	592.90
Total Interstate Billing Service, Inc					592.90
MacQueen Emergency Bill	03/13/2025	P32712	Acct #Brist003	5572 · R&M Vehicles 124	382.41
Total MacQueen Emergency					382.41
McMaster-Carr Supply Co. {1} Bill	03/13/2025	41531...	Acct #166092300	5608 · R&M Shop Supplies	36.53
Total McMaster-Carr Supply Co. {1}					36.53
MSC Industrial Supply Co Bill	03/13/2025	75596...	Inv #75596499	5608 · R&M Shop Supplies	23.36
Total MSC Industrial Supply Co					23.36
Paramedic Services of Illinois, Inc Bill	03/13/2025	25-102	Customer #B041	5012 · Contract Salaries	3,055.48
Bill	03/13/2025	8910	Customer #B041	5012 · Contract Salaries	37,141.41
Total Paramedic Services of Illinois, Inc					40,196.89
Safetylane Automotive Equipment Bill	03/13/2025	32378	Inv #32378	5610 · Repair & Maintenance Equipment	2,988.00
Total Safetylane Automotive Equipment					2,988.00
United Radio Communications {1} Bill	03/13/2025	10904...	Inv #109040038-1	5615 · R&M Electronic Equipment	96.66
Total United Radio Communications {1}					96.66
Yorkville Ace & Radio Shack Bill	03/13/2025	179933	Acct #400521	5608 · R&M Shop Supplies	3.30
Bill	03/13/2025	179935	Acct #400521	5608 · R&M Shop Supplies	1.30
Bill	03/13/2025	179995	Acct #400521	5608 · R&M Shop Supplies	15.00
Total Yorkville Ace & Radio Shack					19.60

Bristol Kendall Fire Protection District
Board List of Bills - EMS
March 2025

Type	Date	Num	Memo	Account	Amount
Yorkville NAPA Auto Parts					
Bill	03/13/2025	383069	Inv #383069	5581 · R&M Vehicles 144	15.75
Bill	03/13/2025	383069	Inv #383069	5582 · R&M Vehicles 145	15.77
Bill	03/13/2025	383070	Inv #383070	5578 · R&M Vehicles 141	30.16
Bill	03/13/2025	383070	Inv #383070	5579 · R&M Vehicles 142	30.16
Bill	03/13/2025	383070	Inv #383070	5580 · R&M Vehicles 143	30.16
Total Yorkville NAPA Auto Parts					122.00
TOTAL					60,683.64

Bristol Kendall Fire Protection District Board List of Bills - Operations

March 2025

Type	Date	Nm	Memo	Account	Amount
Amazon Capital Services					
Bill	03/13/2025	1DNY...	1DNY-WL6K-4P6D	71102 · Cleaning Supplies - 2	152.44
Bill	03/13/2025	1LXX...	1LXX-JHTG-1YRP	71103 · Cleaning Supplies - 3	419.75
Bill	03/13/2025	11LG...	1M11LG-DJ61-XLG3	71001 · Repair & Maintenance - 1	119.99
Total Amazon Capital Services					692.18
Backgrounds Online					
Bill	03/13/2025	576722	Inv #576722	7250 · Employee Testing & Vaccinations	317.82
Total Backgrounds Online					317.82
Comcast Business Phones					
Bill	03/13/2025	23278...	Acct #935408824	7060 · Data and Television	2,277.74
Bill	03/13/2025	23278...	Acct #935408824	7050 · Telephone	
Bill	03/13/2025	23278...	Acct #935408824	7060 · Data and Television	
Total Comcast Business Phones					2,277.74
Comcast St 1					
Bill	03/13/2025	02242...	St 1 Cable	70601 · Data and Television - 1	86.32
Total Comcast St 1					86.32
Comcast St 2 Internet					
Bill	03/13/2025	02072...	Acct #8771 20 066 0026077	70602 · Data and Television - 2	10.48
Total Comcast St 2 Internet					10.48
Data Center Warehouse					
Bill	03/13/2025	INVD2...	INVD223922	7150 · Software Maintenance	1,627.20
Bill	03/13/2025	INVD2...	INVD223952	7150 · Software Maintenance	4,960.00
Bill	03/13/2025	INVD2...	INVD224445	7150 · Software Maintenance	1,525.00
Total Data Center Warehouse					8,112.20
Digiticom Installations Inc.					
Bill	03/13/2025	1536	Inv #1536	71001 · Repair & Maintenance - 1	203.00
Total Digiticom Installations Inc.					203.00
Evan Cummings					
Bill	03/13/2025	Para ...	Reimbursement - Paramedic CL...	5700 · Education - Tuitions	2,938.50
Total Evan Cummings					2,938.50
Floor Coating Solutions					
Bill	03/13/2025		Antique Room	71001 · Repair & Maintenance - 1	4,868.00
Bill	03/13/2025		2nd Staircase	71001 · Repair & Maintenance - 1	4,398.50
Total Floor Coating Solutions					9,266.50

Bristol Kendall Fire Protection District Board List of Bills - Operations

March 2025

Type	Date	Nu	Memo	Account	Amount
Governmental Accounting, LLC Bill	03/13/2025	2802	Accounting Services	5130 - Legal & Accounting	2,850.00
Total Governmental Accounting, LLC					2,850.00
Haylee Jackson Bill	03/13/2025	Para ...	Reimbursement - Paramedic CL...	5700 - Education - Tuitions	2,938.50
Total Haylee Jackson					2,938.50
Menards - Yorkville Bill	03/13/2025	18684	Acct #31640273	71001 - Repair & Maintenance - 1	168.88
Bill	03/13/2025	18740	Acct #31640273	51352 - Station Supplies - 2	45.56
Bill	03/13/2025	18750	Acct #31640273	51352 - Station Supplies - 2	69.98
Bill	03/13/2025	18838	Acct #31640273	71001 - Repair & Maintenance - 1	89.98
Bill	03/13/2025	18868	Acct #31640273	71002 - Repair & Maintenance - 2	23.98
Bill	03/13/2025	19150	Acct #31640273	71101 - Cleaning Supplies - 1	62.82
Total Menards - Yorkville					461.20
Office Depot Bill	03/13/2025	40257...	Acct #35908052	5135 - Station Supplies	165.62
Total Office Depot					165.62
Ottosen Dinolfo Hasenbalg & Castaldo, Ltd Bill	03/13/2025	12274	For Professional Services Ren...	5130 - Legal & Accounting	1,004.50
Total Ottosen Dinolfo Hasenbalg & Castaldo, Ltd					1,004.50
Pitney Bowes, Inc. Bill	03/13/2025	31070...	Acct #8000-9090-0937-7099 - ...	5145 - Postage/Shipping	65.82
Bill	03/13/2025	10270...	Acct #8000-9090-0937-7099 - ...	5145 - Postage/Shipping	127.80
Bill	03/13/2025	03022...	Acct #8000-9090-0937-7099	5145 - Postage/Shipping	100.00
Total Pitney Bowes, Inc.					293.62
Ricoh USA, Inc. Bill	03/13/2025	50710...	Contract #5477439	7120 - Copy / Fax Lease	572.19
Total Ricoh USA, Inc.					572.19
T-Mobile Bill	03/13/2025	03/13/...	Acct #999675050	7060 - Data and Television	549.08
Total T-Mobile					549.08

Bristol Kendall Fire Protection District Board List of Bills - Operations

March 2025

Type	Date	Num	Memo	Account	Amount
Winninger Excavating, Inc. {1}					
Bill	03/13/2025	25-279	Inv #25-279	71001 · Repair & Maintenance - 1	85.00
Bill	03/13/2025	25-280	Inv #25-280	71002 · Repair & Maintenance - 2	42.50
Bill	03/13/2025	25-281	Inv #25-281	71003 · Repair & Maintenance - 3	85.00
Bill	03/13/2025	25-362	Inv #25-362	71003 · Repair & Maintenance - 3	332.50
Bill	03/13/2025	25-363	Inv #25-363	71003 · Repair & Maintenance - 3	190.00
Bill	03/13/2025	25-364	Inv #25-364	71001 · Repair & Maintenance - 1	285.00
Total Winninger Excavating, Inc. {1}					1,020.00
TOTAL					33,759.45

Bristol Kendall Fire Protection District

Board List of Bills - Capital

March 2025

Type	Date	Num	Memo	Account	Amount
Air One Equipment, Inc.					
Bill	03/13/2025	217225	Payer #2002120	8160 - PPE Capital	2,236.00
Bill	03/13/2025	217846	Payer #2002120	8160 - PPE Capital	478.00
Total Air One Equipment, Inc.					2,714.00
Bee Painting, Inc.					
Bill	03/13/2025	Station 2	Station 2 Painting	7410 - General Construction Expenses	13,400.00
Total Bee Painting, Inc.					13,400.00
Data Center Warehouse					
Bill	03/13/2025	INVD223478	INVD223478	6285 - Computer Equipment	1,797.00
Total Data Center Warehouse					1,797.00
Homecare Heating & Cooling					
Bill	03/13/2025		HVAC Estimate - St. 3	8000 - Capital Projects	9,058.00
Total Homecare Heating & Cooling					9,058.00
Strictly Carpet & Flooring, Inc.					
Bill	03/13/2025	5711 (2)	Inv #5711	8000 - Capital Projects	8,307.20
Total Strictly Carpet & Flooring, Inc.					8,307.20
TOTAL					35,276.20

Bristol Kendall Fire Protection District Board List of Bills - Insurance

March 2025

Type	Date	Num	Memo	Account	Amount
Assured Partners Bill	03/13/2025	28480	BRISKEN-01	7710 - Vehicle Insurance	167.00
Total Assured Partners					167.00
Illinois Public Risk Fund Bill	03/13/2025	91746	Acct #588-000000 - W/C Premi...	7750 - Workmens Compensation Insurance	16,086.00
Total Illinois Public Risk Fund					16,086.00
TOTAL					16,253.00

10:22 AM

03/10/25

Accrual Basis

Bristol Kendall Fire Protection District
Board List of Bills
February 2025

Type	Date	Num	Memo	Account	Amount
AFLAC					
General Journal	02/28/2025	AP	Online Payments	3123 · Aflac	5,084.98
Total AFLAC					5,084.98
AT&T					
General Journal	02/28/2025	AP	Online Payments	70501 · Telephone - 1	770.36
Total AT&T					770.36
Blue Cross Blue Shield {1}					
General Journal	02/28/2025	AP	Online Payments	7740 · Health Insurance	44,562.68
Total Blue Cross Blue Shield {1}					44,562.68
Cinergy Metronet					
General Journal	02/28/2025	AP	Online Payments	70501 · Telephone - 1	2,684.81
Total Cinergy Metronet					2,684.81
ComEd St 1					
General Journal	02/28/2025	AP	Online Payments	70101 · Electric - 1	2,035.97
Total ComEd St 1					2,035.97
ComEd St 2					
General Journal	02/28/2025	AP	Online Payments	70102 · Electric - 2	821.25
Total ComEd St 2					821.25
ComEd St 3					
General Journal	02/28/2025	AP	Online Payments	70103 · Electric - 3	907.17
Total ComEd St 3					907.17
Nicor Gas					
General Journal	02/28/2025	AP	Online Payments	70201 · Gas - 1	2,446.27
Total Nicor Gas					2,446.27
Nicor St 2					
General Journal	02/28/2025	AP	Online Payments	70202 · Gas - 2	959.69
Total Nicor St 2					959.69
Nicor St 3					
General Journal	02/28/2025	AP	Online Payments	70203 · Gas - 3	1,255.00
Total Nicor St 3					1,255.00

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03/10/25

Accrual Basis

Bristol Kendall Fire Protection District
Board List of Bills
February 2025

Type	Date	Num	Memo	Account	Amount
Principal Life Insurance Company					
General Journal	02/28/2025	AP	Online Payments	7740 · Health Insurance	4,335.56
Total Principal Life Insurance Company					4,335.56
Transamerica - VEBA					
General Journal	02/28/2025	AP	Online Payments	7740 · Health Insurance	802.18
Total Transamerica - VEBA					802.18
United City of Yorkville.					
General Journal	02/28/2025	AP	Online Payments	70301 · Sewer & Water - 1	179.75
General Journal	02/28/2025	AP	Online Payments	70302 · Sewer & Water - 2	139.15
General Journal	02/28/2025	AP	Online Payments	70303 · Sewer & Water - 3	173.95
Total United City of Yorkville.					492.85
Wex Bank					
General Journal	02/28/2025	AP	Online Payments	5625 · Fuel - Vehicles	1,349.30
Total Wex Bank					1,349.30
TOTAL					68,508.07

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Accrual Basis

Bristol Kendall Fire Protection District
General Journal Transaction
February 6, 2025

Num	Name	Memo	Account	Class	Debit	Credit
Payroll						
		Chief Officers ...	5030 - Chief Officers...	01 - Fire	8,140.87	
		Chief Officers ...	5030 - Chief Officers...	03 - EMS	8,140.86	
		Officer Comp...	5020 - Officer Comp...	01 - Fire	0.00	
		Loss Preventi...	5010 - Full Time Sal...	03 - EMS	56,451.86	
		REG	5010 - Full Time Sal...	01 - Fire	56,451.86	
		Retension Bo...	5010 - Full Time Sal...	03 - EMS	0.00	
		Retension Bo...	5010 - Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 - Full Time Sal...	03 - EMS	0.00	
		Retro Bonus	5010 - Full Time Sal...	01 - Fire	0.00	
		Insurance Opt...	5010 - Full Time Sal...	03 - EMS	723.70	
		Insurance Opt...	5010 - Full Time Sal...	01 - Fire	723.70	
		EMSC	5023 - CPR - Instruct...	03 - EMS	0.00	
		SCBA	5036 - Rescue Task...	01 - Fire	0.00	
		WATER	5041 - Swift Water ...	01 - Fire	0.00	
		OT	5010 - Full Time Sal...	01 - Fire	1,624.14	
		OT	5010 - Full Time Sal...	03 - EMS	1,624.14	
		40FF	5010 - Full Time Sal...	01 - Fire	0.00	
		40FF	5010 - Full Time Sal...	03 - EMS	0.00	
		7G	5010 - Full Time Sal...	01 - Fire	383.04	
		7G	5010 - Full Time Sal...	03 - EMS	383.04	
		AL	5010 - Full Time Sal...	01 - Fire	189.00	
		AL	5010 - Full Time Sal...	03 - EMS	189.00	
		Holiday	5010 - Full Time Sal...	01 - Fire	0.00	
		Holiday	5010 - Full Time Sal...	03 - EMS	0.00	
		CUSAR	5010 - Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 - Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 - Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 - Mechanic Co...	01 - Fire	3,802.63	
		Physical	5025 - Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 - Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 - Part Time Co...	01 - Fire	11,172.94	
		Part Time Co...	5025 - Part Time Co...	03 - EMS	11,172.94	
		Training Offic...	5022 - Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 - Public Educa...	01 - Fire	0.00	
		TRT	5037 - Technical Re...	01 - Fire	0.00	
		IT	5010 - Full Time Sal...	01 - Fire	0.00	
		IT	5010 - Full Time Sal...	03 - EMS	0.00	
		Sick/Vacation...	5010 - Full Time Sal...	01 - Fire	0.00	
		Sick/Vacation...	5010 - Full Time Sal...	03 - EMS	0.00	
		CPR Compens...	5023 - CPR - Instruct...	01 - Fire	0.00	
		Sick	5025 - Part Time Co...	01 - Fire	2,658.24	
		Sick	5025 - Part Time Co...	03 - EMS	2,658.24	
		Holiday	5025 - Part Time Co...	01 - Fire	0.00	
		Vacation	5025 - Part Time Co...	01 - Fire	2,341.66	
		Vacation	5030 - Chief Officers...	01 - Fire	0.00	
		1099	5025 - Part Time Co...	01 - Fire	0.00	
		COMP	5010 - Full Time Sal...	01 - Fire	0.00	
		COMP	5010 - Full Time Sal...	03 - EMS	0.00	
		COMP	5042 - Mechanic Co...	01 - Fire	0.00	
		FIRE	5039 - Fire Investiga...	01 - Fire	0.00	
		401K	3127 - PX401	01 - Fire	0.00	
		457	3122 - 457 EE Pretax	01 - Fire	1,551.48	
		457B	3122 - 457 EE Pretax	01 - Fire	5,003.33	
		457LI	3122 - 457 EE Pretax	01 - Fire	418.30	
		457R	3122 - 457 EE Pretax	01 - Fire	4,962.02	
		Aflac	3123 - Aflac	01 - Fire	887.52	
		Aflac	3123 - Aflac	01 - Fire	1,587.25	
		Garnishments	3124 - GPS Garnish...	01 - Fire	0.00	
		IMRF	3126 - IMRF	01 - Fire	397.29	
		IMRF	3126 - IMRF	01 - Fire	397.28	
		Medical	3125 - Health	01 - Fire	3,963.62	
		Pension	3121 - 414h Pension	01 - Fire	0.00	
		Pension	3121 - 414h Pension	01 - Fire	10,858.79	
		Medicare	3128 - EE Social Se...	01 - Fire	2,332.80	
		Social Security	3128 - EE Social Se...	01 - Fire	2,913.45	
		Fed Income T...	3129 - Federal Inco...	01 - Fire	14,154.31	
		IL Income Tax	3130 - IL Income Tax	01 - Fire	7,119.67	

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Accrual Basis

Bristol Kendall Fire Protection District
General Journal Transaction
February 6, 2025

Num	Name	Memo	Account	Class	Debit	Credit
		Garnishments	3124 · GPS Garnish...	01 - Fire		
		Direct Deposit...	1111 · Chk - Fire	01 - Fire	0.00	54,714.46
		Direct Deposit...	1111 · Chk - Fire	01 - Fire		54,714.46
		Medicare	3128 · EE Social Se...	01 - Fire	2,332.80	
		Social Security	3128 · EE Social Se...	01 - Fire	2,913.45	
		Fed Income T...	3129 · Federal Inco...	01 - Fire	14,154.31	
		IL Income Tax	3130 · IL Income Tax	01 - Fire	7,119.87	
		ER Med	5065 · Social Securi...	01 - Fire	2,332.80	
		ER SS	5065 · Social Securi...	01 - Fire	2,913.45	
		Tax Liability	1111 · Chk - Fire	01 - Fire		31,766.64
		Pension	3121 · 414h Pension	01 - Fire	10,858.79	
		Pension	3121 · 414h Pension	01 - Fire	0.00	
		Chief Officer ...	1111 · Chk - Fire	01 - Fire		25,713.13
		Chief Officer ..	5030 · Chief Officers...	01 - Fire	0.00	
		HSA Vision 457	3122 · 457 EE Pretax	03 - EMS		
		VEBA	7740 · Health Insura...	01 - Fire	12,499.76	
		Payroll Billing ...	5060 · Payroll Service	01 - Fire		401.09
	StrongPay		1111 · Chk - Fire	01 - Fire	768.20	
	StrongPay					768.20
TOTAL					224,725.29	224,725.29
					224,725.29	224,725.29
					224,725.29	224,725.29

Bristol Kendall Fire Protection District
General Journal Transaction
February 20, 2025

