

# Bristol Kendall Fire Department

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## Foreign Fire Insurance Board 01/15/2026 Minutes

The monthly business meeting for the Bristol-Kendall Fire Department Foreign Fire Insurance Board was called to order at 1602 hrs. on 01/15/2026. Roll call was taken showing Chief Messersmith, Lt. Johnson, Lt. Kellogg, FF/PM Horner, FF/PM Krouse, FF/PM Jordan, and FF/PM Adrian present. A/C McCarty, A/C Cihak, and Lt. Kind were present as guests.

No comments were made from the public.

The minutes from 12/17/2025 were read and a motion was made FF/PM Jordan to approve the minutes and a second was made by Lt. Kellogg. All in attendance said aye. The minutes for 12/17/2025 were approved.

Treasurer's Report: The month's beginning balance of the Checking account was \$1,910.24 and the ending balance is \$1,713.80. The month's beginning balance of the Money Market account was \$230,904.67 and the ending balance is \$231,163.73.

The Treasurer's report was read and a motion was made by Lt. Kellogg to approve the treasurer's report and a second was made by FF/PM Horner. All in attendance said aye. The treasurer's report for 01/15/2026 was approved.

The following bills were presented for payment:

- Knife sharpening: continues to show a \$0 balance.

### Old Business:

- Professional photographer (update):
  - FFIB needs to coordinate with FF/PM Valaski to book and pay for the photographer's services.

### New Business:

- Proposal 1: The board discussed an Education Fund proposal put forth by Lt. King. The proposal was to reimbursement Local 5386 for \$675.00 for 3 members to attend the AFFI Honor Guard Inductee Conference. Local 5386 funded the cost of the hotel and registration fees. After a discussion, Lt. Kellogg made a motion to approve the proposal and reimburse Local 5386. A second was made by FF/PM Jordan. All in attendance said aye.

| Roll Call | Johnson | Kellogg | Adrian | Jordan | Horner | Krouse    | Messersmith |
|-----------|---------|---------|--------|--------|--------|-----------|-------------|
| VOTE      | Yes     | Yes     | Yes    | Yes    | Yes    | Abstained | Yes         |

Proposal APPROVED for funding Lt. King's Education Fund proposal.

- Proposal 2: The board discussed an Education Fund proposal put forth by FF/PM Adrian. The proposal was for 50% tuition reimbursement for a Company Fire Officer class, not to exceed \$662.50. It was noted that there was no letter of intent filed with the FFIB prior to the beginning of class. After a discussion, the Board was concerned that the members may come to the FFIB with classes taken years in the past if this request was granted. A motion was made by FF/PM Horner to reject the proposal based on the intent letter not being submitted. A second was made by Lt. Kellogg. All in attendance said aye.

| Roll Call | Johnson | Kellogg | Adrian    | Jordan | Horner | Krouse | Messersmith |
|-----------|---------|---------|-----------|--------|--------|--------|-------------|
| VOTE      | Yes     | Yes     | Abstained | Yes    | Yes    | Yes    | Yes         |

- Proposal 3: The board discussed a Station 2 purchase proposal put forth by FF/PM Warner. The proposal was submitted properly with a signature sheet and surplus items. The proposal was to purchase eight (8) new rolling chairs for the apparatus bay, not to exceed \$2,200.00. After a discussion, FF/PM Horner mad a motion to purchase the chairs using Station 2's House Fund. A second was made by FF/PM Jordan. Chief Messersmith had no restrictions. All in attendance said aye.

| Roll Call | Johnson | Kellogg | Adrian | Jordan | Horner | Krouse | Messersmith |
|-----------|---------|---------|--------|--------|--------|--------|-------------|
| VOTE      | Yes     | Yes     | No     | Yes    | Yes    | Yes    | Yes         |

Proposal APPROVED for funding FF/PM Warner's Station 2 proposal.

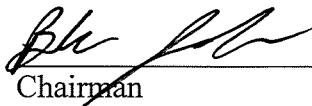
- Potential rule change/discussion: *Tuition Reimbursement Policy*.
  - A discussion was had on whether or not to accept the class request application form as the “letter of intent” moving forward and eliminate one more piece of paperwork for the membership.
  - A/C Cihak informed the Board that the Training budget has a set amount placed aside each year for specific types of classes. The Board had a discussion about different wording options to be considered if the District denies a class or if that particular budget line has been exhausted.
  - After a discussion, the topic was tabled until next month.
- *Tax exempt status*
  - FF/PM Jordan informed the Board that he is still working through the paperwork.
    - Per Chief Messersmith, the District attorney recommended the FFIB gets their own tax-exempt number.
  - FF/PM Jordan will be looking into this and will bring information back to the Board.
- Investing information:
  - FF/PM Jordan presented two different CD options provided by FNBO, one lasting 7 months and the other lasting 17 months. A discussion was had that the 7-month option makes the most sense for the Board's timeline of obtaining its annual revenue each fall and investing the money until it can be accessed during the next fiscal year.
  - Chief Messersmith offered the option of several other money market accounts to research that may offer higher %APY.
  - FF/PM Jordan will be looking into this and will bring information back to the Board.
- Grant information:
  - FF/PM Adrian informed the Board that several of the grants researched were either no longer available, the application timeframe was in the future, or they did not apply to the FFIB's goals.
  - FF/PM Adrian is going to be looking more into a Wellness and Fitness Program Grant through FEMA. More information will be provided at next month's meeting.

After new business, no comments were made from the public.

Next meeting scheduled for 02/05/2026 at 1600hrs at Station 1.

A motion to adjourn the meeting was made by FF/PM Jordan with a second made by FF/PM Horner. All in attendance said aye. Meeting adjourned at 1656hrs.

Minutes Approved and Accepted:



Chairman



Secretary

