

Bristol Kendall Fire Department

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Foreign Fire Insurance Board 8/7/2025 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1604 hrs. on 8/7/2025. Roll call was taken showing Chief Messersmith, Lt. Kellogg, FF/PM Jordan, FF/PM Horner, and FF/PM Adrian present. FF/PM Krouse was excused absent. Assistant Chief McCarty was present as a guest.

No comments from the public were made.

The minutes from 7/3/2025 were read and a motion was made Lt. Kellogg to approve the minutes and a second was made by FF/PM Jordan. All in attendance said aye. The minutes for 7/3/2025 were approved.

Treasurer's Report: The month's beginning balance of the Checking account was \$3,662.70 and the ending balance is \$4,859.05. The month's beginning balance of the Money Market account was \$173,826.97 and the ending balance is \$172,053.85.

House Funds for each station as of 8/7/2025 were as follows:

- Station 1: \$4,156.70 (no outstanding proposals/bills)
- Station 2: \$4,191.98 (no outstanding proposals/bills)
- Station 3: \$4,549.36 (no outstanding proposals/bills)

The Treasurer's report was read and a motion was made by FF/PM Horner to approve the treasurer's report and a second was made by Lt. Kellogg. All in attendance said aye. The treasurer's report for 8/7/2025 was approved.

The following bills were presented for payment:

- Knife sharpening balance continues to show a \$0 balance.

Old Business:

- Station 2 items from July 2025 meeting have been purchased and delivered.
- Fire Salt Proposal (July 2025):
 - FF/PM Jordan informed the FFIB that the company does offer tax exempt and a discount to fire departments. The discount is in effect when a bulk order is placed. The minimum quantity would be approximately 600 packets.
 - After a discussion, FF/PM Horner made a proposal to increase the proposal to not exceed \$700 to allow for the discounted rate and a second was made by FF/PM Jordan.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Yes	Yes	Yes	Yes	Excused	Yes

- Proposal APPROVED to increase the proposal limit on FF/PM Collier's fire salt proposal.

New Business:

- Proposal 1: The board discussed a Station 3 fund purchase proposal put forth by FF/PM Krouse. The proposal was submitted properly with a signature sheet and surplus items listed. The proposal was to purchase fire wrap tape for all of Station 3 hand tools. FF/PM Horner made a motion to vote on the proposal, with a second by FF/PM Jordan. Chief Messersmith had no restrictions.

Roll Call	Johnson	Kellogg	Adrian	Jordan	Horner	Krouse	Messersmith
VOTE	Yes	Yes	Yes	Yes	Yes	Excused	Yes

Proposal APPROVED for funding FF/PM Krouse's Station 3 proposal.


- Fitness supply company:
 - The FFIB discussed a voicemail left for the District from a fitness supply company. After a discussion regarding fitness purchases made over the last year, it was agreed to hold off on utilizing the company for now.
- Proposal submission date:
 - A brief discussion was had about addressing the proposal submission date for members. The topic was tabled until next meeting for all board members to give their input.
- Station 1's lawn equipment:
 - A discussion was had about the surplus equipment at Station 1 that has not been utilized for some time. Assistant Chief McCarty will create a surplus list for the FFIB. FF/PM Jordan made a motion to surplus the items on the list and have them be put out to bid, with a second by Lt. Kellogg. All in attendance said aye, with Chief Messersmith abstaining.
- Investment in CD's:
 - FF/PM Jordan noticed the FFIB's Money Market account is not performing as well as it has in the past and brought it to the attention of the FFIB. A discussion was had about the possibility of using the upcoming annual deposit as the investment until the beginning of the next fiscal year.
 - After that discussion, FF/PM Jordan will be looking into more options and hopes to bring more information at the next meeting.

After new business, no comments were made from the public.

Next meeting scheduled for 9/4/2025 at 1600hrs at Station 1.

A motion to adjourn the meeting was made by FF/PM Jordan with a second made by Lt. Kellogg. All in attendance said aye. Meeting adjourned at 1621hrs.

Minutes Approved and Accepted:


Chairman


Secretary