Num	Name	Memo	Account	Class	Debit	Credit
Payroll						
		Chief Officers ...	5030 · Chief Officers...	01 - Fire	8,140.87	
		Chief Officers ...	5030 · Chief Officers...	03 - EMS	8,140.86	
		Officer Comp...	5020 · Officer Comp...	01 - Fire	0.00	
		Loss Preventi...	5020 · Officer Comp...	03 - EMS	0.00	
		REG	5010 · Full Time Sal...	01 - Fire	55,417.88	
		REG	5010 · Full Time Sal...	03 - EMS	55,417.87	
		Retension Bo...	5010 · Full Time Sal...	01 - Fire	0.00	
		Retension Bo...	5010 · Full Time Sal...	03 - EMS	0.00	
		Retro Bonus	5010 · Full Time Sal...	01 - Fire	0.00	
		Retro Bonus	5010 · Full Time Sal...	03 - EMS	0.00	
		Insurance Opt...	5010 · Full Time Sal...	01 - Fire	723.70	
		Insurance Opt...	5010 · Full Time Sal...	03 - EMS	723.70	
		EMSC	5023 · CPR - Instruc...	03 - EMS	0.00	
		SCBA	5036 · Rescue Task...	01 - Fire	0.00	
		WATER	5041 · Swift Water ...	01 - Fire	0.00	
		OT	5010 · Full Time Sal...	01 - Fire	2,140.17	
		OT	5010 · Full Time Sal...	03 - EMS	2,140.17	
		40FF	5010 · Full Time Sal...	01 - Fire	0.00	
		40FF	5010 · Full Time Sal...	03 - EMS	0.00	
		7G	5010 · Full Time Sal...	01 - Fire	829.92	
		7G	5010 · Full Time Sal...	03 - EMS	829.92	
		AL	5010 · Full Time Sal...	01 - Fire	105.00	
		AL	5010 · Full Time Sal...	03 - EMS	105.00	
		Holiday	5010 · Full Time Sal...	01 - Fire	0.00	
		Holiday	5010 · Full Time Sal...	03 - EMS	0.00	
		CUSAR	5010 · Full Time Sal...	01 - Fire	0.00	
		CHOL	5010 · Full Time Sal...	01 - Fire	0.00	
		FFCSS	5010 · Full Time Sal...	01 - Fire	0.00	
		Mechanic Co...	5042 · Mechanic Co...	01 - Fire	3,802.63	
		Physical	5025 · Part Time Co...	01 - Fire	0.00	
		Paid on Call ...	5025 · Part Time Co...	01 - Fire	0.00	
		Part Time Co...	5025 · Part Time Co...	01 - Fire	11,534.25	
		Part Time Co...	5025 · Part Time Co...	03 - EMS	11,534.25	
		Training Offic...	5022 · Training Offic...	01 - Fire	0.00	
		Pub Ed	5038 · Public Educa...	01 - Fire	0.00	
		TRT	5037 · Technical Re...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	01 - Fire	0.00	
		IT	5010 · Full Time Sal...	03 - EMS	0.00	
		Sick/Vacation...	5010 · Full Time Sal...	01 - Fire	0.00	
		Sick/Vacation...	5010 · Full Time Sal...	03 - EMS	0.00	
		CPR Compen...	5023 · CPR - Instruc...	01 - Fire	0.00	
		Sick	5025 · Part Time Co...	01 - Fire	2,454.33	
		Sick	5025 · Part Time Co...	03 - EMS	2,454.33	
		Holiday	5025 · Part Time Co...	01 - Fire	0.00	
		Vacation	5025 · Part Time Co...	01 - Fire	2,673.55	
		Vacation	5030 · Chief Officers...	01 - Fire	0.00	
		1099	5025 · Part Time Co...	01 - Fire	0.00	
		COMP	5010 · Full Time Sal...	01 - Fire	0.00	
		COMP	5010 · Full Time Sal...	03 - EMS	0.00	

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03/10/25

Accrual Basis

Bristol Kendall Fire Protection District

General Journal Transaction

February 20, 2025

Num	Name	Memo	Account	Class	Debit	Credit
		COMP	5042 · Mechanic Co...	01 - Fire		
		FIRE	5039 · Fire Investiga...	01 - Fire	0.00	
		401K	3127 · PX401	01 - Fire	0.00	
		457	3122 · 457 EE Pretax	01 - Fire		1,910.68
		457B	3122 · 457 EE Pretax	01 - Fire		5,327.70
		457LI	3122 · 457 EE Pretax	01 - Fire		418.30
		457R	3122 · 457 EE Pretax	01 - Fire		5,285.51
		Aflac	3123 · Aflac	01 - Fire		887.52
		Aflac	3123 · Aflac	01 - Fire		1,587.25
		Garnishments	3124 · GPS Garnish...	01 - Fire		
		IMRF	3126 · IMRF	01 - Fire	0.00	
		IMRF	3126 · IMRF	01 - Fire		397.29
		Medical	3125 · Health	01 - Fire		397.28
		Pension	3121 · 414h Pension	01 - Fire		3,963.62
		Pension	3121 · 414h Pension	01 - Fire	0.00	
		Medicare	3128 · EE Social Se...	01 - Fire		10,951.96
		Social Security	3128 · EE Social Se...	01 - Fire		2,370.24
		Fed Income T...	3129 · Federal Inco...	01 - Fire		2,957.44
		IL Income Tax	3130 · IL Income Tax	01 - Fire		14,651.51
		Garnishments	3124 · GPS Garnish...	01 - Fire		7,227.19
		Direct Deposit...	1111 · Chk - Fire	01 - Fire	0.00	
		Direct Deposit...	1111 · Chk - Fire	01 - Fire		54,002.68
		Medicare	3128 · EE Social Se...	01 - Fire		54,002.67
		Social Security	3128 · EE Social Se...	01 - Fire	2,370.24	
		Fed Income T...	3129 · Federal Inco...	01 - Fire	2,957.44	
		IL Income Tax	3130 · IL Income Tax	01 - Fire	14,651.51	
		ER Med	5065 · Social Securi...	01 - Fire	7,227.19	
		ER SS	5065 · Social Securi...	01 - Fire	2,370.24	
		Tax Liability	1111 · Chk - Fire	01 - Fire	2,957.44	
		Pension	3121 · 414h Pension	01 - Fire		32,534.11
		Pension	3121 · 414h Pension	01 - Fire	10,951.96	
		Pension	1111 · Chk - Fire	01 - Fire	0.00	
		Chief Officer ...	5030 · Chief Officers...	01 - Fire		26,787.20
		Chief Officer ...	5030 · Chief Officers...	03 - EMS	0.00	
		HSA Vision 457	3122 · 457 EE Pretax	01 - Fire	13,406.82	
		VEBA	7740 · Health Insura...	01 - Fire		401.09
	StrongPay	Payroll Billing ...	5060 · Payroll Service	01 - Fire	353.01	
	StrongPay	Payroll Billing ...	1111 · Chk - Fire	01 - Fire		353.01
TOTAL					226,414.25	226,414.25
					226,414.25	226,414.25

Financial Report

For the 10 Month(s) Ended February 28, 2025
FISCAL YEAR 2025



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 10 Month(s) Ended February 28, 2025

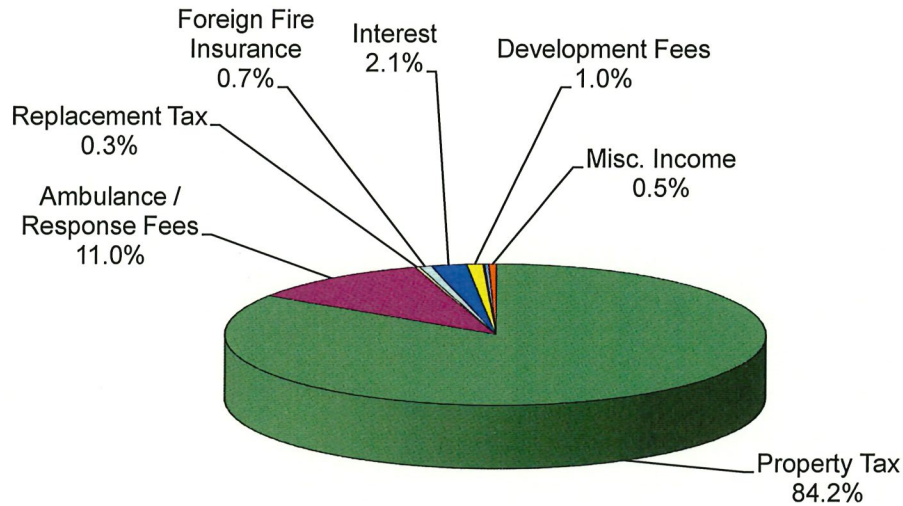
83% of Fiscal Year

Account Description	Total Actual	Total Budget	% of Budget
REVENUE			
Property Tax	8,222,247	8,144,000	101.0%
Ambulance / Response Fees	1,070,353	1,065,000	100.5%
Replacement Tax	26,230	65,000	40.4%
Foreign Fire Insurance	72,129	60,000	120.2%
Interest	206,235	125,000	165.0%
Development Fees	94,500	125,000	75.6%
Donations	4,010	-	0.0%
Plan Review / CPR /Report Fees	7,144	15,000	47.6%
Sale of Assets	21,587	-	0.0%
Misc. Income	44,866	-	0.0%
Transfer From Fund	973,830	973,830	100.0%
Loan Proceeds	-	-	0.0%
Grants	1,754	15,000	11.7%
Actual Revenues	10,974,442	10,587,830	103.7%
Budgeted Revenues	10,587,830		
% Diff	104%		
EXPENDITURES			
Personnel	4,717,491	6,737,500	70.0%
Pension Fund Contribution	500,000	500,000	100.0%
Equipment	164,514	183,000	89.9%
R&M	313,094	474,920	65.9%
Administrative	324,281	763,850	42.5%
Medical Supplies	38,410	50,000	76.8%
Utilities	141,117	153,500	91.9%
Insurance	286,585	350,000	81.9%
Foreign Fire	19,045	-	0.0%
Memorial Expense	1,582	-	0.0%
Actual Expenditures	6,506,119	9,212,770	70.6%
Budgeted Expenditures	9,212,770		
% Diff	71%		
SURPLUS / (DEFICIT) FROM OPERATIONS	4,468,323	1,375,060	325.0%
CAPITAL EXPENDITURES			
Capital Projects	1,474,097	3,605,500	40.9%
Debt Service	148,414	140,000	106.0%
Transfer To Funds	973,830	973,830	100.0%
Actual Expenditures	2,596,341	4,719,330	55.0%
Budgeted Expenditures	4,719,330		
% Diff	55%		
TOTAL SURPLUS / (DEFICIT)	1,871,982	(3,344,270)	-56.0%
BEGINNING FUND BALANCE	9,631,525		
ENDING FUND BALANCE	11,503,507		

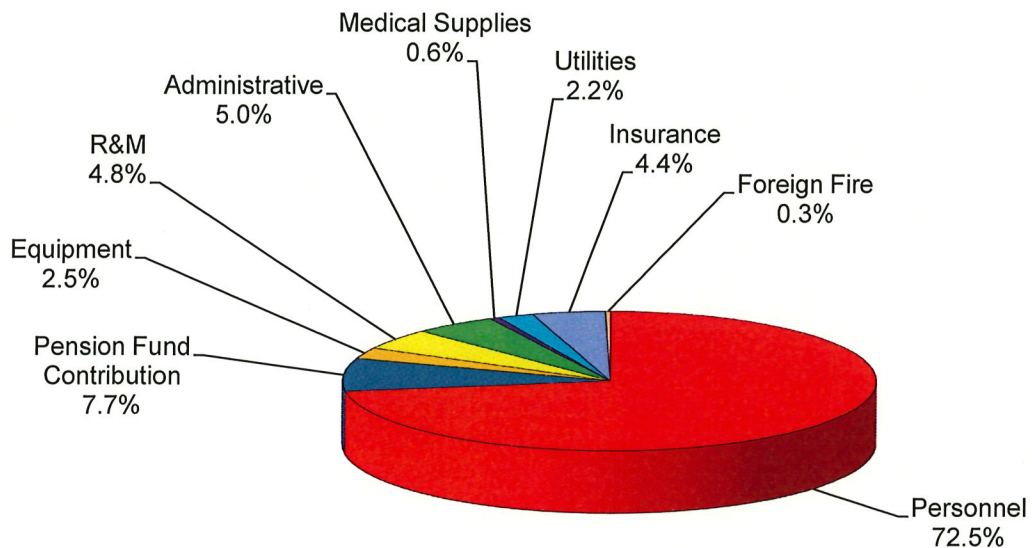
BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 10 Month(s) Ended February 28, 2025

Revenue Distribution

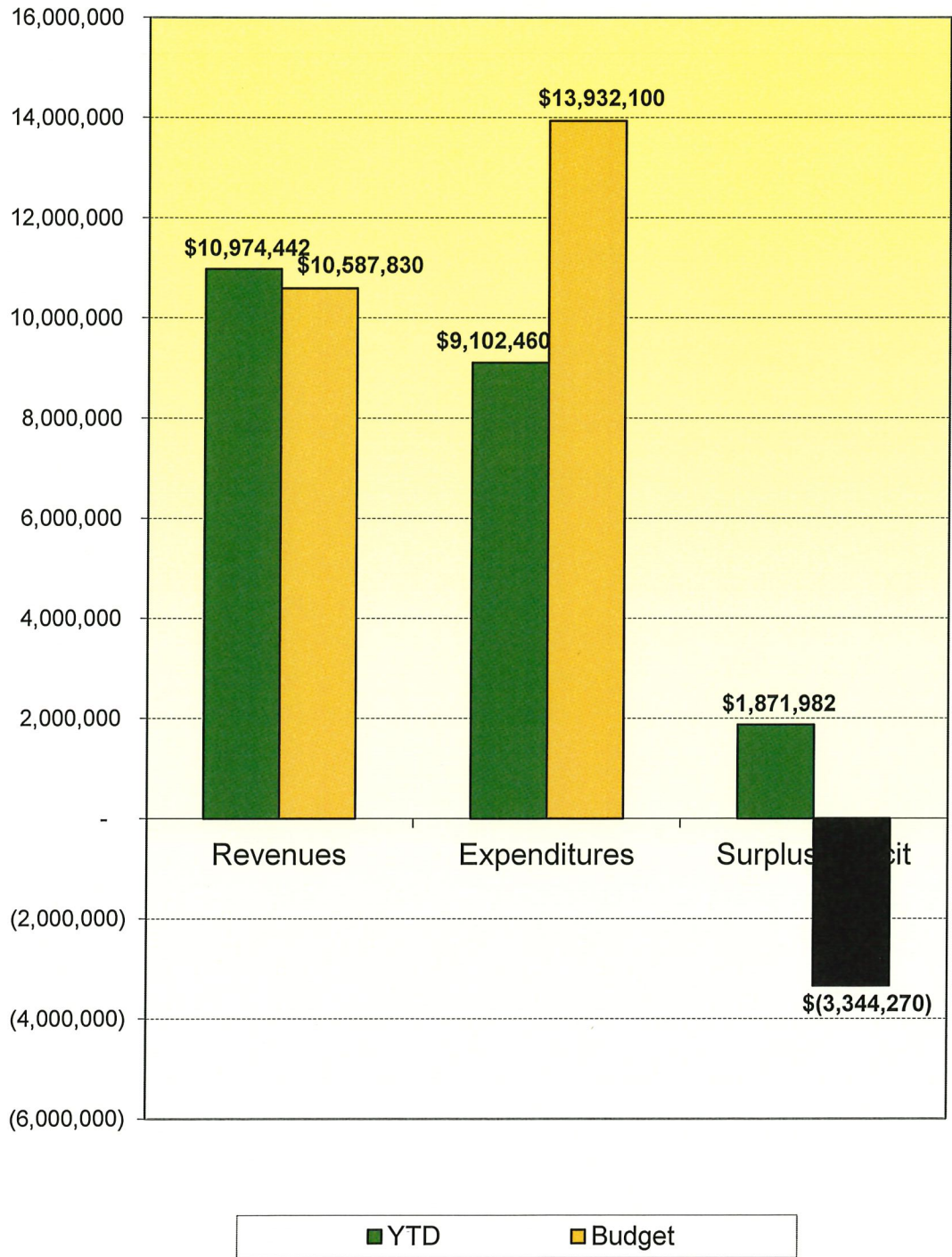


Operational Expenditure Distribution



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 10 Month(s) Ended February 28, 2025



BRISTOL-KENDALL FIRE PROTECTION DISTRICT

Budget vs. Actual Summary
For the 10 Month(s) Ended February 28, 2025

83% of Fiscal Year

Account Description	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual	Total Budget	% of Budget
REVENUE										
Property Tax	4,194,686	3,733,723	293,838	-	-	-	-	8,222,247	8,144,000	101%
Ambulance / Response Fees	19,845	1,050,509	-	-	-	-	-	1,070,353	1,065,000	101%
Pension Fund Contributions	-	-	-	-	-	-	-	-	-	0%
Replacement Tax	26,230	-	-	-	-	-	-	26,230	65,000	40%
Foreign Fire Insurance	-	-	-	-	72,129	-	-	72,129	60,000	120%
Interest	133,892	5,216	-	-	2,657	64,335	134	206,235	125,000	165%
Unrealized Gain/Loss	209,820	-	-	-	-	19,737	-	229,557	-	0%
Development Fees	94,500	-	-	-	-	-	-	94,500	125,000	76%
Health Insurance W/H	-	-	-	-	-	-	-	-	-	0%
Employee Pension Contribution	-	-	-	-	-	-	-	-	-	0%
ITF Reimbursement	-	-	-	-	-	-	-	-	-	0%
Donations	-	-	-	-	-	-	4,010	4,010	-	0%
Plan Review / CPR /Report Fees	7,144	-	-	-	-	-	-	7,144	15,000	48%
Sale of Assets	-	-	-	-	-	21,587	-	21,587	-	0%
Transfer From Fund	-	-	63,700	758,900	-	151,230	-	973,830	973,830	100%
Loan Proceeds	-	-	-	-	-	-	-	-	-	0%
Grants	1,754	-	-	-	-	-	-	1,754	15,000	12%
Misc. Income	35,426	-	-	9,015	425	-	-	44,866	-	0%
Actual Revenues	4,723,298	4,789,447	357,538	767,915	75,211	256,889	4,144	10,974,442	10,587,830	104%
Budgeted Revenues	4,149,000	4,847,000	371,700	758,900	60,000	401,230	-	10,587,830		
% Diff	114%	99%	96%	101%	125%	64%	0%	104%		
OPERATING EXPENDITURES										
Personnel	2,429,070	2,288,421	-	-	-	-	-	4,717,491	6,737,500	70%
Pension Fund Contribution	250,000	250,000	-	-	-	-	-	500,000	500,000	100%
Equipment	95,804	14,047	-	1,802	-	52,860	-	164,514	183,000	90%
R&M	180,520	61,430	-	71,015	-	128	-	313,094	474,920	66%
Administrative	102,174	6,692	7,750	207,415	-	250	-	324,281	763,850	42%
Medical Supplies	-	38,410	-	-	-	-	-	38,410	50,000	77%
Utilities	-	-	-	141,117	-	-	-	141,117	153,500	92%
Insurance	-	-	286,585	-	-	-	-	286,585	350,000	82%
Foreign Fire	-	-	-	-	19,045	-	-	19,045	-	0%
Memorial Expense	-	-	-	-	-	-	1,582	1,582	-	0%
Actual Expenditures	3,057,568	2,659,001	294,335	421,349	19,045	53,239	1,582	6,506,119	9,212,770	71%
Budgeted Expenditures	3,678,460	4,343,710	371,700	758,900	60,000	-	-	9,212,770		
% Diff	83%	61%	79%	56%	32%	0%	0%	71%		
SURPLUS / (DEFICIT)										
	1,665,729	2,130,446	63,203	346,565	56,166	203,650	2,563	4,468,323	1,375,060	325%
CAPITAL EXPENDITURES										
Capital Projects	-	430	-	-	-	1,473,667	-	1,474,097	3,605,500	41%
Debt Service	-	-	-	-	-	148,414	-	148,414	140,000	106%
Transfer To Funds	470,540	503,290	-	-	-	-	-	973,830	973,830	100%
Actual Expenditures	470,540	503,720	-	-	-	1,622,081	-	2,596,341	4,719,330	55%
Budgeted Expenditures	470,540	503,290	-	-	-	3,745,500	-	4,719,330		
% Diff	100%	100%	0%	0%	0%	43%	0%	55%		
TOTAL SURPLUS / (DEFICIT)										
	1,195,189	1,626,726	63,203	346,565	56,166	(1,418,431)	2,563	1,871,982	(3,344,270)	
BEG FUND BAL	3,342,929	2,147,608	356,262	285,807	147,018	3,343,319	8,582	9,631,525		
END FUND BAL	4,538,118	3,774,334	419,465	632,372	203,184	1,924,888	11,145	11,503,507		
Fund Bal to Exp Ratio	129%	119%	143%	150%	n/a	n/a	705%	126%		

