

Bristol Kendall Fire Department

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Foreign Fire Insurance Board 9/4/2025 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1605 hrs. on 9/4/2025. Roll call was taken showing Chief Messersmith, Lt. Kellogg, FF/PM Jordan, FF/PM Horner, FF/PM Krouse, and FF/PM Adrian present. Lt. Johnson was excused absent. Assistant Chief McCarty and Assistant Chief Cihak were present as guests.

No comments from the public were made.

The minutes from 8/7/2025 were read and a motion was made Lt. Kellogg to approve the minutes and a second was made by FF/PM Horner. All in attendance said aye. The minutes for 8/7/2025 were approved.

Treasurer's Report: The month's beginning balance of the Checking account was \$4,859.05 and the ending balance is \$4,767.07. The month's beginning balance of the Money Market account was \$172,053.85 and the ending balance is \$172,280.35.

House Funds for each station as of 9/4/2025 were as follows:

- Station 1: \$4,156.70 (no outstanding proposals/bills)
- Station 2: \$4,191.98 (no outstanding proposals/bills)
- Station 3: \$4,549.36 (no outstanding proposals/bills)

The Treasurer's report was read and a motion was made by FF/PM Horner to approve the treasurer's report and a second was made by Lt. Kellogg. All in attendance said aye. The treasurer's report for 9/4/2025 was approved.

The following bills were presented for payment:

- Knife sharpening continues to show a \$0 balance.
- Shift calendars will be ordered soon for the membership. No outer covers will be with this order.
- Tri-fold pocket calendars will also be ordered.

Old Business:

- Fire Salt (update):
 - FF/PM Jordan informed the FFIB that the company sent a wrong flavor. The correct flavor has been resent and the packets will be distributed after it arrives.
- Fire wrap (update):
 - FF/PM Jordan informed the FFIB that the fire wrap will be picked up soon and delivered to Station 3.
- Submission date/time potential change:
 - Current submission deadline rule is by 7:00 p.m. on the last Thursday of the month to ensure the proposal is included with the meeting. After a discussion, the topic was tabled until next month to allow for all members to be present prior to a decision.
- Recliner auction results:

- All recliners have been picked up by personnel. FF/PM Jordan will be confirming all payments and invoices are accurate prior to depositing money in the bank account.
- Station 2 surplus items:
 - FF/PM Adrian informed the FFIB that surplus items were still found in Station 2 after newly purchased items had been delivered. After a discussion, FF/PM Horner made a motion to surplus all items listed, with a second by FF/PM Jordan. All in attendance said aye.
- Station bunk fans (update):
 - FF/PM Jordan informed the FFIB that he would be ordering two (2) more fans for the station bunk rooms and they will be kept at Station 2 when delivered.

New Business:

- Proposal 1: The board discussed a Station 3 fund purchase proposal put forth by Lt. Enlow. The proposal was submitted properly with a signature sheet. The proposal was to purchase additional kitchen items not to exceed \$200. FF/PM Horner made a motion to vote on the proposal, with a second by FF/PM Jordan. Chief Messersmith had no restrictions.

| Roll Call | Johnson | Kellogg | Adrian | Jordan | Horner | Krouse | Messersmith |
|-----------|---------|---------|--------|--------|--------|--------|-------------|
| VOTE | Excused | Yes | Yes | Yes | Yes | Yes | Yes |

Proposal APPROVED for funding Lt. Enlow's Station 3 kitchen items proposal.

- Proposal 2: The board discussed a Station 3 fund purchase proposal put forth by Lt. Enlow. The proposal was submitted properly with a signature sheet and surplus item(s). The proposal was to purchase a pellet smoker, grill cover, and grease pan liners, not to exceed \$900. FF/PM Horner made a motion to vote on the proposal, with a second by Lt. Kellogg. Chief Messersmith had no restrictions.

| Roll Call | Johnson | Kellogg | Adrian | Jordan | Horner | Krouse | Messersmith |
|-----------|---------|---------|--------|--------|--------|--------|-------------|
| VOTE | Excused | Yes | Yes | Yes | Yes | Yes | Yes |

Proposal APPROVED for funding Lt. Enlow's Station 3 pellet smoker proposal.

- Proposal 3: The board discussed a General Fund purchase proposal put forth by A/C Cihak. The proposal was submitted properly with signature sheets. The proposal was to purchase 22 Seek FirePro 300 Thermal Imaging Cameras. Two bids were included in the submission (one from Air One, one from MES). The proposal from Air One included a 2-year warranty for each camera. Each riding assignment (excluding officers) would receive a Seek FirePro 300. After a discussion, it was decided to purchase 24 cameras to allow for stokers and/or other training personnel to utilize the cameras during training evolutions. FF/PM Jordan made a motion to vote on the proposal from Air One and include 2 additional cameras, gear keepers and warranties (for a total of 24 Seek FirePro 300s, 24 retractable gear keepers, and 24 warranties) not to exceed \$38,000, with a second by Lt. Kellogg. Chief Messersmith had no restrictions.

| Roll Call | Johnson | Kellogg | Adrian | Jordan | Horner | Krouse | Messersmith |
|-----------|---------|---------|--------|--------|--------|--------|-------------|
| VOTE | Excused | Yes | Yes | Yes | Yes | Yes | Yes |

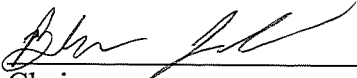
Proposal APPROVED for funding A/C Cihak's General Fund proposal.


After new business, no comments were made from the public.

Next meeting scheduled for 10/2/2025 at 1600hrs at Station 1.

A motion to adjourn the meeting was made by FF/PM Horner with a second made by FF/PM Jordan. All in attendance said aye. Meeting adjourned at 1640hrs.

Minutes Approved and Accepted:


Chairman


Secretary

BKAPD