

# Bristol Kendall Fire Protection District

## Trustee's Meeting Agenda

April 10, 2025 5:00 PM

103 Beaver Street – Yorkville, IL 60560

1. Call meeting to order and determination of a quorum. President Ken Johnson
2. Pledge of allegiance
3. Approve minutes of the March 13, 2025 regular meeting. As electronically mailed
4. Approve minutes of the March 13, 2025 closed session – Approve, but not release

**5. Comments from the public.**

6. Present District bills for payment. – Fire Chief Jeremy Messersmith

- a. approve tuition/travel/meal expenses-roll call (1)
- b. approve District bills - roll call

7. Present payroll for review and approval - roll call

8. Present financial statements for review

9. Fire Marshal Michael Torrence – Report

10. Assistant Chief Ryan Cihak – Report

- a. Training report

11. Assistant Chief Scott McCarty – Report

- a. Operations report

12. Fire Chief Jeremy Messersmith

- a. Fire Chief report

**13. Closed session per 5 ILCS 120 / 2 c 1**

(1) The appointment, employment, compensations, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

14. Action taken after closed session

15. Purchases and General Business.

- a. Present and Discuss Tentative Budget
- b. Approve Fund Transfer
- c. Approval to hire Cadets
- d. Mechanic job title change
- e. Approval to hire Emergency Vehicle Technician
- f. Approval to hire Part time employee – Michael Boyd
- g. Approve policies – 401 - Part time shift personnel, 405 - Classification of Employees, 403- Health & Welfare Benefits, 320 - Fleet Maintenance Supervisor
- h. Approval policies to take effect 4/30/2025 – 450 - Paid and Unpaid Leave, 412 - Compensation
- i. Surplus Admin Office furniture and chairs

17. Reports from Planning Council.

18. Other business or **comments from public** to come before the Board.

19. Next regular meeting will be on **May 8, 2025 5:00 PM**

20. Adjourn regular board meeting. President Johnson

Posted by: \_\_\_\_\_ Date and time: \_\_\_\_\_