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	Monthly Total	Monthly Budget	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues						
4011 • Tax Levy	0.00	678,666.67	8,222,247.34	8,144,000.00	78,247.34	100.96%
4031 • Replacement Tax	0.00	5,416.67	26,230.24	65,000.00	-38,769.76	40.35%
4041 • Foreign Fire Insurance Tax (2%)	0.00	5,000.00	72,129.00	60,000.00	12,129.00	120.22%
4224 • Interest - Money Market	35,728.35	10,416.67	206,234.76	125,000.00	81,234.76	164.99%
4225 • Gain/Loss From Investements	-3,564.97	0.00	229,557.14	0.00	229,557.14	100.0%
4300 • Transfer from Fire Fund	0.00	39,211.67	0.00	470,540.00	-470,540.00	0.0%
4310 • Transfer-In	973,830.00	41,940.83	973,830.00	503,290.00	470,540.00	193.49%
4301 • Development Fees-Yorkville	0.00	10,416.67	94,500.00	125,000.00	-30,500.00	75.6%
4311 • Development Fees-Montgomery	0.00	0.00	0.00	0.00	0.00	0.0%
4315 • Health Insurance W/H	0.00	0.00	0.00	0.00	0.00	0.0%
4511 • Donations	0.00	0.00	4,010.00	0.00	4,010.00	100.0%
4605 • Response Fees	167,762.36	130,416.67	1,070,353.37	1,565,000.00	-494,646.63	68.39%
4610 • Plan Review / Permit Fees	400.00	1,250.00	7,123.50	15,000.00	-7,876.50	47.49%
4615 • False Alarm Fees	0.00	0.00	0.00	0.00	0.00	0.0%
4622 • CPR - Training Income	0.00	0.00	0.00	0.00	0.00	0.0%
4624 • Training Reimbursements	0.00	0.00	0.00	0.00	0.00	0.0%
4630 • Expense Reimbursements	0.00	-41,666.67	11,642.10	-500,000.00	0.00	-2.33%
4640 • Report / Copy Fees	0.00	0.00	20.00	0.00	20.00	100.0%
4680 • Sale of Assets	0.00	0.00	21,587.00	0.00	21,587.00	100.0%
4690 • Grants	0.00	1,250.00	1,754.00	15,000.00	-13,246.00	11.69%
4700 • Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.0%
4750 • Miscellaneous Income	9,868.53	0.00	33,223.86	0.00	33,223.86	100.0%
Total Revenues	1,184,024.27	882,319.17	10,974,442.31	10,587,830.00	386,612.31	103.65%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	Monthly Total	Monthly Budget	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Expenditures						
Personnel						
5010 · Full Time Salaries	237,176.81	416,666.67	2,419,903.82	5,000,000.00	-2,580,096.18	48.4%
5012 · Contract Salaries	43,083.61	75,000.00	612,923.71	900,000.00	-287,076.29	68.1%
5015 · Paid On Call Compensation	0.00	0.00	0.00	0.00	0.00	0.0%
5020 · Officer Compensation	0.00	0.00	0.00	0.00	0.00	0.0%
5022 · Training Officer Compensation	0.00	0.00	0.00	0.00	0.00	0.0%
5023 · CPR - Instructor Compensation	0.00	0.00	2,000.00	0.00	2,000.00	100.0%
5025 · Part Time Compensation	60,654.73	0.00	602,651.30	0.00	602,651.30	100.0%
5027 · Accumulated Benefits	0.00	0.00	0.00	0.00	0.00	0.0%
5030 · Chief Officers Compensation	32,563.46	0.00	442,972.15	0.00	442,972.15	100.0%
5032 · Loss Prevention Officer	0.00	0.00	0.00	0.00	0.00	0.0%
5035 · Fire Prevention Officer's Comp	0.00	0.00	0.00	0.00	0.00	0.0%
5036 · Rescue Task Force Compensation	0.00	0.00	0.00	0.00	0.00	0.0%
5037 · Technical Rescue Team Comp	0.00	0.00	0.00	0.00	0.00	0.0%
5038 · Public Education Compensation	0.00	0.00	0.00	0.00	0.00	0.0%
5039 · Fire Investigation Team Comp	0.00	0.00	0.00	0.00	0.00	0.0%
5040 · Administrative Assistant Comp	0.00	0.00	0.00	0.00	0.00	0.0%
5041 · Swift Water Rescue Team Comp	0.00	0.00	7,400.00	0.00	7,400.00	100.0%
5042 · Mechanic Compensation	7,605.26	0.00	79,855.33	0.00	79,855.33	100.0%
5045 · Trustee's Compensation	0.00	2,708.33	0.00	32,500.00	-32,500.00	0.0%
5055 · 401K / IMRF Dist. Contributions	3,220.62	4,583.33	28,251.86	55,000.00	-26,748.14	51.37%
5056 · Pension Fund - Contribution	0.00	41,666.67	500,000.00	500,000.00	0.00	100.0%
5060 · Payroll Service	1,121.21	0.00	5,842.55	0.00	5,842.55	100.0%
5065 · Social Security & Medicare	10,573.93	12,500.00	114,781.47	150,000.00	-35,218.53	76.52%
5072 · Reimbursable P/R	0.00	0.00	0.00	0.00	0.00	0.0%
7730 · Accident,Sick & Disability	0.00	0.00	0.00	0.00	0.00	0.0%
7740 · Health Insurance	48,655.60	50,000.00	400,909.12	600,000.00	-199,090.88	66.82%
Subtotal	444,655.23	603,125.00	5,217,491.31	7,237,500.00	-2,020,008.69	72.09%
Equipment						
5160 · Personal Protective Equipment	11,317.75	0.00	62,288.28	0.00	62,288.28	100.0%
5163 · PPE - Swift Water Rescue Team	0.00	0.00	0.00	0.00	0.00	0.0%
5164 · PPE - Rescue Task Force Team	0.00	0.00	0.00	0.00	0.00	0.0%
5165 · Uniforms & Brass	3,045.17	4,583.33	31,062.09	55,000.00	-23,937.91	56.48%
5167 · Uniforms - Mechanic Uniform	369.25	0.00	2,771.20	0.00	2,771.20	100.0%
5170 · Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
5300 · Fire Investigation Expenses	0.00	0.00	0.00	0.00	0.00	0.0%
5510 · Firefighting Supplies	0.00	791.67	4,557.47	9,500.00	-4,942.53	47.97%
5520 · Firefighting Equipment	1,286.00	8,833.33	34,134.74	106,000.00	-71,865.26	32.2%
5525 · Apparatus	0.00	0.00	0.00	0.00	0.00	0.0%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	Monthly Total	Monthly Budget	YTD Total	YTD Budget	\$ Over Budget	% of Budget
5526 · Equipment - Rescue Task Force	0.00	0.00	1,500.00	0.00	1,500.00	100.0%
5527 · Equipment - Fire Investigation	0.00	208.33	127.39	2,500.00	-2,372.61	5.1%
5528 · Equipment - TRT	0.00	0.00	0.00	0.00	0.00	0.0%
5529 · Equipment - Swift Water Rescue	0.00	0.00	0.00	0.00	0.00	0.0%
5530 · Station Equipment - Other	0.00	479.17	7,359.87	5,750.00	1,609.87	128.0%
55301 · Station Equipment - 1	0.00	0.00	4,771.87	0.00	4,771.87	100.0%
55302 · Station Equipment - 2	0.00	0.00	178.56	0.00	178.56	100.0%
55303 · Station Equipment - 3	0.00	0.00	1,890.98	0.00	1,890.98	100.0%
5538 · Equipment Purchases over \$5,000	0.00	0.00	0.00	0.00	0.00	0.0%
5540 · Fire Numbers & Maps	101.58	104.17	3,334.02	1,250.00	2,084.02	266.72%
5630 · Fuel - Generator	0.00	0.00	0.00	0.00	0.00	0.0%
56301 · Fuel - Generator - 1	0.00	116.67	0.00	1,400.00	-1,400.00	0.0%
56303 · Fuel - Generator - 2	0.00	66.67	0.00	800.00	-800.00	0.0%
56303 · Fuel - Generator - 3	0.00	66.67	0.00	800.00	-800.00	0.0%
6285 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
62851 · Computer Equipment - 1	0.00	0.00	3,186.00	0.00	3,186.00	100.0%
62852 · Computer Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.0%
62853 · Computer Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.0%
6285 · Computer Equipment - Other	0.00	0.00	11,675.05	0.00	11,675.05	100.0%
7500 · Specialized Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
75003 · Specialized Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal	16,119.75	15,250.00	168,837.52	183,000.00	-14,162.48	92.26%
R&M						
5560 · Repair & Maintenance Vehicles	1,309.10	22,000.00	12,753.73	264,000.00	-251,246.27	4.83%
5562 · R&M Vehicles 101	0.00	0.00	14,499.37	0.00	14,499.37	100.0%
5563 · R&M Vehicles 102	2,024.14	0.00	3,962.03			
5564 · R&M Vehicles 103	1,805.15	0.00	2,942.37	0.00	2,942.37	100.0%
5565 · R&M Vehicles 104	0.00	0.00	3,770.53	0.00	3,770.53	100.0%
5566 · R&M Vehicles 121	679.85	0.00	25,620.52	0.00	25,620.52	100.0%
5567 · R&M Vehicles 122	0.00	0.00	6,308.09	0.00	6,308.09	100.0%
5568 · R&M Vehicles 123	2,661.62	0.00	3,720.62	0.00	3,720.62	100.0%
5569 · R&M Vehicles 108	0.00	0.00	0.00	0.00	0.00	0.0%
5572 · R&M Vehicles 124	336.45	0.00	8,509.24	0.00	8,509.24	100.0%
5573 · R&M Vehicles 106	109.40	0.00	109.40	0.00	109.40	100.0%
5576 · R&M Vehicles 131	0.00	0.00	9,364.90	0.00	9,364.90	100.0%
5577 · R&M Vehicles 136	176.21	0.00	176.21	0.00	176.21	100.0%
5578 · R&M Vehicles 141	2,353.36	0.00	4,160.30	0.00	4,160.30	100.0%
5579 · R&M Vehicles 142	0.00	0.00	22,781.26	0.00	22,781.26	100.0%
5580 · R&M Vehicles 143	21.36	0.00	2,271.49	0.00	2,271.49	100.0%
5581 · R&M Vehicles 144	0.00	0.00	1,995.76	0.00	1,995.76	100.0%
5582 · R&M Vehicles 145	1,300.29	0.00	1,515.18	0.00	1,515.18	100.0%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	<u>Monthly Total</u>	<u>Monthly Budget</u>	<u>YTD Total</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5590 · R&M Vehicles 151	0.00	0.00	3,174.83	0.00	3,174.83	100.0%
5591 · R&M Vehicles 158	0.00	0.00	0.00	0.00	0.00	0.0%
5592 · R&M Vehicles 156	0.00	0.00	237.68	0.00	237.68	100.0%
5594 · R&M Vehicles 161	0.00	0.00	612.23	0.00	612.23	100.0%
5595 · R&M Vehicles 162	0.00	0.00	0.00	0.00	0.00	0.0%
5598 · R&M Vehicles 175	0.00	0.00	0.00	0.00	0.00	0.0%
5600 · R&M Vehicles 177	0.00	0.00	0.00	0.00	0.00	0.0%
5602 · R&M Vehicles 181	8.99	0.00	14,582.81	0.00	14,582.81	100.0%
5606 · R&M Boat Motors	0.00	0.00	651.70	0.00	651.70	100.0%
5608 · R&M Shop Supplies	2,421.92	0.00	11,286.41	0.00	11,286.41	100.0%
5609 · R&M - Shop Tools	0.00	1,035.00	3,917.93	12,420.00	-8,502.07	31.55%
5610 · Repair & Maintenance Equipment	7,038.33	541.67	15,293.54	6,500.00	8,793.54	235.29%
5612 · R&M Medical Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
5613 · Repair & Maintenance - Cots	0.00	0.00	0.00	0.00	0.00	0.0%
5614 · R&M - Cardiac Monitors	0.00	0.00	0.00	0.00	0.00	0.0%
5615 · R&M Electronic Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
5620 · R&M Personal Protective Equip	0.00	166.67	491.00	2,000.00	-1,509.00	24.55%
5625 · Fuel - Vehicles	6,759.01	8,333.33	65,409.16	100,000.00	-34,590.84	65.41%
5650 · R&M TRT Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
5660 · R&M Swift Water Equip	0.00	0.00	0.00	0.00	0.00	0.0%
7100 · Repair & Maintenance	0.00	0.00	0.00	0.00	0.00	0.0%
71001 · Repair & Maintenance - 1	1,765.89	4,583.33	41,360.60	55,000.00	-13,639.40	75.2%
71002 · Repair & Maintenance - 2	239.99	1,406.25	5,705.59	16,875.00	-11,169.41	33.81%
71003 · Repair & Maintenance - 3	809.84	1,510.42	18,848.64	18,125.00	723.64	103.99%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	Monthly Total	Monthly Budget	YTD Total	YTD Budget	\$ Over Budget	% of Budget
7100 · Repair & Maintenance - Other	3,138.92	0.00	7,060.92	0.00	7,060.92	100.0%
71801 · Specialized Equip Repair - 1	0.00	0.00	0.00	0.00		
Subtotal	34,959.82	39,576.67	313,094.04	474,920.00	-161,825.96	65.93%
Admin						
5130 · Legal & Accounting	3,225.00	6,391.67	48,411.53	76,700.00	-28,288.47	63.12%
5135 · Station Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
51351 · Station Supplies - 1	259.80	83.33	2,945.48	1,000.00	1,945.48	294.55%
51352 · Station Supplies - 2	314.44	83.33	1,744.90	1,000.00	744.90	174.49%
51353 · Station Supplies - 3	204.50	83.33	1,305.05	1,000.00	305.05	130.51%
5135 · Station Supplies - Other	282.50	0.00	1,379.35	0.00	1,379.35	100.0%
5140 · Office Supplies -Op	0.00	125.00	0.00	1,500.00	-1,500.00	0.0%
51401 · Office Supplies - 1	152.18	83.33	481.03	1,000.00	-518.97	48.1%
51402 · Office Supplies - 2	0.00	83.33	152.18	1,000.00	-847.82	15.22%
51403 · Office Supplies - 3	0.00	83.33	152.18	1,000.00	-847.82	15.22%
5140 · Office Supplies -Op - Other	47.46	0.00	1,323.51	0.00	1,323.51	100.0%
5145 · Postage/Shipping	0.00	125.00	899.61	1,500.00	-600.39	59.97%
55351 · Station Furnishings - 1	0.00	1,341.67	16,448.10	16,100.00	348.10	102.16%
55352 · Station Furnishings - 2	549.79	816.67	1,022.52	9,800.00	-8,777.48	10.43%
55353 · Station Furnishings - 3	0.00	275.00	461.18	3,300.00	-2,838.82	13.98%
5535 · Station Furnishings - Other	0.00	0.00	6,257.32	0.00	6,257.32	100.0%
5545 · Membership Appreciation Expense	160.03	416.67	1,978.50	5,000.00	-3,021.50	39.57%
5690 · Travel / Meeting Expenses	0.00	166.67	1,144.34	2,000.00	-855.66	57.22%
5700 · Education - Tuitions	1,825.00	7,833.33	13,957.09	94,000.00	-80,042.91	14.85%
5705 · Education - Supplies & Equip	0.00	166.67	3,340.22	2,000.00	1,340.22	167.01%
5710 · Education - Reimbursable Exp	0.00	0.00	0.00	0.00	0.00	0.0%
5716 · Education - FI Team Training	0.00	0.00	0.00	0.00	0.00	0.0%
5718 · Education - Swift Water Train	0.00	0.00	1,200.00	0.00	1,200.00	100.0%
5720 · Education - Conferences	0.00	416.67	2,910.95	5,000.00	-2,089.05	58.22%
5725 · Education - Travel Expenses	0.00	83.33	4,246.89	1,000.00	3,246.89	424.69%
5730 · Education - Pub Ed Team Train	0.00	0.00	0.00	0.00	0.00	0.0%
5731 · Education - Safety Materials and Pro	0.00	0.00	0.00	0.00	0.00	0.0%
5733 · Education - CPR - Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
5734 · Education - CPR - Mannequins	0.00	0.00	0.00	0.00	0.00	0.0%
5736 · Education - CPR - Cards	0.00	0.00	0.00	0.00	0.00	0.0%
5738 · Training Computer Maintenance	0.00	250.00	0.00	3,000.00	-3,000.00	0.0%
5739 · Training Software Maintenance	0.00	0.00	0.00	0.00	0.00	0.0%
5740 · Dues & Subscriptions - Other	229.00	166.67	2,703.83	2,000.00	703.83	135.19%
5742 · Public Education Supplies	0.00	1,666.67	9,515.97	20,000.00	-10,484.03	47.58%
5743 · Public Ed Special Events Exp	0.00	0.00	0.00	0.00	0.00	0.0%
5745 · Mobile Data Fees	0.00	541.67	0.00	6,500.00	-6,500.00	0.0%
5750 · Dispatching Fees	0.00	4,166.67	46,692.54	50,000.00	-3,307.46	93.39%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
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	<u>Monthly Total</u>	<u>Monthly Budget</u>	<u>YTD Total</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6301 · Billing - Books	0.00	0.00	0.00	0.00	0.00	0.0%
7110 · Cleaning Supplies	0.00	1,000.00	0.00	12,000.00	-12,000.00	0.0%
71101 · Cleaning Supplies - 1	431.73	0.00	4,843.41	0.00	4,843.41	100.0%
71102 · Cleaning Supplies - 2	715.88	0.00	2,648.11	0.00	2,648.11	100.0%
71103 · Cleaning Supplies - 3	324.42	0.00	1,864.34	0.00	1,864.34	100.0%
7110 · Cleaning Supplies - Other	161.96	0.00	161.96	0.00	161.96	100.0%
7120 · Copy / Fax Lease - Other	370.00	0.00	4,722.03	0.00	4,722.03	100.0%
71201 · Copy/Fax Lease - 1	0.00	625.00	1,283.46	7,500.00	-6,216.54	17.11%
71202 · Copy/Fax Lease - 2	0.00	0.00	0.00	0.00	0.00	0.0%
71203 · Copy/Fax Lease - 3	0.00	0.00	0.00	0.00	0.00	0.0%
7130 · Office Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
71301 · Office Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.0%
71302 · Office Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.0%
71303 · Office Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.0%
7130 · Office Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.0%
7140 · Computer Software	0.00	0.00	0.00	0.00	0.00	0.0%
7150 · Software Maintenance	0.00	7,166.67	77,887.71	86,000.00	-8,112.29	90.57%
7160 · Office Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.0%
7170 · Computer Equipment Repair	195.00	11,079.17	4,312.42	132,950.00	-128,637.58	3.24%
71701 · Computer Equipment Repair - 1	0.00	0.00	0.00	0.00	0.00	0.0%
71703 · Computer Equipment Repair - 3	0.00	0.00	0.00	0.00	0.00	0.0%
7170 · Computer Equipment Repair - Ot	0.00	0.00	0.00	0.00	0.00	0.0%
7200 · News Letter & Web Site Expenses	0.00	0.00	0.00	0.00	0.00	0.0%
7250 · Employee Testing & Vaccinations	5,236.20	10,833.33	44,808.00	130,000.00	-85,192.00	34.47%
7255 · New Hire & Promotional Testing	0.00	0.00	10,838.20	0.00	10,838.20	100.0%
7420 · A & E Professional Fees	1,500.00	0.00	1,500.00	0.00	1,500.00	100.0%
74701 · Office Furnishings - 1	0.00	0.00	0.00	0.00	0.00	0.0%
Countywide Fire Records Management Syst	0.00	833.33	0.00	10,000.00	-10,000.00	0.0%
7485 · Kitchen Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
74851 · Kitchen Equipment - 1	0.00	0.00	0.00	0.00	0.00	0.0%
74852 · Kitchen Equipment - 2	0.00	0.00	0.00	0.00	0.00	0.0%
74853 · Kitchen Equipment - 3	0.00	0.00	0.00	0.00	0.00	0.0%
7485 · Kitchen Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.0%
7490 · General Furnishings	0.00	0.00	0.00	0.00	0.00	0.0%
7520 · Miscellaneous Hardware	0.00	0.00	0.00	0.00	0.00	0.0%
7600 · Reimbursable Expenses	0.00	0.00	0.00	0.00	0.00	0.0%
7999 · Miscellaneous Expenses	0.00	6,666.67	1,559.00	80,000.00	-78,441.00	1.95%
Subtotal	16,184.89	63,654.17	327,102.91	763,850.00	-436,747.09	42.82%
Medical						
6260 · Medical Supplies - Reusable	585.84	0.00	635.02	0.00		
6265 · Medical Supplies - Non-Reusable	2,437.44	4,166.67	17,825.81	50,000.00	-32,174.19	35.65%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	<u>Monthly Total</u>	<u>Monthly Budget</u>	<u>YTD Total</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6270 · Oxygen - Other	3,799.86	0.00	19,049.09	0.00	19,049.09	100.0%
62701 · Oxygen - 1	0.00	0.00	0.00	0.00	0.00	0.0%
62702 · Oxygen - 2	0.00	0.00	0.00	0.00	0.00	0.0%
62703 · Oxygen - 3	0.00	0.00	253.01	0.00	253.01	100.0%
6275 · Medications	0.00	0.00	0.00	0.00	0.00	0.0%
62751 · Medications - 1	0.00	0.00	0.00	0.00	0.00	0.0%
62752 · Medications - 2	0.00	0.00	0.00	0.00	0.00	0.0%
62753 · Medications - 3	0.00	0.00	0.00	0.00	0.00	0.0%
6275 · Medications - Other	0.00	0.00	647.27	0.00	647.27	100.0%
Subtotal	6,803.14	4,166.67	38,410.20	50,000.00	-11,589.80	76.82%
Utilities						
7010 · Electric	0.00	0.00	0.00	0.00	0.00	0.0%
70101 · Electric - 1	2,035.97	2,361.11	28,582.21	28,333.33	248.88	100.88%
70102 · Electric - 2	821.25	863.10	9,418.41	10,357.14	-938.73	90.94%
70103 · Electric - 3	907.17	942.46	10,226.38	11,309.52	-1,083.14	90.42%
7020 · Gas	0.00	0.00	0.00	0.00	0.00	0.0%
70201 · Gas - 1	2,446.27	1,086.11	9,820.04	13,033.33	-3,213.29	75.35%
70202 · Gas - 2	959.69	397.02	3,688.78	4,764.29	-1,075.51	77.43%
70203 · Gas - 3	1,255.00	433.53	5,042.93	5,202.38	-159.45	96.94%
7030 · Sewer & Water	0.00	0.00	0.00	0.00	0.00	0.0%
70301 · Sewer & Water - 1	625.75	125.00	3,221.31	1,500.00	1,721.31	214.75%
70302 · Sewer & Water - 2	415.15	125.00	2,150.36	1,500.00	650.36	143.36%
70303 · Sewer & Water - 3	451.95	208.33	2,238.16	2,500.00	-261.84	89.53%
7050 · Telephone	0.00	0.00	0.00	0.00	0.00	0.0%
70501 · Telephone - 1	3,455.17	3,541.67	33,114.65	42,500.00	-9,385.35	77.92%
70502 · Telephone - 2	0.00	1,294.64	0.00	15,535.71	-15,535.71	0.0%
70503 · Telephone - 3	0.00	1,413.69	3,981.15	16,964.29	-12,983.14	23.47%
7050 · Telephone - Other	0.00	0.00	9,493.94	0.00	9,493.94	100.0%
7060 · Data and Television	0.00	0.00	0.00	0.00	0.00	0.0%
70601 · Data and Television - 1	2,145.50	0.00	10,306.61	0.00	10,306.61	100.0%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

