

Bristol Kendall Fire Department

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Foreign Fire Insurance Board 4/3/2025 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1605 hrs. on 4/3/2025. Roll call was taken showing Chief Messersmith, Lt. Johnson, FF/PM Horner, FF/PM Jordan, FF/PM Krouse, and FF/PM Adrian present. Lt. Kellogg was excused with an absence. A/C McCarty was present as a visitor at the beginning of the meeting.

No comments from the public were made.

The amended minutes from 2/6/2025 were read and a motion was made FF/PM Jordan to approve the minutes and a second was made by FF/PM Krouse. All in attendance said aye. The amended minutes for 2/6/2025 were approved.

The minutes from 3/6/2025 were read and a motion was made FF/PM Horner to approve the minutes and a second was made by FF/PM Krouse. All in attendance said aye. The minutes for 3/6/2025 were approved.

Treasurer's Report: The month's beginning balance of the Checking account was \$2,562.51 and the ending balance is \$2,728.38. The month's beginning balance of the Money Market account was \$204,362.29 and the ending balance is \$198,126.56.

House Funds for each station as of 4/3/2025 were as follows:

- Station 1: \$2,138.42 (no outstanding proposals/bills)
- Station 2: \$3,031.65 (no outstanding proposals/bills)
- Station 3: \$2,567.72 (\$2,057.02 available; pending payment of March proposal for \$510.70)

The Treasurer's report was read and a motion was made by FF/PM Krouse to approve the treasurer's report and a second was made by FF/PM Horner. All in attendance said aye. The treasurer's report for 4/3/2025 was approved.

The following bills were presented for payment:

- Knife sharpening – Lt. Johnson informed the Board that there is a zero balance due with the company and he will be looking into this for more information.

Old Business:

- Economic Interest Forms
 - Lt. Johnson reminded board members to complete the Economic Interest Forms by May 1.
- Station 3 items have been ordered from the approved March proposal.
 - Most have been delivered per FF/PM Jordan.
- FFIB Email List

- Lt. Johnson noted at last month's meeting there are two (2) extra email addresses as part of the email distribution list, namely "Testingtest" and "testing2test"; along with the District's Administrative Assistant.
- Chief Messersmith informed the Board the Administrative Assistant has been removed and he is still working with IT to remove the two extra email addresses.
- 2025-2026 Budget Discussion
 - FF/PM Jordan informed the Board he will be presenting a final budget to be voted upon at the next monthly meeting. FF/PM Jordan made a motion to table the budget discussion until the next month, with a second from FF/PM Horner. All in attendance voted aye. Topic was tabled until the next meeting.
- Election Results
 - Votes were collected from the membership over the past month and tallied to determine who would be on the FFIB Board for a three-year term expiring in April of 2028. Final count of votes collected were as follows:
 - Jon Kellogg = 17
 - Matt Jordan = 24
 - Jamie Martinez = 5
 - Matt Szopinski = 14
 - FF/PM Krouse made a motion to accept the results of the election, with a second from FF/PM Horner.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Absent	Yes	Abstained	Yes	Yes	Yes

Election results were APPROVED, with Jon Kellogg and Matt Jordan retaining their positions on the FFIB for an additional three-year term to begin May 1, 2025.

- Approved list of items
 - Lt. Johnson presented the Board with an updated list of the approved items that can be purchased by the FFIB. This is part of a bi-annual review of the approved item list.
 - FF/PM Krouse made a motion to approve the updated list, with a second from FF/PM Jordan. All in attendance voted aye. The updated list for acceptable purchases through the FFIB was approved.

New Business:

- Proposal 1: The board discussed a General Fund purchase proposal put forth by FF/PM Krouse. The proposal was submitted properly and surplus items listed. The proposal was to purchase two (2) sets of 5.11 weighted vest for each station, for a total of six (6) vests not to exceed \$3,100. A discussion was had about if the weights could mimic the CPAT for members who are looking to apply for full-time employment. FF/PM Krouse informed the Board that these vests allow for a member to build up the strength and do not weigh the same as the CPAT vests; he also informed the Board the differences between how the 5.11 vest hold the weight versus the CPAT standard vest. The Board had no further questions regarding the proposal. FF/PM Horner made a motion to vote on the proposal, with a second by FF/PM Jordan. Chief Messersmith had no restrictions.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Absent	Yes	Yes	Yes	Abstained	Yes

Proposal APPROVED for funding FF/PM Krouse's weighted vest proposal.

- Proposal 2: The board discussed a Station 1 Fund purchase proposal put forth by FF/PM Valaski. The proposal was submitted properly and surplus items were listed. The proposal was to purchase various kitchen items for Station 1, not to exceed \$525. The proposal contained a signature sheet with the majority of Station 1 members voting aye for the items. FF/PM Horner made a motion to vote on the proposal, with a second by FF/PM Jordan. Chief Messersmith had no restrictions.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Absent	Yes	Yes	Yes	Yes	Yes

Proposal APPROVED for funding FF/PM Valaski’s Station 1 kitchen items proposal.

- Proposal 3: The board discussed a General Fund purchase proposal put forth by FF/PM Jordan. The proposal was submitted properly and surplus items were listed. The proposal was to purchase 19 new leather recliners for the stations, not to exceed \$25,000. Stations 2 and 3 would each receive 6 recliners, with Station 1 receiving 7 total. Two bids were presented to the Board. The first bid was from La-Z-Boy for a total of \$24,000, with a 5-year warranty included. The second bid was from Cooper’s (Plano, IL) for a total of \$21,000 and a limited lifetime warranty. The proposal contained signature sheets with the majority of members voting aye for the recliners. FF/PM Jordan presented two similar color options for Chief Messersmith to pick for the recliner appearance.
 - After a discussion regarding the surplus and removal of the current recliners, FF/PM Horner made a motion to allow of all department members the ability to bid on the recliners at each station as the new recliners are delivered, with a second from FF/PM Krouse. All in attendance voted aye.
 - FF/PM Krouse then made a motion to vote on the purchase of the recliners, with a second by FF/PM Horner. Chief Messersmith had to leave the meeting momentarily, but had no restrictions.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Absent	Yes	Abstained	Yes	Yes	Absent

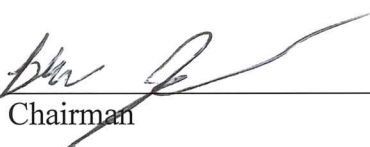
Proposal APPROVED for funding FF/PM Jordan’s station recliners proposal.

After new business, no comments were made from the public.

Next meeting scheduled for 5/1/2025 at 1600hrs at Station 1.

A motion to adjourn the meeting was made by FF/PM Krouse with a second made by FF/PM Jordan. All in attendance said aye. Meeting adjourned at 1642hrs.

Minutes Approved and Accepted:



 Chairman



 Secretary