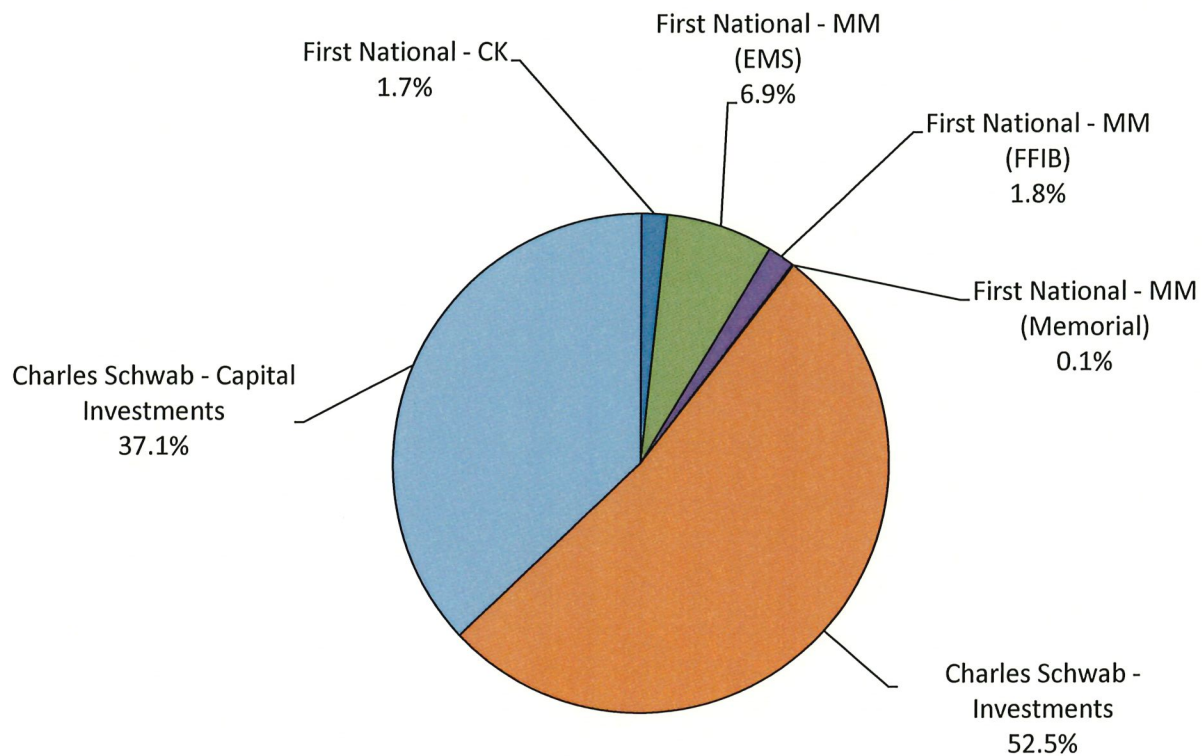
	Monthly Total	Monthly Budget	YTD Total	YTD Budget	\$ Over Budget	% of Budget
70602 · Data and Television - 2	20.99	0.00	2,204.96	0.00	2,204.96	100.0%
70603 · Data and Television - 3	0.00	0.00	1,342.95	0.00	1,342.95	100.0%
7060 · Data and Television - Other	549.08	0.00	4,863.87	0.00	4,863.87	100.0%
7070 · Alarm Monitoring	0.00	0.00	0.00	0.00	0.00	0.0%
70701 · Alarm and Monitoring - 1	0.00	0.00	647.66	0.00	647.66	100.0%
70702 · Alarm Monitoring - 2	0.00	0.00	487.64	0.00	487.64	100.0%
70703 · Alarm Monitoring - 3	0.00	0.00	285.00	0.00	285.00	100.0%
Subtotal	16,088.94	12,791.67	141,117.01	153,500.00	-12,382.99	91.93%
Insurance						
7700 · Property Insurance	0.00	1,250.00	54,695.25	15,000.00	39,695.25	364.64%
7705 · General Liability Insurance	0.00	625.00	0.00	7,500.00	-7,500.00	0.0%
7710 · Vehicle Insurance	0.00	1,750.00	9,502.00	21,000.00	-11,498.00	45.25%
7712 · Portable Equipment Insurance	0.00	166.67	0.00	2,000.00	-2,000.00	0.0%
7714 · Management Liability Insurance	0.00	583.33	0.00	7,000.00	-7,000.00	0.0%
7715 · Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.0%
7720 · Umbrella /Excess Liability Ins.	0.00	625.00	0.00	7,500.00	-7,500.00	0.0%
7750 · Workmens Compensation Insurance	16,086.00	20,000.00	222,388.00	240,000.00	-17,612.00	92.66%
7760 · Contract Emp. W.C. & Liab. Ins	0.00	4,166.67	0.00	50,000.00	-50,000.00	0.0%
Subtotal	16,086.00	29,166.67	286,585.25	350,000.00	-63,414.75	81.88%
Foreign Fire						
5170 · Annual Station Disbursement	0.00	0.00	0.00	0.00	0.00	0.0%
51701 · Annual Station Disbursement - 1	1,302.57	0.00	5,213.15	0.00	5,213.15	100.0%
51702 · Annual Station Disbursement - 2	1,302.56	0.00	3,343.13	0.00	3,343.13	100.0%
51703 · Annual Station Disbursement - 3	1,302.56	0.00	3,343.12	0.00	3,343.12	100.0%
	3,907.69	0.00	11,899.40	0.00	11,899.40	100.0%
Memorial Expense						
8060 · Charitable Donations	0.00	0.00	0.00	0.00	0.00	0.0%
8200 · Firemen's Park Expenses	0.00	0.00	1,581.84	0.00	1,581.84	100.0%
Subtotal	0.00	0.00	1,581.84	0.00	1,581.84	100.0%
Capital						
80000 · Capital Projects	0.00	70,833.33	0.00	850,000.00	-850,000.00	0.0%
6280 · Medical Equipment	0.00	21,333.33	250,697.24	256,000.00	-5,302.76	97.93%
7475 · Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.0%
7410 · General Construction Expenses - Otr	8,307.20	0.00	557,546.49	0.00	557,546.49	100.0%
74102 · General Construction Exp - 2	0.00	0.00	682.50	0.00	682.50	100.0%
8160 · PPE Capital	2,200.00	5,416.67	2,200.00	65,000.00	-62,800.00	3.39%
8285 · Computer Equipment Capital	0.00	2,958.33	0.00	35,500.00	-35,500.00	0.0%
8520 · Firefighting Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.0%
8521 · Specialized Equipment	0.00	0.00	0.00	0.00	0.00	0.0%
8522 · Office Equipment Capital	0.00	0.00	0.00	0.00	0.00	0.0%

BRISTOL-KENDALL FIRE PROTECTION DISTRICT
Budget vs. Actual Detail
February 28, 2025

	<u>Monthly Total</u>	<u>Monthly Budget</u>	<u>YTD Total</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
8525 - Apparatus	67,711.79	187,500.00	534,628.69	2,250,000.00	-1,715,371.31	23.76%
85303 - Station Equipment - 3 Capital	0.00	0.00	0.00	0.00	0.00	0.0%
8538 - Equipment Purchases over \$5,000	0.00	12,416.67	128,342.25	149,000.00	-20,657.75	86.14%
8010 - Debt Service	0.00	11,666.67	148,413.75	140,000.00	8,413.75	106.01%
8020 - Transfer Out	973,830.00	81,152.50	973,830.00	973,830.00	0.00	100.0%
Subtotal	<u>1,052,048.99</u>	<u>393,277.50</u>	<u>2,596,340.92</u>	<u>4,719,330.00</u>	<u>-2,122,989.08</u>	<u>55.02%</u>
Total Expenditures	<u>1,606,854.45</u>	<u>1,161,008.33</u>	<u>9,102,460.40</u>	<u>13,932,100.00</u>	<u>-4,829,639.60</u>	<u>65.33%</u>
Net Income	<u>-422,830.18</u>	<u>-278,689.17</u>	<u>1,871,981.91</u>	<u>-3,344,270.00</u>	<u>5,216,251.91</u>	<u>-55.98%</u>

Bristol-Kendall Fire Protection District
Investments
February 28, 2025

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.46%	191,886
First National - FFIB CK	0353	1.46%	2,563
First National - MM (EMS)	8274	1.97%	802,377
First National - MM (FFIB)	6591	1.97%	204,362
First National - MM (Memorial)	0220	1.97%	10,578
Charles Schwab - Investments	9163	N/A	6,065,095
Charles Schwab - Capital Investm	1789	N/A	4,286,195
Total			\$ 11,563,056



Bristol-Kendall Fire Protection District

Financial Analysis

For the 10 Month(s) Ended February 28, 2025



Revenue Highlights

83% of Budget Year

- Collected \$10,000,612 or 104% of Total Budget (No internal transfers)
- Property Taxes
 - Collected \$8,222,247 or 101% of Budget
- Ambulance Fees
 - Collected \$1,070,353 or 101% of Budget
 - October GEMT Payment back to State \$235,702
- Interest
 - Collected \$206,235 or 165% of Budget
- Plan Review / CPR / Report Fees
 - Collected \$7,144 or 48% of Budget

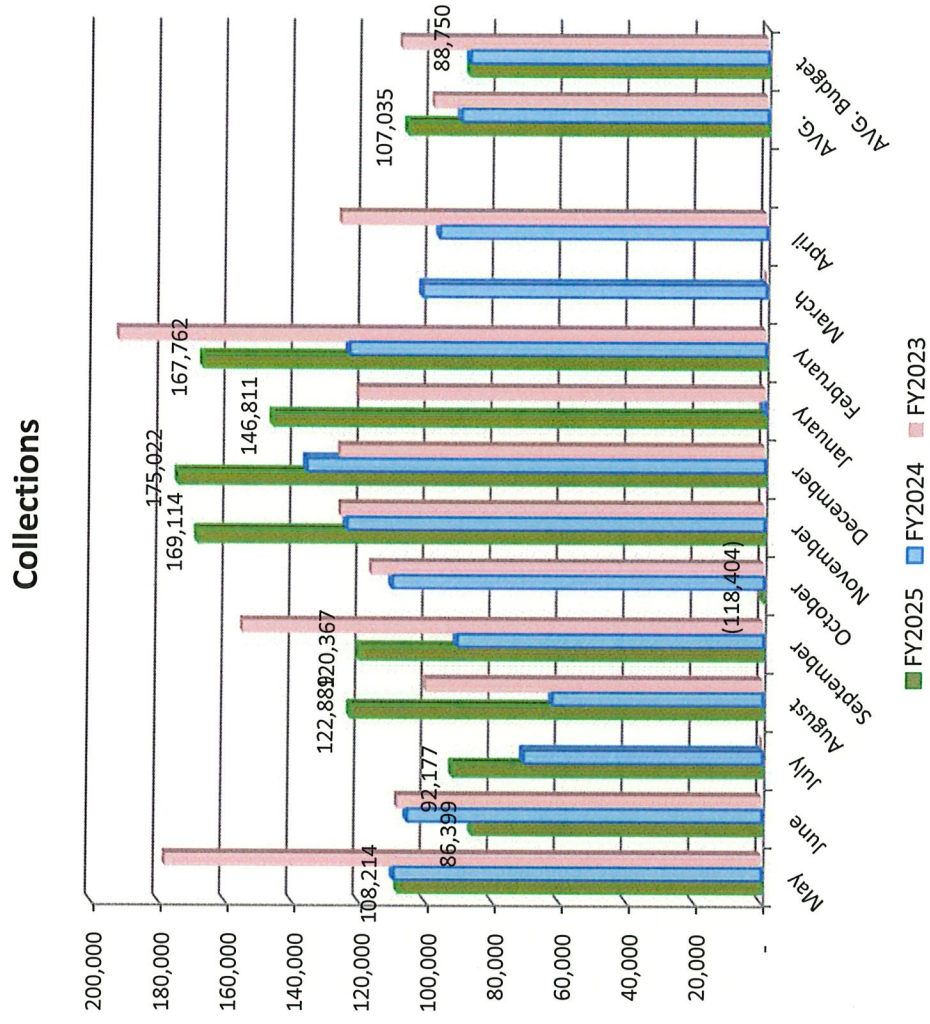
Revenues

REVENUES

Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
Property Tax	8,222,247	8,144,000	101%	7,558,080	9%
Ambulance / Response Fees	1,070,353	1,065,000	101%	895,749	19%
Replacement Tax	26,230	65,000	40%	41,707	-37%
Foreign Fire Insurance	72,129	60,000	120%	62,590	15%
Interest	206,235	125,000	165%	114,290	80%
Unrealized Gain/Loss	229,557	-	0%	126,295	82%
Development Fees	94,500	125,000	76%	243,847	-61%
Donations	4,010	-	0%	-	0%
Plan Review / CPR /Report Fees	7,144	15,000	48%	17,131	-58%
Sale of Assets	21,587	-	0%	150,660	-86%
Transfer From Fund	973,830	973,830	100%	1,664,696	-42%
Loan Proceeds	-	-	0%	-	0%
Grants	1,754	15,000	12%	432	306%
Misc. Income	44,866	-	0%	118,094	-62%
Actual Revenues	10,974,442	10,587,830	104%	10,993,571	0%
Budgeted Revenues	10,587,830				
% Diff	104%				

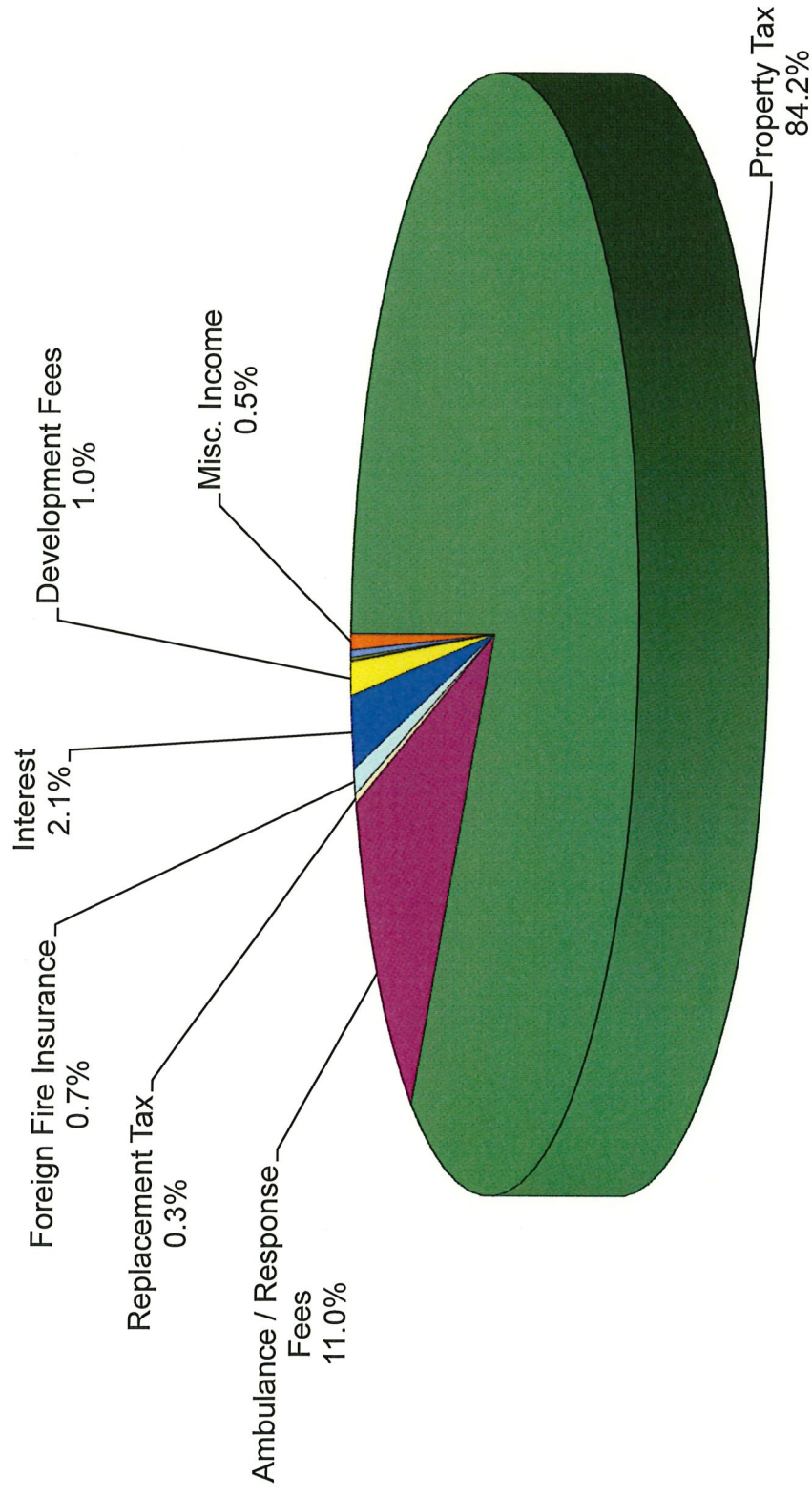
Ambulance Fees (net of GEMT Fees)

Month	FY2025	FY2024	FY2023
May	108,214	109,578	178,130
June	86,399	105,738	108,741
July	92,177	71,054	(101,549)
August	122,889	62,596	100,289
September	120,367	91,207	155,396
October	(118,404)	110,717	116,979
November	169,114	124,542	126,317
December	175,022	136,578	126,612
January	146,811	(40,441)	121,294
February	167,762	124,180	193,135
March		102,399	(59,577)
April		97,390	126,782
AVG.	107,035	91,295	99,379
AVG. Budget	88,750	88,750	109,113



Revenues

Revenue Distribution



Expenditure Highlights

83% of Budget Year

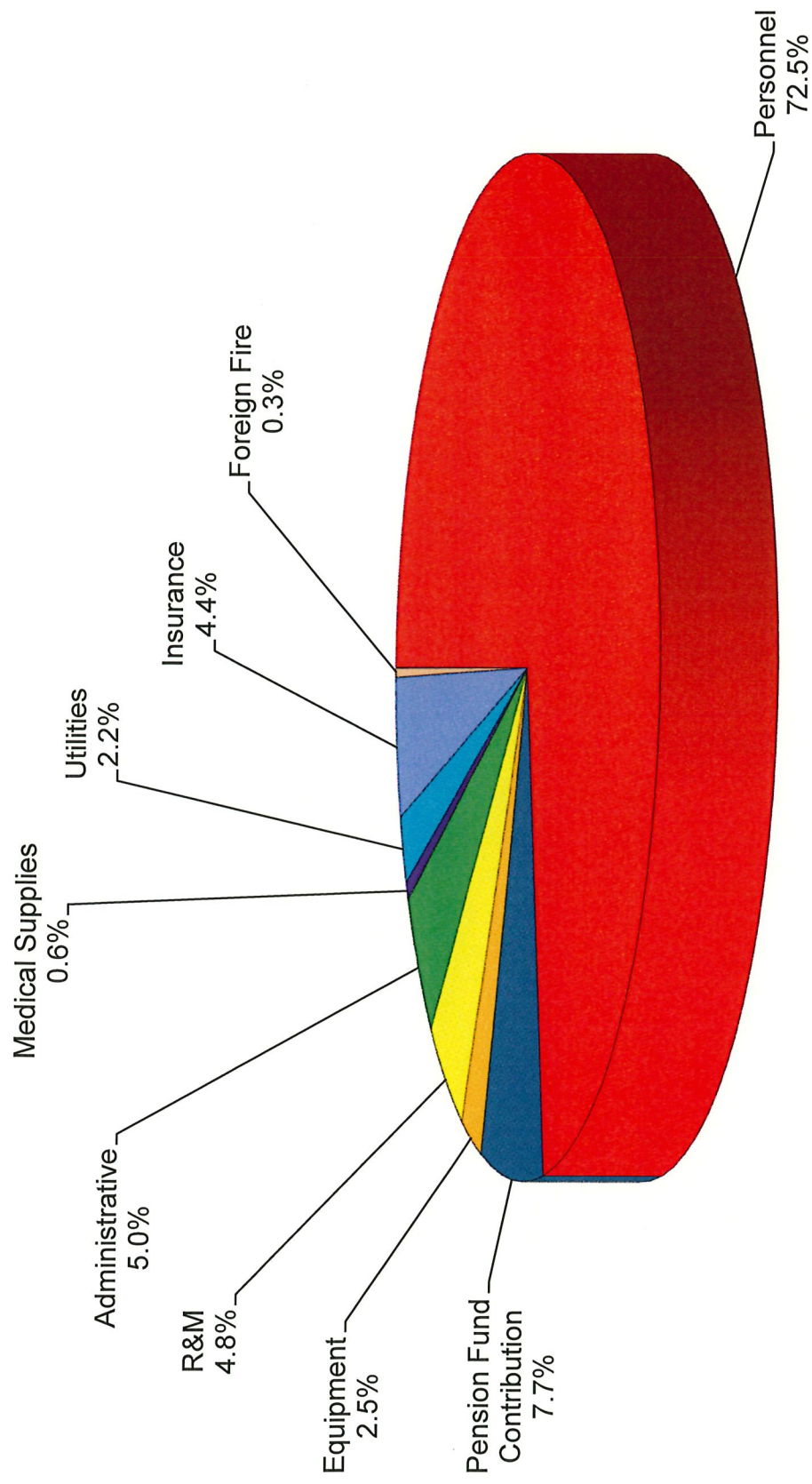
- Operating Expenditures
 - \$6,506,119 or 71% of Budget
- Personnel
 - \$4,717,491 or 70% of Budget
- Repairs and Maintenance
 - \$313,094 or 66% of Budget
- Administrative
 - \$324,281 or 42% of Budget
- Insurance
 - \$286,585 or 82% of Budget
- Capital Projects
 - \$1,474,097 or 41% of Budget
 - \$51,278; Stryker Lucas Equipment (3)
 - \$73,068; Stryker Power Cot
 - \$42,480; Stryker Stair Chair (3)
 - \$67,288; Zoll Monitors (6)
 - \$387,004; Ambulance Purchase
 - \$315,483; Training Tower

Expenditures

Account Description		Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
OPERATING EXPENDITURES						
Personnel		4,717,491	6,737,500	70%	4,468,026	6%
Pension Fund Contribution		500,000	500,000	100%	500,000	0%
Equipment		164,514	183,000	90%	50,532	226%
R&M		313,094	474,920	66%	342,671	-9%
Administrative		324,281	763,850	42%	267,392	21%
Medical Supplies		38,410	50,000	77%	35,708	8%
Utilities		141,117	153,500	92%	125,755	12%
Insurance		286,585	350,000	82%	224,951	27%
Foreign Fire		19,045	-	0%	39,748	-52%
Memorial Expense		1,582	-	0%	-	0%
Actual Expenditures		6,506,119	9,212,770	71%	6,054,783	7%
Budgeted Expenditures		9,212,770				
% Diff		71%				
CAPITAL EXPENDITURES						
Capital Projects		1,474,097	3,605,500	41%	498,803	196%
Debt Service		148,414	140,000	106%	139,988	6%
Transfer To Funds		973,830	973,830	100%	1,664,696	-42%
Actual Expenditures		2,596,341	4,719,330	55%	2,303,487	13%
Budgeted Expenditures		4,719,330				
% Diff		55%				

Expenditures

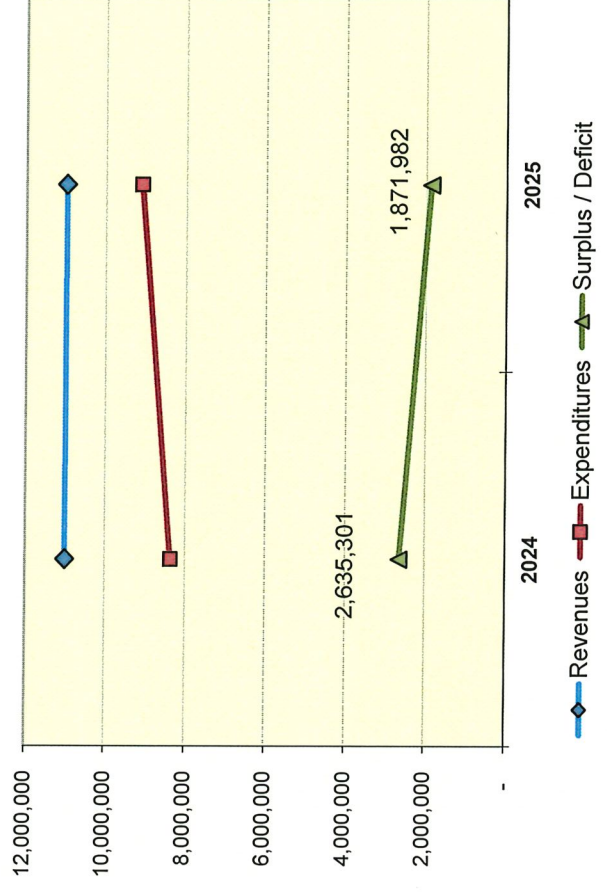
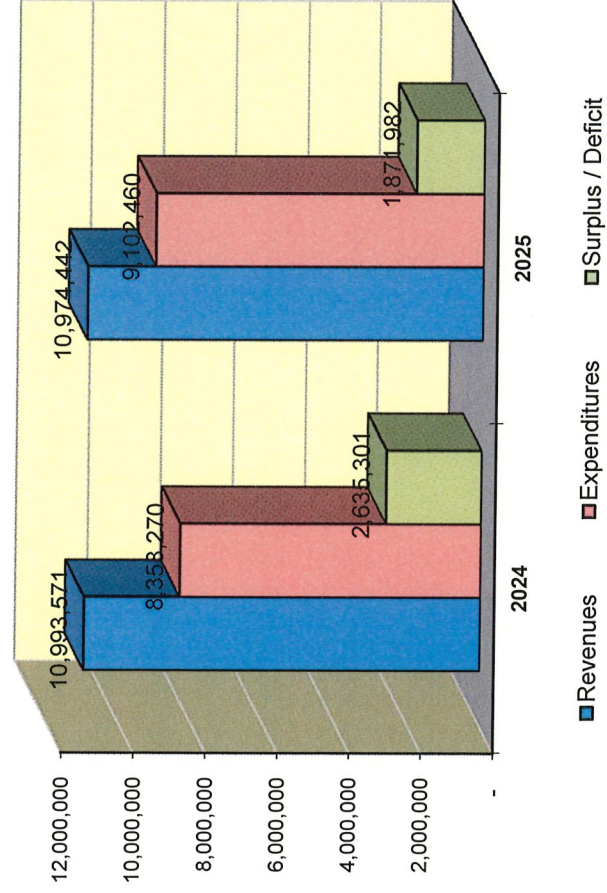
Operational Expenditure Distribution



Fund Balance

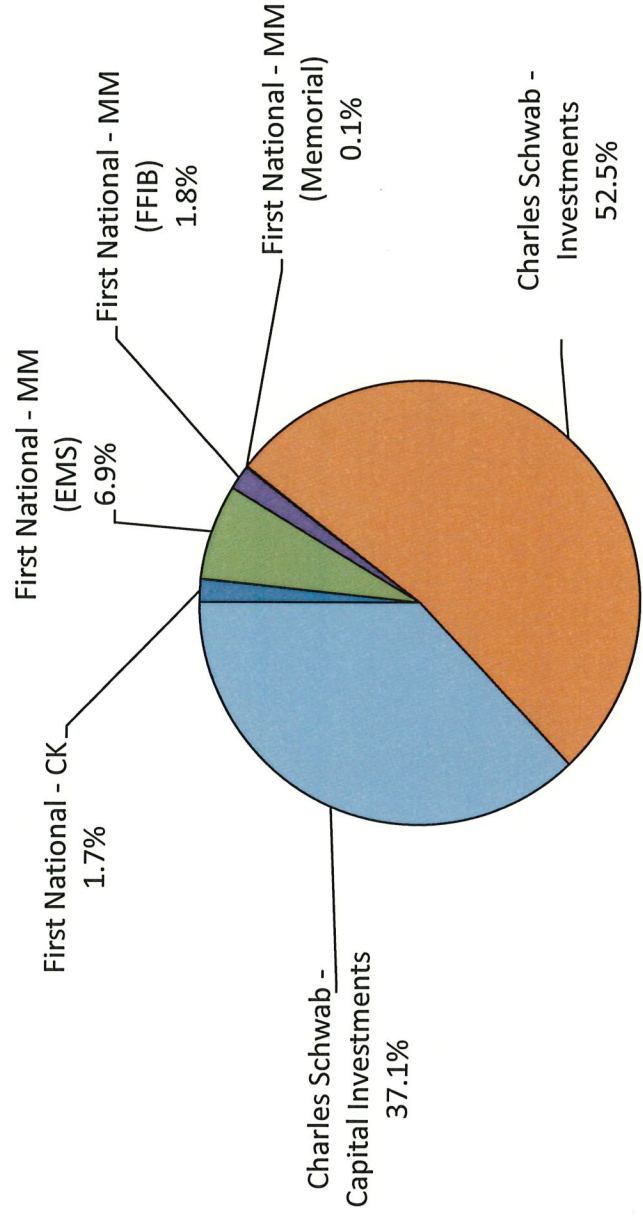
For the 10 Month(s) Ended February 28, 2025

	Fire	EMS	Insurance	Operations	FFIB	Capital	Memorial	Total Actual
TOTAL SURPLUS / (DEFICIT)	1,195,189	1,626,726	63,203	346,565	56,166	(1,418,431)	2,563	1,871,982
BEG FUND BAL	3,342,929	2,147,608	356,262	285,807	147,018	3,343,319	8,582	9,631,525
END FUND BAL	4,538,118	3,774,334	419,465	632,372	203,184	1,924,888	11,145	11,503,507
Fund Bal to Exp Ratio	129%	119%	143%	150%	n/a	n/a	705%	126%



Investments

Bank	Account	Current Rate	Book Balance
First National - CK	3048	1.46%	191,886
First National - FFIB CK	0353	1.46%	2,563
First National - MM (EMS)	8274	1.97%	802,377
First National - MM (FFIB)	6591	1.97%	204,362
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Charles Schwab - Investments	9163	N/A	6,065,095
Charles Schwab - Capital Investments	1789	N/A	4,286,195
Total			11,563,056



Monthly Investment Performance Report

Bristol Kendall Fire Protection District



Presented by:

Thomas S. Sawyer, Managing Partner
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As of February 28, 2025

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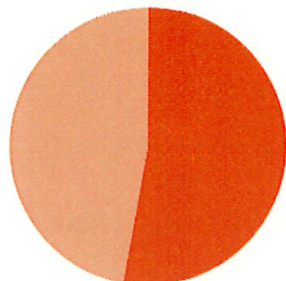
Fixed Income Market Update 14

There may be a slight difference in the ending value between this report and the Schwab statement due to accrued income, timing of transactions, and/or rounding. The Schwab statement continues to be the official custodial record for the account.

Account Overview

Bristol Kendall Fire Protection District - Operations Fund

Portfolio Allocation



Subsector	Current Value	Current Percent
U.S. Treasury	\$2,967,237	52.8%
Cash Equivalent	\$2,652,426	47.2%
Total	\$5,619,663	100.0%

Cash Flow Review

	Month to Date	Quarter to Date	Year to Date	Inception to Date (11/8/2023)
Beginning Market Value	\$6,399,096	\$6,827,602	\$6,827,602	\$0
Contributions / Additions	\$0	\$0	\$0	\$19,522,247
Distributions	(\$800,000)	(\$1,250,000)	(\$1,250,000)	(\$14,450,000)
Capital Appreciation	\$5,132	\$7,923	\$7,923	\$200,691
Income/Expenses	\$20,688	\$42,841	\$42,841	\$359,270
Change in Accrued	(\$5,252)	(\$8,703)	(\$8,703)	(\$12,545)
Ending Market Value	\$5,619,663	\$5,619,663	\$5,619,663	\$5,619,663
Investment Gain	\$20,567	\$42,061	\$42,061	\$547,416

Projected Income

Description	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
U.S. Treasury	\$18,804	\$10,356			\$29,160
Cash Equivalent	\$28,042	\$28,042	\$28,042	\$28,042	\$112,170
Total	\$46,847	\$38,398	\$28,042	\$28,042	\$141,330

Projected Income and Maturities

Description	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
U.S. Treasury	\$1,515,188	\$1,022,640			\$2,537,828
Cash Equivalent	\$28,042	\$28,042	\$28,042	\$28,042	\$112,170
Total	\$1,543,230	\$1,050,682	\$28,042	\$28,042	\$2,649,997

Information in this report was compiled using data from the custodian available as of the publishing date. While we believe the data to be reliable, we do not independently verify pricing and valuation data. Please refer to the official statements provided by the account custodian. All date period references are on a calendar year basis. Fiscal year reports are available by request. Past performance does not guarantee future investment results.

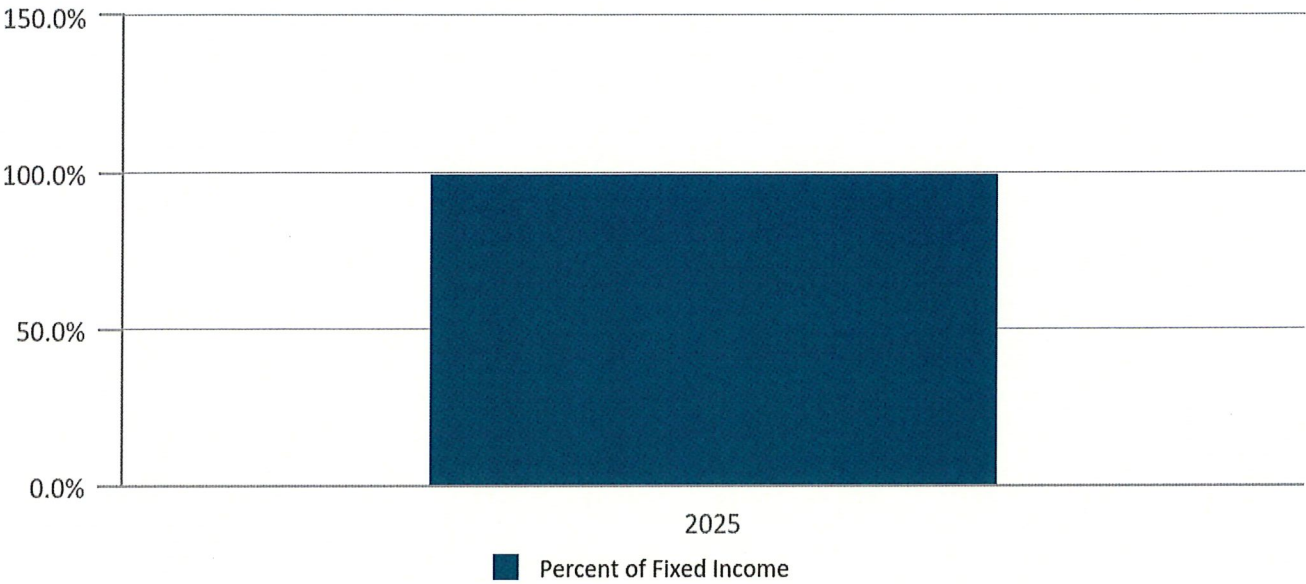
Performance History

Bristol Kendall Fire Protection District - Operations Fund

	Start Value	Inflows	Outflows	End Value	Net Investment Gain
Since Inception					
First Quarter 2025	\$6,827,602	\$0	(\$1,250,000)	\$5,619,663	\$42,061
Fourth Quarter 2024	\$10,553,539	\$228,918	(\$4,050,000)	\$6,827,602	\$95,145
Third Quarter 2024	\$9,571,792	\$3,704,838	(\$2,850,000)	\$10,553,539	\$126,909
Second Quarter 2024	\$8,735,342	\$4,288,491	(\$3,550,000)	\$9,571,792	\$97,959
First Quarter 2024	\$10,477,709	\$0	(\$1,850,000)	\$8,735,342	\$107,633
Fourth Quarter 2023	\$0	\$11,300,000	(\$900,000)	\$10,477,709	\$77,709
Since Inception Total	\$0	\$19,522,247	(\$14,450,000)	\$5,619,663	\$547,416

Bond Analysis

Bristol Kendall Fire Protection District - Operations Fund



Maturity by Year

Weight	Description	Principal	Value	Current Yield	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration
100.0%	U.S. Treasury	\$2,995,000	\$2,967,237	0.6%	4.4%	4.2%	0.3
100.0%	Total	\$2,995,000	\$2,967,237	0.6%	4.4%	4.2%	0.3

Holdings

Bristol Kendall Fire Protection District - Operations Fund

Weight	Description	Symbol	Quantity	Value	Current Yield	Yield to Maturity (Market)	Annual Income
Fixed Income							
Taxable Bonds							
U.S. Treasury							
8.3%	US Treas Note 03/31/2025 0.500%	912828ZF0	465,000.00	\$463,619	0.5%	4.0%	\$2,325
	Accrued Income			\$971			
8.9%	US Treas Note 08/31/2025 0.250%	91282CAJ0	512,000.00	\$501,840	0.3%	4.3%	\$1,280
	Accrued Income			\$3			
8.9%	US Treas Note 05/31/2025 2.875%	9128284R8	500,000.00	\$498,203	2.9%	4.3%	\$14,375
	Accrued Income			\$3,594			
8.9%	US Treasury Bill 07/31/2025	912797PG6	510,000.00	\$501,139	0.0%	4.2%	\$0
8.8%	US Treasury Bill 04/29/2025	912797PB7	500,000.00	\$496,652	0.0%	4.1%	\$0
8.9%	US Treasury Bill 06/26/2025	912797NW3	508,000.00	\$501,217	0.0%	4.2%	\$0
52.8%	Fixed Income Total			\$2,967,237	0.6%	4.2%	\$17,980
Cash Equivalent							
Cash Equivalent							
Cash Equivalent							
0.2%	Schwab Government Money Fund	SWGXX		\$11,261	4.0%		\$448
47.0%	Schwab Treasury Money Market Fund	SCOXX		\$2,641,165	4.2%		\$111,721
47.2%	Cash Equivalent Total			\$2,652,426	4.2%		\$112,169
100.0%	Total			\$5,619,663	2.3%	4.2%	\$130,149

Transactions

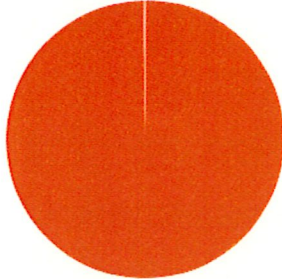
Bristol Kendall Fire Protection District - Operations Fund
From January 31, 2025 to February 28, 2025

Trade Date	Activity	Description	Quantity	Amount	Accrued Interest
2/28/2025	Income (Interest)	US Treas Note (9128283Z1) 02/28/2025 2.750%		\$6,188	
2/28/2025	Income (Interest)	US Treasury 0.250 08/31/25 (91282CAJ0) 08/31/2025 0.250%		\$640	
2/28/2025	Income (Reinvested Dividend)	Schwab Treasury Obligations Money;Ultra	13,453.48	\$13,453	
2/28/2025	Sell	US Treas Note (9128283Z1) 02/28/2025 2.750%	450,000.00	\$450,000	
2/28/2025	Withdrawal	Schwab Government Money Fund		\$450,000	
2/18/2025	Income (Reinvested Dividend)	Schwab Government Money Fund	407.07	\$407	
2/18/2025	Withdrawal	Schwab Government Money Fund		\$350,000	
2/14/2025	Buy	US Treas Note (9128284R8) 05/31/2025 2.875%	500,000.00	\$497,965	\$3,159
2/14/2025	Buy	US Treasury 0.250 08/31/25 (91282CAJ0) 08/31/2025 0.250%	512,000.00	\$501,156	\$605
2/14/2025	Buy	US Treasury Bill 06/26/25 (912797NW3) 06/26/2025	508,000.00	\$500,451	
2/14/2025	Buy	US Treasury Bill 04/29/25 (912797PB7) 04/29/2025	500,000.00	\$495,932	
2/14/2025	Buy	US Treasury Bill 07/31/25 (912797PG6) 07/31/2025	510,000.00	\$500,284	

Account Overview

Bristol Kendall Fire Protection District - Capital Fund

Portfolio Allocation



Subsector	Current Value	Current Percent
U.S. Treasury	\$4,305,289	99.7%
Cash Equivalent	\$12,888	0.3%
Total	\$4,318,177	100.0%

Cash Flow Review

	Month to Date	Quarter to Date	Year to Date	Inception to Date (4/15/2024)
Beginning Market Value	\$3,939,545	\$3,927,908	\$3,927,908	\$0
Contributions / Additions	\$350,000	\$350,000	\$350,000	\$4,200,000
Distributions	\$0	\$0	\$0	\$0
Capital Appreciation	\$17,042	\$19,652	\$19,652	\$53,885
Income/Expenses	\$13,458	\$22,552	\$22,552	\$64,784
Change in Accrued	(\$1,868)	(\$1,936)	(\$1,936)	(\$492)
Ending Market Value	\$4,318,177	\$4,318,177	\$4,318,177	\$4,318,177
Investment Gain	\$28,632	\$40,269	\$40,269	\$118,177

Projected Income

Description	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
U.S. Treasury	\$46,010	\$31,363	\$41,478	\$31,031	\$149,882
Cash Equivalent	\$128	\$128	\$128	\$128	\$513
Total	\$46,138	\$31,491	\$41,606	\$31,159	\$150,395

Projected Income and Maturities

Description	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
U.S. Treasury	\$256,478	\$296,363	\$541,478	\$256,031	\$1,350,350
Cash Equivalent	\$128	\$128	\$128	\$128	\$513
Total	\$256,606	\$296,491	\$541,606	\$256,159	\$1,350,863

Information in this report was compiled using data from the custodian available as of the publishing date. While we believe the data to be reliable, we do not independently verify pricing and valuation data. Please refer to the official statements provided by the account custodian. All date period references are on a calendar year basis. Fiscal year reports are available by request. Past performance does not guarantee future investment results.

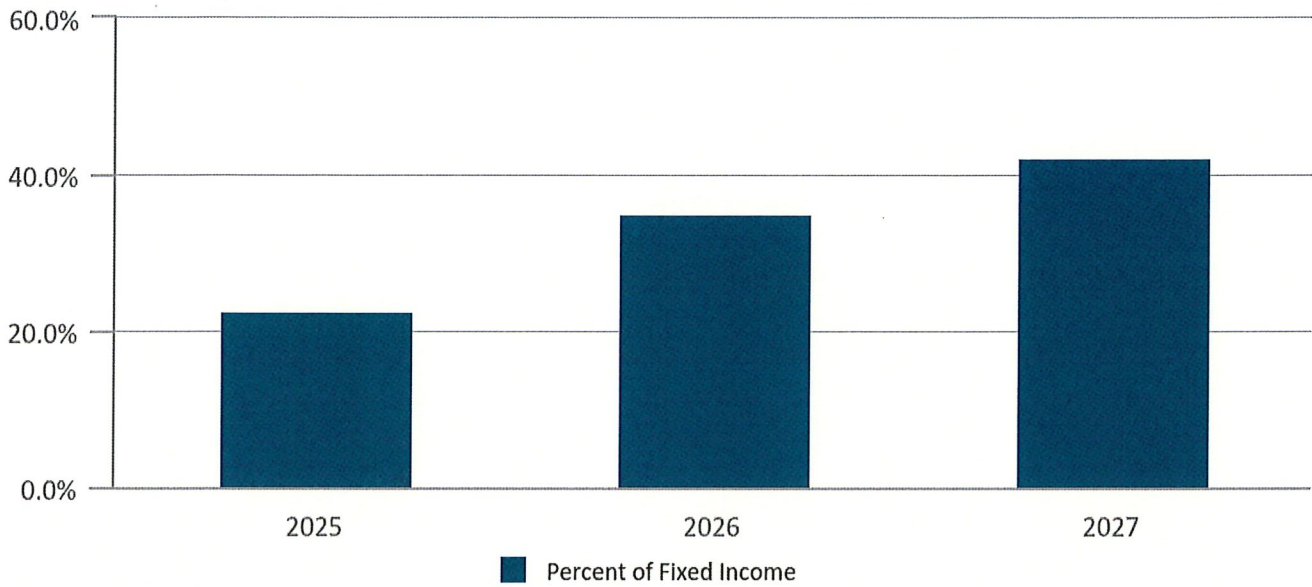
Performance History

Bristol Kendall Fire Protection District - Capital Fund

	Start Value	Inflows	Outflows	End Value	Net Investment Gain
Since Inception					
First Quarter 2025	\$3,927,908	\$350,000	\$0	\$4,318,177	\$40,269
Fourth Quarter 2024	\$2,243,224	\$1,650,000	\$0	\$3,927,908	\$34,685
Third Quarter 2024	\$2,213,369	\$0	\$0	\$2,243,224	\$29,855
Second Quarter 2024	\$0	\$2,200,000	\$0	\$2,213,369	\$13,369
Since Inception Total	\$0	\$4,200,000	\$0	\$4,318,177	\$118,177

Bond Analysis

Bristol Kendall Fire Protection District - Capital Fund



Maturity by Year

Weight	Description	Principal	Value	Current Yield	Yield to Maturity (Cost)	Yield to Maturity (Market)	Modified Duration
100.0%	U.S. Treasury	\$4,295,000	\$4,305,289	3.4%	4.3%	4.1%	1.5
100.0%	Total	\$4,295,000	\$4,305,289	3.4%	4.3%	4.1%	1.5

Holdings

Bristol Kendall Fire Protection District - Capital Fund

Weight	Description	Symbol	Quantity	Value	Current Yield	Yield to Maturity (Market)	Annual Income
Fixed Income							
Taxable Bonds							
U.S. Treasury							
5.0%	US Treas Note 04/15/2026 3.750%	91282CGV7	215,000.00	\$214,160	3.8%	4.1%	\$8,063
	Accrued Income			\$3,035			
4.9%	US Treas Note 11/15/2025 2.250%	912828M56	215,000.00	\$212,044	2.3%	4.2%	\$4,838
	Accrued Income			\$1,417			
11.6%	US Treas Note 01/15/2027 4.000%	91282CJT9	500,000.00	\$499,922	4.0%	4.0%	\$20,000
	Accrued Income			\$2,486			
6.0%	US Treas Note 07/31/2025 0.250%	91282CAB7	265,000.00	\$260,611	0.3%	4.2%	\$663
	Accrued Income			\$53			
11.5%	US Treas Note 08/31/2026 3.750%	91282CLH2	500,000.00	\$497,813	3.8%	4.1%	\$18,750
	Accrued Income			\$51			
11.7%	US Treas Note 10/15/2027 3.875%	91282CLQ2	500,000.00	\$498,750	3.9%	4.0%	\$19,375
	Accrued Income			\$7,292			
7.8%	US Treas Note 10/31/2026 4.125%	91282CLS8	330,000.00	\$330,516	4.1%	4.0%	\$13,613
	Accrued Income			\$4,550			
11.3%	US Treas Note 07/31/2027 2.750%	91282CFB2	500,000.00	\$485,938	2.8%	4.0%	\$13,750
	Accrued Income			\$1,102			
7.6%	US Treas Note 04/15/2027 4.500%	91282CKJ9	320,000.00	\$323,250	4.5%	4.0%	\$14,400
	Accrued Income			\$5,420			
6.7%	US Treas Note 11/15/2025 4.500%	91282CFW6	285,000.00	\$285,490	4.5%	4.2%	\$12,825
	Accrued Income			\$3,755			
5.3%	US Treas Note 12/15/2026 4.375%	91282CJP7	225,000.00	\$226,371	4.3%	4.0%	\$9,844
	Accrued Income			\$2,055			
5.2%	US Treasury 01/31/2026 4.250%	91282CJV4	225,000.00	\$225,106	4.2%	4.2%	\$9,563
	Accrued Income			\$766			
4.9%	US Treasury Bill 05/08/2025	912797NE3	215,000.00	\$213,338	0.0%	4.1%	\$0
99.7% Fixed Income Total				\$4,305,289	3.4%	4.1%	\$145,681
Cash Equivalent							
Cash Equivalent							
Cash Equivalent							
0.3%	Schwab Government Money Fund	SWGXX		\$12,888	4.0%		\$513

Holdings

Bristol Kendall Fire Protection District - Capital Fund

Weight	Description	Symbol	Quantity	Value	Current Yield	Yield to Maturity (Market)	Annual Income
100.0%	Total			\$4,318,177	3.4%	4.1%	\$146,194

Transactions

Bristol Kendall Fire Protection District - Capital Fund

From January 31, 2025 to February 28, 2025

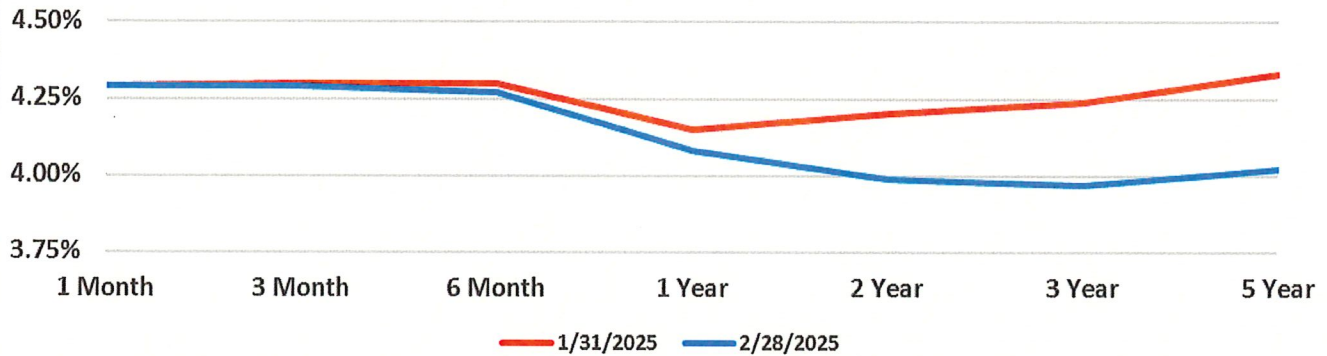
Trade Date	Activity	Description	Quantity	Amount	Accrued Interest
2/28/2025	Income (Interest)	US Treasury 3.750 08/31/26 (91282CLH2) 08/31/2026 3.750%		\$9,375	
2/28/2025	Income (Reinvested Dividend)	Schwab Treasury Obligations Money;Ultra	2,901.34	\$2,901	
2/19/2025	Buy	US Treasury 3.875 10/15/27 (91282CLQ2) 10/15/2027 3.875%	350,000.00	\$346,266	\$4,769
2/18/2025	Deposit	Schwab Government Money Fund		\$350,000	
2/18/2025	Income (Reinvested Dividend)	Schwab Government Money Fund	1,181.81	\$1,182	
2/14/2025	Buy	US Treasury 2.750 07/31/27 (91282CFB2) 07/31/2027 2.750%	500,000.00	\$482,575	\$684
2/14/2025	Buy	US Treasury 4.500 11/15/25 (91282CFW6) 11/15/2025 4.500%	285,000.00	\$285,376	\$3,366
2/14/2025	Buy	US Treasury 4.000 01/15/27 (91282CJT9) 01/15/2027 4.000%	315,000.00	\$313,520	\$1,183
2/14/2025	Buy	US Treasury 3.750 08/31/26 (91282CLH2) 08/31/2026 3.750%	315,000.00	\$312,599	\$5,580
2/14/2025	Buy	US Treasury 3.875 10/15/27 (91282CLQ2) 10/15/2027 3.875%	150,000.00	\$148,536	\$2,012
2/14/2025	Buy	US Treasury 4.125 10/31/26 (91282CLS8) 10/31/2026 4.125%	115,000.00	\$114,716	\$1,441
2/3/2025	Buy	US Treasury 4.375 12/15/26 (91282CJP7) 12/15/2026 4.375%	225,000.00	\$225,466	\$1,379
2/3/2025	Buy	US Treasury 4.500 04/15/27 (91282CKJ9) 04/15/2027 4.500%	105,000.00	\$105,509	\$1,454
2/3/2025	Buy	US Treasury 4.250 01/31/26 (91282CJV4) 01/31/2026 4.250%	225,000.00	\$224,982	\$106

Fixed Income Market Update – February 28, 2025

Key Takeaways:

- February was characterized by a downward movement in yields – most notably on bonds longer than 1-year
- The latest inflation data came in slightly higher than expected at 3.0% (previously 2.9%)
- Labor market conditions remain stable with unemployment dropping slightly to 4.0% (previously 4.1%)
- Fed officials have their second meeting of 2025 in March – no rate cuts are currently expected at that meeting

U.S. Treasury Yield Curve

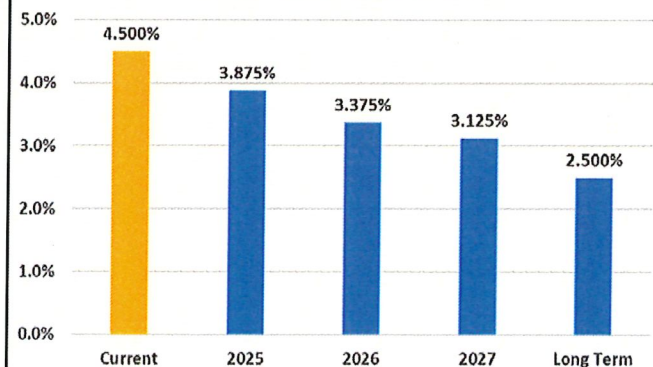


Yields as of 2/28/2025	Government Money Market Fund	U.S. Treasury Bill / Notes	Certificate of Deposit	U.S. Government Agency	High Quality Taxable Municipal	High Quality Corporate
Liquid	3.98%	-	-	-	-	-
3 Month	-	4.29%	4.35%	4.28%	4.36%	4.35%
6 Month	-	4.29%	4.30%	4.23%	4.39%	4.38%
9 Month	-	4.27%	4.25%	4.26%	4.37%	4.35%
1 Year	-	4.08%	4.25%	4.06%	4.28%	4.26%
3 Year	-	3.97%	4.25%	4.02%	4.29%	4.28%
5 Year	-	4.02%	4.25%	4.06%	4.37%	-

Economic Data

Indicator	Current	Previous
CPI	3.0% (Jan 2025)	2.9% (Dec 2024)
Unemployment	4.0% (Jan 2025)	4.1% (Dec 2024)
Fed Funds Rate	4.50% (Jan 2024)	4.50% (Dec 2024)
Real GDP Growth	2.3% (4th Qtr 2024)	3.1% (3rd Qtr 2024)

Federal Open Market Committee Median Fed Funds Rate Forecast



Paramedic Services of Illinois, Inc.

One Pierce Place, Suite 750W
Itasca, IL 60143

Invoice

Date	Invoice #
02/28/25	8916

Bill To
BRISTOL-KENDALL FIRE PROTECTION DISTRICT 103 E. BEAVER STREET YORKVILLE, IL 60560-1704

Terms	Due Date
Net 30 Days	3/31/25

Quantity	Description	Amount
	Total Febuary 2025 Income (IL 108)	\$ 140,605.27
	Income - Park Ridge Bank \$ 140,605.27	
	GEMT Payments (per attached) - \$26,586.83	
	Returned checks and Fees -0.00	
	Total for 5% Billing Charge \$ 114,018.44	
	5% Billing Charge (on \$114,018.44)	-\$ 5,700.92
	Payable to Bristol-Kendall	-\$ 134,904.35
Total		\$ 0.00

Payor Detail By Credit As Type (Post Date)

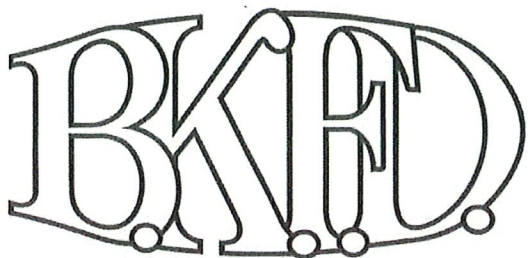
Post Date IS BETWEEN 02/01/2025 AND 02/28/2025; AND Company IS BRISTOL KENDALL FIRE PROTECTION DISTRICT; AND Credits IS GEMT PAYMENT

BRISTOL KENDALL FIRE PROTECTION DISTRICT

<u>Payor/Credit Type/Credit Code</u>			<u>Count</u>	<u>Dollars</u>
Payments				
Payor IL DEPT PUBLIC AID				
2025-01-06	0015-A	GEMT PAYMENT	1	\$1,677.96
2025-01-13	0027-A	GEMT PAYMENT	1	\$1,520.14
2025-01-16	0014-A	GEMT PAYMENT	1	\$1,677.96
2025-01-16	0065-A	GEMT PAYMENT	1	\$1,677.96
2025-01-20	0003-A	GEMT PAYMENT	1	\$1,677.96
2025-01-22	0008-A	GEMT PAYMENT	1	\$1,677.96
2025-01-24	0031-A	GEMT PAYMENT	1	\$1,677.96
2025-01-24	0033-A	GEMT PAYMENT	1	\$1,526.90
2025-01-25	0013-A	GEMT PAYMENT	1	\$1,677.96
2025-01-25	0015-A	GEMT PAYMENT	1	\$1,677.96
2025-01-27	0021-A	GEMT PAYMENT	1	\$1,677.96
2025-02-07	0021-A	GEMT PAYMENT	1	\$1,368.08
2025-02-11	0009-A	GEMT PAYMENT	1	\$1,520.14
2025-02-13	0004-A	GEMT PAYMENT	1	\$1,350.30
2025-02-14	0027-A	GEMT PAYMENT	1	\$1,350.30
2025-02-16	0009-A	GEMT PAYMENT	1	\$1,350.30
2025-02-16	0012-A	GEMT PAYMENT	1	\$1,499.03
Totals For IL DEPT PUBLIC AID			17	\$26,586.83
Totals For Payments			17	\$ 26,586.83
Company Totals			17	\$ 26,586.83

Bristol-Kendall Fire Protection District 2025 Annual Billing Summary

[illegible]



Bristol Kendall Fire Department Fire Prevention Bureau

103 East Beaver Street
Yorkville, IL 60560-1704

Tel: 630 553-6186

Fax: 630 553-1482



FIRE MARSHAL REPORT

03-13-2025

Inspections Life Safety (71)

Violations Found (82)

Re-Inspections (56)

Violations Corrected (69)

C.O. Inspections (1)

Alarm Investigation (5)

Outside Agency Inspections (State (4) (Private (3)

Fire Alarm Plan Review (4)

Ansul Puff Test (0)

Ansul System Plan Review (0)

Site Inspection (5) Abby properties

Fire Alarm Test (1)

Sprinkler Test (0)

Sprinkler Plan Review (6)

Hydrostatic Test (5)

Wet Kitchen System Plan Review (0)

Flush Test (1)

System Flow Test (0)

Above Ceiling Inspection (6)

Emergency Form Updates (4)

Knox Box Keys (3)

Tank Review (1)

Pre-Action system Test (0)

Knox Box Installations (2)

Knox Box Removal (0)

Food Truck Vendor Inspections (0)

Carnival Ride Inspections (0)

Fire Damper Inspection (0)

Fire Caulk Inspection (5)

Out of Business (0)

New Business (2)

Disconnect Inspection (0)

School Fire Drill (0)

School Inspections (0)

Special Meetings (1)

Occupancy Load (1)

Run Hide Fight Drill (0)

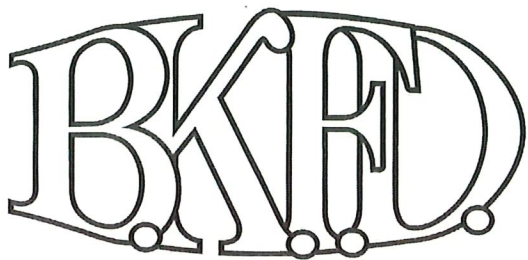
Public Education

State Smoke Detector Program (Smoke detectors installed January- May (272)

Total Contacts (Adults 5795) (Children 8802)

Fire Investigations (0)

Classes Attended (1) EV fires Chicago Strike Force



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482



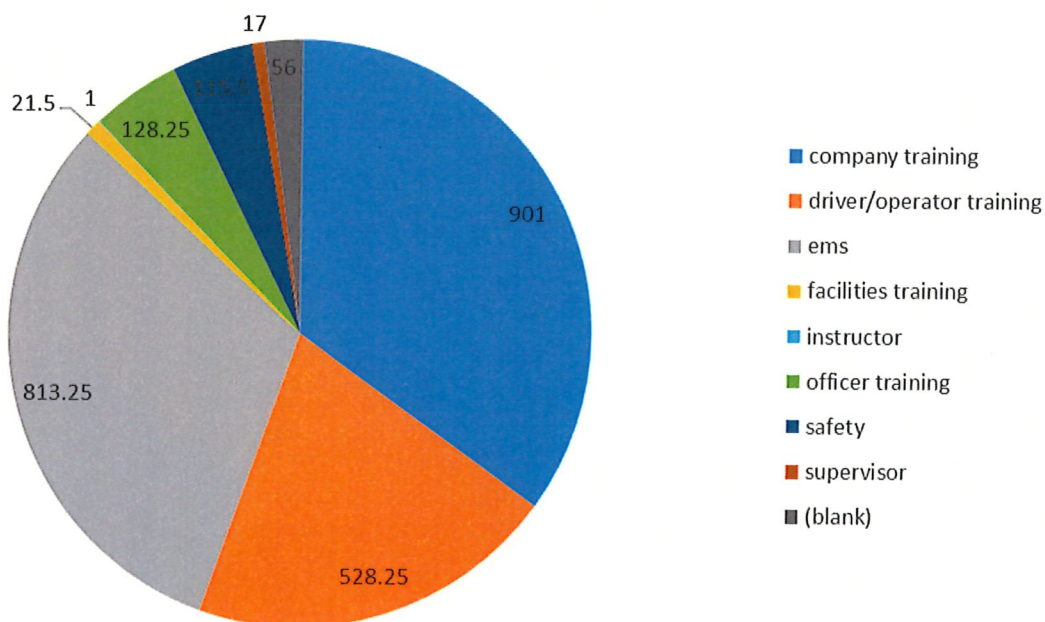
March 2025 Trustee Meeting Training Report

Training:

2,582 Training Hours for February

- 2,723 Training Hours for January
- 3,421 Training Hours for December
- 2,955 Training Hours for November

Total Hours for February 2,582



Notes:

- Annual physicals were on-going throughout the month.
- We completed our monthly shift meetings with the crews.
- Crews completed all compliance training.
- Completed a hose line advancement / search drill in the new training facility.
- MABAS DIV 14 Water Rescue team conducted joint training in Oswego.
- Illinois Safety taught ACLS to all on-duty companies.
- Chief McCarty and myself attended the MABAS Summit in Bloomington for three days.
- We invited NPPFA Benefits to provide education to all full-time personnel about their VEBA program (health care savings account)
- Cadet applications were posted. The deadline closed March 7th. We received 20 applications. We'll begin the interview process later this month.



Bristol-Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
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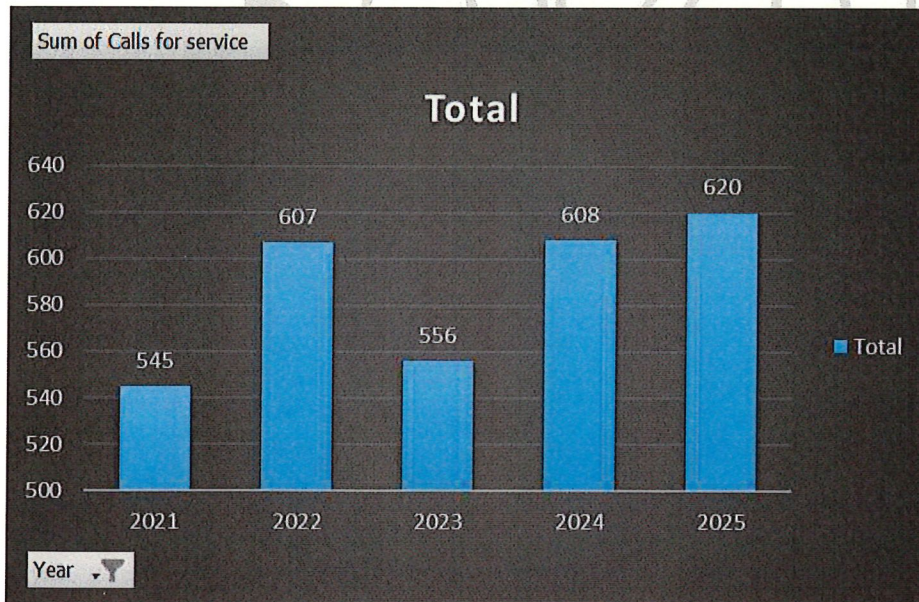


March 2025

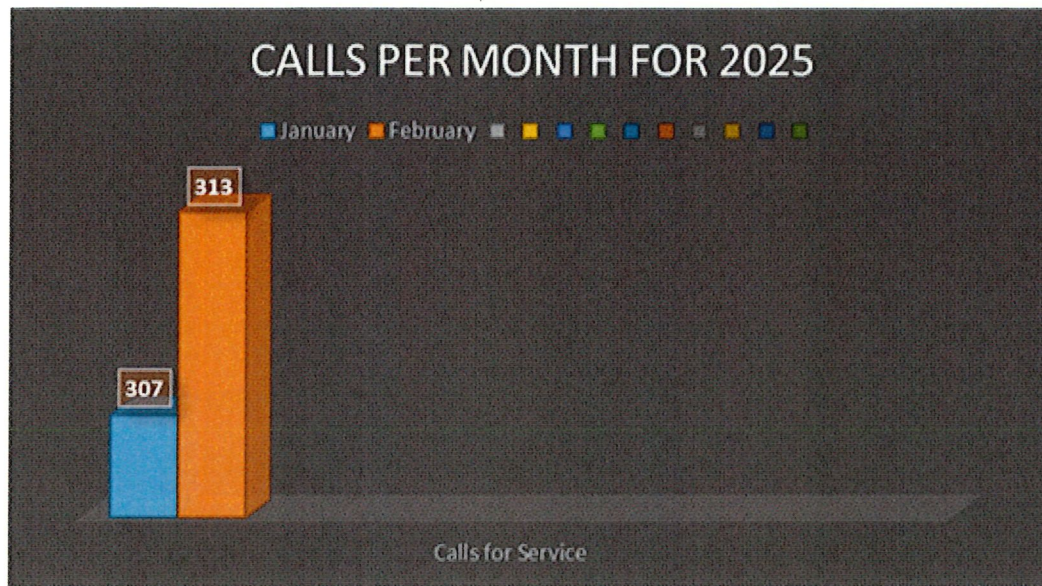
Trustee Meeting

Operations Report

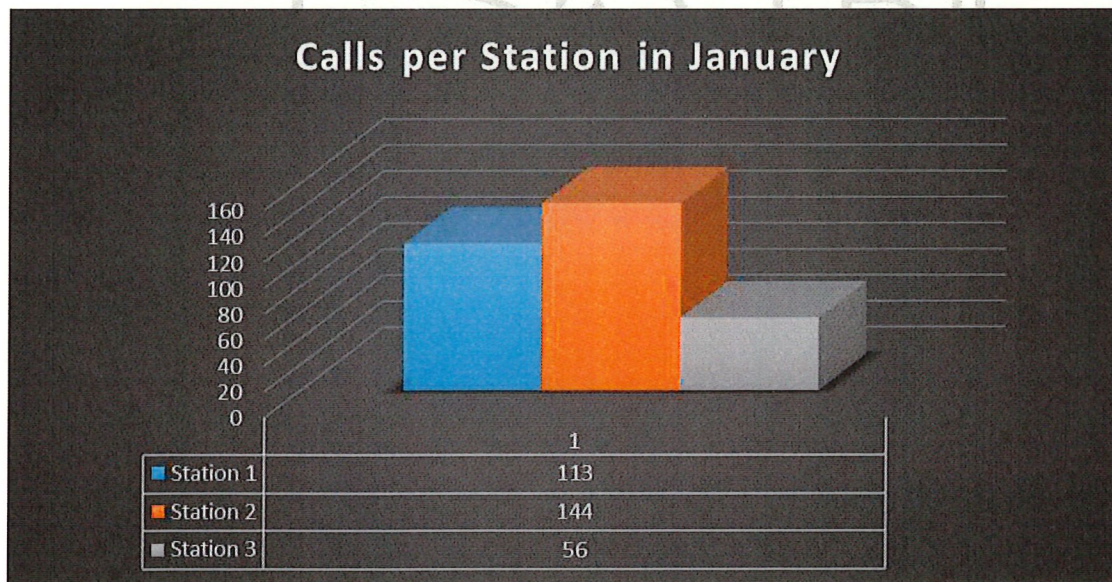
Calls by Month:



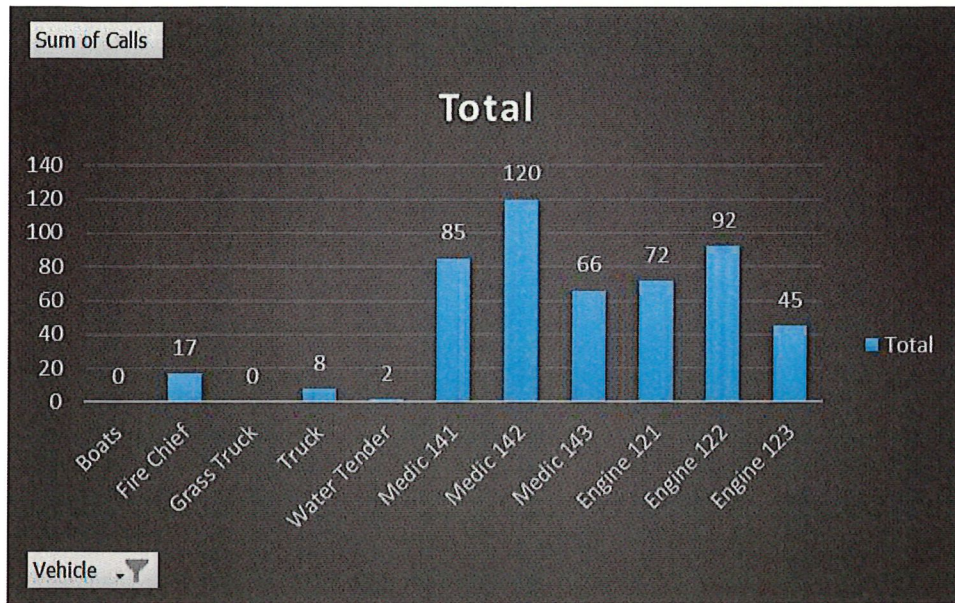
Calls for Service by Year:



Calls per Station:



Calls by Responding Unit:



Staffing:

- Fulltime District
 - 32 Personnel
- Part Time
 - All 12 positions are filled across three shifts
- Contract
 - 4 Positions
 - 4 Paramedics

Fire Division:

- Mutual Aid to Oswego – 687 Churchill Lane – Structure Fire

IT:

- Continues to work on multiple IT projects

Grant Funding:

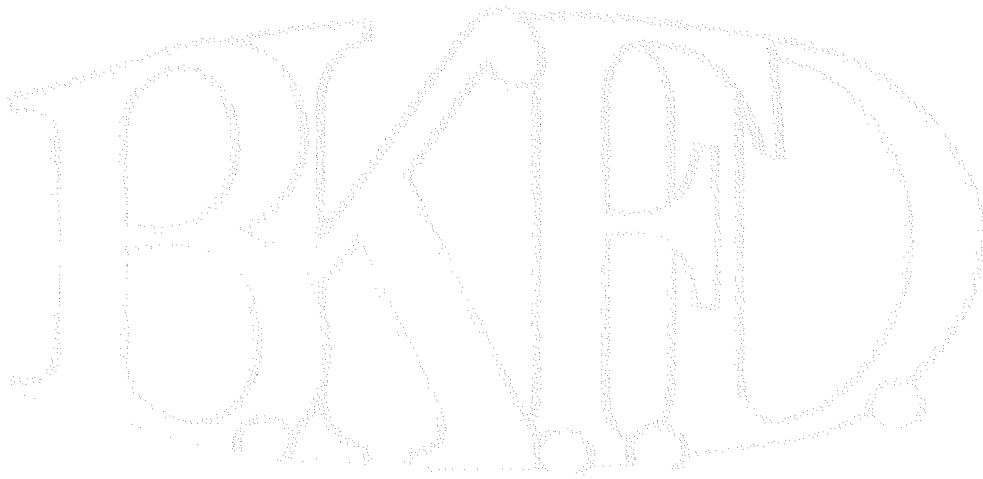
- We received notice that we didn't get the OSFM Small Equipment Grant
 - We asked for equipment that wasn't a Tier I priority
- Waiting to hear about the AFG Grant for new fire gear
- Turned in the Fire Station Rehab Grant through OSFM for the roof replacement at Station 1

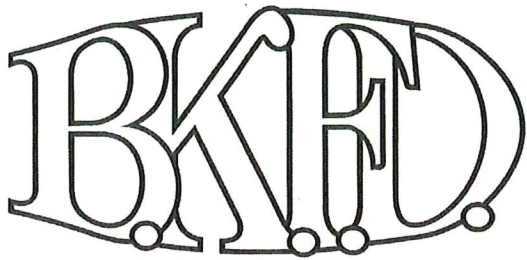
Fleet Maintenance:

- E123 continues to be placed back together
- UTV is lettered and striped and Mark is finishing the emergency lights
- New 151 pickup was delivered
- New rear mount ladder tower is ordered
- Will be asking the board to purchase two new medic units

Stations:

- Painted the Lafrance bay at Station 1
- Painted the living quarters at Station 2
- Tinted the bay windows at Station 3





Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482



March 2025 Trustee Meeting Fire Chief Report

Bills out of Norm:

- Fire Fund
 - Steven's- \$2,502 for uniforms
- EMS Fund
 - Gray Manufacturing- \$5,853 for shop tools that was budgeted for this year for Fleet Maintenance
 - Illinois Safety- \$2,250 for ACLS class for personnel
 - PSI- \$3,055 for annual 401K deposit for personnel
 - Safetylane Automotive- \$2,988 for support stands for Fleet Maintenance that was budgeted for
- Operations Fund
 - Data Center Warehouse- \$8,112 for Computer Software
 - Floor Coating Solutions- \$9,266 to epoxy La France Bay and main stairwell
- Capital Fund
 - Bee Painting- \$13,400 to paint all of station 2 interior living space
 - Homecare Heating and Cooling- \$9058 for station 3 HVAC replacement
 - Strictly Carpet- \$8307- Station 2 carpet 50% down payment
- Insurance Fund

Staffing:

- Overtime hours for December:
 - Full time District- 142.50 Hours
 - Full time Contract- 16.25 Hours
 - Part time District- 9 Hours
 - Kelly Days- 377 Hours
 - Sick Days- 176 Hours
 - Vacation Days- 136 Hours
 - Comp time Days- 0 Hours
 - Bereavement Day- 0 Hours
 - On Duty Injury- 0 Hours
- Overtime hours for January:
 - Full time District- 171.75 Hours
 - Full time Contract- ? Hours
 - Part time District- 63 Hours
 - Kelly Days- 480 Hours
 - Sick Days- 231 Hours
 - Vacation Days- 168 Hours
 - Comp time Days- 0 Hours
 - Bereavement Day- 0 Hours
 - On Duty Injury- 0 Hours
- Overtime hours for February:
 - Full time District- 101.50 Hours
 - Full time Contract- 0 Hours
 - Part time District- 98.75 Hours
 - Kelly Days- 288 Hours
 - Sick Days- 318.50 Hours
 - Vacation Days- 168 Hours
 - Comp time Days- 0 Hours
 - Bereavement Day- 0 Hours
 - On Duty Injury- 0 Hours

Finances:

- FNBO Checking
 - Market Value- \$191,886
 - Interest- \$774.43
 - Year to Date Interest- \$13,394.38
- FNBO Money Market
 - Market Value- \$802,377
 - Interest- \$610.59
 - Year to Date Interest- \$5,507.89
- Schwab Operation Fund
 - Market Value- \$6,065,095
 - Schwab Money Market is around 4.2%
 - Year to date net gain is \$42,061
- Schwab Capital Fund
 - Market Value- \$4,286,195
 - Year to date net gain is \$40,269
 - May 1st goal for 20 Year replacement plan is \$4,143,934
- Fire Recovery
 - Year to date there are \$2,807.20 in claims submitted.
 - Have received \$2,396

Commissioner Notes:

- Regular meeting on February 18th
 - Conditional Offers sent to the top five candidates
 - Three accepted and two took a pass
 - The three that accepted work part time and on the contract with us
 - Their official first day will be May 4th
 - One that took a pass does not work for us, the other is working on obtaining their CPAT and works part time
- Next regular meeting is May 13th

Other Notes:

- FF Michael Sturm will be returning to work after being off for a year
- Benefits
 - Open Enrollment will be first week of April
- T-Mobile project update
 - We had training on Control Center for the Sim cards in the vehicles
 - Will help reduce costs on vehicles that are not used as much for data
- PSI has been notified of the discontinuation of the paramedic contract
 - Current personnel are turning in resumes for civilian paramedic position
 - Background checks will be completed
 - May 4th will be their official first day
- Budget
 - The first round of budget cuts was completed by the Chiefs
 - James and Tom have looked it over and sent it back
 - We need to adjust a few more numbers and I want to trim it some more to reduce pulling as much out of reserves for some capital projects that are a high priority
 - Still need to put together a building capital needs plan
- EVT Position
 - Had 4 resumes submitted for the position
 - Interviews the week of March 24
- Misc
 - Working on several benefits policies
 - Fire Apparatus Engineer Course Syllabus
 - Advanced Firefighter Course Syllabus
 - EMS Coordinator position



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630-553-6186

Fax: 630-553-1482



Memorandum

Date: March 11, 2025

To: Board of Trustees

From: Chief Jeremy Messersmith

RE: Roof Project

President Johnson,

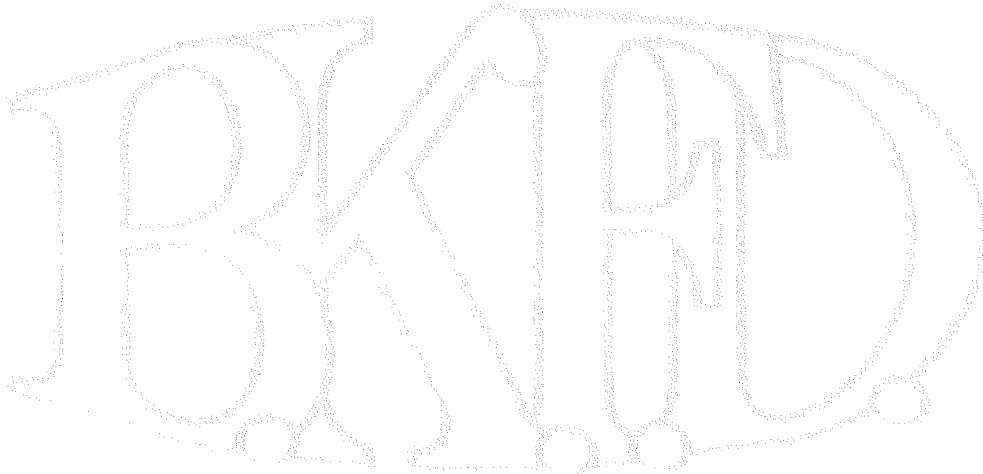
I am requesting board approval to bid out the station 1 roof project.

- FGM Architects will handle the bidding process as part of their cost
- Initial projections have the project around \$400,000
- Would include all the metal trim work, roof panels, and insulation
- We would change the color to something that would coordinate with the brick
- We are budgeting to have the windows painted
- Scott did submit for a grant through OSFM for up to \$350,000

We met with the architect and discussed options for the maintenance facility before determining to move forward with the roof.

- Option one- Replace existing station 1 north side bay
 - 65' x 100' foot print (65' x 80' current)
 - 25' ceilings
 - Build would be about \$3.3 mil to \$3.5 mil
- Option two- Stand-alone facility (Prefab)
 - 80' x 100' pre-engineered metal building
 - 25' ceilings
 - Build would be about \$4.3 mil to \$4.5 mil

- Option three- Stand-alone facility (Precast)
 - 80' x 100' masonry or precast construction
 - 25' ceilings
 - Build would be about \$5.7 mil to \$5.9 mil
- We think option 2 might be the best option
 - Locate the building at station 1 in the northeast corner
 - Reduce the foot print size of the building to 80' x 80'
 - Three bays
 - Storage
 - Office
 - Bathroom and changing area
 - Locker room
 - Build costs would be below \$3 million
 - We met with the city on building a metal building in that area
 - Next step is feasibility on filling in the retention pond partially
 - Possibly fill in the area this year then maybe construct in FY 27 or 28





Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630-553-6186

Fax: 630-553-1482



Memorandum

Date: March 10, 2025

To: President Ken Johnson

From: Fire Chief Jeremy Messersmith

RE: Purchase Vehicle

President Johnson,

I am requesting board review and approval for the purchase of 2 International MV607 chassis on a custom Horton Conversion medic units for \$808,836.

- We looked at Ford 550 chassis and cost difference is about \$21,000
- Build time is 2.5 to 3 years
- These vehicles would be replacing our final two Excellence medic units
- Next round of medic units will be rechassis which save about \$100,000
- The two units these will replace have almost 125,000 miles and 7,000 hours on them
- 20 year replacement plan has these two units being purchased in FY29
- We do not have the money to put in the capital fund for their purchase currently
- We are projecting to secure \$730,000 for the vehicle fund for FY26



FOSTER COACH SALES, INC.

903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com

PF01267**QUOTATION**

TO: BRISTOL KENDALL FPD
103 EAST BEAVER ST
YORKVILLE, IL 60560

DATE: 01/28/25

ATTN: MARK FRIEDERS

REFERENCE: NEW AMBULANCE

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
2	2026 INTERNATIONAL MV607 CHASSIS ON A CUSTOM HORTON CONVERSION PER CUSTOMER SPECIFICATIONS	\$ 404,418.00	\$ 808,836.00
		\$ Total	\$ 808,836.00
ACCEPTED BY: _____			
TITLE: _____ Date: _____			

ESTIMATED DELIVERY:
2.5-3+ YEARS DEPENDING ON CHASSIS/BACKLOG

PROPOSED BY: _____


P.J. FOSTER, VICE PRESIDENT OF SALES



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704

Phone: 630-553-6186

Fax: 630-553-1482



Memorandum

Date: March 11, 2025

To: Board of Trustees

From: Chief Jeremy Messersmith

RE: Policy Approval

President Johnson,

I am requesting board review and approval for the following Policy Changes:

Updated Policies (Changes in Blue and Red)

- None

New Policy

- Policy 319- Civilian Paramedic
- Policy 321- Emergency Vehicle Technician

Repeal Policy

- Policy 412- Overtime
- Policy 442- Trade Policy
- Policy 449- Maximum Scheduled Work Hours
 - These policies were put in place prior to the union contract while full time personnel were on probation
 - Some of the language is incorporated into new policies that will be approved in April

Civilian Paramedic

319.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum qualifications for and specify the duties and responsibilities of the civilian paramedic position.

319.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to have highly qualified and trained paramedics which shall be responsible for the duties described in this policy and other duties assigned.

319.3 NATURE OF WORK

Skilled emergency medical services work. Work involves responsibility for participating in the provision of emergency medical services as well as all duties delegated by law, ordinance, rule or regulation, or practice or procedures. Work involves the operation of emergency medical equipment, and the maintenance of equipment, apparatus and quarters. Employees are required to participate in the operation of apparatus and perform hazardous tasks and skilled medical procedures under emergency conditions which may involve strenuous exertion under such adverse conditions as darkness and cramped surroundings.

Although emergency medical services work is the essential and most difficult and critical areas of activity, a substantial portion of time is spent training and studying methods, techniques, procedures and caring for department property and equipment. Work is usually performed in accordance with general instructions and well defined procedures, under the command of a superior officer. Work is reviewed through observation, inspections, and reports for results obtained.

319.4 QUALIFICATIONS

Qualifications shall be in accordance with the Board of Trustees.

Minimum Requirements

1. U.S. Citizen or legally authorized to work in the U.S (must meet I-9 requirements)
2. High school diploma or equivalent
3. Valid Illinois driver's license
4. Current Emergency Medical Technician- Paramedic license by the Illinois Department of Public Health

319.5 FUNCTIONS AND RESPONSIBILITIES

Station and Apparatus Maintenance

- (a) Responsible for cleanliness and proper operational condition of assigned apparatus, including maintenance and mechanical repair.

Civilian Paramedic

- (b) Responsible to his/her shift officer for the proper care, working conditions, and appearance of fire apparatus, ambulances and vehicles to which he/she is assigned.
- (c) Responsible for the cleanliness and proper maintenance of the buildings and grounds to which he/she is assigned.
- (d) Particularly observant of the operating efficiency of apparatus or vehicle assigned to his/her care and promptly informs his/her shift officer of any difficulties or irregularities which may affect operation or immediate response.
- (e) Maintenance of a daily inventory check and adequate supply of all tools, appliances and supplies on the apparatus in his/her assigned station.

E.M.S.

- (a) Reacts and responds to orders during medical, fire, and other emergency calls in accordance with Department Standard Operating Guidelines.
- (b) Becomes and remains familiar with the policy and procedures manual of the emergency medical services system.
- (c) Becomes and remains familiar with the standard operating procedures of the emergency medical services system.
- (d) Conducts inspections and inventory of ambulances on a scheduled basis.
- (e) Collects patient information and acts upon it.
- (f) Prepares written EMS reports and supplemental reports as needed.
- (g) Provides emergency medical care to those in need or when called upon under the direction of the resource hospital.
- (h) Develops and remains familiar with the skills of gaining access and disentanglement of victims from entrapment.
- (i) Communicates patient status to physician by radio or cell phone.
- (j) Stabilizes patients and transports them to emergency facilities.
- (k) Maintain current CPR Healthcare Provider Certification or equivalent.
- (l) Maintain current paramedic license.

Organizational Support

- (a) Conducts and/or attends continuing educational programs of training and instruction, including attendance at scheduled drills and classes, as assigned. Participates in company fire inspections and in company pre-fire surveys.
- (b) Develops and maintains required skills and certifications associated with areas of special instruction and expertise such as:
 - (a) Emergency Medical Technician Paramedic
 - (b) Basic Operations Firefighter

Civilian Paramedic

- (c) Hazardous Materials Operations
- (c) Prepares clear, accurate and complete reports, logs and documents on any and all activities engaged in.
- (d) Becomes and remains familiar with the use of the computer and data entry.
- (e) May perform desk duties (telephone, computer, and radio) assisting with data processing, entry and filing.

Risk Care Management

- (a) Develops and maintains a required knowledge of safety with regard to small tools during operations.
- (b) Corrects or reports all non-safe conditions or hazards to his/her supervisor.
- (c) Develops and maintains knowledge of nationally recognized safety standards and Illinois Department of Labor Standards.
- (d) Develops and maintains a required skill of all safety procedures of the Bristol Kendall Fire Protection District.

Public Education

- (a) Conducts good public relations by participating in community activities.
- (b) Make presentations to groups and individuals on subjects related to safety, prevention and educations.
- (c) Conduct housekeeping inspections.
- (d) Conducts pre-plan surveys of buildings and other locations.
- (e) Conducts station tours to groups and individuals.

The above listed duties and responsibilities are not intended to be all inclusive. The District reserves the right to assign additional duties and responsibilities it deems necessary or desirable, as well as take away any duties and responsibilities at its discretion.

319.6 EQUIPMENT

The position requires the ability to operate the following equipment:

- (a) Ambulances reasonably and safely under routine and emergency conditions, sometimes for lengthy periods of time.
- (b) Basic office equipment including but not limited to telephones, computers, printers, copiers, fax machines, etc.
- (c) Basic ambulance equipment necessary to perform job tasks and functions including but not limited to cardiac monitor, oxygen, splints, stretchers, telemetry radio, etc.

Civilian Paramedic

319.7 ENVIRONMENTAL AND WORKING CONDITIONS

The essential functions of the position are performed in and affected by the following environmental factors:

- (a) Operates both as a part of a team and independently at incidents of uncertain duration.
- (b) Spends extensive time outside exposed to the elements.
- (c) Tolerates extreme fluctuations in temperature while performing duties. Must perform physically demanding work in hot, humid (up to 100%) environments while wearing equipment which significantly impairs the body cooling mechanisms.
- (d) Experiences frequent transitions from hot to cold and from humid to dry elements.
- (e) Works in wet, icy or muddy areas.
- (f) Performs a variety of tasks on slippery, hazardous surfaces.
- (g) Works in area where sustaining traumatic injury is possible.
- (h) Faces possible exposure to carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, acids, carbon monoxide or organic solvents either through inhalation or skin contact.
- (i) Wears personal protective equipment that weighs approximately 50 pounds while performing these tasks.
- (j) Performs complex tasks during life-threatening emergencies.
- (k) Works for long periods of time requiring sustained physical activity and intense concentration.
- (l) Faces life or death decisions during emergency conditions.
- (m) Makes rapid transitions from rest to near maximal exertion without warm-up periods.
- (n) Relies on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety and make critical decisions in a confused, chaotic and potentially life threatening environment, throughout the duration of the operation.
- (o) Operates in environments of high noise.
- (p) Understands and carries out oral and written orders and assignments, in both emergency and non-emergency situations.
- (q) Assimilates, retains, and effectively uses geographic knowledge concerning the District and surrounding vicinity.
- (r) Faces exposure to grotesque sights and smells associated with illness, major trauma and burn victims.
- (s) Faces possible exposure to infectious agents such as hepatitis B or HIV.
- (t) Lifts and carries a stretcher up or down flights of stairs with a minimum of one person to assist.

Scheduling

Civilian Paramedic

Must be able to meet attendance requirements of the shift schedule that requires working on Saturdays, Sundays, holidays and shall make every effort to return on call back alarms when off duty. This position involves regular and irregular shift work depending on fill-in needs and mandatory call backs. Work shifts are normally 24 hours or 8 hours in duration dependent on needs of the District and may be extended or reduced in the event of emergency, disaster, personnel shortage, work load or work-in-progress.

319.8 WORKER CHARACTERISTICS

The position requires the employee to have and maintain:

Physical condition needed to:

- (a) Protect resisting individuals from harm.
- (b) Respond to persons requiring emergency assistance.
- (c) Lift and carry equipment and injured/deceased persons.
- (d) Climb flights of stairs/ladders
- (e) Walk, stand or sit for long periods of time (including driving).
- (f) Endure exposure to extreme weather and disease.
- (g) Perform life-saving procedures (CPR, First Aid, etc.).
- (h) Communicate effectively, verbally and non-verbally.
- (i) Operate required equipment and tools.
- (j) Perform required job tasks and functions.
- (k) Provide assistance to citizens and co-workers in distress, including but not limited to independently carrying or dragging unconscious people.

Effective Audio-Visual Discrimination and Perception needed to:

- (a) Make observations.
- (b) Read, speak and write using the English language.
- (c) Drive and operate equipment safely.
- (d) Vision standard:
 - (a) Color vision adequate to identify red, green and yellow colors.
 - (b) Far visual acuity: 20/30 binocular each eye (corrected)/ 20/100 uncorrected unless corrected with soft contact lenses (successful long term use).
 - (c) Peripheral vision 140 degrees or better.
 - (d) Case by case review: radial keratotomy, repaired retinal detachment, optic neuritis.

Ability Needed To:

Civilian Paramedic

- (a) Observe analytically and objectively analyze situations quickly, determine and take prompt, effective action.
- (b) Understand, interpret and apply applicable ordinances and Fire District rules and policies.
- (c) Understand and respond quickly and accurately to written and oral directions, instructions, inquiries and requests.
- (d) Work independently and effectively within the confines of standard operating procedures.
- (e) Initiate appropriate interpersonal and intra- and inter- agency communications.
- (f) Act quickly, calmly and decisively in emergencies and under stress.
- (g) Handle situations firmly, courteously, tactfully and impartially.
- (h) Express oneself clearly and concisely, orally and in writing.
- (i) Record information clearly and completely.
- (j) Maintain confidentiality in the performance of duties.
- (k) Assimilate, retain and effectively use geographical knowledge concerning the District and the surrounding vicinity.
- (l) Not pose a direct threat to the health and safety of other individuals.

Emotional and Psychological Stability Needed To:

- (a) Accept constructive criticism in a mature fashion.
- (b) Effectively communicate and interact positively with fellow employees and citizens.
- (c) Tolerate stress.
- (d) Function effectively under stress.
- (e) Deal effectively with the morbid, macabre, the repugnant, the abnormal, the morose, the psychotic, the neurotic and the otherwise unpleasant unusual facets or results of human behavior.

Emergency Vehicle Technician

321.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum qualifications for and specify the duties and responsibilities of the Emergency Vehicle Technician position.

321.2 POLICY

It is the policy of the Bristol Kendall Fire Protection District to have highly qualified and trained Emergency Vehicle Technicians which shall be responsible for the duties described in this policy and other duties assigned.

321.3 NATURE OF WORK

The Emergency Vehicle Technician ensures the reliability, safety, and operational readiness of the fire district's vehicles and equipment. This includes performing maintenance, repairs, diagnostics, and inspections on a variety of fire apparatus, emergency vehicles, light- and heavy-duty trucks, and support equipment. The Emergency Vehicle Technician plays a critical role in minimizing downtime and ensuring compliance with safety standards and regulations.

321.4 QUALIFICATIONS

Qualifications shall be in accordance with the Board of Trustees

Emergency Vehicle Technician Level I Minimum Requirements

1. U.S. Citizen or legally authorized to work in the U.S. (must meet I-9 requirements)
2. High school diploma or equivalent
3. Valid Illinois Class B CDL with air brake endorsement driver's license
4. Meets the NFPA 1071 requirements for Emergency Vehicle Technician I
5. EVT Driver Operator 1 Inspection Certification

Emergency Vehicle Technician Level II Minimum Requirements

1. Meets requirements of Emergency Vehicle Technician Level I
2. Vocational or technical training in diesel mechanics
3. Meets the NFPA 1071 requirements for Emergency Vehicle Technician I & II
4. ASE Level II Certification for fire apparatus and ambulance technician
5. EVT Level II Certification for fire apparatus and ambulance technician

Emergency Vehicle Technician Level III Minimum Requirements

1. Meets requirements of Emergency Vehicle Technician Level II
2. Meets the NFPA 1071 requirements for Emergency Vehicle Technician I, II, & III
3. ASE Level III Certification for fire apparatus and ambulance technician

Emergency Vehicle Technician

4. [EVT Level III Certification for fire apparatus and ambulance technician](#)

321.5 FUNCTIONS AND RESPONSIBILITIES

Maintenance and Repairs

- [Perform routine and preventive maintenance on fire apparatus, emergency vehicles, and equipment.](#)
- [Diagnose and repair mechanical, electrical, hydraulic, and pneumatic systems.](#)
- [Troubleshoot engine, transmission, brake, and drivetrain issues.](#)
- [Maintain and repair auxiliary systems such as pumps, generators, and specialized firefighting equipment.](#)

Inspections and Compliance

- [Conduct thorough inspections to ensure all vehicles and equipment comply with federal, state, and local safety regulations.](#)
- [Document maintenance and inspection activities accurately.](#)
- [Assist in preparing vehicles for annual pump and ladder testing, emissions tests, and other certifications.](#)

Emergency Support

- [Respond to emergency repair requests during incidents as needed.](#)
- [Provide support for urgent repairs outside of regular hours.](#)

Collaboration and Training

- [Work closely with fire district staff to identify mechanical issues and provide operational guidance for equipment.](#)
- [Train personnel on basic vehicle and equipment operation and maintenance when necessary.](#)
- [Continuing education required to maintain Emergency Vehicle Technician certification](#)

[The above listed duties and responsibilities are not intended to be all inclusive. The District reserves the right to assign additional duties and responsibilities it deems necessary or desirable, as well as take away any duties and responsibilities at its discretion.](#)

321.6 ENVIRONMENTAL AND WORKING CONDITIONS

[The Emergency Vehicle Technician typically works in a shop environment but may perform duties outdoors or at emergency scenes under various conditions. The role may involve exposure to loud noises, hazardous materials, and heavy machinery.](#)

Emergency Vehicle Technician

321.7 WORKER CHARACTERISTICS

- [Proficiency in using diagnostic tools and software.](#)
- [Strong knowledge of NFPA standards related to fire apparatus and ambulance](#)
- [Ability to read and interpret technical manuals, schematics, and diagrams.](#)
- [Excellent problem-solving skills and attention to detail.](#)
- [Physical ability to lift heavy equipment, work in tight spaces, and endure exposure to various weather conditions.](#)
- [Team player](#)
- [Ability to work independently](#)
- [Dependable](#)
- [Integrity](#)
- [Initiative](#)
- [Very well organized](#)
- [Ability to multi-task](#)
- [Ability to clearly communicate with others](#)

**INTERGOVERNMENTAL AGREEMENT #1 BETWEEN
BRISTOL KENDALL FIRE PROTECTION DISTRICT AND LITTLE ROCK FOX FIRE
PROTECTION DISTRICT
AUTHORIZING THE USE OF A SHARED EMERGENCY VEHICLE TECHNICIAN
SERVICES**

This Agreement is made and entered on the last date set forth next to the signatures of the Bristol Kendall Fire Protection District ("BKFPD"), and the Little Rock Fox Fire Protection District ("LRFFPD") (collectively, the "Parties"), in the exercise of their intergovernmental cooperation powers under the Illinois Constitution and the Illinois Intergovernmental Cooperation Act. The Parties have approved this Agreement and adopted it in the manner required by law.

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorize units of local government to cooperate with each other to accomplish their goals and objectives;

WHEREAS, the Parties are units of local government established under the Illinois Fire Protection District Act, 70 ILCS 705/0.01 *et. seq.*; and

WHEREAS, the Parties have determined that it would be mutually advantageous to share emergency vehicle technician services as mutually agreed by the parties; and

WHEREAS, in 2025, the Parties determined that it was in their best interests to enter into this Agreement to secure to each the benefits of cooperation in providing the services of an emergency vehicle technician (EVT) services for their respective constituents; and

NOW, THEREFORE, the Parties do hereby enter into this Intergovernmental Agreement to cooperate upon the following terms and conditions:

Section 1. The Parties agree for BKFPD to provide emergency vehicle technician ("EVT") services for LRFFPD.

Section 2. Employees providing the EVT service shall be employed by BKFPD. BKFPD shall assume all responsibilities for payment of all employee related expenses, including but not limited to salary, benefits, FICA, unemployment insurance, pension and worker's compensation coverage. In no event shall the employees of the EVT services be deemed to be employees of LRFFPD.

Section 3. COST:

- a. LRFFPD shall reimburse BKFPD on a monthly basis for costs related to maintenance, repairs, and consulting fees for LRFFPD vehicles, equipment and tools owned by LRFFPD. BKFPD shall provide LRFFPD with a detailed invoice no later than the second week of the month with the expenses incurred for the previous month. LRFFPD shall pay the invoices within thirty (30) days of receipt of the invoice from BKFPD.
- b. Parties within this agreement agree that no work will be completed on LRFFPD vehicles, equipment, and tools without the consent of LRFFPD's Fire Chief or his/her designee.
- c. Parties within this agreement agree to a "shop" rate of \$100 per hour for time spent maintaining and repairing LRFFPD vehicles, equipment, and tools. The rate will cover employee, facility, tool, and travel expenses if an EVT has to travel to a LRFFPD station or incident scene for services.
- d. Parties within this agreement agree that any parts needed to maintain or repair LRFFPD vehicles, equipment, and tools shall be invoiced directly from the seller to LRFFPD.
- e. Parties within this agreement agree to a "consulting" rate of \$80 per hour for time spent specifying and purchasing new vehicles, equipment, and tools. Any travel expenses for consulting will be paid directly by LRFFPD.

Section 4. Both parties agree that BKFPD will add LRFFPD as an additional insured on their insurance policy to cover a BKFPD employee driving a LRFFPD vehicle.

Section 5. Both parties agree that BKFPD will provide a "Garagekeepers" insurance that will cover any physical damage that would occur to a LRFFPD vehicle while on BKFPD's premises.

Section 6. To cover increased costs for employees, facilities, and tools in the future, BKFPD may determine the need to increase the fees. BKFPD shall provide written notice to LRFFPD by February 1st. Once both parties agree on a new fee for services, a new contract will be executed by both parties, and take effect on May 1st.

Section 7. Either party to the Agreement may determine that it is in the best interest of that party to exit this Agreement. The party shall provide thirty (30) days written notice to the other party of the agreement at the following addresses.

To Bristol Kendall:
Fire Chief
Bristol Kendall FPD
103 Beaver Street
Yorkville, IL 60560

To Little Rock Fox:
Fire Chief
Little Rock Fox FPD
5 E North Street
Plano, IL 60545

Section 8. The Effective Date of this Agreement is May 1st, 2025. The initial term of this Agreement shall commence for one (1) year following the Effective Date of this Agreement; thereafter it shall automatically renew for consecutive one (1) year periods, unless terminated earlier as set forth in Section 7.

Section 9. If any section, paragraph or provision of this Agreement shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Agreement. It is agreed that this Agreement expressly supersedes any previous agreement on the subject.

Section 10. This Agreement shall be governed by Illinois law.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the
dates shown below.

**BRISTOL KENDALL FIRE
PROTECTION DISTRICT**

By: _____
President, Board of Trustees

Dated: _____

**LITTLE ROCK FOX FIRE
PROTECTION DISTRICT**

By: _____
President, Board of Trustees

Dated: _____



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630-553-6186
Fax: 630-553-1482



Memorandum

Date: March 11, 2025

To: Board of Trustees

From: Chief Jeremy Messersmith

RE: Schwab Account

President Johnson,

I am requesting board approval to open up a third Schwab account.

Currently we have two accounts open with Schwab:

- Operations Account- used to hold funds that are used throughout the fiscal year
- Capital Account- Used to hold funds for capital projects

I would like to rename the Capital account to Vehicle Capital Account. The money in this account is currently earmarked for the two engines and ladder truck on order. We will continue to add funds to this annually.

I would like to open a third account that will be used as a Building Capital Account. We have funds currently that could be added to this account and will give us a place to put building funds for future capital projects and stations. This will also give us a place to earmark impact fees in anticipation of the potential growth we could see.

Being a little more transparent with the capital funds we are holding might also help us in the future with grants.